



AGENDA ITEM SUMMARY # 2

MEETING DATE: February 21, 2023

ITEM TITLE: Public Works Building Improvements

ITEM SUMMARY:

The Town tasked Florez Design Studios with drawing plans for upgrades at the Public Works building. The upgrades will address some safety concerns as well as some comfort and growth needs. Two major safety concerns in the shop are that of exhaust fumes from equipment and high temperatures in the summer months. Equipment that is stored inside the shop routinely fills the office and bathroom with harmful exhaust fumes when started to begin work for the day. Garage doors are opened, and fans are used to help remove the fumes from the building. These measures do not prevent the fumes from making their way into the current conditioned space. The proposed upgrades will prevent this from happening. The addition of a break/meeting room is also proposed in these drawings. Temperatures inside the shop regularly reach 100 degrees in the summer months. The Public Works staff currently take their lunch breaks in these conditions at the designated break area. The other alternative to escaping the heat is to sit in a running truck to take their breaks. This proposed new space will allow staff to escape the harsh conditions of the shop to have a clean conditioned space to eat. This will also give the department a space for safety and staff meetings. Removing the current insulation and replacing it with spray foam insulation in the entire shop is also proposed in these drawings. This will help to control the temperatures inside the shop. Exhaust fans on either end of the shop will serve two purposes. The first will be the removal of exhaust fumes. The second will be to help cool the shop during the summer months.

Staff sought bids from four contractors for the proposed work. Bids were due on February 10, 2023. We received only bid, but we believe it to be fairly priced.

Base Bid: \$102,810.00.

Add option for spray foam insulation for entire shop: \$36,400.00.

Add option for exhaust fans: \$7,220.00.

Add Option for attic space: \$5,248.00

STAFF RECOMMENDATION:

Staff recommends that the Base bid of \$102,810.00, the add option of \$36,400.00 for insulation, and the add of \$7,220.00 for exhaust fans be accepted.

REQUESTED ACTION:

A motion to approve staff recommendations.

A motion to approve Budget amendment #22 in the amount of \$151,130.00. This amount includes the \$4,700.00 for the work performed by Florez Design Studios.