



City of Spring Lake Park Code Enforcement Division

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REPORT

TO: Spring Lake Park City Council
FROM: Jeff Baker, Code Enforcement Director
RE: Code Enforcement Monthly Report for March 2020
DATE: April 1, 2020

The Spring Lake Park Code Enforcement department is the authority having jurisdiction for all building, mechanical, plumbing, fire, rental, property, nuisance, and zoning codes within Spring Lake Park.

In March 2020, a total of 9 building permits were issued compared to 11 in 2019. 3 mechanical permits were issued in March 2020, compared to 3 in 2019. 13 Plumbing permits issued in March 2020, in comparison to 7 in 2019. 1 Fire permit issued in March 2020, compared to 0 in 2019. A total of 92 inspections were conducted within the month of March.

One Certificate of Occupancy was issued. 8 Administrative Offense tickets were issued, 7 of them were for not renewing their 2020 rental license and one was for a nuisance violation.

With the new Minnesota State Codes being adopted and in effect March 31st 2020, I have been compiling all of the City of Spring Lake Park Code Enforcement handouts, so they can be updated with any changes that have been affected by the code adoption.

COVID-19 Inspection Process

- All residential building inspections for privately occupied homes will be held virtually if possible or suspended until further notice.
- All annual and routine fire inspections will be suspended until further notice.
- All Rental Housing inspections will be suspended until further notice.
- Commercial Permit inspections will be conducted on a case by case basis. Inspections required for new construction projects needing to obtain a C of O will be scheduled based on staff availability.
- Complaints, whether fire or housing will be documented. Only complaints which pose a life safety hazard will be followed up on as soon as possible. All other complaints will be recorded and followed up on after the public health emergency is over.
- All nuisance inspections will continue as normal.

I met with the City of Mounds View's Community Development division. We have agreed on a plan to assist each other, should COVID-19 affect either City.

In March of 2020, I also attended the following appointments:

- Fire Marshals Association of Minnesota March 11th.
- 525 Osborne Rd Project March 10th.
- City Council meetings March 3rd and 18th.
- Contractor Meeting March 19th.
- Department Head Meeting March 3rd, 17th and 25th.

This concludes the Code Enforcement Department monthly report for March 2020. If anyone has any questions or concerns regarding my report, I would be happy to answer them at this time.