



Memorandum

To: Mayor Nelson and Members of the City Council
From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date: April 26, 2024
Subject: Assessor RFP

The City received three responses to the City's request for proposals for assessing services. The City received proposals from: 1) City of Fridley; 2) Anoka County; and 3) Erik Skogquist/Mary Wells.

The proposals are included in the packet, as well as a summary sheet of the proposals.

The proposed fees are as follows:

Erik Skogquist/Mary Wells	\$39,134.60
Anoka County	\$39,428.00
City of Fridley	\$55,000.00

** The City's current contract with Ken Tolzmann is \$36,340.00*

The Council could do one of the following:

- 1) Accept the low quote from Erik Skogquist/Mary Wells
- 2) Interview Erik Skogquist/Mary Wells and Anoka County

Staff recommends option 2. During the RFP process, staff learned that the Assessor's approach to settling property tax appeals has an impact on the bottom line for the City. I would appreciate learning more about the methodology for addressing appeals.

If you have any questions, please do not hesitate to contact me at 763-784-6491.