



CITY COUNCIL AGENDA REPORT

MEETING DATE: May 15, 2023

TO: City Council Members

FROM: Rachelle Kellogg, Community Development Director

SUBJECT: Community Development Department Report for April 2023

RECOMMENDATION

Receive the Community Development Department Report for April 2023

DISCUSSION

In addition to the day-to-day operations of the Department, staff completed the following items:

CITYGATE – Over a several day period, Staff prepared all of the documentation requested by CityGate for both the Community Development Department and Public Works Department. Staff also attending meetings and reviewed documents provided.

WASHINGTON-STOCKTON TRANSIT PROJECT – Due to ongoing weather delays, construction on the project began at the end of March. The project will be conducted in 4 phases to better accommodate both pedestrian and vehicular traffic. The project contractor is Dirt Dynasty, Inc. and the Construction Engineer, who works directly with the Community Development Director and oversees daily operations, is UNICO Engineering. The current phase under constructions is along the north side of Stockton Street. Staff reviews all document submittals, labor standards, addresses issues as they arise, attends weekly meetings and on-site as needed, and submittals to Caltrans.

New ENCROACHMENT PERMIT ORDINANCE – Staff is in the process of preparing the draft Encroachment Permit Ordinance for consideration by the City Council. The ordinance will regulate the use of the City's public spaces, right-of-ways, and sidewalks. It will also address the use of public spaces for outdoor dining. Following additional direction and comments from the Council, staff will finalize the ordinance and present it to the City Council for consideration.

CODE ENFORCEMENT – Due to the increase in Code Enforcement related issues throughout the City, a contracted Code Enforcement Officer has been working within the Community Development Department since September of 2022. The Officer is in the office one day per week and currently is handling 13 active cases. The nature of the cases vary but most are related to health and safety issues. By having a Code Enforcement Officer in place, oversight is now in place to address these issues and bring them to a close.

FARMERS MARKET – The first day of the Sonora Certified Farmers Market is Saturday, May 20th. Staff has reviewed all applications received and is making final preparations for the start of the Market.

CDBG PROGRAM INCOME – Proposals were due to the City on Friday, April 21st for the Type 6 Wildland Urban Interface Fire Engine. The City received one proposal from Burton's Fire Inc. which has been reviewed and found in compliance with the requirements and specifications by staff. The City Council will be considering awarding the contract at the May 15th meeting.