

CITY OF SPRING LAKE PARK

2021 BUDGET BREAKDOWN OF EXPENDITURES:

<u>CITY COUNCIL-41110</u>	2019 ACTUAL	2020 BUDGET	2021 BUDGET
1030 SALARIES	\$ 29,955.53	\$ 36,756	\$ 31,296
a) Mayor	\$ 7,453		
b) Councilmembers	\$ 23,843		
1211 PERA	\$ 1,198.53	\$ 1,565	\$ 1,565
a) Defined Contribution Plan			
1220 FICA & MEDICARE EMPLOYER CONTRIBUTION	\$ 2,291.56	\$ 2,395	\$ 2,395
a) FICA (6.2% x \$31,296)	\$ 1,941		
b) Medicare (1.45% x \$31,296)	\$ 454		
1510 WORKER'S COMPENSATION	\$ -	\$ 60	\$ 77
2100 OPERATING SUPPLIES	\$ 580.43	\$ 400	\$ 550
a) Budget Notebooks & Dividers	\$ 300		
b) Business Cards & I.D. Badges	\$ 150		
c) Miscellaneous	\$ 100		
3310 TRAVEL EXPENSE	\$ 278.28	\$ 700	\$ 700
3500 PRINTING & PUBLISHING	\$ 532.15	\$ 1,250	\$ 1,100
a) Ordinances & Resolutions	\$ 750		
b) Special Meetings, etc.	\$ 100		
c) Assessment Notices	\$ 100		
d) Legal Notices	\$ 150		
4300 CONFERENCES & SCHOOLS	\$ 425.00	\$ 2,805	\$ 2,805
a) LMC Annual Conference	\$ 1,200		
b) Conference for Newly Elected Officials	\$ 400		
c) Conference for Experienced Officials	\$ 650		
d) Municipals Banquets	\$ 60		
e) LMC Legislative Conference	\$ 125		
f) MN Mayor's Association Conference	\$ 250		
g) Anoka County Local Officials Meeting	\$ 120		
4330 DUES & SUBSCRIPTIONS	\$ 13,106.00	\$ 13,146	\$ 13,242
a) LMC Dues (0% increase)	\$ 7,200		
b) North Metro Mayors	\$ 2,888		
c) MN Mayors Assn	\$ 30		
d) Metro Cities	\$ 2,774		
e) Anoka Co. Econ Dev. Initiative	\$ 350		

2021 BUDGET BREAKDOWN OF EXPENDITURES:

CITY COUNCIL-41110 (CON'T)

		2019 ACTUAL	2020 BUDGET	2021 BUDGET
4500 CONTRACTUAL SERVICES		\$ -	\$ -	\$ 5,460
a) Board/Commission Stipends (\$30/mtg)				
4955 DISCRETIONARY FUNDS		\$ 1,189.61	\$ 13,550	\$ 11,550
a) Memorials	\$ 250			
b) Retreat/Workshop Expenses	\$ 500			
c) Parade Candy/Parade Banner	\$ 800			
d) Council Discretionary	\$ 10,000			
<u>TOTAL CITY COUNCIL</u>		\$ 49,557.09	\$ 72,627	\$ 70,740

2021 BUDGET BREAKDOWN OF EXPENDITURES:

		2019	2020	2021
		ACTUAL	BUDGET	BUDGET
ADMINISTRATION-41400				
1010	SALARIES	\$ 317,153.41	\$ 323,025	\$ 297,505
	a) Full time Salaries			\$ 296,305
	b) Administrator's Deferred Comp. Contrib.			\$ 1,200
1050	VACATION BUY BACK	\$ 2,881.24	\$ 6,250	\$ 5,000
1210	PERA EMPLOYER CONTRIBUTION	\$ 24,062.96	\$ 24,227	\$ 22,313
	a) Coordinated 7.5%			\$ 297,505
1220	FICA & MEDICARE EMPLOYER CONTRIBUTION	\$ 24,449.50	\$ 25,191	\$ 23,143
	a) FICA 6.2%			\$ 302,505
	b) Medicare 1.45%			\$ 302,505
				\$ 18,756
				\$ 4,387
1300	HEALTH & DENTAL INSURANCE/H.S.A	\$ 56,449.24	\$ 63,193	\$ 49,408
1313	PRUDENTIAL LIFE INSURANCE	\$ 228.24	\$ 230	\$ 199
1510	WORKER'S COMPENSATION	\$ 1,000.00	\$ 2,300	\$ 2,844
	a) Premium			\$ 1,844
	b) Deductible			\$ 1,000
2000	OFFICE SUPPLIES	\$ 4,398.60	\$ 3,375	\$ 3,125
	a) Copy/Computer/FAX Paper			\$ 625
	b) Office Supplies			\$ 525
	c) Ink Cartridges (B&W, Color)			\$ 650
	d) Labels			\$ 75
	e) Data Cartridges			\$ 125
	f) Storage Boxes			\$ 75
	g) Toner (B&W, Color)			\$ 850
	h) Calendars			\$ 100
	i) Cash Register Tape/Kroy Tape			\$ 100
2030	PRINTED FORMS	\$ 926.07	\$ 1,794	\$ 1,625
	a) Checks/Envelopes			\$ 400
	b) Minute Books (2)			\$ 225
	c) Stationery/Envelopes			\$ 400
	d) Stationery/Envelope Shells			\$ 300
	e) Business Cards			\$ 100
	f) Misc. Printing			\$ 200
2100	OPERATING SUPPLIES	\$ 577.57	\$ 640	\$ 640
	a) Dog/Cat Receipt Books & Tags			\$ 90
	b) Reverse Directory			\$ 500
	c) Miscellaneous			\$ 50

2021 BUDGET BREAKDOWN OF EXPENDITURES:

		2019	2020	2021
		ACTUAL	BUDGET	BUDGET
<u>ADMINISTRATION-41400 (CONT')</u>				
2220	POSTAGE			
	a) Postage	\$ 2,050		
	b) Monthly Postage Software Fee (\$17.99 x 12)	\$ 216		
	c) Labels	\$ 250		
3210	CELL PHONE	\$ 595.48	\$ 650	\$ 650
3310	TRAVEL EXPENSE	\$ 3,403.21	\$ 3,300	\$ 3,400
	a) Staff Mileage	\$ 400		
	b) Administrator's Car Allowance \$250/mo	\$ 3,000		
3410	EMPLOYMENT ADVERTISING	\$ 267.00	\$ -	
3500	PRINTING & PUBLISHING	\$ -	\$ 300	\$ 300
3550	COUNTY FEE FOR SERVICE	\$ 17.43	\$ 2,050	\$ 1,550
	a) Special Assessment & TNT Charges			
	1) Anoka County	\$ 1,500		
	2) Ramsey County	\$ 50		
4050	MAINTENANCE AGREEMENTS	\$ 9,084.17	\$ 7,664	\$ 9,000
	a) Copy Machine Maintenance	\$ 4,550		
	b) USTI - Software Support	\$ 1,050		
	c) Document Imaging (Laser Fiche)	\$ 2,600		
	d) Annual charge for color copies-overage	\$ 800		
4300	CONFERENCES & SCHOOLS	\$ 6,606.60	\$ 6,175	\$ 5,825
	a) MCMA Annual Conf.	\$ 600		
	b) MCFOA Annual Conf./Meetings	\$ 600		
	c) ICMA Training	\$ 2,000		
	d) LMC Annual Conference	\$ 700		
	e) MCFOA Advanced Institute	\$ 500		
	f) Municipals Banquets (1 per year)	\$ 250		
	g) LMC Loss Control Workshop	\$ 75		
	h) MN GFOA Conference	\$ 600		
	i) Miscellaneous	\$ 500		

2021 BUDGET BREAKDOWN OF EXPENDITURES:

<u>ADMINISTRATION-41400 (CON'T)</u>		2019	2020	2021
		ACTUAL	BUDGET	BUDGET
4330	DUES & SUBSCRIPTIONS	\$ 1,448.10	\$ 1,520	\$ 1,520
	a) ICMA	\$ 900		
	b) Municipals	\$ 25		
	c) Sam's Club	\$ 45		
	d) MCFOA	\$ 90		
	e) MN GFOA	\$ 50		
	f) Zip 4 Directories	\$ 50		
	g) LMC City Official Directory	\$ 65		
	h) Wells Fargo Credit Card	\$ 10		
	i) MCMA	\$ 145		
	j) Notary Renewal	\$ 140		
4390	US BANK CREDIT CARD REBATE	\$ (3,272.82)	\$ -	
4500	CONTRACTUAL SERVICES	\$ 3,369.72	\$ 5,350	\$ 4,555
	a) Shredding Service	\$ 710		
	b) Northland Securities	\$ 645		
	Continuing Disclosure Reports			
	c) Codification of City Code Supplements	\$ 2,200		
	e) Contingency	\$ 1,000		
5000	CAPITAL OUTLAY	\$ -	\$ -	
<u>TOTAL ADMINISTRATION</u>		\$ 455,648.54	\$479,950	\$ 435,118

2021 BUDGET BREAKDOWN OF EXPENDITURES:**ASSESSOR-41500**

4000 CONTRACTUAL SERVICES
a) Kenneth A. Tolzmann Contract

	2019 ACTUAL	2020 BUDGET	2021 BUDGET
	\$ 37,042.40	\$ 37,040	\$ 37,040

2021 BUDGET BREAKDOWN OF EXPENDITURES:**AUDIT & FINANCIAL-41540****3010 AUDIT EXPENSE**

a) Expense breakdown

General Fund - 50%

Public Utilities - 50%

	2019 ACTUAL	2020 BUDGET	2021 BUDGET
	\$ 12,012.50	\$ 11,013	\$ 11,300

2021 BUDGET BREAKDOWN OF EXPENDITURES:**IT DEPARTMENT-41600****4000 CONTRACTUAL SERVICES**

a) IT Services (Computer Integration Technologies)	\$29,760
b) High Speed Internet (\$234/month)	\$2,800
c) Constant Contact (\$45/month)	\$540
d) Website Hosting/Domains	\$2,000
e) Exchange Subscription (\$10/mo/user @ 40 users)	\$4,800
f) Zix encrypted e-mail (\$89/yr/user @ 29 users)	\$2,465
g) Off-site backup (City)	\$600
h) Datto off-site backup (PD)	\$8,640
i) Agenda Management System	\$3,800
j) Website Update	\$3,500
k) Anoka County Connect (\$75/month)	\$900
k) Miscellaneous	\$1,500

2019 ACTUAL	2020 BUDGET	2021 BUDGET
\$ 49,079.16	\$ 64,145	\$ 61,305

2021 BUDGET BREAKDOWN OF EXPENDITURES:**LEGAL FEES-41610****3040 ATTORNEY FEES**

- a) Civil 9%
- b) Criminal 85%
- c) Special Projects 6%

2019 ACTUAL	2020 BUDGET	2021 BUDGET
\$ 99,962.43	\$ 122,500	\$ 122,500

2021 BUDGET BREAKDOWN OF EXPENDITURES:**ENGINEERING FEES-41710****3030 ENGINEERING FEES**

	2019 ACTUAL	2020 BUDGET	2021 BUDGET
	\$ 2,500.81	\$ 7,500	\$ 7,500

2021 BUDGET BREAKDOWN OF EXPENDITURES:

<u>PLANNING & ZONING-41720</u>		2020 ACTUAL	2020 BUDGET	2021 BUDGET
2100	OPERATING SUPPLIES	\$ 18.29	\$ 125	\$ 125
	a) Name Plates			
	b) Letterhead/Envelopes			
2220	POSTAGE	\$ (8.92)	\$ 100	\$ 100
3500	PRINTING & PUBLISHING	\$ 139.76	\$ 300	\$ 300
	a) Public Notices (Property Owners)			
	b) Official Notices (Newspapers)			
4000	PLANNER FEES	\$ 469.65	\$ 500	\$ 500
<u>TOTAL PLANNING & ZONING</u>		\$ 618.78	\$ 1,025	\$ 1,025

2021 BUDGET BREAKDOWN OF EXPENDITURES:

<u>GOVERNMENT BUILDINGS-41940</u>		2019 ACTUAL	2020 BUDGET	2021 BUDGET
1010	SALARIES *2019 Salaries	\$ 16,934.67	\$ 15,675	\$ 16,690
	a) 1 - 25%			
1050	VACATION BUY BACK	\$ 150.64	\$ 400	\$ 400
1210	PERA EMPLOYER CONTRIBUTION	\$ 1,269.92	\$ 1,176	\$ 1,252
	a) Coordinated 7.5% \$ 16,690			
1220	FICA & MEDICARE EMPLOYER CONTRIBUTION	\$ 1,280.46	\$ 1,231	\$ 1,308
	a) FICA 6.2% \$ 17,090 \$ 1,060			
	b) Medicare 1.45% \$ 17,090 \$ 248			
1300	HEALTH & DENTAL INSURANCE/H.S.A	\$ 2,598.16	\$ 2,852	\$ 2,799
1313	PRUDENTIAL LIFE INSURANCE	\$ 12.48	\$ 13	\$ 13
1510	WORKER'S COMPENSATION	\$ -	\$ 700	\$ 991
	a) Premium \$ 991			
	b) Deductible \$ -			
2100	OPERATING SUPPLIES	\$ 10,012.48	\$ 9,500	\$ 9,500
	a) Paper Products			
	b) Cleaning Supplies			
	c) Biohazard Clean Up Kits			
	d) Mat Cleaning Service			
2200	REPAIR & MAINTENANCE	\$ 14,129.89	\$ 7,500	\$ 10,000
	a) Irrigation System \$ 538			
	b) Plbg./Electrical \$ 2,322			
	c) General Bldg. Repair/Maint. \$ 4,890			
	d) Annual Fire Ext. Maint. \$ 750			
	e) Test Fire Sprinklers in North Garage \$ 500			
	f) Gun Range-Service Calls (furnace etc) \$ 1,000			
2225	LANDSCAPE MATERIALS	\$ -	\$ -	
2280	UNIFORMS	\$ 125.00	\$ 750	\$ 750
	a) Uniforms Allowance per contract \$ 700			
	b) T-Shirts \$ 50			
3210	LANDLINE TELEPHONE	\$ 6,372.22	\$ 6,465	\$ 6,465
	a) T1 Service,Phone System,Long Distance \$ 5,465			
	b) Service Calls \$ 1,000			

2021 BUDGET BREAKDOWN OF EXPENDITURES:**GOVERNMENT BUILDING-41940 (CON'T)**

		2019 ACTUAL	2020 BUDGET	2021 BUDGET
3810 ELECTRIC SERVICE		\$ 29,979.51	\$ 23,000	\$ 23,000
a) Bulletin Board				
b) Security Lighting				
c) City Offices				
d) Public Works Building				
3830 GAS UTILITIES		\$ 16,277.57	\$ 16,000	\$ 16,000
a) Public Works Building				
b) City Hall				
3841 RUBBISH REMOVAL		\$ 3,485.81	\$ 4,300	\$ 4,300
a) Rubbish Removal	\$ 3,450			
b) Anoka County Solid Waste Mgmt Fee	\$ 850			
4000 CONTRACTUAL SERVICES		\$ 4,987.71	\$ 4,715	\$ 23,415
a) Pest Control	\$ 535			
b) Safety Consultant	\$ 640			
c) Security Camera Maintenance	\$ 3,540			
d) Custodial Services	\$ 18,700			
5000 CAPITAL OUTLAY		\$ -	\$ -	
7000 GOVERNMENT BUILDING REPLACEMENT FUND		\$ 9,264.00	\$ 9,428	\$ 11,688
	\$ 116,883			
<u>TOTAL GOVERNMENT BUILDINGS</u>		\$ 116,880.52	\$ 103,705	\$ 128,571

2021 BUDGET BREAKDOWN OF EXPENDITURES:

<u>POLICE PROTECTION-42100</u>		2019 ACTUAL	2020 BUDGET	2021 BUDGET
1010	SALARIES	\$ 1,119,092.69	\$ 1,100,740	\$ 1,177,148
	a) Officers, Chief & Sergeants	\$ 987,595		
	b) Record Management Technicians	\$ 188,113		
	c) Terminal Agency Coord (TAC)	\$ 1,440		
	Special Pay - \$120/month			
1013	OVERTIME	\$ 81,582.70	\$ 97,000	\$ 97,000
	a) Officers	\$ 82,000		
	b) Record Management Technicians	\$ 6,000		
	c) City SITE	\$ 9,000		
	<i>(Holiday Pay, **Revenue Generating: Safe & Sober Grant, SITE; Non Generating Revenue: Night to Unite)</i>			
1050	VACATION BUY BACK	\$ 14,183.96	\$ 7,500	\$ 10,000
1210	PERA EMPLOYER CONTRIBUTION	\$ 187,485.93	\$ 193,392	\$ 205,579
	a) PNF 17.70%	\$ 1,078,595	\$ 190,912	
	b) Coordinated 7.5%	\$ 195,553	\$ 14,667	
1220	FICA & MEDICARE EMPLOYER CONTRIBUTION	\$ 28,324.18	\$ 29,253	\$ 31,366
	a) FICA 6.2%	\$ 205,553	\$ 12,745	
	b) Medicare 1.45%	\$ 1,284,148	\$ 18,621	
1300	HEALTH & DENTAL INSURANCE/H.S.A	\$ 178,793.65	\$ 188,046	\$ 192,153
1313	PRUDENTIAL LIFE INSURANCE	\$ 767.40	\$ 725	\$ 725
1510	WORKER'S COMPENSATION	\$ 45,195.29	\$ 41,000	\$ 51,017
	a) Premium	\$ 48,017		
	b) Deductible	\$ 3,000		
2000	OFFICE SUPPLIES	\$ 2,355.83	\$ 3,600	\$ 3,600
	a) Ticket Writer Paper			
	b) Ink Cartridges			
	c) Printer Paper			
2030	PRINTED FORMS	\$ 1,166.01	\$ 1,200	\$ 1,200
	a) Mandate Property Receipts			
	b) Notice of Seizure/Intent to Forfeit			
	c) Business Cards & Letterhead			

2021 BUDGET BREAKDOWN OF EXPENDITURES:

<u>POLICE PROTECTION-42100 (CONT')</u>		2019	2021	2021
		ACTUAL	BUDGET	BUDGET
2040	RANGE EQUIPMENT & SUPPLIES	\$ 7,364.42	\$ 8,000	\$ 8,000
	a) Taser Cartridges	\$ 1,250		
	b) Ammo (Mandated to use duty ammo)	\$ 3,800		
	c) Targets	\$ 300		
	d) Range Filter	\$ 600		
	e) Gun Cleaning Supplies	\$ 150		
	f) Range Cleaning-Contractor	\$ 1,300		
	g) Range Service Calls-routine maintenance	\$ 600		
2100	OPERATING SUPPLIES	\$ 627.25	\$ 5,382	\$ 5,382
	a) First Aid Supplies	\$ 200		
	b) Tobacco compliance checks	\$ 100		
	c) Vehicle Registrations	\$ 200		
	d) Vehicle Title Transfers	\$ 60		
	e) Mouth Pieces	\$ 350		
	f) Defib Electrodes \$170x10	\$ 1,700		
	g) Biohazard Clean-Up Kits	\$ 250		
	h) DVD-DVR	\$ 47		
	i) Eyeglasses (Contractual)	\$ 600		
	j) Annual Fire Ext Inspections	\$ 425		
	k) Narcan	\$ 1,050		
	l) Miscellaneous	\$ 400		
2120	MOTOR FUELS & LUBRICANTS	\$ 17,738.99	\$ 25,700	\$ 25,700
2220	POSTAGE	\$ 404.73	\$ 1,900	\$ 1,900
3050	MEDICAL EXPENSES	\$ 1,020.57	\$ 2,000	\$ 2,000
	a) Hiring Process-Employee Physical & Psych Evaluation			
3210	CELL PHONES & AIR CARDS	\$ 2,562.88	\$ 3,900	\$ 3,900
	(Aircards-Laptops-Unlimited Data. No throttle down \$5 more x7x12)			
3211	DATA SERVICES	\$ 29,060.21	\$ 29,261	\$ 29,261
	a) Mobile Data Quarterly Fee \$450x4	\$ 1,800		
	b) Monthly Mobile Access \$266x12	\$ 3,192		
	c) CJDN Quarterly Fee \$390x4	\$ 1,560		
	d) Netmotion Mobility	\$ 2,500		
	e) Evidence.com/Officer Safety (BWL/Tasers)	\$ 13,081		
	f) Evidence.com/Squad Video Fleet System	\$ 7,128		

2021 BUDGET BREAKDOWN OF EXPENDITURES:

<u>POLICE PROTECTION-42100 (CON'T)</u>		2019 ACTUAL	2020 BUDGET	2021 BUDGET
3300	CLOTHING & PERSONAL EQUIPMENT	\$ 10,431.51	\$ 10,550	\$ 10,960
	a) \$850x11	\$ 9,760		
	b) Office Staff \$350x3	\$ 1,050		
	c) Service Awards	\$ 150		
3310	TRAVEL EXPENSE	\$ 1,045.15	\$ 1,200	\$ 1,200
3421	800 MHZ RADIO	\$ 2,006.00	\$ 2,006	\$ 2,006
	a) Annual MESB Fee	\$ 1,000		
	b) Radio Extended Warranty	\$ 1,006		
4000	CONTRACTUAL SERVICE	\$ 14,810.53	\$ 23,385	\$ 23,385
	a) Shredding Service	\$ 600		
	b) Radar Calibration	\$ 400		
	c) Public Safety Data System (PSDS)	\$ 18,200		
	d) Detox transportation	\$ 335		
	e) MN IT	\$ 600		
	f) VCS (P.D. Work Schedule Software-Annual)	\$ 1,750		
	g) Interpretative Services	\$ 1,500		
4050	MAINTENANCE AGREEMENTS	\$ 4,926.82	\$ 6,950	\$ 7,300
	a) Copier & Overages	\$ 3,700		
	b) Imaging, Scanner Service Plan & Support (Marco/OPG-3)	\$ 1,450		
	c) Taser Extended Warranties	\$ 200		
	d) Speed Trailer-Annual Traffic Suite	\$ 1,950		
4060	AUTO EQUIPMENT & REPAIR	\$ 18,923.04	\$ 20,000	\$ 20,000
4070	OTHER EQUIPMENT REPAIR	\$ 685.97	\$ 2,500	\$ 2,500
4300	CONFERENCES & SCHOOLS	\$ 10,539.31	\$ 20,800	\$ 21,805
	a) Law Enforcement Training	\$ 12,300		
	b) IACP Conference	\$ 3,000		
	c) Training per Contract (\$500x11)	\$ 5,500		
	d) BCA PTT	\$ 1,005		

2021 BUDGET BREAKDOWN OF EXPENDITURES:

<u>POLICE PROTECTION-42100 (CON'T)</u>		2019 ACTUAL	2020 BUDGET	2021 BUDGET
4330	DUES & SUBSCRIPTIONS	\$ 1,498.00	\$ 1,235	\$ 1,175
	a) Anoka County Chiefs	\$ 45		
	b) MN Chiefs of Police	\$ 300		
	c) IACP	\$ 190		
	d) Post Board Renewals (\$90x1)	\$ 90		
	e) MN Crime Prevention	\$ 60		
	f) Assn. Of Training Officers	\$ 15		
	g) Sam's Club	\$ 35		
	h) Tri Co Investigation Assoc.	\$ 85		
	i) MOCIC	\$ 250		
	j) PLEAA - Police Tech Membership	\$ 105		
5000	CAPITAL OUTLAY	\$ 28,937.14	\$ 37,471	\$ 37,471
	a) 2021 Squad	\$ 32,646		
	b) Tear Down & Rebuild 2021	\$ 4,200		
	c) Squad Graphic's Stripping	\$ 625		
7000	TRANSFER OUT	\$ 23,055.97	\$ 17,157	\$ 17,157
	a) Radio Replacement (Fund 243)	\$ 10,000		
	b) Emergency Management (Fund 249)	\$ 3,157		
	1) Repair & Maintenance	\$ 1,450.00		
	2) Electric	\$ 100.00		
	3) Maintenace Agreement	\$ 1,107.00		
	4) Capital Outlay	\$ 500.00		
	i) Masks Gloves			
	ii) Storage Bins			
	iii) Barrier Tape			
	c) Animal Control (Fund 250)	\$ 1,000		
	d) Reserves (Fund 103)	\$ 2,500		
	e) Chaplain Program (Fund 103)	\$ 500		
<u>TOTAL POLICE PROTECTION</u>		\$ 1,834,586.13	\$ 1,881,853	\$ 1,990,890

2021 BUDGET BREAKDOWN OF EXPENDITURES:

<u>FIRE PROTECTION-42200</u>		2019 ACTUAL	2020 BUDGET	2021 BUDGET
4000	FIRE DEPARTMENT CONTRACT	\$ 220,368.00	\$ 230,696	\$ 246,253
5000	CAPITAL OUTLAY - LGA	\$ 68,748.60	\$ 63,146	\$ 45,457
	a) 2020 Capital Budget	\$ 4,080		
	b) Ladder 1 Payment	\$ 20,285		
	c) Ladder 3 Payment	\$ 21,092		
<u>TOTAL FIRE PROTECTION</u>		\$ 289,116.60	\$ 293,842	\$ 291,710

Fire Department Formula Distribution

	2021 (est)	2020	2019	2018
Spring Lake Park	8.500%	7.963%	7.994%	8.692%
Mounds View	15.500%	15.998%	16.373%	16.158%
Blaine	76.000%	76.039%	75.633%	75.150%

	2017	2016	2015
Spring Lake Park	8.655%	8.608%	8.613%
Mounds View	15.819%	16.099%	16.424%
Blaine	75.526%	75.293%	74.963%

2021 BUDGET BREAKDOWN OF EXPENDITURES:

<u>CODE ENFORCEMENT-42300</u>		2019 ACTUAL	2020 BUDGET	2021 BUDGET
1010	SALARIES	\$ 69,555.63	\$ 97,575	\$ 102,976
	a) 100% Building Inspector	\$ 77,640		
	b) 50% Receptionist	\$ 25,336		
1040	TEMPORARY SALARY	\$ 6,324.00	\$ 24,960	\$ 25,056
	Seasonal - 1044 hrs @ \$24.00	\$ 24,960		
1050	VACATION BUY BACK	\$ -	\$ 3,300	\$ 3,300
1210	PERA EMPLOYER CONTRIBUTION	\$ 4,118.45	\$ 9,191	\$ 9,603
	a) Coordinated 7.5% \$ 128,032	\$ 9,603		
1220	FICA & MEDICARE EMPLOYER CONTRIBUTION	\$ 5,465.34	\$ 9,627	\$ 10,048
	a) FICA 6.2% \$ 131,332	\$ 8,143		
	b) Medicare 1.45% \$ 131,332	\$ 1,905		
1300	HEALTH & DENTAL INSURANCE/H.S.A	\$ 17,179.13	\$ 22,392	\$ 23,130
1313	PRUDENTIAL LIFE INSURANCE	\$ 59.72	\$ 78	\$ 77
1510	WORKER'S COMPENSATION	\$ -	\$ 1,450	\$ 1,713
	a) Premium	\$ 713		
	b) Deductible	\$ 1,000		
2000	OFFICE SUPPLIES	\$ 523.24	\$ 600	\$ 600
2100	OPERATING SUPPLIES	\$ 550.27	\$ 1,600	\$ 1,600
	a) Printed Forms - Permits	\$ 300		
	b) Business Cards	\$ 200		
	c) Identification Attire	\$ 400		
	d) Code Books & Publications	\$ 400		
	e) Annual Charge for Color Copies	\$ 300		
2120	MOTOR FUELS	\$ 1,180.29	\$ 1,400	\$ 1,400
2200	REPAIR & MAINTENANCE	\$ 370.43	\$ 1,000	\$ 1,000
	a) Vehicle Repair & Maint.			
3210	CELL PHONE	\$ 706.10	\$ 1,000	\$ 1,000
3310	TRAVEL EXPENSES	\$ 30.28	\$ 300	\$ 300
4000	CONTRACTUAL SERVICES	\$ 122,834.26	\$ 15,000	\$ 3,000
	a) City of Mounds View			

2021 BUDGET BREAKDOWN OF EXPENDITURES:**CODE ENFORCEMENT-42300 (CON'T)**

		2019	2020	2021
		ACTUAL	BUDGET	BUDGET
4300	CONFERENCES & SCHOOLS	\$ 2,236.36	\$ 1,600	\$ 1,600
	a) Annual Bldg. Offical State Conference	\$ 1,200		
	b) Fire Marshall Training	\$ 100		
	c) M.A.H.C.O.	\$ 100		
	d) M.B.P.T.A.	\$ 200		
4330	DUES & SUBSCRIPTIONS	\$ 3,058.46	\$ 2,840	\$ 5,000
	a) ICC Membership	\$ 160		
	b) 10,000 Lakes Membership	\$ 150		
	c) Fire Marshalls Assn	\$ 80		
	d) M.A.H.C.O.	\$ 100		
	e) Permit Works Annual Subscription	\$ 4,300		
	f) M.B.P.T.A.	\$ 150		
<u>TOTAL CODE ENFORCEMENT</u>		\$ 234,191.96	\$ 193,913	\$ 191,404

2021 BUDGET BREAKDOWN OF EXPENDITURES:

		2019 ACTUAL	2020 BUDGET	2021 BUDGET
<u>STREETS-43000</u>				
1010	SALARIES *2019 Salaries	\$ 138,617.20	\$ 141,200	\$ 151,662
	a) 1 - 100%	\$ 66,760		
	b) 3 - 25%	\$ 50,070		
	c) 33% of Director	\$ 34,832		
1013	OVERTIME	\$ 4,858.29	\$ 7,912	\$ 8,393
	a) 175 hrs @ \$47.96			
1020	ON-CALL SALARIES	\$ 934.04	\$ 2,261	\$ 2,398
	a) 50 hrs @ \$47.96			
1050	VACATION BUY BACK	\$ 1,408.61	\$ 1,900	\$ 1,900
1210	PERA EMPLOYER CONTRIBUTION	\$ 11,050.47	\$ 11,353	\$ 12,184
	a) Coordinated 7.5% \$ 162,453			
1220	FICA & MEDICARE EMPLOYER CONTRIBUTION	\$ 11,149.13	\$ 11,726	\$ 12,574
	a) FICA 6.2% \$ 164,353	\$ 10,190		
	b) Medicare 1.45% \$ 164,353	\$ 2,383		
1300	HEALTH & DENTAL INSURANCE/H.S.A	\$ 22,909.74	\$ 24,000	\$ 23,406
1313	PRUDENTIAL LIFE INSURANCE	\$ 106.35	\$ 107	\$ 107
1510	WORKER'S COMPENSATION	\$ 14,857.50	\$ 14,000	\$ 14,862
	a) Premium	\$ 12,769		
	b) Deductible	\$ 1,000		
2120	MOTOR FUELS & LUBRICANTS	\$ 16,047.47	\$ 15,000	\$ 15,000
2150	SHOP MATERIALS	\$ 3,672.28	\$ 3,000	\$ 3,000
2200	REPAIR, MAINTENANCE & SUPPLIES	\$ 9,174.48	\$ 7,000	\$ 7,000
2210	EQUIPMENT PARTS	\$ 12,193.76	\$ 7,000	\$ 8,000
2221	TIRES	\$ -	\$ 1,000	\$ 1,000
2224	STREET MAINTENANCE MATERIALS	\$ -	\$ 2,000	\$ 2,000
	a) Asphalt			
2226	SIGNS & STRIPING	\$ 6,092.80	\$ 6,500	\$ 6,500
	a) Crosswalks			
	b) Curbs			

2021 BUDGET BREAKDOWN OF EXPENDITURES:

<u>STREETS-43000 (CON'T)</u>		2019 ACTUAL	2020 BUDGET	2021 BUDGET
2280	UNIFORMS	\$ 1,113.40	\$ 1,000	\$ 1,200
	a) Uniforms Allowance per contract	\$ 1,100		
	b) T-Shirts	\$ 100		
3210	CELL PHONE	\$ 198.47	\$ 370	\$ 370
4000	CONTRACTUAL SERVICES	\$ 738.95	\$ 1,040	\$ 1,040
	a) Safety Consultant	\$ 640		
	b) Random Drug Testing & Annual Fee	\$ 400		
	c) Street Sweeping (<i>\$9,000 - Storm Water Fund</i>)	\$ -		
4300	CONFERENCES & SCHOOLS	\$ 607.70	\$ 800	\$ 800
	a) Safety Training	\$ 500		
	b) A.P.W.A. St. Cloud	\$ 300		
4330	DUES & SUBSCRIPTIONS	\$ 103.13	\$ 100	\$ 220
	a) American Public Works Assn.	\$ 200		
	b) Regional Mutual Aid Dues	\$ 10		
	c) Wells Fargo Credit Card	\$ 10		
5000	CAPITAL OUTLAY	\$ -	\$ -	\$ -
7000	TRANSFER OUT	\$ 1,600.00	\$ 2,000	\$ 2,000
	a) Forestry (Fund 251)	\$ 2,000		
<u>TOTAL STREETS DEPARTMENT</u>		\$ 257,433.77	\$ 261,269	\$ 275,616

2021 BUDGET BREAKDOWN OF EXPENDITURES:

		2019	2020	2021
		ACTUAL	BUDGET	BUDGET
1010	SALARIES	\$ 210,793.38	\$ 195,500	\$ 218,881
1040	TEMPORARY SALARIES (Salary Range \$13-\$15)	\$ 23,276.37	\$ 17,010	\$ 17,760
	a) 3 Playground Leaders \$15 x 320 hrs x 3 = \$14,400			
	b) Rink Attendants \$10.50 x 320 hrs = \$3,360			
1050	VACATION BUY BACK	\$ 2,366.40	\$ 3,000	\$ 3,000
1210	PERA EMPLOYER CONTRIBUTION	\$ 15,809.60	\$ 14,663	\$ 16,417
	a) Coordinated 7.5% \$ 218,881 \$ 16,416			
1220	FICA & MEDICARE EMPLOYER CONTRIBUTION	\$ 17,690.89	\$ 16,487	\$ 18,333
	a) FICA 6.2% \$ 239,641 \$ 14,858			
	b) Medicare 1.45% \$ 239,641 \$ 3,475			
1300	HEALTH & DENTAL INSURANCE/H.S.A	\$ 36,095.54	\$ 44,831	\$ 33,586
1313	PRUDENTIAL LIFE INSURANCE	\$ 172.62	\$ 176	\$ 154
1510	WORKER'S COMPENSATION	\$ -	\$ 1,900	\$ 3,778
	a) Premium \$ 2,778			
	b) Deductible \$ 1,000			
2000	OFFICE SUPPLIES	\$ 2,504.45	\$ 2,161	\$ 2,161
	a) Office Supplies \$ 789			
	b) Woven Envelopes/Stationary Shells \$ 372			
	c) Ink Cartridges, Toner \$ 1,000			
2220	POSTAGE	\$ 10,825.76	\$ 9,626	\$ 9,521
	a) Recreation Brochure Mailing (2,300x3) \$ 6,900			
	b) Miscellaneous Mailings \$ 2,621			
2290	EQUIPMENT SUPPLIES	\$ 3,441.55	\$ 2,500	\$ 2,900
	a) Playground Supplies (Bats,Balls,Games) \$ 464			
	b) Youth Program Supplies \$ 836			
	c) Seniors Program \$ 1,200			
3310	TRAVEL EXPENSE	\$ 323.52	\$ 1,400	\$ 1,000
3410	EMPLOYMENT ADVERTISING	\$ -	\$ -	\$ -
3500	PRINTING & PUBLISHING	\$ 12,663.96	\$ 14,607	\$ 13,677
	a) Winter Program Brochure \$ 4,035			
	b) Fall Program Brochure \$ 4,035			
	c) Spring/Summer Brochure \$ 3,750			
	d) Paper, ink & stencils for all flyers \$ 1,857			

2021 BUDGET BREAKDOWN OF EXPENDITURES:**RECREATION-45100 (CON'T)**

		2019	2020	2021
		ACTUAL	BUDGET	BUDGET
4300	CONFERENCES & SCHOOLS	\$ 825.00	\$ 1,400	\$ 1,400
	a) M.R.P.A. Annual Conference	\$ 1,300		
	b) Municipals Banquet	\$ -		
	c) M.R.P.A., LMC Workshops	\$ 100		
4330	DUES & SUBSCRIPTIONS	\$ 890.00	\$ 645	\$ 930
	a) M.R.P.A.	\$ 600		
	b) Sam's Club	\$ 120		
	c) Wells Fargo Credit Card	\$ 20		
	d) M.A.S.S.	\$ 15		
	e) National P.P.A.	\$ 175		
5000	CAPITAL OUTLAY	\$ -	\$ -	\$ -
<u>TOTAL RECREATION DEPARTMENT</u>		\$ 337,679.04	\$ 325,906	\$ 343,498

2021 BUDGET BREAKDOWN OF EXPENDITURES:

<u>PARKS-45200</u>		2019 ACTUAL	2020 BUDGET	2021 BUDGET
1010	SALARIES *2020 Salaries	\$ 149,935.95	\$ 148,100	\$ 158,918
	a) 1 - 100% (Lead Worker)	\$ 74,016		
	b) 3 - 25%	\$ 50,070		
	c) 33% of Director	\$ 34,832		
1013	OVERTIME	\$ 7,658.23	\$ 7,912	\$ 8,393
	a) 175 hrs @ \$47.96			
1020	ON-CALL SALARIES	\$ 497.16	\$ 2,261	\$ 2,398
	a) 50 hrs @ \$47.96			
1040	TEMPORARY SALARIES (Salary range \$11-13)	\$ 32,545.63	\$ 30,000	\$ 35,000
1050	VACATION BUY BACK	\$ 2,686.51	\$ 3,000	\$ 3,000
1210	PERA EMPLOYER CONTRIBUTION	\$ 11,739.64	\$ 11,871	\$ 12,729
	a) Coordinated 7.5% \$ 169,709			
1220	FICA & MEDICARE EMPLOYER CONTRIBUTION	\$ 14,496.68	\$ 14,633	\$ 15,890
	a) FICA 6.2% \$ 207,709	\$ 12,878		
	b) Medicare 1.45% \$ 207,709	\$ 3,012		
1300	HEALTH & DENTAL INSURANCE/H.S.A	\$ 24,221.84	\$ 28,166	\$ 23,891
1313	PRUDENTIAL LIFE INSURANCE	\$ 107.03	\$ 108	\$ 107
1510	WORKER'S COMPENSATION	\$ 7,895.00	\$ 14,000	\$ 10,781
	a) Premium	\$ 9,781		
	b) Deductible	\$ 1,000		
2100	OPERATING SUPPLIES	\$ 1,237.14	\$ 1,000	\$ 1,000
	a) Park Building Supplies			
	1) Rags			
	2) Cleaning Supplies			
	3) Paper Products			
	4) Shovels/Rakes			
2120	MOTOR FUELS & LUBRICANTS	\$ 15,168.57	\$ 13,500	\$ 13,500

2021 BUDGET BREAKDOWN OF EXPENDITURES:

2019 ACTUAL	2020 BUDGET	2021 BUDGET
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PARKS-45200 (CON'T)

2200	REPAIRS & MAINTENANCE		\$ 5,041.42	\$ 8,000	\$ 14,400
	a) Paint	\$ 800			
	b) Hardware	\$ 1,300			
	c) Lumber	\$ 1,300			
	d) Electrical	\$ 700			
	e) Irrigation System	\$ 1,800			
	f) Triangle Park Fountain	\$ 800			
	g) Auto Repairs	\$ 1,000			
	h) Terrace Park Court Rehab	\$ 6,400			
	i) Miscellaneous	\$ 300			
2210	EQUIPMENT PARTS		\$ 2,808.24	\$ 5,500	\$ 5,500
2221	TIRES		\$ 229.68	\$ 800	\$ 800
2225	LANDSCAPE MATERIALS		\$ 7,427.84	\$ 9,354	\$ 9,450
	a) Fertilizer & Seed	\$ 4,500			
	b) Agriculture Lime	\$ 850			
	c) Line White Field Marking Paint	\$ 440			
	d) Safe Line for Lining Fields	\$ 460			
	e) Fibre for Playgrounds	\$ 1,800			
	f) Broadleaf Control	\$ 1,400			
2280	UNIFORMS				
	a) Uniform Allowance per contract	\$ 1,000	\$ 1,113.40	\$ 1,000	\$ 1,200
	b) T-Shirts	\$ 200			
2290	RECREATION EQUIPMENT SUPPLIES				
	a) Replacement parts for Bleachers/ Benches/Tables	\$ 250	\$ 844.08	\$ 2,000	\$ 2,000
	b) Volleyball, Hockey & Tennis Nets	\$ 250			
	c) Backstop Fencing	\$ 600			
	d) Playground Parts	\$ 900			
3210	LEAD WORKER'S CELL PHONE		\$ 510.09	\$ 500	\$ 500
3810	ELECTRIC SERVICE				
	a) Warming House (Able Park) Skating Lights		\$ 4,455.08	\$ 4,500	\$ 4,500
	b) Tennis & Ballfield Lights at Terrace Park				
	c) Triangle Park Water Fountain				
	d) 8463 Terrace Road				

PARKS-45200 (CON'T)

		2019	2020	2021
		ACTUAL	BUDGET	BUDGET
3830	GAS SERVICE			
	a) Able Park Building	\$ 3,208.13	\$ 3,500	\$ 3,500
	b) Terrace Park Building			
	c) Sanburnol Building (heat left on low to prevent damage)			
	d) 8463 Terrace Road			
3841	RUBBISH REMOVAL			
	a) Removal	\$ 300	\$ 263.87	\$ 400
	b) Solid Waste Mgmt Charge-Anoka Co	\$ 100		
4190	SATELLITE RENTAL			
	a) 2 units @ \$67 = \$134 x 4/mo.	\$ 536	\$ 1,511.28	\$ 1,470
	b) 2 units @ \$67 = \$134 x 6/mo.	\$ 804		
	c) 3 units @ \$50 = \$150	\$ 150		
4300	CONFERENCES & SCHOOLS			
	a) Public Works Annual Conference	\$ 325	\$ 450.00	\$ 1,875
	b) Ballfield Maintenance	\$ 100		
	c) Playground School (\$675x2)	\$ 1,350		
	d) Minnesota Green Conference	\$ 100		
4330	DUES & SUBSCRIPTIONS			
		\$ 63.12	\$ -	
4500	CONTRACTUAL SERVICES			
	a) Safety Consultant	\$ 640	\$ 724.45	\$ 880
	b) Random Drug Testing	\$ 240		
4901	LAKESIDE PARK EXPENSE			
		\$ 11,500.00	\$ 11,500	\$ 11,500
5000	CAPITAL OUTLAY			
		\$ -	\$ -	
		\$ -		
<u>TOTAL PARKS DEPARTMENT</u>				
		\$ 308,340.06	\$ 325,830	\$ 343,601

2021 BUDGET BREAKDOWN OF EXPENDITURES:**101.45200.4901 LAKESIDE PARK**

		2020 BUDGET	2021 BUDGET
Salaries:		\$ 3,680	\$ 3,680
a) Maintenance Person:			
4 hrs/day x 80 days x \$11.50/hr	\$ 3,680		
FICA/Medicare	(.0765 x \$3,680)	\$ 282	\$ 282
Worker's Compensation		\$ 243	\$ 253
Operating Supplies:		\$ 2,500	\$ 2,500
a) Soap, toilet paper, garbage bags	\$ 240		
b) Ag lime for ballfield	\$ 200		
c) Aeration notice	\$ 60		
d) Volleyball net	\$ 90		
e) Broadleaf/Veg Control	\$ 500		
f) Fertilizer (50 bags) & seed	\$ 560		
g) Playground surface	\$ 850		
Electricity (Vandal lights, irrigation system & buildings)		\$ 1,300	\$ 1,300
Water/Sewer Service		\$ 2,400	\$ 2,400
Refuse Collection		\$ 75	\$ 75
Portable Restrooms		\$ 700	\$ 550
Maintenance Equipment Rental/Usage		\$ 4,800	\$ 5,276
Insurance		\$ 4,800	\$ 5,504
Equipment Repairs		\$ 2,920	\$ 1,705
a) Sprinkler system-expansion	\$ 600		
b) Drinking fountain	\$ 250		
c) Fencing	\$ 100		
d) Playground equipment	\$ 300		
e) Signs repairs	\$ 100		
f) Electricial	\$ 300		
g) Building and sidewalks	\$ 1,270		
<u>TOTAL LAKESIDE PARK BUDGET</u>		<u>\$ 23,700</u>	<u>\$ 23,525</u>
	<i>Less Park Rental Income & Investment Income</i>	\$ (700)	\$ (710)
		\$ 23,000	\$ 22,815
<u>Spring Lake Park Share</u>		<u>\$ 11,500</u>	<u>\$ 11,408</u>

2021 BUDGET BREAKDOWN OF EXPENDITURES:

<u>MISCELLANEOUS-49000</u>		2019 ACTUAL	2020 BUDGET	2021 BUDGET
1300	HEALTH INSURANCE	\$ 1,604.54	\$ 1,000	\$ 1,500
1313	COBRA & H.S.A. ACCOUNT MANAGEMENT COST a) \$688/month	\$ -	\$ 8,400	\$ 8,400
3600	INSURANCE a) General Liability b) Accident c) Boards & Commissions d) Auto	\$ 49,195.00	\$ 45,000	\$ 50,000
4000	CONTRACTUAL SERVICE	\$ 1,650.00	\$ 30,000	\$ 10,000
4389	CONTINGENCY	\$ -	\$ 88,472	\$ 30,000
4390	MISCELLANEOUS	\$ 898.16	\$ 15,000	\$ 10,000
4420	PLUMBING SURCHARGE	\$ 122.99	\$ 200	\$ 200
4430	HEATING & AIR CONDITIONING SURCHARGES	\$ 466.47	\$ 400	\$ 400
4440	BUILDING SURCHARGES	\$ 6,133.73	\$ 2,000	\$ 5,000
7000	PERMANENT TRANSFERS	\$ 425,000.00	\$ 150,000	\$ 155,000
	a) Election Fund transfer	\$ 15,000		
	b) Severance Liability	\$ 25,000		
		(2017-\$15,000)		
		(2018-\$15,000)		
		(2019-\$15,000)		
		(2019-\$20,000)		
		(2020-\$20,000)		
	c) Transfer from LGA (FD Debt - Station #3)	\$ 50,000		
	d) Transfer from LGA (PW Debt Service Fund)	\$ 40,000	(remainder 50%-PU)	
	e) Transfer from LGA (Storm Water Fund)	\$ 25,000		
<u>TOTAL MISCELLANEOUS</u>		\$ 485,071	\$ 340,472	\$ 270,500
<u>TOTAL 2021 EXPENDITURES</u>		\$ 4,569,720.68	\$ 4,522,590	\$ 4,582,318

