



# CITY COUNCIL AGENDA REPORT

CITY HALL



CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541  
*SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP*

**DATE:** February 02, 2026  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Chris Gorsky, City Administrator  
**SUBJECT:** Administrative Services Department Report for the 2nd Quarter of FY25/26

**RECOMMENDATION:**

Receive the Administrative Services Department Report for the 2nd Quarter of FY25/26

**DISCUSSION / ANALYSIS:**

The Administrative Services Department provides a wide range of comprehensive support services which include: accounting, finance administration and reporting, budgeting, audit, compliance, treasury management, payroll, human resources, recruitments, accounts receivable, local tax collection, accounts payable, procurements, business license management, risk management, information technology for the City.

### Quarterly Report to the City Council

---

**2nd Quarter FY25/26**

**Highlights of General Fund Revenues:**

	Current Period	YTD	FY24/25 Budget	% of Budget
Property Tax	\$ 589,846	\$ 622,432	\$ 1,581,100	39.4%
Sales Tax	\$ 910,376	\$ 1,751,394	\$ 3,206,900	54.6%
Measure Y	\$ 1,065,257	\$ 2,172,577	\$ 4,121,700	52.7%
Transient Occupancy Tax	\$ 100,081	\$ 262,038	\$ 586,000	44.7%
Public Benefit Fees	\$ 166,184	\$ 335,766	\$ 660,000	50.9%
Building & Encroachment Permits	\$ 19,872	\$ 43,416	\$ 141,100	30.8%
Business Licenses	\$ 51,344	\$ 52,204	\$ 130,000	40.2%

---

**Highlights of General Fund Expenditures:**

	Current Period	YTD	FY24/25 Budget	% of Budget
Salaries and Benefits	\$ 2,225,686	\$ 4,189,255	\$ 8,835,100	47.4%
Operating Expenditures	\$ 861,806	\$ 1,739,480	\$ 4,360,715	39.9%
Capital Improvement Projects	\$ 99,279	\$ 122,383	\$ 2,642,261	4.6%
Transfers	\$ 6,066	\$ 656,066	\$ 683,000	96.1%

---

	A/P	YTD	H/R	YTD
<b>Total Number of WARRANTS/ACH/DD Processed:</b>	461	1,063	374	730



# CITY COUNCIL AGENDA REPORT

CITY HALL

---

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541  
*SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP*

## **CORE COUNCIL PRIORITIES:**

Fiscal Responsibility and Stability, Economic Development/Growth and General Plan, Staffing - Salary, Benefits, Training, and Retention