



## **AGENDA ITEM SUMMARY**

### **Consent agenda**

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**MEETING DATE:** December 5, 2023

**ITEM TITLE:** Extension of Contract with Anlauf Engineering

**ITEM SUMMARY:**

In 2020, after going through the RFQ process, the Town awarded a two-year contract to Anlauf Engineering for the period July 1, 2020, through June 30, 2022. The contract allows for yearly extensions beyond this period. The contract was amended last year for an additional one-year term through June 30, 2023. Staff requests that the contract be amended for another one-year term through June 30, 2024.

**STAFF RECOMMENDATION:** Approval of the contract for an additional one-year term which will be effective retroactively from July 1, 2023. The rates for billing have remained the same as the initial contract. A request for rate increases is anticipated in the near future.

**REQUESTED ACTION:** Approve amendment #2 to extend the contract with Anlauf Engineering.

**ATTACHMENTS:** Amendment # 2  
Original contract with Anlauf Engineering