



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: June 17, 2021

Subject: 2020 Audit

Included with the packet is the draft 2020 audited financial statements. Jason Miller from Smith Schafer and Associates will be at the City Council meeting on Monday night to provide an overview of the financial statements and answer any questions that the City Council may have.

I would like to thank Accountant Melissa Barker, Utility Billing Clerk Dena Brunette, and Accounting Clerk/Special Projects Coordinator Wanda Brown and every staff person involved for their work over the past three months assisting our auditors with this process.

If you have any questions, please don't hesitate to contact me at 763-784-6491.