

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on July 06, 2020 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Acting Mayor Wendling called the meeting to order.

PRESENT

Acting Mayor Ken Wendling
Councilmember Brad Delfs
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks

ABSENT

Mayor Robert Nelson

STAFF PRESENT

Public Works Director Randall; Code Enforcement Director Baker; Engineer Gravel and Administrator Buchholtz.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested that an on-sale/one day intoxicating liquor license application from the Spring Lake Park Lions be added to the Consent Agenda as Item 6D.

5. DISCUSSION FROM THE FLOOR – None.

6. CONSENT AGENDA

- A. Approval of Minutes - June 15, 2020 City Council Meeting
- B. Resolution 20-25 Appointing Election Judges for Primary Election
- C. Contractor's Licenses
- D. One Day On-Sale Intoxicating Liquor License – Spring Lake Park Lions

Motion made by Councilmember Delfs to approve Consent Agenda.

Voting Yea: Acting Mayor Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

7. DEPARTMENT REPORTS**A. Public Works Report**

Public Works Director Randall reported that the Public Works Department has been collecting garbage and recycling in the parks; mowing the grass and weed whipping the parks despite having no part-time summer help. He reported that the Department has been painting stop bars and crosswalks and making numerous sign repairs. He reported that the bushes near Arthur Street have been trimmed and sewer cleaning has been taking place.

Mr. Randall reported that he attended several meetings in the month of June. He stated that he read all the water meters and reported that 29 meters were not readable. He stated that those meters have since been replaced or repaired.

B. Code Enforcement Report

Code Enforcement Director Baker reviewed the monthly report for month of June. He stated that he did not post any abandoned properties in the month of June.

8. ORDINANCES AND/OR RESOLUTIONS**A. Resolution 20-24, Authorizing 2019 Year End Fund Transfers**

Administrator Buchholtz reviewed the staff report and reported that staff recommended approval of Resolution 20-24.

Motion made by Councilmember Dircks, Seconded by Councilmember Goodboe-Bisschoff to approve Resolution 20-24 Authorizing 2019 Year End Transfers.

Voting Yea: Acting Mayor Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

9. NEW BUSINESS**A. Approval of 2021 Budget for North Metro Telecommunications Commission**

Administrator Buchholtz reviewed the staff memo from North Metro Telecommunications Commission. He reported that the recommendation of the Commission is approve the 2021 Commission Budget as recommended by the Telecommunications Commission and the Operations Committee.

Motion made by Councilmember Delfs to approve 2021 Budget for North Metro Telecommunications Commission.

Voting Yea: Acting Mayor Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

B. Approval of COVID-19 Response Plan

Administrator Buchholtz reviewed the staff memo regarding the COVID-19 Preparedness Plan required by Executive Order 20-74. He reported that staff recommends approval of the plan.

Motion made by Councilmember Goodboe-Bisschoff to approve COVID-19 Preparedness Plan.

Voting Yea: Acting Mayor Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

C. Award Quote for 81st Avenue Signage and Installation

Administrator Buchholtz reported that City Engineer Gravel solicited three quotes for signage to notify drivers of the weight restrictions placed on 81st Avenue between Terrace Road and University Avenue Service Drive. The following quotes were received:

Safety Signs	\$2,200.00
Warning Lights	\$2,225.00
Traffic Signs	\$2,359.02

Administrator Buchholtz reported that staff recommends proceeding with the quote from Safety Signs. He stated that the City has worked with this company in the past.

Councilmember Dircks inquired if signs will be placed on the east side of Highway 65 to state there is no truck traffic on 83rd Avenue. She stated that she did not see this request in the bid. Engineer Gravel stated that it was not included in the bid, however; there will be some extra temporary signs that could be placed on the west side of Highway 65. He stated that communication will be sent out to local trucking companies of the change and to educate on the change.

Motion made by Acting Mayor Wendling to award quote to Safety Signs in the amount of \$2,200.00.

Voting Yea: Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Acting Mayor Wendling. Motion carried.

10. REPORTSA. Engineer's Report

Engineer Gravel reviewed the staff report with the Council. He reported that the project at 525 Osborne Road will consist of three separate components. He stated that there will be the construction of the facility, the water main loop project connecting the neighboring town-homes and Osborne Apartments and improving the storm water sewer. He stated that the storm water project costs are part of the Hampton Companies project.

B. Attorney's Report- NoneC. Administrator Report

Administrator Buchholtz reviewed the Administrator Report submitted and there were no further questions.

11. OTHERA. CARES Act Funding Update

Administrator Buchholtz reviewed the staff memo. He reported that Governor Walz has announced that he will distribute \$841 million in federal CARES Act funds to cities, counties and townships for coronavirus-related expenditures. He stated that based on the information received from the State, the City is anticipated to receive \$482,931 in funding.

Administrator Buchholtz reported that staff has been tracking expenditures associated with the COVID-19 pandemic and will apply those expenditures against the federal funds to reimburse the City. He stated that small business grants to reimburse the cost of business interruptions caused by COVID-19 closures are an eligible expense. He stated that he anticipates that there will be money for business grants to help those businesses most impacted by the pandemic and staff is working on putting together a grant program. He stated that staff will have more information to share with the City Council upcoming weeks.

B. Correspondence

Acting Mayor Wendling reported that 75 people attended the Dine and Dance Summer Music series at Lakeside Park on July 1, 2020. He reviewed the future dates and reported that the Beyond the Yellow Ribbon will be providing concessions at the event.

12. ADJOURN

Motion made by Acting Mayor Wendling to adjourn the meeting.

Voting Yea: Acting Mayor Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

The meeting adjourned at 7:28 PM.

Ken Wendling, Acting Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer