



CITY COUNCIL AGENDA REPORT

MEETING DATE: September 20, 2021
TO: City Council Members
FROM: Mary Rose Rutikanga, City Administrator
SUBJECT: Residential Use Permit Fee Schedule

RECOMMENDATION

Adopt Resolution 09-20-2021-C establishing the Transient Permit Application Fee Schedule

DISCUSSION

The City Council adopted Ordinance 880 on August 16, 2021, that amended Chapter 17.64 of the Sonora Municipal Code revising regulations on short-term rentals within the City of Sonora. This amended ordinance provides additional requirements on the application for staff to review for issuing a Transient Use Permit.

The current fee schedule is:

- \$50 for new transient use permit applications
- \$25 for annual renewal applications

The current fee schedule does not fully recoup staff costs to process applications and monitor enforcement of the Residential Use Permit program.

Staff is recommending the fee schedule be adjusted to fully cover the cost of staff time as well as technology costs to allow applicants to apply and pay TOT payments via a web-based system, and to monitor enforcement of new ordinance requirements.

Staff recommends a new fee schedule:

- \$140 for new transient use permit applications
- \$70 for annual renewal applications

Applicants and permit holders will also be required to pay an annual \$60 Fire Inspection Fee per Ordinance 880.

FISCAL IMPACT

Residential Use Permit fees are general fund revenue that are allocated to general fund departments.

ATTACHMENTS

- Resolution 09-20-2021-C