



Memorandum

To: Mayor Nelson and Members of the City Council

Cc: Dan Buchholtz, City Administrator

From: George Linngren, Public Works Director

Date: 3/28/2024

Subject: March 2024 Public Works Report

The month of March work activities.

- We set up for the elections on March 4 and took down the equipment on March 6. It worked out very smoothly with the help of Wanda and Haley. Along with having it at the church. My crew deserves a big thank you for all the work they did to put up and take down. They are the best.
 - Zahl was contracted to dig up the old fuel oil tank that was in the footprint of the addition to city hall. They are a licensed fuel contractor that was able to haul away the contaminated soil and dispose of it properly.
 - I met with 3 contractors for the excavation of the Garfield / Hayes street pond. They will be sending quotes for the work we need to do there. They are Sunram, Jacon and Alderink.
 - Brett, Travis and myself attended the Minnesota Shade Tree short course on March 12 & 13.
 - We had training on the new software the city is using and it seems to be pretty easy to use once the issues are fixed. Much better than the old system.
 - We finally ad winter all at once so we came in a few times from march 22 to March 26 to plow streets and sidewalks and salt. The wet heavy snow coming off the plow on Monday, March 25 caused damage to 25-30, approximately, mail boxes or mail box posts. As per the snow policy, the homeowners are responsible for repairing the issue but I helped fix some of the issues if I was able to.
 - The sewer lining project should be wrapping up with the completion of the last 4 lines this week and next. The areas that were dug up will be repaired by the contractor when the road projects in town and being done and will be paid for by the contractor.
 - Helping out where needed as the city hall project is in full swing and taking care of the issues as they come up.
1. I attended 2 council meetings and our monthly supervisors meeting.
 2. I attended the Shade Tree short course at Bethel college campus.
 3. Attended the weekly construction meetings.