



City of Spring Lake Park  
1301 81st Avenue NE  
Spring Lake Park, MN 55432  
763-784-6491

Sign Permit  
March 2, 2026

Sign Permit

Dobb's Tire

1101 Cty Hwy 10



City of Spring Lake Park  
1301 81<sup>st</sup> Ave NE  
Spring Lake Park, MN 55432  
763-784-6491  
Permits@slpmn.org

# SIGN PERMIT APPLICATION

JOB ADDRESS: Dobbs Tire - 1101 Highway 10 NE

### APPLICANT INFORMATION:

Name: Topline Advertising, Inc.  
Address: 16307 Aberdeen St NE, Ham Lake, MN 55304  
Email: katie@toplinesign.com Phone: 763-428-5067  
 New Construction  
 Remodel  
 Word Change

### CONTRACTORS INFORMATION:

*Please Note: Contractors must be licensed with the City of Spring Lake Park*

Name: Topline Advertising, Inc.  
Address: 16307 Aberdeen St NE, Ham Lake, MN 55304  
Email: katie@toplinesign.com Phone: 763-428-5067  
State License #: SB712347 Expiration Date: 6/1/26

### DESCRIPTION OF WORK TO BE COMPLETED:

Remove and replace existing signage, (2) wall signs and (1) pylon face change

Square Footage of front of Building (Length X Width): 3275  
Square Footage of all existing signs (Length X Width): 0  
Square footage of proposed sign or signs (Length X Width): 600x2 = 1200 (Pylon), 670 (Building), 440 (Building)  
2310 Total

IS AN ELECTRICAL PERMIT REQUIRED? Yes  No

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park, MN:

1. To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the permit.
2. To authorize and direct the City of Spring Lake Park to remove said sign & structure, at the expense of the applicant, where maintenance is not furnished, but only after hearing and after notice of sixty (60) days, specifying the maintained required by the City.
3. To provide any other additional information which may be required by the Building Inspection Department.

⇒ Applicant Signature: Katie Weber Date: 2/25/26



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## REQUIREMENTS:

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right of way and property lines. Said drawing to be prepared to scale.

Attach blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Include a drawing showing location and message on sign.

If you are not the owner of the property, include a **SIGNED** letter from the owner giving permission to erect the sign.

If the application is **NOT** fully completed, it will be denied at time of processing. Please verify that all necessary information is legible and plans are included with job cost estimates.

**NOTE: All applications are due by noon on the Tuesday preceding the Council Meeting.**

### \*\*\*\*\*FOR OFFICE USE ONLY\*\*\*\*\*

Fee: \$ 388.75

Receipt Number: \_\_\_\_\_

Date of Approval: \_\_\_\_\_

Date of Issue: \_\_\_\_\_

Reason for Denial: \_\_\_\_\_

$$\begin{aligned}
& \text{proposed} \\
& 20 \times 2 = 40 \\
& 75 + 20(1.25) = 100 \times 2 = \$200 \\
& 07 \times 2 = 14 \\
& 75 + 14(1.25) = 33.75 \\
& 44 \times 2 = 88 \\
& 75 + 4(1.25) = 5 \\
& \underline{\quad\quad\quad} \\
& \$ 388.75
\end{aligned}$$

$$\begin{aligned}
& 983 \times 30\% \\
& 231 \times \text{Proposed} \\
& \underline{\quad\quad\quad} \\
& 752 \times \text{Remaining}
\end{aligned}$$



**36" LED Illuminated Channel Letter Set - 66 sq. ft.**

- DOBBS Letters:**  
 Red Faces Decorated with Black Outline  
 White LED Illumination  
 Black Trim-Cap & Returns - 5" deep  
 Flush Mount
- Tag Line:**  
 White Lexan Decorated with Black & Red 3630-143 Poppy Red Vinyl 1st Surface  
 White LED Illumination  
 Black Trim-Cap & Returns - 5" deep  
 Flush Mount
- Colors:** Red - 2283 Acrylic / 3630-143 Poppy Red Vinyl • Black • White



**18" Non-illuminated HDU Letters - 44 sq. ft.**

- 1" Painted HDU Pin Mount Letters  
 Flush Mount  
 Font: Helvetica Black Italic



FILE#26-2-15-F-DOBBS-A1 JY Customer Approval

Scale: 3/16" = 1'-0" Date: 2-11-2026

Note: Dimensions are Approximate and Subject to Change Pending Review by Dualite Engineering.

**Dualite**  
 One Dualite Lane  
 Williamsburg, Ohio 45176

WWW.DUALITE.COM / @DUALITEINC @DUALITETWEETS



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**Kristine Pearson**

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**From:** Mackenzie Smith <mackenzie.smith@dualite.com>  
**Sent:** Wednesday, February 18, 2026 3:25 PM  
**To:** Katie Weber  
**Subject:** Fwd: 1101 Hwy 10 NE - Spring Lake Park MN

Hi Katie,

See below for LL approval for Spring Lake Park MN site.

Thank you,

----- Forwarded message -----

**From:** Linda Kreps <linda@kreps@gmail.com>  
**Date:** Thu, Feb 12, 2026 at 5:18 PM  
**Subject:** Re: 1101 Hwy 10 NE - Spring Lake Park MN  
**To:** Mackenzie Smith <mackenzie.smith@dualite.com>

That looks good. Will you be replacing the red canopy area also? As you know you will have to go through Spring Lake Park for the signage. Linda  
Call 612-590-3363 with questions.

On Thu, Feb 12, 2026 at 7:15 AM Mackenzie Smith <mackenzie.smith@dualite.com> wrote:  
Good morning Linda,

I am working with your new tenant at this address to provide exterior signs for their business. I have attached our branding proposal below for your review and approval.

Please let me know if you have any questions or concerns, I am here to help!

Thank you,

--



**Mackenzie Smith**  
Account Manager, Dualite

     
513-536-3177 [www.dualite.com](http://www.dualite.com)  
mackenzie.smith@dualite.com  
1 Dualite Lane Williamsburg, OH 45176

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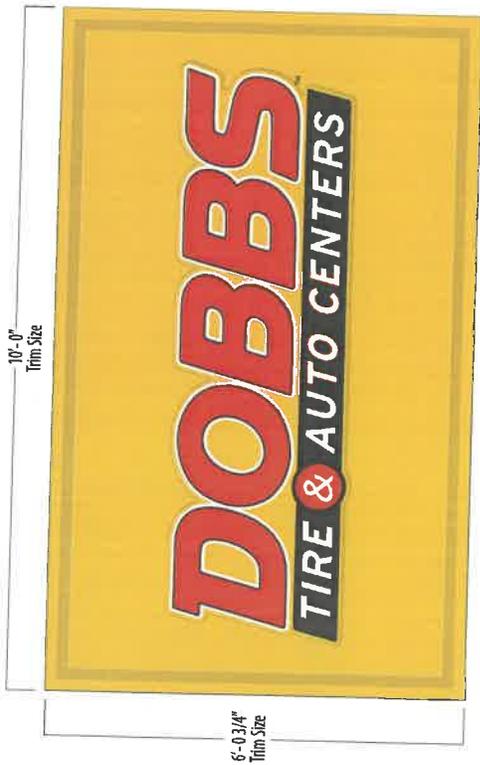
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**Mackenzie Smith**  
Account Manager, Dualite  
513-536-3177 [www.dualite.com](http://www.dualite.com)  
mackenzie.smith@dualite.com  
1 Dualite Lane Williamsburg, OH 45176

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*607 x 2 = 1207*

**2 qty., 6'-0 3/4" x 10'-0" Pan Formed-Embossed Replacement Faces**

Top Cabinet Section: 6'-1" x 10'-0 1/4"  
 Top & Side Retainers: 2 1/4" inch  
 Bottom H-Bar: 2 1/2 inch (1 1/4" Engagement)  
 V.O.: 5'-9 5/8" x 9'-7 3/4"  
 Trim Size: 6'-0 3/4" x 10'-0"

Green Line Indicates  
Area Embossing



Clear Polycarbonate Decorated 2nd Surface in 3 colors + White  
 Pan Formed & Embossed (Area Embossed)

Colors: PMS 186 Red • PMS 7548 Yellow • Black • White



<b>FILE#26-2-15-F-DOBBS-B1</b>	<b>JY</b>	<b>Customer Approval</b>
<b>Scale: 3/8" = 1'-0"</b>	<b>Date: 2-5-2026</b>	

Note: Dimensions are Approximate and Subject to Change Pending Review by Dualite Engineering.

**Dualite**  
One Dualite Lane  
Williamsburg, Ohio 45176

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