

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on March 21, 2022 at the City Hall, at 7:00 PM.

### **1. CALL TO ORDER**

Mayor Nelson called the meeting to order at 7:00 PM.

### **2. ROLL CALL**

#### MEMBERS PRESENT

Mayor Nelson  
Councilmember Ken Wendling  
Councilmember Brad Delfs  
Councilmember Lisa Dircks  
Councilmember Barbara Goodboe-Bisschoff

#### STAFF PRESENT

Police Chief Josh Antoine, Public Works Director Terry Randall, Parks Director Kay Okey, City Attorney John Thames, Engineer Phil Gravel, Administrator Daniel Buchholtz

#### VISITORS

Christine Jones, Ron Geir, 8081 Garfield Street NE  
Gary & Bev Poland, 8085 Garfield Street NE  
Jerri McMahan, 8073 Garfield Street NE

### **3. PLEDGE OF ALLEGIANCE**

### **4. ADDITIONS OR CORRECTIONS TO AGENDA**

Administrator Buchholtz requested that the following addition to the agenda: 1) that item 6J be added to accept the resignation of Officer Samuel Klimmek: 2) that item 9F be added Resolution 22-18 for Resolution Supporting Statewide Policies & Resources for Public Safety Mental and Physical Injury Education, Prevention and Treatment.

### **5. DISCUSSION FROM THE FLOOR**

Christine Jones raised concerns regarding the Garfield Pond. She wanted to know if the trees that have died will be replaced. She expressed concern about the kids walking on/in the pond, stating they are throwing rock at wildlife. She was inquiring if there was an interest in the City putting up no trespassing signs.

Public Works Director Randall stated that the warranty on the contractor's trees has expired. He is waiting to see if the trees rebound this year, and if they do not the City will replace them. He will also be planting a wildflower seed mix in the easement area.

Jerri McMahon inquired of the Council how far out does the property line extend for the no trespassing signs to be able to be posted. Mr. Buchholtz said the City would have to determine where the right of way line is in regards to 81<sup>st</sup> Avenue.

Discussion was held on the guidelines of awarding a contract to the lowest bidder, and whether the guideline was followed when the landscaper was hired for the project.

## 6. CONSENT AGENDA

- A. Approval of Minutes - March 7, 2022 City Council Meeting
- B. Approval of Minutes - March 14, 2022 City Council Work Session
- C. Approval of Claims - February General Disbursements - \$314,190.81
- D. Resolution 22-12, Authorizing 2021 Year-End Fund Transfers and Budget Adjustment
- E. Approval of Participation Agreement - Anoka County Regional Economic Development
- F. Accept Resignation of Planning Commissioner Doug Eischens
- G. Contractor's License
- H. Sign Permits
- I. Business License
- J. Accept Resignation of Officer Samuel Klimmek

Motion made by Councilmember Wendling to approve Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

## 7. DEPARTMENT REPORTS

### A. Police Report

Police Chief Antoine reported that the Police Department responded to 588 calls for service in February 2022 compared to 564 calls for service for the month of February 2020. He said that School Resource Officer Imig reported handling 16 calls for service in February, as well as handling 23 student contacts, 27 student escorts and 14 follow-up cases. He said that Investigator Bennek reported handling 26 cases for the month of February, 23 of which are felony in nature, 2 gross misdemeanors and 1 misdemeanor.

He reported that the new weapons have been purchased and placed in service noting that they have seen a reduction in ammunition cost. He noted that the 5 squad rifles came in under budget by \$1,500.00.

**B. Recreation Report**

Parks and Recreation Director Okey reported that the registration numbers are increasing. She informed the Council that on April 9, the Lions would be sponsoring an Easter Egg Hunt and that on June 1 the first Dine and Dance event will be held.

She informed the Council that a \$10,000 grant that was applied for was approved. The grant will be used to purchase picnic tables. Director Okey thanked the sponsors for their support of the youth softball program.

**8. PUBLIC HEARING****A. Assessment Hearing – 2022 Street Improvement Project**

Motion made by Councilmember Delfs to open the Public Hearing. The hearing opened at 7:38 PM.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

Administrator Buchholtz introduced the 2022 Street Improvement Project. Engineer Gravel gave a report on the final number for the assessment. He talked about that the numbers were based on a competitive bid, and if the numbers change during the process the residents would not be charged more. The difference would be added to the City portion of the project.

Administrator Buchholtz explained how payments were calculated. He said that the calculations were based on the 10-year municipal bond rate with an additional 2% added. Buchholtz said the payments will be divided into 10 payments with a 3.6% interest rate. He went on to inform that no interest will be charged if the assessment is paid in the first 30 days.

The Public Hearing was opened to residents; however, no one spoke during the hearing.

Motion made by Councilmember Delfs to close the Public Hearing. The hearing closed at 7:47 PM.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

**9. ORDINANCES AND/OR RESOLUTIONS****A. Resolution 22-13, Adopting Final Assessment - 2022 Street Improvement Project**

Motion made by Councilmember Wendling Adopting Resolution 22-13, Final Assessment of the 2022 Street Improvement Project.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

**B. Resolution 22-14, Accepting Bid - 2022 Street Improvement Project**

Administrator Buchholtz stated that the bids for the project were opened on January 31, 2022. The City received 8 bids and the low bid was Northwest Asphalt for \$371,695.50. He informed the Council that Alternate A, Able Street - Triangle Park sidewalk was \$17,172.31, and that Alternate B, Old Central to the 1<sup>st</sup> driveway by the school was \$75,889.71. The total cost of the bid was \$464,757.52.

Councilmember Goodboe-Bisschoff inquired about the sidewalk project between the City and the School District. Administrator Buchholtz affirmed that the School District was interested in collaborating on the sidewalk.

Motion made by Councilmember Goodboe-Bisschoff Accepting Resolution 22-14, 2022 Street Improvement Project Bids.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

**C. Resolution 22-15, Establishing Precinct and Polling Locations and Combining Polling Places**

Administrator Buchholtz gave an overview of redistricting. He informed the Council that the City of Spring Lake Park now encompasses one Legislative District, Senate District 39 and House District 39A. The City is still part of the 5<sup>th</sup> Congressional District.

Now that the City is in in one legislative district, staff is recommending reducing the number of precincts from 4 to 3, and using 81<sup>st</sup> Avenue NE as the dividing line. Precinct 1-A will be south of 81<sup>st</sup> Avenue NE and Precinct 2 will be North of 81<sup>st</sup> Avenue NE. For polling places Precinct 1-R and Precinct 1-A will be combined.

Motion made by Councilmember Wendling Approving Resolution 22-15, Establishing Precinct and Polling Locations and Combining Polling Places.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

D. Resolution 22-16, To Elect the Standard Allowance Available Under the Revenue Loss Provision of the Coronavirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act

Administrator Buchholtz explained that the City was allocated \$756,124.00 in ARPA funding. He gave an overview of what the ARPA funds could and could not be used for. He asked the Council to designate the funds under the revenue replacement category. He noted the funds need to be spent prior to December 31, 2024. Buchholtz said that funds could be used for the 2022 Street Improvement Project and the 2022 Sanitary Sewer Lining Project.

Motion made by Councilmember Delfs Approving Resolution 22-16, To Elect the Standard Allowance Available Under the Revenue Loss Provision of the Coronavirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

E. Resolution 22-17, Approving The Ramsey County State Aid Highway (CSAH) 10 Trail Project And Authorizing The Mayor And Administrator, Clerk/Treasurer To Execute A Joint Powers Agreement For The Construction And Maintenance Of The Trail Along Ramsey CSAH 10

Administrator Buchholtz reviewed The City of Mounds View's request for the City of Spring Lake Park to participate in their 2022-2023 trail project. The project is eligible for MSA funding. The City will save \$43,125.00 by removing the lighting along the trail. The cost of the project will be \$35,401.73.

Motion made by Councilmember Dircks Authorizing Resolution 22-17, Approving the Ramsey County State Aid Highway (CSAH) 10 Trail Project and Authorizing the Mayor and Administrator, Clerk/Treasurer to Execute A Joint Powers Agreement for The Construction and Maintenance of The Trail Along Ramsey CSAH 10

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Dircks, Councilmember Goodboe-Bisschoff. Voting Nay: Mayor Nelson. Motion carried 4-1.

F. Resolution 22-18, Supporting Statewide Policies and Resources for Public Safety Mental and Physical Injury Education, Prevention and Treatment

Chief Antoine thanked the Council for all the support for the programs they have supported.

Administrator Buchholtz gave a review of what the League of MN Cities supported language is trying to establish. He says the intent of the program is to get treatment/help to individuals before they leave the workforce.

Motion made by Mayor Nelson Authorizing Resolution 22-18, Supporting Statewide Policies and Resources for Public Safety Mental and Physical Injury Education, Prevention and Treatment.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

## 10. NEW BUSINESS

### A. Approval of Assessment Agreement - 8411 6th St NE

Administrator Buchholtz informed the Council that the City received a request from a resident who had a broken service line. The request was for the City to repair the line and assess the final cost to the property. Buchholtz said that once the project was completed that a resolution would come before the Council approving the cost of the repair to be assessed to the property owners' taxes.

Councilmember Goodboe-Bisschoff inquired about the cost. Public Works Director Randall said that until the project is completed it is hard to determine the final cost.

Motion made by Councilmember Delfs to Approve the Assessment Agreement for 8411 6<sup>th</sup> Street NE.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

### B. Authorize Restriping of 81<sup>st</sup> Avenue NE Between Old Central Avenue and Pleasantview Drive

Administrator Buchholtz said that there is an opportunity to look at alternative lane configuration since the road is scheduled to be seal coated. Staff is proposing that this segment of the road be turned into a three-lane undivided road, which would be two-through traffic lanes and a two-way left turn lane in the center.

Motion made by Councilmember Wendling to Authorize Restriping of 81<sup>st</sup> Avenue NE Between Old Central Avenue and Pleasantview Drive.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Dircks, Mayor Nelson. Voting Nay: Councilmember Goodboe-Bisschoff. Motion carried 4-1.

**11. REPORTS**

- A. Attorney Report -- No Report
- B. Engineer Report – Report in packet
- C. Administrator Report

Administrator Buchholtz provided an update on his upcoming activities. He said he will be attending meeting on the Northtown Mall Study and the TAC meeting on Hwy 47/65 PEL study. He informed the Council about the upcoming Planning & Zoning Meeting. He reported that the application is for a Conditional Use Permit and a Plat Redevelopment Project. The project will encompass Hopes Chinese Restaurant and the former Global Grounds Building.

**12. OTHER**

- A. Correspondence

Mayor Nelson gave an update on the activities of the Beyond the Yellow Ribbon Committee.

**13. ADJOURN**

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bischoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting was adjourned at 8:45 PM.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer