City of Sonora

Budget Transfer Request Form

Business Office

Date **4/5/2021**

Fiscal Year **FY20-21**

Department **Police**

Budget Transfer # _____

Transfer From			
Fund	Department	Account #	Amount
001	**5000**	**45010**	**$800.00**
Total			$800.00

Transfer To			
Fund	Department	Account #	Amount
001	**5000**	**51120**	**$800.00**
Total			$800.00

REQUIRED: Please provide justification to support the need for the budget transfer.

Accept the Walmart Community Grant and the Receipt of Grant and the Increase in Expenditure Budget for Safety Supplies

Finance Use Only

Transaction Date _____

Document Number _____

Entered By: _____

Authorization

Department Head _____ (Date)

Finance Director _____ (Date)

City Administrator _____ (Date)