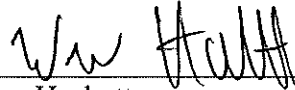


**AMENDED CERTIFICATE OF SERVICE**

I, Wes Haskett, Deputy Town Manager/Planning Director of the Town of Southern Shores, do hereby certify that a copy of the meeting materials for APA-25-01, an appeal application submitted by Anthony S. Mina to appeal the Zoning Administrator's decision to deny Mr. Mina's January 6, 2025 request to subdivide the property located at 75 E. Dogwood Trl., were mailed via certified U.S. mail to the person listed below at the address indicated on the 6<sup>th</sup> day of March, 2025.



\_\_\_\_\_  
Wes Haskett  
Deputy Town Manager/Planning Director  
Town of Southern Shores  
5375 N. Virginia Dare Trail  
Southern Shores, NC 27949  
Phone: (252) 261-2394  
Fax: (252) 255-0876

**SERVED:**

Franz, Jennifer Lynn  
75 E. Dogwood Trl.  
Southern Shores, NC 27949



## Town of Southern Shores

5375 N. Virginia Dare Trail, Southern Shores, NC 27949

Phone 252-261-2394 / Fax 252-255-0876

info@southernshores-nc.gov

www.southernshores-nc.gov

March 6, 2025

Jennifer Lynn Franz  
75 E. Dogwood Trl.  
Southern Shores, NC 27949

Dear Ms. Franz:

Notice is hereby given that an evidentiary hearing (quasi-judicial) will be held by the Southern Shores Planning Board in the Pitts Center located at 5377 N. Virginia Dare Trail, Southern Shores, NC on Wednesday, March 19, 2025. A Special Planning Board meeting to hold the hearing will begin at 3:00 p.m. The purpose of the evidentiary hearing (limited to sworn, factual testimony) is for the Board, performing the duties of the Southern Shores Board of Adjustment, to consider APA-25-01, an appeal application submitted by Anthony S. Mina to appeal the Zoning Administrator's decision to deny Mr. Mina's January 6, 2025 request to subdivide the property located at 75 E. Dogwood Trl.

You are receiving this letter because the application concerns property that is owned by you and you did not submit the appeal application. Enclosed you will find a copy of the materials for the hearing which can also be found on the Town's website at <https://www.southernshores-nc.gov/>. For additional information or questions, please contact Town Hall at (252) 261-2394 or email [whaskett@southernshores-nc.gov](mailto:whaskett@southernshores-nc.gov).

Sincerely,

Wes Haskett  
Deputy Town Manager/Planning Director  
Town of Southern Shores

7022 3330 0001 7783 1964

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03/06/2025