



February 2, 2022

Mr. Dan Buchholtz, Administrator
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Re: Municipal State Aid Account

Dear Dan:

This letter is to provide you with an update on the city's Municipal State Aid account.

2022 Annual Distribution. The MnDOT Office of State Aid recently announced the 2022 Maintenance and Construction Apportionments for the MSAS cities as approved by the Commissioner of Transportation. A copy of the annual Notice is attached. The City of Spring Lake Park received the following allocations:

- Construction allocation of \$257,098 (compared to \$217,170 in 2021, \$234,385 in 2020, \$212,486 in 2019, \$204,421 in 2018, \$180,097 in 2017, \$176,127 in 2016, and \$168,062 in 2015).
- Maintenance allocation of \$85,699 (compared to \$72,390 in 2021, \$78,129 in 2020, \$70,829 in 2019, \$68,140 in 2018, \$60,033 in 2017, \$58,709 in 2016, \$56,021 in 2015, and \$49,981 in 2014).

The total combined construction and maintenance allocation for 2022 is \$342,797. The 2022 total allotment is a big increase from last year. With the exception of 2021 (lower because of reduced gas tax revenue), The total allocation had been increasing steadily over the past 6 years.

In addition to the normal State Aid allocation, the city has been notified that they are able to receive \$21,533 from Federal Coronavirus Response and Relief Supplemental Appropriations Act (see attached).

The City still has a pending reimbursement amount in the State Aid system because of the 2014-2015 Street Improvement project. This means that for the next 2 or 3 years the city will receive the construction portion of their State Aid allocation without needing to submit any additional reimbursement requests. The City will also be able to draw construction funds from the 2021 Anoka County paving and from the pending Co. Rd. 10 trail project.

2021 Annual Certification of Mileage. We completed the paperwork associated with the annual certification of mileage a few weeks ago and submitted it to the Office of State Aid. A copy of the certification form is attached. There were no mileage changes from the previous year.

2021 Annual Map Update. We completed the MnDOT requested annual map update paperwork. A copy of the current MnDOT city map is attached.

Feel free to contact Jeff Preston or me if you have any questions or require any additional information.

Sincerely,
Stantec

A handwritten signature in black ink that reads "Phil Gravel".

Phil Gravel, City Engineer



Financial Management, State Aid Finance
395 John Ireland Blvd., Mail Stop 215
St. Paul, MN 55155

January 31, 2022

MUNICIPALITY OF SPRING LAKE PARK

Phil Gravel

733 Marquette Ave S, Suite 1000
Minneapolis, MN 55402

RE: NOTICE OF ANNUAL DISTRIBUTION

Dear Phil Gravel:

The following allotments will be credited to the accounts listed below in compliance with the 2022 Commissioner's Order, and will be released in accordance with the current rules.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ALLOCATION AMOUNT</u>
90	MUNI CONST	\$257,098.00
94	MUNI MAINT	\$85,699.00

If you have any questions please contact Cindy Degener at cindy.degener@state.mn.us of the State aid Finance Office.

Sincerely,

Margaret Anderson Kelliher
Commissioner of Transportation

cc: City Clerk

From: Rubenstrunk, Alyssa K (DOT) <alyssa.rubenstrunk@state.mn.us>

Sent: Thursday, January 27, 2022 1:05 PM

To: Gravel, Phil <Phil.Gravel@stantec.com>

Subject: City Coronavirus Response and Relief Supplemental Appropriations Act - RESPONSE REQUIRED

Dear Phil Gravel,

MnDOT Metro State Aid is happy to inform you that your portion of the Federal **Coronavirus Response and Relief Supplemental Appropriations Act** will be available to you shortly. \$20 Million has been provided to Metro Counties and State Aid Cities from the CRRSAA funds.

The portion available to Spring Lake Park is \$21,533.

Revenue loss from the County State Aid Highway (CSAH) and Municipal State Aid Streets (MSAS) funds were used as the approval for authorization of the CRRSAA funds transfer to the local agencies, which led to maximum flexibility for these funds. Therefore, CRRSAA funds can be used on maintenance and operations on any route under your jurisdiction or construction of an existing local, state aid or federal aid projects.

For State Aid or Federal Aid Construction projects, these funds may be used at 100% and do not require a match, however cannot be used as a match to existing federal funds on a project.

For maintenance and operations activities, these funds can be used at 100% on costs incurred retroactive to January 27th 2020.

Please reply to this email and copy your accountant/finance director to indicate the specific letter that corresponds to the intended use of your allocation. If you have more than one choice, please specify amount of funding on each. Include SP number or SAP number if applicable. Please respond by Monday February 28th, 2022.

- A. MSAS Regular Maintenance
- B. City Road Maintenance
- C. MSAS Regular Construction (includes state aid eligible costs on federal aid projects) Please include SAP or SP.
- D. City Road Construction
- E. Vehicle (Excludes cars and pickups)

During your year-end reporting, the municipality will be required to submit this [reporting form](#) that contains the Annual Summary of Highway Information **and** the CRRSAA Certification documenting the funds. It is critical we receive this form so that the spending is easily auditable and assurances are made that CRRSAA funds have not been used on the same expenditures as the American Rescue Plan Act of 2021, the Corona Relief Fund of 2020 or any other federal, bond or state funds.

Please see the [Questions and Answers](#) for more information.

For eligibility questions please contact [Elisa Bottos](#)

For finance specific questions please contact [Cindy Degener](#).

Dan Erickson

dan.erickson@state.mn.us

MnDOT - Metro District State Aid

Metro District State Aid Engineer

Phone: 651-234-7763

2021 ANNUAL CERTIFICATION OF MILEAGE

SEE INSTRUCTIONS INCLUDED ON WEB SITE
RECORD REVISIONS ON BACK OF FORM
SUBMIT TO YOUR DSAE BY JANUARY 15, 2022

Municipal Mileage as of Dec. 31, 2020		Revisions During Current Year 2021 (+ or -)				Municipal Mileage as of Dec. 31, 2021					
Non- Existing I	Unimproved II	Improved III	Total IV	Non- Existing V	Unimproved VI	Improved VII	Total VIII	Non- Existing IX	Unimproved X	Improved XI	Total XII
MILEAGE NOT CONSIDERED IN THE COMPUTATION OF BASIC MILEAGE											
1. Trunk Highways		3.05	3.05							3.05	3.05
2. Trunk Highways Turnbacks (Designated as MSAS - mileage above 20%)											
3. County State Aid Highways (Exclude mileage designated as MSAS)		2.62	2.62							2.62	2.62
4. County State Aid Highway Turnbacks (Designated as MSAS - mileage above 20%)											
5. Total Mileage of Line 1 Thru 4	Previous =		5.67	Adjustment =			Current =			5.67	
BASIC MILEAGE: MILEAGE CONSIDERED IN THE COMPUTATION OF ALLOWABLE MILEAGE											
6. Municipal State Aid Streets (Exclude Trunk and County Highway Turnbacks and Mileage Partly Outside the City Limits in a non MSAS city)		5.52	5.52							5.52	5.52
7. County Road Turnbacks (Designated as MSAS)		0.29	0.29							0.29	0.29
8. County Roads (Exclude mileage designated as MSAS)		0.32	0.32							0.32	0.32
9. Other Local Roads And Streets - not designated (Include T.H. & CSAH frontage roads)		21.74	21.74							21.74	21.74
10. Total Improved Basic Mileage (lines 6 + 7 + 8 + 9)	Previous =		27.87	Adjustment =			Current =			27.87	
11. Percentage Limitation Allowed by Statute									X	0.20	
12. MAXIMUM MILEAGE ALLOWED FOR M.S.A.S. DESIGNATIONS (Col XI, Line 10 Times Line 11)										5.57	
13. Total Municipal State Aid Street Designated (Column XII, Line 2 + 4 + 6 + 7)										5.81	
14. Total Miles of T.H. & County Turnbacks designated as MSAS Above 20% (Col. XII Line 2 + 4 + 7)									(-) 0.29	(-) 5.52	
15. Mileage designated MSAS - not including T.H. and County Turnback mileage (Line 13 minus Line 14).									(-) 5.52		
16. MSAS Mileage Partly Outside the City Limits in a non MSAS city (if any)									(-) 0.05		
17. Municipal State Aid Street Mileage Over/Under Maximum Allowed. (Line 12 minus line 15 minus Line 16)										0.05	

I hereby certify that the total Improved Mileage (Col.XI. Line 5 + 10) in the Municipality of Spring Lake Park as of December 31, 2021 is 33.54 Miles.

Signed: Phil Gravel Title: City Engineer Date: 12/28/2021

NOTE: Lines 2, 4, 6, & 7 are MSAS mileage categories

Shaded Fields contain formulas. These fields get filled automatically as data is entered.

MUNICIPALITY OF SPRING LAKE PARK

PREPARED BY THE
MINNESOTA DEPARTMENT OF TRANSPORTATION
OFFICE OF TRANSPORTATION SYSTEM MANAGEMENT

IN COOPERATION WITH
U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION

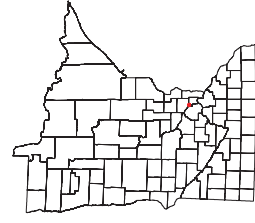
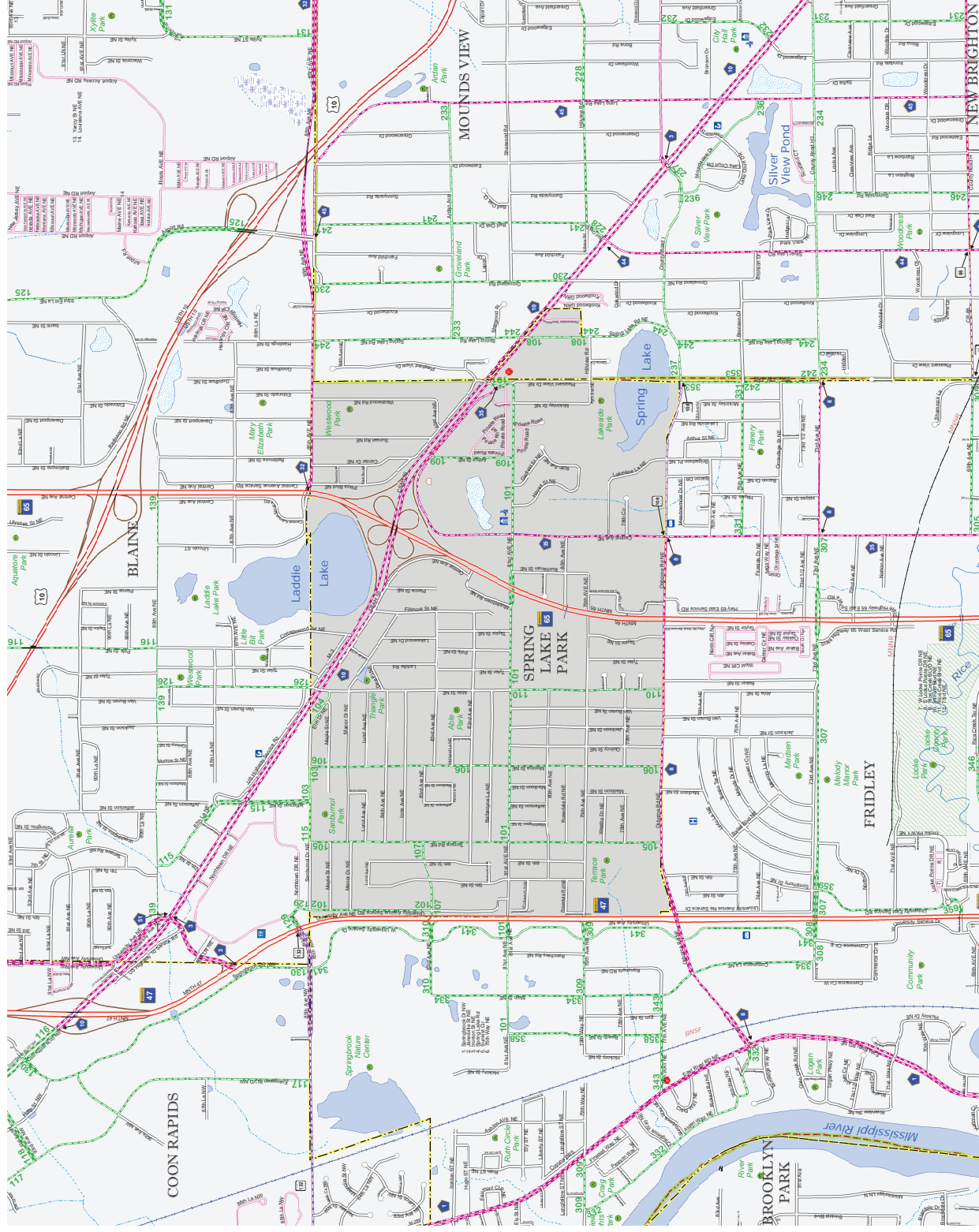


2021



Projection:
NAD 1983
UTM Zone 15

North American Datum
of 1983



LAST EDITED ON 12-14-2021

To request information from this document in an alternative format, call 651-366-4715 or 1-800-627-3529 Minnesota Relay. You may also send an email to adaquest.dsg@state.mn.us. Please request at least one week in advance.

Population (U.S. Census 2000): 7188