

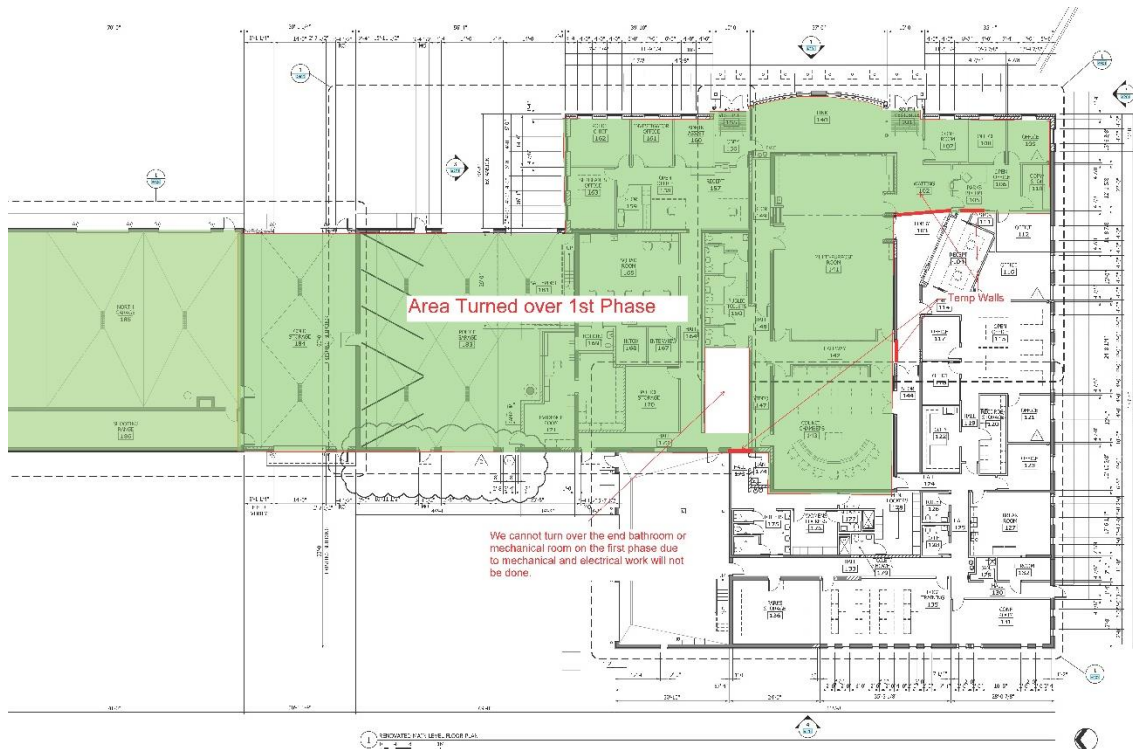
Memorandum

To: Mayor Nelson and Members of the City Council
From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date: June 12, 2024
Subject: City Hall Renovation Update

Staff wanted to provide the City Council with a brief renovation update.

- The rain has slowed progress on the new roof at City Hall. As a result the move-in date for the Police Department to move to their new space has been pushed back from the end of June to the end of July. We have moved the furniture installation back to accommodate this change. On the positive side, since staff has allowed the contractor to access spaces that would have otherwise been in future phases, the renovation has dropped from three phases to two phases.

Here are the parts of the building that we anticipate receiving at the handover of the first phase:



At the phase turnover, the Police Department will move into their new space. Park and Recreation staff will move into their area. Administration will move into the multi-purpose room and the Council Chamber area during the renovation of the current Police and Administration areas. The front entrances to the building will be restored at the phase turnover.

- Staff has ordered the emergency generator and was able to secure the generator that was in stock. We are currently obtaining the specifications for the concrete pad so it can be poured prior to delivery of the generator.
- The electrical switchgear has been installed for the building. Staff, in concert with the contractor, is working with Xcel to expedite the replacement of the electrical transformer outside the building that is part of the project.
- We got good news on the rooftop unit (RTU) delivery. The RTUs are scheduled to arrive on June 17 and June 24. With this announced schedule, we will not need to install a temporary rooftop unit to cool building during renovation.

I have attached the 3-week look-ahead that we received from the Contractor this week for your information. I have also attached the most recent overall project as well.

If you have any questions, please do not hesitate to contact me at 763-784-6491.