



Memorandum

January 16, 2018

To: Mayor and Council

From: Chief Josh Antoine

Re: Citywide Towing Contract

Dear Mayor and Council,

In 2018 the City of Spring Lake Park signed an agreement with Citywide Towing for tow services. The current agreement is renewed yearly and is only changed when one party requests a change in writing prior to the end of each year. Brett Letourneau the owner of Citywide Towing has reached out to me prior to renewal and requested some fee changes be made to the new contract.

Brett Letourneau has stated since 2018 that costs have risen for his business and that is what is reflected in the increases below. He is requesting the two changes below with the remaining fees staying the same as the attached 2018 contract.

Regular towing/impound fees: Increase from \$95.00 to \$120.00

Accident tow rate fee: Increase from \$125.00 to \$175.00

Under **clause 4** of the current contract, there is an allowance built in for changing the tow fees with the city's approval.

I am requesting that the city council renew our contract with Citywide Towing with the proposed fee changes.

Thank you,
Chief Antoine