



# CITY COUNCIL AGENDA REPORT

CITY HALL

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CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541

*SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP*

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**DATE:** February 18, 2024

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Tyler Summersett, Community Development Director

**SUBJECT:** Community Development Department Update, January 2025

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## **RECOMMENDATION:**

Receive the City of Sonora Community Development Department Monthly Report for January 2025.

## **BACKGROUND:**

See previous months reports

## **DISCUSSION / ANALYSIS:**

The following activities were undertaken by the Community Development Department:

### DAILY ACTIVITIES

- Answer Phones
- Staff Office hours
- Issue Permits
- Conduct Inspections

### SPECIAL EVENT PERMITS

Special Event Permits for the following Community Events:

- Woods Creek Little League (Woods Creek baseball Field, Mon-Sat use)
- Sun Poppy Market (Courthouse Park with surrounding street closures)—2<sup>nd</sup> Saturdays, April - October
- Community Arts Expo (Coffill Park), 2<sup>nd</sup> Saturdays, April – October
- Sonora Chamber—Summer Concert Series in Coffill Park, May-October



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## FARMERS MARKET

- Planning for Farmers Market 2025 is underway. City Council approved the closure of Stewart Street as part of a demonstration project to grow the market and enhance the downtown area. This will allow for additional participants in the farmers market, both farmers, artisans and community organizations.
- A few new items will also be purchased, including a Market Info pop up, an additional hand truck and hopefully an ice machine.

## LINOBERG STREET

- Working with Waste Management to approve a plan to modify the location of existing trash bin pickup
- Getting quotes to deliver the crosswalk improvements
- Secured approval from building owners to allow anchors for shade structures and Art installations on Diamondback building (on the Linoberg Street side)

## CODE ENFORCEMENT

- Our code enforcement officer has worked limited days during Q1
- One long standing code case is being resolved on Jackson Street which is a huge win for the neighborhood and City resources.
- Abandoned vehicles and sign permitting has been a focus for our code enforcement officer.

## COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) MANAGEMENT

- Prep final submittal to CDBG for reimbursement of equipment for two (2) fire trucks and supporting equipment
- Request for Qualifications to recruit a consultant to help the City win CDBG and HOME grant dollars is available on City website. The RFQ was issued on January 31<sup>st</sup> and the proposal deadline is February 28.

## CALOES PROJECT

- Draft plans for the new storage structure have been received. Bid documents are being prepared. It is anticipated that this project goes out to bid in February-March, with an anticipated project delivery prior to July 2025.

## PER CAPITA (STATE PARKS) GRANT

- Pickleball court was revised to enlarge the court. The project did not meet the recommended minimums. There was a conflict between the pickleball court and the basketball hoop and striping. For this reason, and in recognition of the growing popularity of pickleball, the basketball hoop and striping are being removed.



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## STOCKTON-WASHINGTON CORRIDOR PROJECT

- Staff is submitting final paperwork for the project and pursuing reimbursements for project expenditures.

## ORDINANCE UPDATE(S)

- A business focused public meeting focusing on the draft ordinance and design guidelines was held in partnership with the Sonora Chamber at the Taproom on Tuesday February 11 at 5:30pm. The meeting was well attended and staff received lots of good feedback from business owners on the draft guidelines. The ordinance will still need to go before the Planning Commission, which may happen in February. The final action on this item will come before the City Council for direction and approval.

## PLANNING COMMISSION

- Due to a conflict between the Local Area Formation Commission (LAFCO) meetings and Planning Commission meetings—both meeting on the second Monday of the month, the Planning Commission voted at their January 13<sup>th</sup> meeting to move their meetings to the 4<sup>th</sup> Monday of every month. The Bylaws will be brought back to reflect this change.
- The next Planning Commission meeting is scheduled for February 24<sup>th</sup>, 2025.

## USE PERMIT

- N/A

## HOUSING ELEMENT

- The revised Housing Element was re-submitted to Housing and Community Development (HCD-State). The revised document is on the City website, and required a 7 day public review period which was from December 30, 2024 – January 8, 2025.

## CALAVERAS STREET PARKING

- Working with the owner to develop a timeline for construction of the approved parking lots at this location. Parking lots are within the City right of way.

## ENCROACHMENT PERMITS (Caltrans)

- Will begin working on the Encroachment permit for the Mother Lode Round Up parade.

## **FISCAL IMPACT:**

No Fiscal impact to the General Fund.



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## CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Infrastructure and Engineering, Public Safety and Disaster Preparedness, Economic Development/Growth and General Plan, Staffing - Salary, Benefits, Training, and Retention