



Memorandum

To: Mayor Nelson and Members of the City Council
From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date: December 16, 2020
Subject: 2021 Fee Schedule

A public hearing has been set for the December 21, 2020 City Council meeting to hear public comment on the proposed 2021 City fee schedule.

The fee schedule is generally unchanged from 2020. However, staff is proposing a couple of amendments to the fee schedule for City Council consideration.

Administrative Offenses: Chief Ebeltoft has reviewed the code and noted that there were a several Administrative offenses that were not included on the penalty schedule portion of the fee schedule. He asked that the following offenses be added to the list:

- Dog running at large \$75.00
- Dog/Cat Must be Vaccinated \$75.00
- Dog/Cat Must be Licensed \$75.00
- Inoperable Vehicles Parked on Street \$50.00
- No Parking in Park After Park Hours \$50.00
- Bicycle Violation \$25.00
- Road Restriction Violation \$100.00

Other Fees: Staff also added language to Section 14 notifying residents/organizations that sales tax will be collected on those rentals that State Law requires us to collect.

Staff is recommending increasing the Water Availability Charge (WAC) from \$1,260/unit to \$1,288/unit to match an increase in the Construction Cost Index. The same is done with the City's Sewer Availability Charge (SAC) Administrative Fee, increasing from \$250/unit to \$260/unit.

At the conclusion of the rental housing study, there may be recommendations made that could impact City fees regarding rental units and code enforcement. Additional changes may be proposed to the City Council for its consideration at that time.

Staff recommends approval of the 2021 Fee Schedule. If you have any questions regarding the fee schedule, please don't hesitate to contact me at 763-784-6491.

