



COASTAL PROTECTION ENGINEERING OF NORTH CAROLINA, INC

4038 MASONBORO LOOP ROAD

WILMINGTON, NC 28409

910-399-1905

April 19, 2023

Cliff Ogburn
Interim Town Manager/Planning Director
Town of Southern Shores
5375 N. Virginia Dare Trail
Southern Shores, NC 27949

Re: Proposal: 2023 Annual Monitoring Services, Town of Southern Shores, North Carolina

Dear Mr. Ogburn:

Coastal Protection Engineering of North Carolina, Inc. (CPE) is pleased to provide this proposal for professional services to the Town of Southern Shores (TOWN). The proposed services are associated with the 2023 annual beach profile monitoring associated with the Town's beach 2022 renourishment project. Under this proposal, CPE will conduct 2023 monitoring data acquisition, analysis, and update the TOWN's Beach Maintenance Plan. CPE will sub-contract portions of the data acquisition included in Task 1 as described in the respective sections within Exhibit A Scope of Professional Services.

The Scope of Professional Services (the Services) is attached to this proposal as Exhibit A. The work included under Tasks 1 – 2 will be performed for a lump sum fee of \$33,471.25. Exhibit B includes a breakdown of costs by Task. Exhibit C provides a list of deliverables and a schedule for each.

CPE's performance of the proposed Services is conditioned upon negotiation of mutually acceptable contract terms and conditions. In that regard, attached to this proposal is our standard Services Agreement for your consideration as the terms and conditions that will govern our performance of the proposed Services.

If this proposal is acceptable to you, please have the attached Services Agreement signed, and return it to me. CPE will then sign the Services Agreement and return a fully executed copy to you for your records.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Willson", written over a light blue horizontal line.

Ken Willson
Senior Program Manager
Coastal Protection Engineering of North Carolina, Inc

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Mobile: 910-443-4471

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