



CITY COUNCIL AGENDA REPORT

MEETING DATE: September 20, 2021

TO: City Council Members

FROM: Mary Rose Rutikanga, City Administrator

SUBJECT: Administrative Policy #2021-00: COVID-19 Prevention Program

RECOMMENDATION

Approve Administrative Policy #2021-001: COVID-19 Prevention Program and authorize the City Administrator to sign the policy.

DISCUSSION

Through the City's Risk Management Association (RMA), it is mandated to implement a COVID-19 Prevention Program (CPP). The RMA has provided language to assist with the preparation and implementation of an effective COVID-19 Prevention Program.

The attached CPP follows the Cal/OSHA COVID-19 Model Prevention Program and has been updated to reflect the changes made due to the State Public Health Officer Order of July 26, 2021 and the California Department of Public Health (CDPH) guidance for the Use of Face Coverings which was issued on July 28, 2021, by the CDPH. The City will continue to update this policy to include any additional orders and recommendations by the State and Local Public Health Officer, as well as any updates from Cal/OSHA.

Once approved by the City Council and signed by the City Administrator, the CPP will be shared with all employees and their associations to ensure adherence to this Policy. City Council members would also be expected to adhere to this COVID-19 Prevention Program Policy as well.

FISCAL IMPACT

The City is tracking any COVID-19 related expenses and will utilize American Rescue Plan (ARP) funds to offset those expenses.

ATTACHEMENTS

- Administrative Policy #2021-001: COVID-19 Prevention Program