



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, ICMA-CM, Administrator, Clerk/Treasurer

Date: March 11, 2026

Subject: Ratification of Acceptance of Resignation – Austin Becker

On Thursday, March 5, 2026, Public Works Maintenance Worker Austin Becker submitted his resignation from employment with the City of Spring Lake Park, effective immediately. Pursuant to the City Administrator's authority to manage personnel matters and ensure continuity of City operations, I accepted Mr. Becker's resignation on behalf of the City.

Mr. Becker's resignation was submitted and accepted not in good standing. Consistent with City personnel practices, this designation reflects the circumstances surrounding the employee's separation from service.

In accordance with the City's personnel practices, the resignation is being presented to the City Council for formal ratification.

Recommendation:

Motion to ratify the City Administrator's acceptance of the resignation of Austin Becker from the position of Public Works Maintenance Worker, effective March 5, 2026, not in good standing.

If you have any questions, please do not hesitate to contact me at 763-784-6491.