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**To:** Mayor Nelson and Members of the City Council

**From:** Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

**Date:** March 26, 2020

**Subject:** Sunset Grill Lease

RS Properties currently leases the 8466 Central Avenue property from the City to operate their restaurant, Sunset Grill. They were required to close on March 16, 2020 due to the imposition of Governor Walz's Executive Order 20-04, which was further extended by Executive Order 20-20. As of today, the earliest the Sunset Grill can open is on May 2, 2020.

Ray McManus, owner of RS Properties, is seeking assistance from the City to help them reduce expenditures to help keep them in operation for the long term. Due to the length of the shut down of their business due to the imposition of the Executive Orders, staff is recommending waiving their lease payment for the month of April. We also recommend the City Council allow staff to delay the payment of the May payment from a deadline of May 10th to May 20<sup>th</sup> without penalty.

This measure will have a minimal financial impact to the City and will support the long-term viability of this local business.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

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