



**City of Spring Lake Park**  
**Code Enforcement Division**  
1301 Eighty First Avenue Northeast  
Spring Lake Park, Minnesota 55432  
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## MEMORANDUM

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**TO:** Spring Lake Park Mayor and City Council  
**FROM:** Jeff Baker, Code Enforcement Director  
**RE:** Fire Inspector/Code Enforcement Inspector Candidate Job Offer  
**DATE:** April 2, 2025

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We have completed the interview process for the Fire Inspector/Code Enforcement Inspector, which included an application review and two rounds of oral interviews.

I am pleased to announce that I have extended a conditional job offer to Nick Anderson for the position of Fire Inspector/Code Enforcement for the City of Spring Lake Park. Nick currently serves as a Public Safety Officer for the City of New Brighton. I am confident he will be a valuable addition to our Code Enforcement department.

I am requesting the Council's final approval of Nick Anderson, contingent on the successful completion of a background check and drug screening. If approved, he will start at Grade 10, Step 1, with a pay rate of \$35.12 per hour and 40 hours of vacation. His anticipated start date is April 28, 2025.

Please let me know if you require any additional information.

Sincerely,

Jeff Baker  
Code Enforcement Director