



Agenda Item Summary Sheet

Date: 11/12/24

Item #: 6

Item Title: Consideration of Construction Administration and Construction Engineering and Inspection Services contracts for the Trinitie Trail Bridge Project

Item Summary: After securing the contract for the construction of the Trinitie Trail Bridge, we now need to get Construction Administration (CA) and Construction Engineering and Inspection (CEI) services under contract.

Construction Administration is the process where details of a construction project, from inception to completion, are carefully managed and controlled. This includes the evaluation and interpretation of construction documents, supervision during the construction phase, and ensuring that all aspects of the project are being conducted as per the pre-set guidelines. Tasks include visits to the site and observation of construction, review requests for information, plan revisions and providing as built drawings. Construction Engineering and Inspection services provide materials sampling and testing, monitoring of the contractor's on-site construction activities, as well as inspecting materials in accordance with plans, specifications, and special provisions to ensure that the overall construction contract meets project guidelines.

Attached is a proposal from the Engineer of Record for the project, Kimley-Horn, for CA in an amount not to exceed \$60,000 and for CEI Services from NC DOT in an amount not to exceed \$125,038. The project is being built to NC DOT specifications so that it can be included in their bridge inspection program and become eligible for future State and Federal funding.

Staff Recommendation and Requested Action:
sign and enter into both agreements.

Authorize town manager to

Attachments:

Letter Agreement for Professional Services for Construction
Administration Services for Trinitie Trail Bridge Replacement Project

Agreement for Construction Engineering and Inception Services for
the Trinitie Trail Bridge Replacement Project