



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: April 5, 2023

Subject: City Hall update

Chief Antoine and I held a Zoom meeting with the Bruce Paulson, our architect with Stantec, to discuss security measures for City Hall.

The following measures are being incorporated into the plan design:

- The Link and the north and south entrances will be constructed with 1¼ inch polycarbonate, which falls under a level 3 bullet resistant classification.
- Bollards will be placed along with edge of parking lot along the width of the Link.
- The remaining windows will be double paned with a film in-between. This will provide level 1 bullet resistance. It will also make the window shatter-proof as well.
- Fitted plywood sheets that can be shimmed into the window openings on the inside will be purchased to add additional protection to the building.
- Installing lighting around the building to ensure areas around it are well lit. We are also studying adding supplemental lights that could be turned on during an event to provide additional lighting.
- Placing security cameras inside and outside the building.

Chief Antoine and I will address additional security topics during the work session.

If you have any questions, please do not hesitate to contact me at 763-784-6491.