



CITY COUNCIL AGENDA REPORT

CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET, SONORA, CA 95370 P: (209) 532-4541
SERVICE, INNOVATION, INTEGRITY, COLLABORATION, RESPECT, LEADERSHIP

DATE: July 20, 2026
TO: Honorable Mayor and Members of the City Council
FROM: Chris Gorsky, City Administrator
SUBJECT: Administrative Services Department Report for the 4th Quarter of FY25/26

RECOMMENDATION:

Receive the City of Sonora Administrative Services Department Report for the 4th Quarter of FY25/26

DISCUSSION / ANALYSIS:



The Administrative Services Department provides a wide range of comprehensive support services which include: accounting, finance administration and reporting, budgeting, audit, compliance, treasury management, payroll, human resources, recruitments, accounts receivable, local tax collection, accounts payable, procurements, business license management, risk management, information technology for the City.

Quarterly Report to the City Council

4th Quarter FY25/26

Highlights of General Fund Revenues:

	Current Period	YTD	FY24/25 Budget	% of Budget
Property Tax	\$ 692,992	\$ 1,594,676	\$ 1,581,100	100.9%
Sales Tax	\$ 901,487	\$ 3,559,132	\$ 3,281,900	108.4%
Measure Y	\$ 1,151,683	\$ 4,350,182	\$ 4,196,700	103.7%
Transient Occupancy Tax	\$ 105,150	\$ 700,794	\$ 711,000	98.6%
Public Benefit Fees	\$ 163,915	\$ 657,636	\$ 660,000	99.6%
Building & Encroachment Permits	\$ 38,919	\$ 101,994	\$ 141,100	72.3%
Business Licenses	\$ 16,264	\$ 137,375	\$ 130,000	105.7%

Highlights of General Fund Expenditures:

	Current Period	YTD	FY24/25 Budget	% of Budget
Salaries and Benefits	\$ 2,147,571	\$ 8,083,248	\$ 8,483,950	95.3%
Operating Expenditures	\$ 1,010,155	\$ 3,516,711	\$ 4,300,715	81.8%
Capital Improvement Projects	\$ 341,755	\$ 474,924	\$ 2,133,400	22.3%
Transfers	\$ 73,018	\$ 892,299	\$ 893,000	99.9%

	A/P	YTD	H/R	YTD
Total Number of WARRANTS/ACH/DD Processed:	460	1,917	354	1,396



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CORE COUNCIL PRIORITIES:

Fiscal Responsibility and Stability, Economic Development/Growth and General Plan, Staffing - Salary, Benefits, Training, and Retention