

City of Sonora Budget Transfer Request Form

Finance Department

| Date | : <u> </u> | 2/5/2024 | | | Fiscal Year: FY2023/24 | | | | | | | |
|--|------------|--------------|-------------|----------------------------------|------------------------|-----------------|--|-------|--------|----------------------|---------|--|
| Departm | nent: | Public Works | | | Bu | dget Trans | fer # | | | | | |
| , | | | | | | | | | | | | |
| Transfer From: Fund Department Account # Project Description Amount | | | | | | | Transfer To: Fund Department Account # Project Description Amount | | | | | |
| 001 | 7000 | 45010 | 000 | Grants | \$3,000 | 001 | 7000 | 51140 | 000 | Supplies & Materials | \$3,000 | |
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| | | | | Total | \$3,000 | | | | | Total | \$3,000 | |
| Transfers From and Transfer To Should Be Equal | | | | | | | | | | | | |
| REQUI | RED: Plea | se provide | e iustifica | ation to support the need for th | e budget transfer. | | | | | | | |
| | | | | | | | | | | | | |
| FY23/24 Budget to reflect unanticipated revenues and increase appropriations in the public works department by the same. | | | | | | | | | | | | |
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| Finance Use Only Authorization | | | | | | | | | | | | |
| Transaction Date | | | | | | Department Head | | | | | | |
| | | | | | | | | | | (Date) | | |
| Document Number | | | | | | Finan | ce Director | | | | (Date) | |
| Entered By: | | | (Date) | City Adı | ministrator | | | | (Date) | | | |
| | | | | | (Sate) | | | | | | (Sate) | |