

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on January 18, 2022 at the City Hall, at 7:00 PM.

### **1. CALL TO ORDER**

Mayor Nelson called the meeting to order at 7:00 PM.

### **2. ROLL CALL**

#### MEMBERS PRESENT

Mayor Nelson  
Councilmember Ken Wendling  
Councilmember Brad Delfs  
Councilmember Lisa Dircks

#### MEMBERS ABSENT

Councilmember Barbara Goodboe-Bisschoff

#### STAFF PRESENT

Building Official Jeff Baker, Police Chief Josh Antoine, Recreation Director Kay Okey, City Attorney John Thames, Deputy City Clerk Wanda Brown

#### VISITORS

Danielle Jones, 814 Sanburnol Drive NE, Spring Lake Park MN 55432

### **3. PLEDGE OF ALLEGIANCE**

### **4. ADDITIONS OR CORRECTIONS TO AGENDA**

Deputy City Clerk Brown asked that Items 8D-8G and Items 9C-9F be removed from the Agenda since the property owners paid all outstanding fees for the rental license.

### **5. DISCUSSION FROM THE FLOOR - None**

### **6. CONSENT AGENDA**

- A. Approval of Minutes – January 3, 2022 Council Meeting
- B. Approval of Claims – General Disbursements - \$359,058.04
- C. Contractor's License
- D. Business License

Motion made by Councilmember Wendling to approve Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Dircks, Mayor Nelson.  
Motion carried.

## **7. DEPARTMENT REPORTS**

### **A. Police Report**

Chief Antoine reported that the Police Department responded to 701 calls for service in December 2021 compared to 711 calls for service for the month of December 2020. He said that School Resource Officer Imig reported handling 7 calls for service in December, as well as handling 20 student contacts, 26 student escorts. Investigator Bennek reported handling 26 cases for the month of December, 23 of which are felony in nature and 5 forfeiture cases. He thanked SRO Imig and Investigator Bennek for the help covering shifts. He reported that he continues to manage the hiring process and hopes to close it out by the beginning of February. He went on to thank his staff for their perseverance throughout the changes over the last six months, while continuing to over the high value of service.

Mayor Nelson asked the residents of Spring Lake Park to keep their eyes open and report any suspicious activity they may see in the area. Chief Antoine recommended residents go to the website to learn more about the City's Neighborhood Watch program.

Councilmember Wendling commented on the new badges and patches. Chief Antoine commented that they removed the anniversary date and updated the colors, to create a differentiation between officer, Chief and Sergeant.

### **B. Recreation Report**

Recreation Director Okey. She highlighted the Volleyball Program that Coordinator Wesley Goldberg has coordinated with New Brighton and Fridley. She stated that ice rinks opened on December 30, 2021, and the hours can be found online for the rinks. She reported that Tower Days planning begins Tuesday, January 25 at 6:30 pm.

## **8. PUBLIC HEARINGS**

### **A. Process for Rental License Revocation**

Building Official Baker stated that on November 15, 2021 the Rental Application and the Housing Code were mailed out to all property owners and mailed again on December 16, 2021. He said that on January 3, 2022, Code Enforcement staff noted all properties that were not updated for licensing and a statement of cause was mailed to the owner and also hand delivered to the tenants to make them aware of the status of said property.

Building Official Baker provided an overview of the hearing procedure. He stated that if revocation is decided, Code Enforcement staff will post the building for 45 days. He noted that if no action is done to correct the revocation after 45 days an unlawful occupancy posting will go up.

B. Hearing on Revocation of Rental Housing License – 814 Sanburnol Drive NE

Mayor Nelson read the Resolution Approving the Revocation of the Rental License of certain property located at 814 Sanburnol Drive NE, pursuant to Sec. 12.16.140 of the City of Spring Lake Park Code.

Councilmember Delfs made motion to open Public Hearing on 814 Sanburnol Drive NE.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Dircks, Mayor Nelson. Motion carried.

Public Hearing opened at 7:18 PM.

Danielle Jones, owner of 814 Sanburnol Drive NE, stated that she resides at the premises and it is no longer rental property. Staff informed her that she needs to show proof that the property is homesteaded in order to have the rental status removed.

City Attorney Thames suggested the revocation action be tabled for one month until Ms. Jones can bring in proof of the Homestead status. She confirmed that she could meet the requirements of the City for proof of Homestead status.

Councilmember Delfs made motion to close the Public Hearing on 814 Sanburnol Drive NE.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Dircks, Mayor Nelson. Motion carried.

Public Hearing closed at 7:24 PM.

Councilmember Delfs made a motion to table the Revocation of the Rental License until February 22, 2022. Staff is authorized to cancel Revocation if the Homestead Application is filed and approved.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Dircks, Mayor Nelson. Motion carried.

C. Hearing on Revocation of Rental License – 603 81<sup>st</sup> Avenue NE

Mayor Nelson read the Resolution Approving the Revocation of the Rental License of certain property located at 603 81<sup>st</sup> Avenue NE, pursuant to Sec. 12.16.140 of the City of Spring Lake Park Code.

Building Official Baker stated that as of 4:30 PM the City had not heard from the property owner. He also informed the Council that the owner was furnished with the November and December letter. Inspector Morris did contact the tenant advising them of their rights to appear at the Council Meeting.

Seeing no Representation in the audience the Mayor called for a motion.

Motion was made by Councilmember Delfs to Open the Public Hearing for Revocation of the Rental License at 603 81<sup>st</sup> Avenue NE.

Public Hearing opened at 7:37 PM.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Dircks, Mayor Nelson. Motion carried.

Building Official Baker gave an overview of the property. Since there were no further members wishing to speak, Mayor asked for a motion to close the hearing.

Councilmember Delfs made a motion to Close the Public Hearing

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Dircks, Mayor Nelson. Motion carried.

Public Hearing closed at 7:38 PM.

## **9. ORDINANCES AND/OR RESOLUTIONS**

### **A. Resolution No. 22-XX, Approving Rental License Revocation for 814 Sanburnol Drive NE**

Resolution was tabled pending property owner showing documentation of homesteading.

### **B. Resolution No. 22-05, Approving Rental License Revocation for 603 81<sup>st</sup> Avenue NE**

Motion made by Councilmember Delfs to approve the resolution to approve rental license revocation for 603 81<sup>st</sup> Avenue NE.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Dircks, Mayor Nelson. Motion carried.

**10. NEW BUSINESS****A. Consider Expanding Membership Eligibility for Park and Recreation Commission**

Director Okey talked about the proposal to amend the Membership for the Park and Recreation Commission. She gave the Council an overview of the Commission and its makeup of members, along with the what they do (advise the council). The proposal is restructuring the Commission to be 5 City Members and 2 At-Large Members, where the person would need to live in the school district or be active in the program, such as a coach or other volunteer capacity.

Mayor Nelson clarified that the Council is the body that makes all financial decisions. Director Okey concurred, noting that the Commission is an advisory board and that they advise the Council on the park improvements and recreation programs and that the Council has final authority. She expressed her belief that the structure still allows the residents to have the majority of the vote on the issue.

Motion made by Councilmember Dircks to expand membership eligibility for the Park and Recreation Commission.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Dircks, Mayor Nelson. Motion carried.

**11. REPORTS**

- A. Engineer Report – Report in packet
- B. Attorney Report -- No Report
- C. Administrator Report – No Report

**12. OTHER****A. Correspondence**

Mayor Nelson expressed his family's gratitude for the help that his wife received after her fall.

Deputy Clerk Brown informed residents to contact the City if their recycling cart was not picked up by Waste Management. She also reminded residents that the new recycling day is Wednesday.

**13. ADJOURN**

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Delfs, Councilmember Dircks, Councilmember Wendling. Mayor Nelson.  
Motion carried.

The meeting was adjourned at 7:52 PM.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer