

# Public Works Department

## Mission

Public Works, through its dedicated employees, strives to protect and maintain the Town of Southern Shores' infrastructure and assets, including its streets, sidewalks, rights-of-way, canals, beach, parking areas and buildings, in the most environmentally respectful, financially efficient and highest quality manner possible. We are committed to being courteous and respectful to citizens, and to providing a safe, pleasant, respectful and productive workplace to our employees, and will always encourage education and training opportunities to further our staff's talents.

## FY 21-22 Budget Highlights

### Public Works

- **Training/Professional Development:** \$3,000 is requested for pesticide training class, continuing education classes for pesticide license, and training through the UNC School of Government.
- **Printing:** \$200 is requested to cover mailing costs for routine notice of street rebuild projects, environmental permitting required notices and of any shoreline stabilization measures.
- **Travel:** \$2,000 is requested for travel related to attendance of professional development/training classes; this includes any hotel accommodations needed to attend training.
- **Uniforms:** \$3,500 is requested for uniform service for the Public Works Maintenance Technicians, purchase of hard toe safety shoes for six employees, and any new uniform needs.
- **Dues and Subscriptions:** \$350 is requested for American Public Works Association (APWA) membership renewal, which is a source of free and reduced cost training opportunities for staff.
- **Supplies:** \$10,000 is requested for supplies including small hand tools and parts for various repairs. Examples include nuts/bolts/nails, lumber for various projects, paper towels and toilet paper, water and Gatorade for the Maintenance Technicians, etc.
- **Advertising:** \$500 is requested for newspaper advertisement of employment positions.
- **Safety Compliance:** \$2,000 is requested- \$1,400 for emergency exit sign and fire extinguisher repair/replacement, and Personal Protective Equipment (PPE) for the Public Works employees, including safety glasses, vests, etc.; and \$600 for fire hydrant reflectors supplied to the Southern Shores Volunteer Fire Department.
- **Town Buildings Maintenance & Repairs:** \$45,300 is requested- \$4,384 for service agreement on all heat/ac unit's, \$1,000 for lighting supplies; \$2,000 for flags; \$17,000 to replace the fence at the public works shop; \$5,000 for unforeseen repairs on the generator; and \$15,616 for miscellaneous repairs and upkeep of aging buildings and associated equipment including the generator service.
- **Beautification- grounds:** \$7,000 is requested- includes \$3,000 for beautification of the Town Hall complex and Town-maintained medians and parking lots, including new plants and mulch/fertilization/pesticides; and \$4,000 for any needed replanting or removal of vegetation following major road projects.
- **Equipment Lease & Maintenance:** \$8,000 is requested for lease and maintenance of equipment, including purchase of mower blades, new tires for tractors/mowers, etc., and \$2,000 for new flail mower teeth.
- **Vehicle Maintenance & Repair:** \$4,500 is requested for regular maintenance and repair of the four Public Works' vehicles (four trucks) and boat.
- **Vehicle Operations:** \$10,000 is requested to cover fuel for Public Works' vehicles and equipment. This increase is to cover the fuel costs of added mowing routs for new sidewalks and street improvement projects.
- **Misc.:** \$ 1,000 is requested
- **Medical Testing:** \$150 is requested for any drug screenings needed.
- **Equipment Purchase:** \$60,000 is requested: \$37,000 for mini skid steer, \$16,000 for attachments and trailer for mini skid steer, \$2,000 fir jackhammer, \$5,000 for assorted power tools, and for any other equipment needs.
- **Shoreline Stabilization:** \$24,000 is requested for dune stabilization measures including beach grass and sea oats planting and fertilization. Funds to come from the Dare County Shoreline Stabilization Fund.
- **Parking Lot Maintenance:** \$2,000 is requested for maintenance and improvements to the Town-owned parking lots and beach access parking areas.