
SOUTH JORDAN CITY CITY COUNCIL REPORT

Council Meeting Date: May 21, 2024

Issue: Resolution Adopting South Jordan Historic Preservation Committee Bylaws

Submitted By: Janell Payne

Department: Recreation

Staff Recommendation (Motion Ready):

Staff recommends approval of Resolution R2024-23, adopting South Jordan Historic Preservation Committee Bylaws.

BACKGROUND:

The City Council created the Historic Preservation Committee in recognition of and to assist in preserving the historical heritage of the community, which is among its most valued and important assets. The Committee was originally created by the City in 1987 and staff believes adopting new Historic Preservation Committee bylaws to replace the existing bylaws will allow the Committee to experience minimum disruption when transitioning between committee members.

The City prioritizes having an active committee as it enables South Jordan City to be designated as a Certified Local Government through Utah's State Historic Preservation Office. This designation provides the city with resources and assistance related to historic preservation, such as grant funding. The new bylaws will help reactivate this committee and specifically addressing membership composition to ensure continuity and expertise within the committee. The proposed new bylaws allow for committee membership to be composed of between five (5) and twelve (12) interested and qualified community and/or staff members appointed by the City Manager.

Additionally, the proposed Historic Preservation Committee Bylaws outline the committee's responsibility to provide advisory assistance to the City regarding the implementation of Municipal Code Chapter 17.124.

Based on the above, staff recommends approval of Resolution R2024-23, adopting the South Jordan Historic Preservation Committee Bylaws to replace the previously adopted bylaws.

City Council Action Requested: 
Recreation Director

5/15/24
Date

RESOLUTION R2024 - 23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH, ADOPTING SOUTH JORDAN HISTORIC PRESERVATION COMMITTEE BYLAWS TO REPLACE THE EXISTING BYLAWS.

WHEREAS, The South Jordan City Municipal Code Chapter 2.76 provides for the creation of boards, committees and councils; and

WHEREAS, South Jordan City created the Historic Preservation Committee via Ordinance 87-1 to promote identify, preserve, protect and enhance historic buildings, sites, monuments, streetscapes and landmarks within the City deemed architecturally or historically significant; and

WHEREAS, staff believes adopting new Historic Preservation Committee bylaws to replace the existing bylaws will allow the Historic Preservation Committee to experience minimum disruption when transitioning between Committee members; and

WHEREAS, the new Historic Preservation Committee Bylaws outline the committee's responsibility to provide advisory assistance to the City regarding the implementation of South Jordan Municipal Code Chapter 17.124 Historic Site and Landmark Preservation; and

WHEREAS, The South Jordan City Council finds that adopting new bylaws for the Historic Preservation Committee will promote the public health, safety, and welfare of the residents of the City of South Jordan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH:

SECTION 1. Adoption. The Historic Preservation Committee Bylaws as shown in Exhibit A to Resolution R2024-23, are hereby adopted to replace the existing bylaws.

SECTION 2. Effective Date. This Resolution shall become effective immediately upon passage.

[SIGNATURE PAGE FOLLOWS]

APPROVED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH,
ON THIS _____ DAY OF _____, 2024 BY THE FOLLOWING VOTE:

	YES	NO	ABSTAIN	ABSENT
Patrick Harris	_____	_____	_____	_____
Kathie Johnson	_____	_____	_____	_____
Donald Shelton	_____	_____	_____	_____
Tamara Zander	_____	_____	_____	_____
Jason McGuire	_____	_____	_____	_____

Mayor: _____
Dawn R. Ramsey

Attest: _____
City Recorder

Approved as to form:

Charity Brien
Charity Brien (May 15, 2024 17:43 MDT)

Office of the City Attorney

Exhibit A to Resolution 2024-23

**BYLAWS OF THE
SOUTH JORDAN CITY HISTORIC PRESERVATION COMMITTEE**

As adopted May 21, 2024

ARTICLE I PURPOSE

South Jordan City has established a Historic Preservation Committee in recognition that the historical heritage of the community is among its most valued and important assets. It is the intent of the City to identify, preserve, protect and enhance historic buildings, sites, monuments, streetscapes and landmarks within the City deemed architecturally or historically significant. By protecting such historically significant sites and structures, they will be preserved for the use, observation, information, education, pleasure and general welfare of the present and future residents of the City.

The Historic Preservation Committee shall operate in accordance with the City's Policy & Procedural Guide for City Council Created Boards, Committees, and Councils ("Policy & Procedural Guide").

**ARTICLE II
MEMBERSHIP**

Section 1. Establishment

The Historic Preservation Committee shall consist of between five (5) and twelve (12) members. Membership shall be composed of:

- a.* Interested and qualified community members and/or City staff appointed by the City Manager. To ensure continuity and expertise within the committee, member terms shall be staggered and last four years.
- b.* To the extent they are available, at least two (2) members should meet “professional” qualifications in the disciplines of history, architecture, architectural history, archaeology, or related fields.

Section 2. Officers

The Chair and Vice Chair shall be elected by the committee annually during the Historic Preservation Committee’s first meeting of the year and shall assume their duties upon election. A vacancy in the office of Chair or Vice Chair shall be filled by a majority vote of the full Historic Preservation Committee and the appointment shall be effective for the balance of the unfilled term of office.

Section 3. Conflicts of interest

Members of the Historic Preservation Committee must declare any actual or potential conflict of interest, including a personal or business relationship, and withdraw from participating in or voting on any project affected by such a conflict.

ARTICLE III COMMITTEE RESPONSIBILITIES

The Historic Preservation Committee shall provide advisory assistance to the City regarding the implementation of Municipal Code Chapter 17.124, and shall have the following duties:

1. Survey and Inventory Community Historic Resources:

The Historic Preservation Committee may conduct or cause to be surveyed the historic, architectural, and archeological resources within the community. The survey shall be compatible with the Utah inventory of historic and archeological sites. Survey and inventory documents shall be maintained and shall be open to the public. The survey shall be updated at least every ten (10) years.

2. Review Proposed Nominations to National Register of Historic Places:

The Historic Preservation Committee shall review and advise the City regarding nominations to the National Register of Historic Places to facilitate the City's report to the state historic preservation officer on all proposed national register nominations for properties within the boundaries of the city. When the Historic Preservation Committee considers a national register nomination which is normally evaluated by professionals in a specific discipline and that discipline is not represented on the Committee, the Committee shall seek expertise in that area before rendering its advice to the City.

3. Prepare and Maintain Historic Sites List:

The Historic Preservation Committee shall assist and advise the City Council in the preparation and maintenance of the South Jordan historic sites list as set out within this chapter.

4. Prepare and Maintain Historic Landmark Register:

The Historic Preservation Committee shall assist and advise the City Council in the preparation and maintenance of the South Jordan historic landmark register as set out within Municipal Code Chapter 17.124.

5. Follow Rehabilitation Standards:

The Historic Preservation Committee shall reference and follow the established rehabilitation standards outlined within Municipal Code Chapter 17.124.050 when determining the historic appropriateness of any application pertaining to historic landmark properties.

6. Provide Advice and Information:

The Historic Preservation Committee shall act in an advisory role to other officials and departments of the city regarding the identification and protection of local historic and archeological resources.

7. Public Education and Assistance:

The Historic Preservation Committee shall work toward the continuing education of the citizenry regarding city history and historical sites and may provide public assistance as it deems appropriate to further these goals and objectives.

**ARTICLE IV
MEETINGS**

The Historic Preservation Committee meetings shall be held at least twice annually.

**ARTICLE V
AMENDMENT OF BYLAWS**

These bylaws may be amended or repealed by a majority vote of current Historic Preservation Committee members and approval of the City Council.