

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on February 17, 2026 at Spring Lake Park Community Center, 1301 81<sup>st</sup> Avenue N.E., at 7:00 PM.

### 1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

### 2. ROLL CALL

#### MEMBERS PRESENT

Councilmember Ken Wendling  
Councilmember Barbara Goodboe-Bisschoff  
Councilmember Lisa Dircks  
Councilmember April Moran  
Mayor Robert Nelson

#### STAFF PRESENT

Police Chief Josh Antoine, Administrator Daniel Buchholtz

### 3. PLEDGE OF ALLEGIANCE

### 4. ADDITIONS OR CORRECTIONS TO AGENDA - None

### 5. DISCUSSION FROM THE FLOOR – None

### 6. CONSENT AGENDA

- A. Approval of Minutes – February 2, 2026 City Council Meeting
- B. Approval of Claims List – General Disbursement #26-01 - \$639,548.11
- C. Revenue and Expenditure Report – 2025 Year End
- D. Statement of Fund Balance – 2025 Year End (unaudited)
- E. Revenue and Expense Report – January 2026
- F. Statement of Fund Balance – January 2026
- G. Resolution 2026-06, Accepting Donation from Spring Lake Park Lions
- H. Approval of Right of Way Application – CenterPoint Energy – Multiple Locations
- I. Approval of Right of Way Application – Xcel Energy – 8496 Westwood Rd NE
- J. Business License

Motion made by Councilmember Wendling to approve Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

## 7. DEPARTMENT REPORTS

### A. Police Report

Chief Antoine reported that the Police Department responded to 663 calls for service in January 2026 compared to 669 calls for service for the month of January 2025.

Chief Antoine stated that School Resource Officer Imig handled 9 school-related calls, 9 student contacts, 42 escorts, and 2 follow-up investigations. He stated that Investigator Bennek reported handling 20 cases for the month of January, 18 of which are felony in nature, 2 misdemeanor cases, while monitoring 4 forfeiture cases. He stated that Investigator Bennek closed one case in January.

Chief Antoine stated that the administrative staff was recognized for their contributions for the year and they attended the Anoka County Chiefs Association year-end luncheon on December 22, 2025. He noted that December was busy with the hiring processes for two officers, one new position and one position to replace Investigator Bennek upon his retirement. He noted that SRO Imig, will be moving into the Investigator role. He reported that a new SRO process was also completed, and Officer Kelsey Smith will begin her assignment at the school on March 2, 2026.

Chief Antoine recognized the Reserve Program for their volunteer service. He stated that the 2025 Reserve Unit consisted of Reserve Lieutenant Robert Schmidt and Reserve Officer Ben Kieffer. He noted that they worked 127 hours in the community throughout the year. Chief Antoine stated that the utilizing the 2025 Dollar Value of Volunteer Hours for the State of Minnesota equated to approximately \$4,846.32 in saved wages.

### B. Parks and Recreation Report

Administrator Buchholtz reported that the Parks and Recreation Department will partner with the City of Mounds View for the 2026 Music in the Park program at Lakeside Park. He stated that extended travel trips continue to be popular, with three of the five scheduled trips nearly full and the remaining two about half full. He said that the Parks and Recreation Department offered 32 classes, including free seminars, senior day trips, and a teen outing to Elm Creek for snow tubing. He stated that Director Scanlon submitted a Community Development Block Grant application for improvements to the Terrace Park warming house and park building, with notification expected in mid-to-late March. Administrator Buchholtz expressed appreciation for Director Scanlon's efforts on this application.

Administrator Buchholtz reported that Tower Days is scheduled for June 4–6, 2026, and will feature the band Good for Gary performing prior to Saturday's fireworks. He noted that a new attraction, Ninja Anywhere, will also be included in Saturday's activities.

## 8. ORDINANCES AN/OR RESOLUTIONS - None

## 9. NEW BUSINESS

### A. Approval to Purchase DocAccess Software

Administrator Buchholtz informed the council that new federal ADA regulations require city websites and mobile apps, including documents such as Word, Excel, and PDFs, to comply with WCAG 2.1 Level AA accessibility standards by a specified deadline. He said to meet these requirements and maintain transparency, staff is recommending purchasing a subscription to DocAccess, an accessibility service that converts PDFs to compliant formats.

Administrator Buchholtz stated that this maneuver follows last year's implementation of website accessibility tools and addresses the significant time needed for manual conversion. He said the subscription was negotiated at a 20% discount. He noted that without the service, staff would need to remove PDFs from its website until they are converted, limiting public access to important information such as newsletters and Police Department Policies.

Mayor Nelson expressed concerns regarding the software, noting that it represents another unfunded mandate and raises issues related to the cost of compliance.

Administrator Buchholtz clarified the technical issues regarding making PDFs accessible and the potential savings from using the software.

Motion made by Councilmember Wendling to Approve Purchase of DocAccess Software.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran. Nay: Mayor Nelson. Motion carried.

## 10. REPORTS

### A. Attorney's Report - None

### A. Engineer's Report

Report accepted as presented.

### B. Administrator Report

Administrator Buchholtz noted that the 2025 audit will begin February 23. He stated that there will be a Council Work Session on March 2, 2026 focusing on the 2026 Street Improvement Project.

**11. OTHER**

- A. Closed Session to Develop to Consider Offers and Counteroffers Related to the Potential Lease of City-owned Property Located at 8466 Central Avenue NE Pursuant to MS 13D.05, subd. 3(c)3

Motion made by Councilmember Wendling to adjourn the meeting to a closed session to develop or consider offers and counteroffers related to the potential lease of city-owned property located at 8466 Central Avenue NE.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

Meeting adjourned at 7:27 PM

Meeting reconvened at 7:43 PM

Administrator Buchholtz reported that the City Council held a closed session pursuant to Minnesota Statute 13D.05, subd. 3(c)3 to develop or consider offers and counteroffers related to the potential lease of city-owned property located at 8466 Central Avenue NE. He stated that staff was given direction and staff was given direction. He stated the consensus was for staff to act on the fourth lease amendment assignment for 8466 Central Avenue NE.

Administrator Buchholtz stated that the lease has been amended a few times, and the current lessee, RS Properties, has requested an assignment of the lease to Blue Water Restaurant LLC for the operation of a Mediterranean Style Restaurant. He said under Section 14 of the original lease, the city consent is required. He stated that the proposed fourth lease amendment and assignment accomplishes the assignment. He said that the modifications to the overall lease that protects the city's interest during the transition. He stated that staff recommends approval of the fourth lease amendment and assignment as presented.

Motion made by Councilmember Dircks to approve the fourth lease amendment and assignment between the City of Spring Lake Park, RS Properties, and Blue Water Restaurant LLC for the property located at 8466 Central Avenue NE and authorize the Mayor and City Administrator to execute the agreement on behalf of the City with any minor revisions or non-substantive changes as approved by the City Attorney.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

**12. ADJOURN**

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

The meeting was adjourned at 7:44 PM

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer