



## Memorandum

Date: November 1, 2021

To: Mayor and City Council

From: Joshua Antoine  
Chief of Police

Re: Authorization to begin testing process for a Police Officer position

Mayor and City Council Members,

On October 18, 2021, you authorized me to give conditional offers for employment to Officer Bloomer and Officer Klimmek. One officer started with us at the PD today and the other will be starting in the next few weeks. We are still currently down one position with the resignation of Corbin Peterson in October. I am requesting to start the testing process by advertising the position for a police officer, accepting applications, and conducting interviews to determine top candidates for the position.

I intend to start this process as soon as I am authorized to do so, by posting the position of "Police Officer" and proceeding promptly to bring the process to a conclusion. This will allow the City of Spring Lake Park and the Police Department to be able to proceed with doing background checks on the top candidates and then make a conditional job offer to the appropriate candidate pending passing a psychological, chemical, and physical examination.

I am seeking Mayor and Council authorization for this process now to minimize the amount of time that the police department will be short-staffed.