

City of South Jordan  
State of Utah



# TENTATIVE BUDGET



Fiscal Year  
**2024-2025**



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The City of South Jordan

# Tentative Budget

Fiscal Year 2024-2025

City of South Jordan  
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The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of South Jordan, Utah for its Annual Budget for the fiscal year beginning July 1, 2023.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

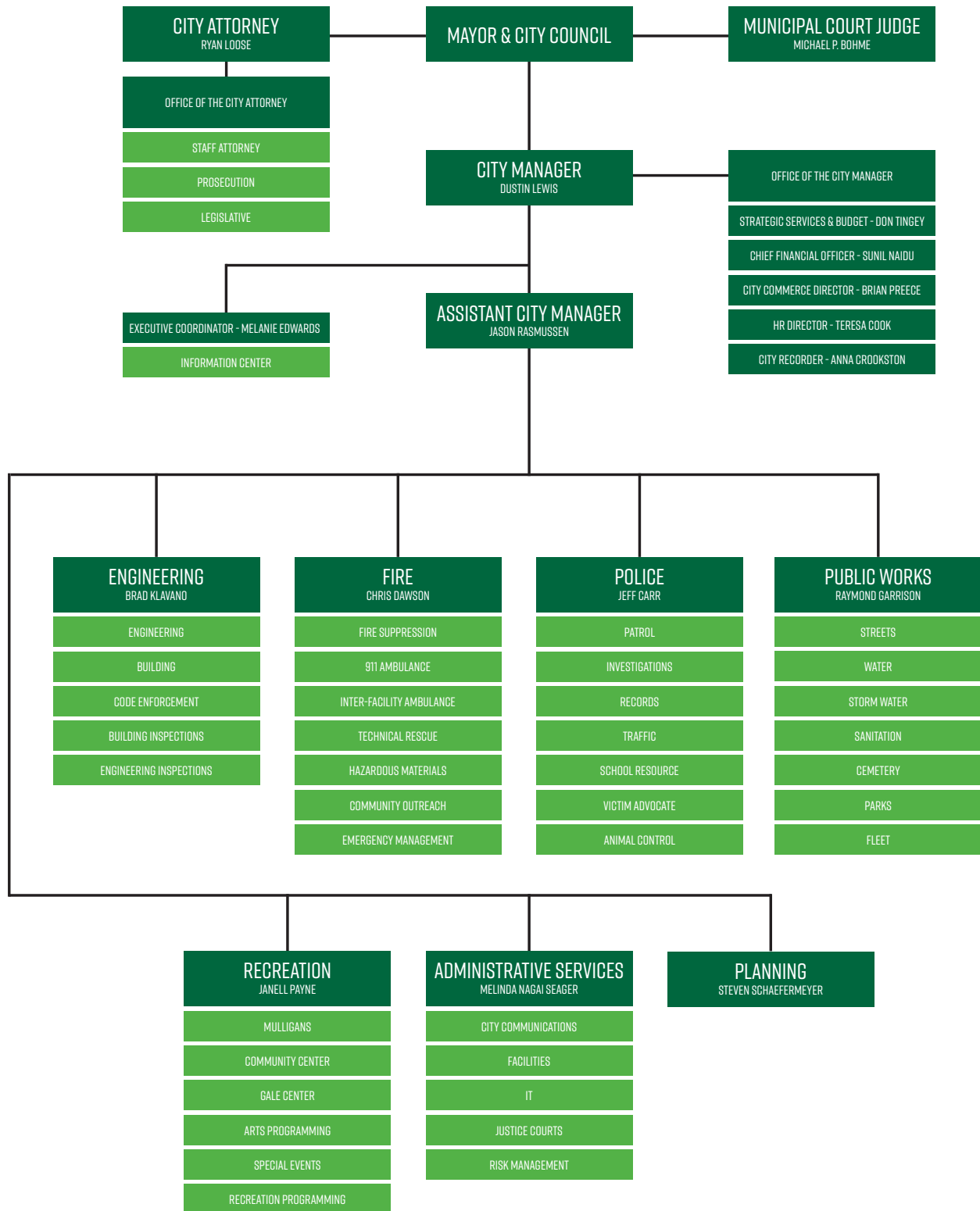
The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another year.

**THE CITY OF SOUTH JORDAN HAS EARNED THE  
DISTINGUISHED BUDGET AWARD FOR 30 CONSECUTIVE YEARS.**





# Organization Chart



# Officials and Staff



## Mayor and Governing Body

<i>Mayor</i>	Dawn R. Ramsey	dramsey@sjc.utah.gov
<i>Council Member (1)</i>	Patrick Harris	pharris@sjc.utah.gov
<i>Council Member (2)</i>	Kathie L. Johnson	kjohnson@sjc.utah.gov
<i>Council Member (3)</i>	Donald J. Shelton	dshelton@sjc.utah.gov
<i>Council Member (4)</i>	Tamara Zander	tzander@sjc.utah.gov
<i>Council Member (5)</i>	Jason T. McGuire	jmcguire@sjc.utah.gov

## Appointed Officials

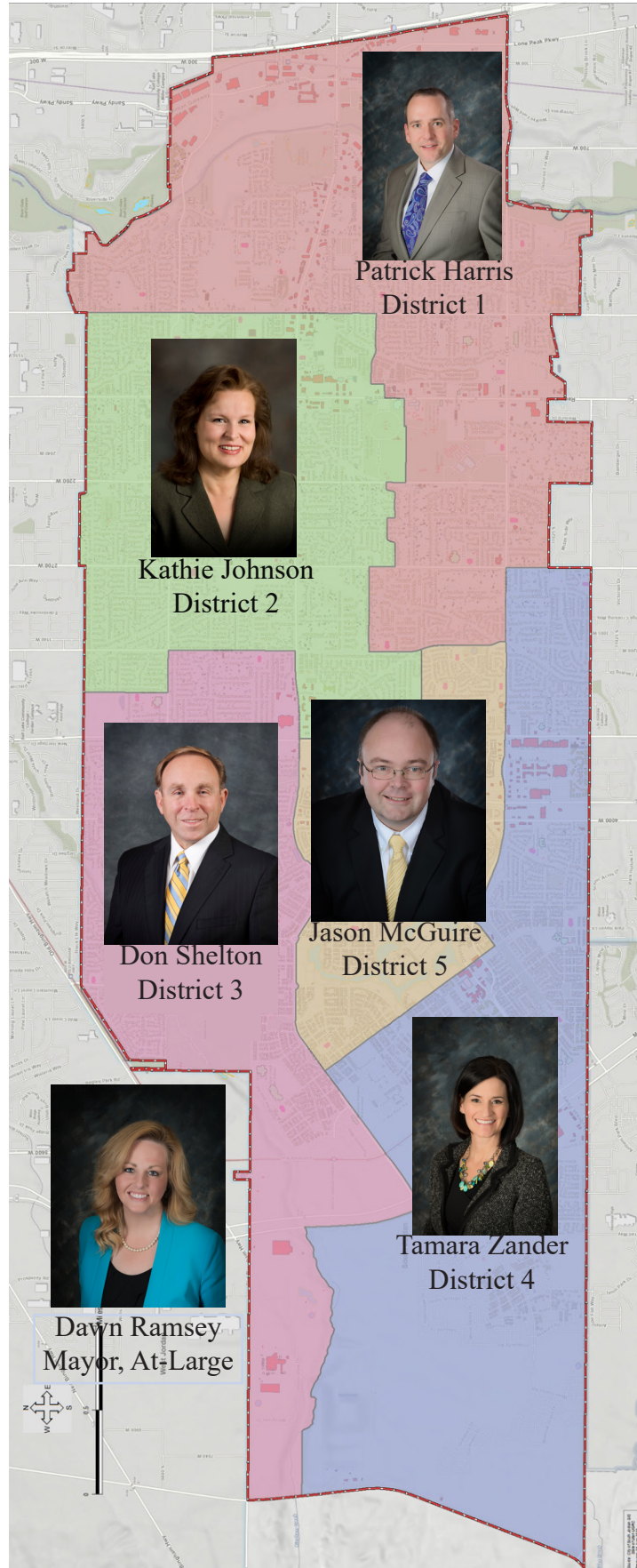
<i>City Manager</i>	Dustin Lewis	dlewis@sjc.utah.gov
<i>Assistant City Manager</i>	Jason Rasmussen	jasmussen@sjc.utah.gov
<i>City Attorney</i>	Ryan Loose	rloose@sjc.utah.gov
<i>Municipal Court Judge</i>	Michael Boehm	mboehm@sjc.utah.gov
<i>CFO/Budget Officer</i>	Sunil K. Naidu	snaidu@sjc.utah.gov
<i>City Treasurer</i>	Chip Dawson	cdawson@sjc.utah.gov
<i>City Recorder</i>	Anna Crookston	acrookston@sjc.utah.gov

## Executive Team

<i>Director of Strategy &amp; Budget</i>	Don Tingey	dtingey@sjc.utah.gov
<i>Director of Human Resources</i>	Teresa Cook	tcook@sjc.utah.gov
<i>Police Chief</i>	Jeff Carr	jcarr@sjc.utah.gov
<i>Director of City Commerce</i>	Brian Preece	bpreece@sjc.utah.gov
<i>Director of Engineering</i>	Brad Klavano	bklavano@sjc.utah.gov
<i>Director of Planning</i>	Steven Schaefermeyer	sschaefermeyer@sjc.utah.gov
<i>Director of Public Works</i>	Raymond Garrison	rgarrison@sjc.utah.gov
<i>Fire Chief</i>	Chris Dawson	chdawson@sjc.utah.gov
<i>Director of Admin Services</i>	Melinda Seager	mseager@sjc.utah.gov
<i>Director of Recreation</i>	Janell Payne	jpayne@sjc.utah.gov



# City Council Districts





# City Manager's Message



To the Mayor, City Council, and Members of the Community:

Contained herein is the budget for the City of South Jordan for the Fiscal Year 2024-2025. The budget is the foundation of all the programs and work that is accomplished in the City each year. Significant time and effort has gone into its preparation. As we continue to follow the pattern that was established several years ago, the approach to putting this budget together focused on conservative fiscal responsibility, a strong desire to maintain current service levels, and a vision of a sustainable financial future for our community. This year's fiscal budget continues to maintain our exceptional service levels by allowing the City to retain well-trained and skilled employees, keeps the financial reserves healthy, and provides for the increasing costs of building and maintaining public infrastructure.



City Manager  
Dustin Lewis

The City Council has developed a robust and comprehensive strategic plan to guide the City forward and this budget supports the implementation of that plan and further reinforces key initiatives supported by our residents. These key initiatives bring life and meaning to the budget and provide an easy guide for residents to link their taxes to measured outcomes. This year the Mayor, City Council, and City Staff continued to incorporate the elements of a priority-driven budget. These principles help identify the most important strategic related priorities, and then through a collaborative, evidence based process, rank programs or services according to how well they align with those identified priorities.

## POLICY ISSUES

The City honors its commitment of maintaining outstanding programs and keeping services at a high level through a highly productive and efficient team of employees.

## SOLUTIONS

The City has adopted the use of priority-based budgeting as a recognized best practice in municipal finance and has been using it for many years as the basis of our budgeting philosophy. As a common sense, data-driven, strategic alternative to incremental budgeting, the philosophy of priority-driven budgeting is that resources can be allocated

according to how effectively a program or service achieves the goals and objectives that are of most significant value to the community.

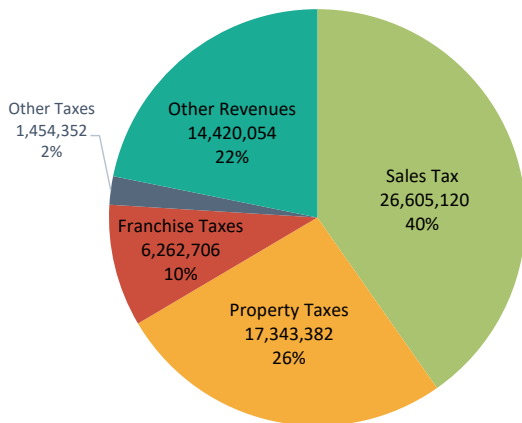
This budget identifies several strategic drivers that need fiscal resources to keep us current and relevant in our changing growth patterns. We continue to protect our investment in a well-trained and experienced workforce that has some of the best and brightest professionals in their field of expertise. We also have focused on maintaining our infrastructure in a responsible way to try to avoid significant costs in the future.

As the City grows, we have a responsibility to ensure our investment in personnel, infrastructure, and services are not eroded over time. After careful evaluations, the following items are some of the major undertakings of this budget; a) fortification of our employee retention program, b) funds for infrastructure, maintenance and projects totaling \$ 14,330,850, b) hiring 17 full-time employees, including 3 recreation personnel, 3 streets personnel, 4 parks personnel, 4 police personnel, 1 Backflow Technician, and 2 Mulligans personnel.



## ECONOMIC FACTORS

South Jordan is beginning to see significant retail and employment center growth in the western part of the City. South Jordan City is working to establish a balanced and sustainable economic base that includes property tax revenues, sales tax revenues and good-paying jobs. In order to do this, the City must focus on both regional retail and Class A office park development, expansion of job creation centers, and thereby establishing itself as the economic hub of the Southwest Valley.



## SOLUTIONS

The City's General Plan includes associated land uses that are balanced, viable and are reflective of our community desires. The adoption and implementation of these various planning scenarios including key sub-area plans, are now the necessary tools confirming that our fiscal health remains excellent now and into the future. The General Plan is important in helping the City be prepared to sustain our levels of service when we reach build out. We must devise strategies that will bring investment into the City, keep our neighborhoods clean and crime free, and grow businesses for job creation.

The City must continue to build a tax base that is multifaceted, reliable, and truthful.

## REGULATORY & LEGISLATIVE CHALLENGES

Cities face external forces, such as a potential recession, emergencies that demand public services, or new federal and state policies that require cities to adjust and adapt. How we adapt depends in large part on our capacity to control resources and manage change.

## SOLUTIONS

As we continue to think of fiscal matters in the future we must focus on a different set of horizons. We have to be sensitive to community aesthetics, continue to use evidence base decision making and we must also become advocates and entrepreneurs more than just regulators. Three principal attributes of cities' capacity to adapt to changing environments are: (1) the state-local framework, including most importantly the constraining effects of the state legislature and the state's financial non-support of its cities; (2) the alignment between a city's economic base and its fiscal budget priorities; and (3) the demands of the city's residents and customers to provide an acceptable level of services. These three attributes create a lens through which we can understand the decision making

room for city officials to respond to so many external forces.

Most recently, cities are experiencing more demand to be part of the solution regarding affordable housing and are subject to such related state enacted legislation and rule-making.

## CHANGES IN SERVICE LEVELS OR FEES

Sustainable growth starts with best-in-class city services, such as safe neighborhoods, reliable roads, and great parks. Those best-in-class services drive population growth, as more and more people and business desire to live and work in the community. Where Utah's tax structure does not allow for inflation capture in property taxes we will be facing difficult decision as it relates to taxes and services. Without more commercially based property taxes, the City will continue to find it harder to meet the growth related service demands. Municipal budgets are strongest when they have diversified revenue streams and when cities' taxation system aligns with their economies.

## SOLUTIONS

This budget also keeps our debt ratio comparatively low, which helps the City maintain very high credit rating in our general fund (AAA). We must be wise and prudent in our borrowing of money; knowing however, that we will have to maintain our investment in infrastructure and to add desired public amenities as needed by our residents. We are committed to maintain fiscal policies that strengthen our core service levels and sustain our reserves into the future.

This budget is the product of considerable time and attention over the past several months to the strategic, fiscal, and operational planning by the City Council and City Staff. All have contributed critical insights and untold hours of dedicated work to this major undertaking.

On behalf of all City employees, we look forward to working with the City Council and the Community as we use this budget to implement the City's Strategic Plan. I am confident that the result of our efforts will demonstrate our commitment to providing excellent services, investing in our future through public infrastructure, facilities, amenities, and proactively responding to changing fiscal realities.



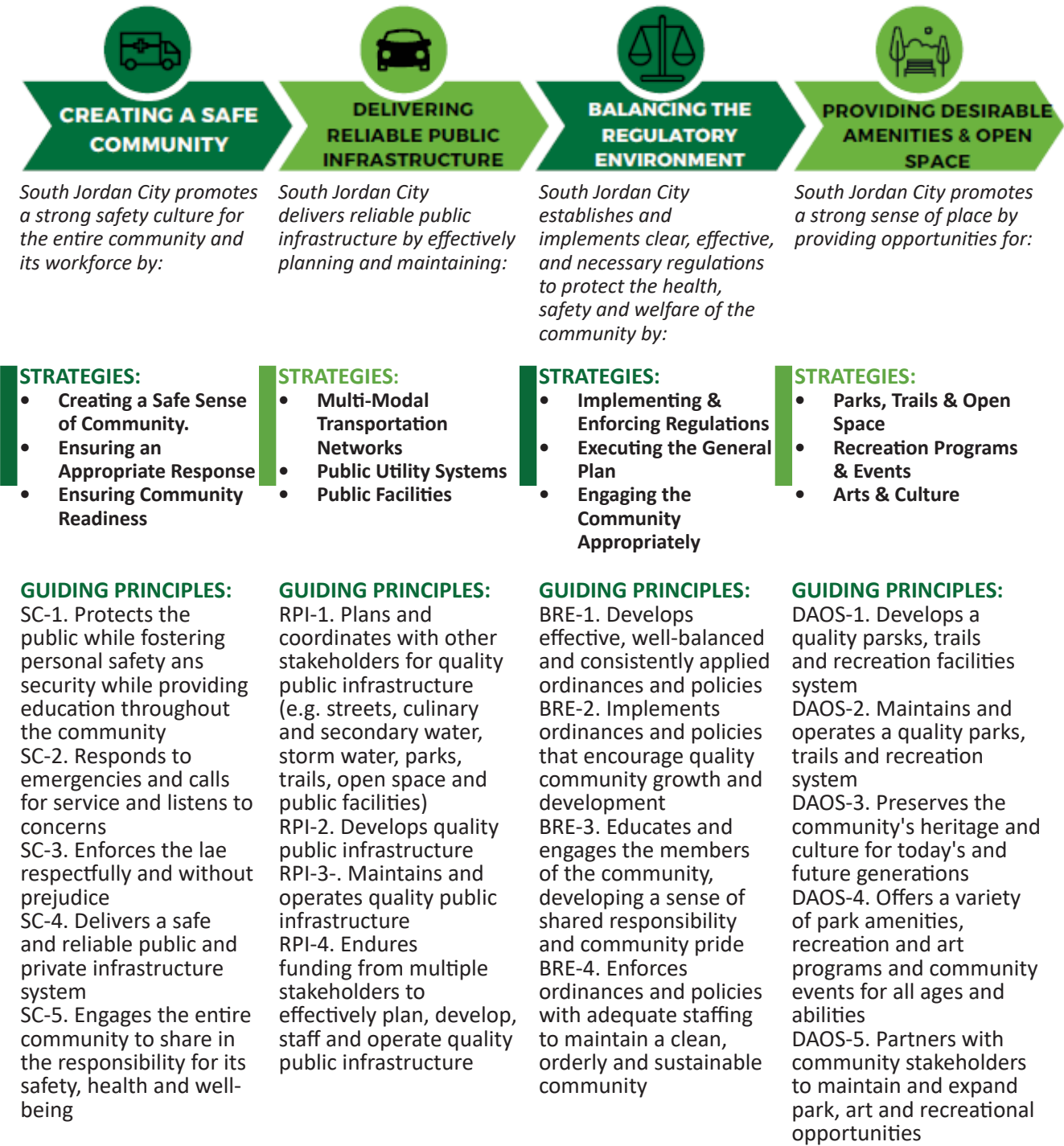
Our Vision

We are a family-oriented community, founded upon principles of accountability, integrity, industry, and innovation with an unwillingness to compromise in securing a sustainable environment for future generations.

Our Mission

South Jordan City provides service-oriented, responsible government, consistent with the community's values, priorities, and expectations for a high quality of life, enhancing the City's fiscal health, providing professional and innovative services, and managing the City's resources, while planning for the future.

Our Priorities

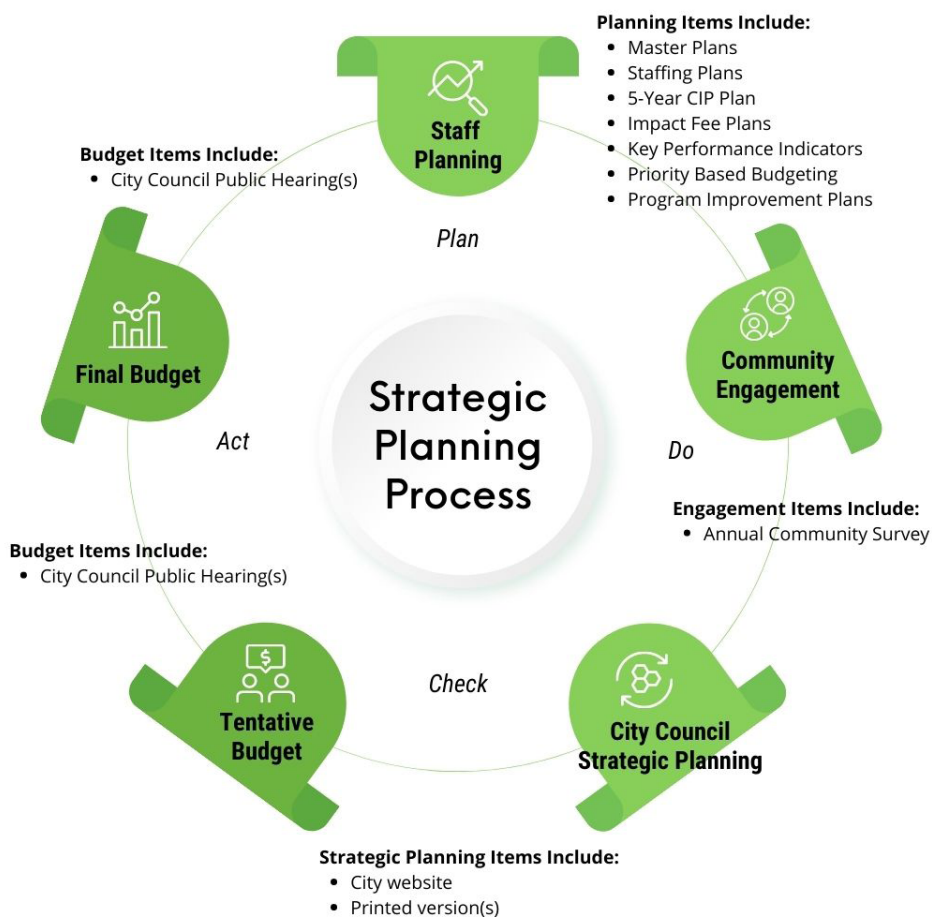






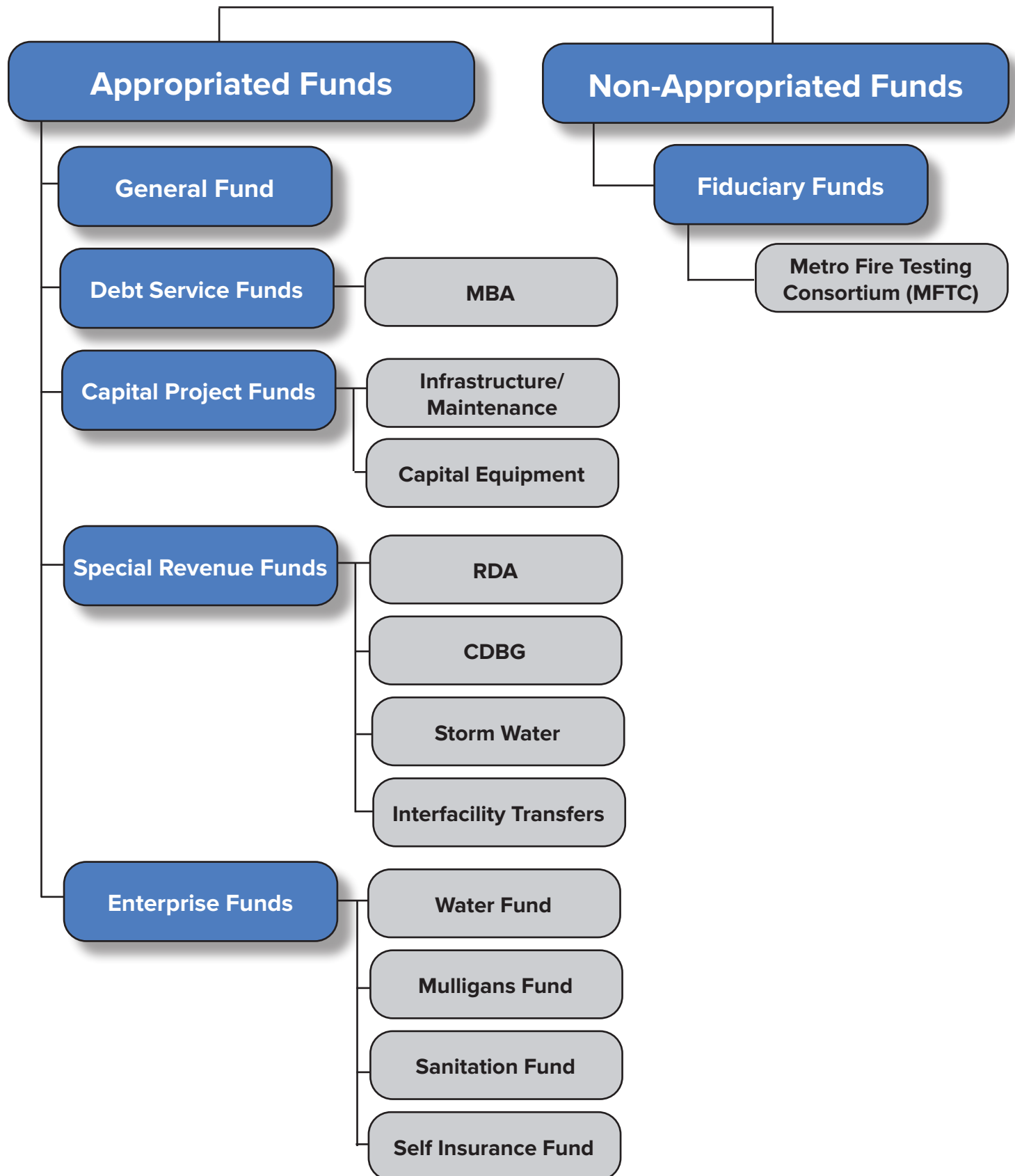


The chart below outlines the process used to create strategic goals.





# Fund Organizational Chart





# Department/Fund Relationship



Department	Governmental Funds							Proprietary Funds		
	Major Funds				Non Major Funds			Major Funds	Non Major Funds	
	General Fund	Debt Service	Capital Projects	Redevelopment Agency	Storm Water	IFT	CDBG	Water Fund	Sanitation Fund	Mulligans Fund
Office of the City Manager	8,821,096	6,013,325	-	23,270,456			240,000			
Administrative Services	5,736,218									2,254,826
Recreation	2,726,144									
Engineering Services	5,334,781									
Planning	963,105									
Fire/EMS	12,940,730					2,514,571				
Police	15,078,729									
Public Works	11,233,378		17,352,565		3,655,594			29,788,886	6,251,853	
City Attorney	1,467,002									



City Council Chambers



# Fund Types

## Governmental Funds

### Major Fund Descriptions:

**General Fund** - The general fund is used to account for resources traditionally associated with a government which are not required legally or by sound financial management to be accounted for in another fund.

**Debt Service Fund** - The debt service fund is used to account for the accumulation of resources and payment of bond principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies when the government is obligated in some manner for the payment.

**Redevelopment Agency (RDA) Fund** - The RDA fund is used to account for the activities of the Redevelopment Agency. The Agency is an entity established to further public purpose in the redevelopment of particular City areas.

**Capital Projects Fund** - The capital projects fund is used to account for the construction of budgeted capital projects of the City, Impact Fees, intergovernmental grants, transfers from the general fund, and interest earnings are the principal sources of funding for these projects.

### Non-Major Fund Descriptions:

**Storm Drain Fund** - The Storm Drain fund is used to track revenue from a monthly fee paid by City residents for the maintenance of the City's storm drain system.

**CDBG Fund** - The CDBG fund is used to account for the revenues received by the City as a grantee participant in the Community Development Block Grant Program.

**Interfacility Transfers (IFT) Fund** - The IFT fund is used to account for the revenues received by the City for Advanced Life Support (ALS) treatment and transport capabilities.

## Proprietary Funds

### Major Fund Descriptions:

**Water Fund** - The water fund is used to account for the activities of the City's water operations.

**Mulligans Fund** - The Mulligans fund is used to account for the operation of Mulligans Golf & Games. This City recreation facility includes golf, miniature golf, driving range, and batting cages.

### Non-Major Fund Descriptions:

**Sanitation Fund** - The sanitation fund is used to account for the activities of the City's sanitation operations.

**Self Insurance Fund** - The self insurance fund is used to account for the cost of claims, injuries and losses.



The City of South Jordan’s budget process complies with the Utah Fiscal Procedures Act. The City seeks to maintain budgetary control by monitoring monthly revenues and expenditures and by holding each department responsible for costs incurred within budget limits. Financial information and reports are provided to the City Manager and department directors to assist them in monitoring expenditures and in keeping expenditures within approved limits. The Fiscal Year 2024-2025 budget was developed in compliance with state law and was approved by the City Council after a public hearing was held. The proposed FY 2024-2025 budget for each division, department, and fund includes actual expenditures for one prior year, the current year’s adopted budget, the current year’s estimated actuals, and the proposed budget for the coming fiscal year. The City Council shall approve the FY 2024-2025 budget after thoroughly reviewing policy issues related to the budget and proposals to assist the City in achieving program objectives for the coming year.

Public Participation

Throughout the year, the city communicates with residents via surveys, focus groups, social media, etc. as inputs to decisions about service levels and preferences, community priorities, and organizational performance. The budget process is intended to provide an opportunity for public participation and full disclosure to the residents of South Jordan as to the intent of the City Council in funding the City’s various programs and services.

Basis of accounting and budgeting

The budgets of governmental funds are prepared on a modified accrual basis of accounting. Briefly, this means that obligations of the City are budgeted as expenditures, but revenues are recognized only when they are available and measurable. The term "available" is defined as collectible within the current period or soon enough thereafter to be used to pay the liabilities of the current period.

All Budgetary Funds		
Fund Type	Accounting Basis	Budgeting Basis
Governmental Funds		
General Fund	Modified Accrual	Modified Accrual
Special Projects Funds	Modified Accrual	Modified Accrual
Capital Projects Funds	Modified Accrual	Modified Accrual
Debt Service Funds	Modified Accrual	Modified Accrual
Non-Governmental Funds		
Proprietary Funds	Accrual	Modified Accrual

Proprietary Funds do not budget for items such as depreciation, the sale of capital assets, etc.

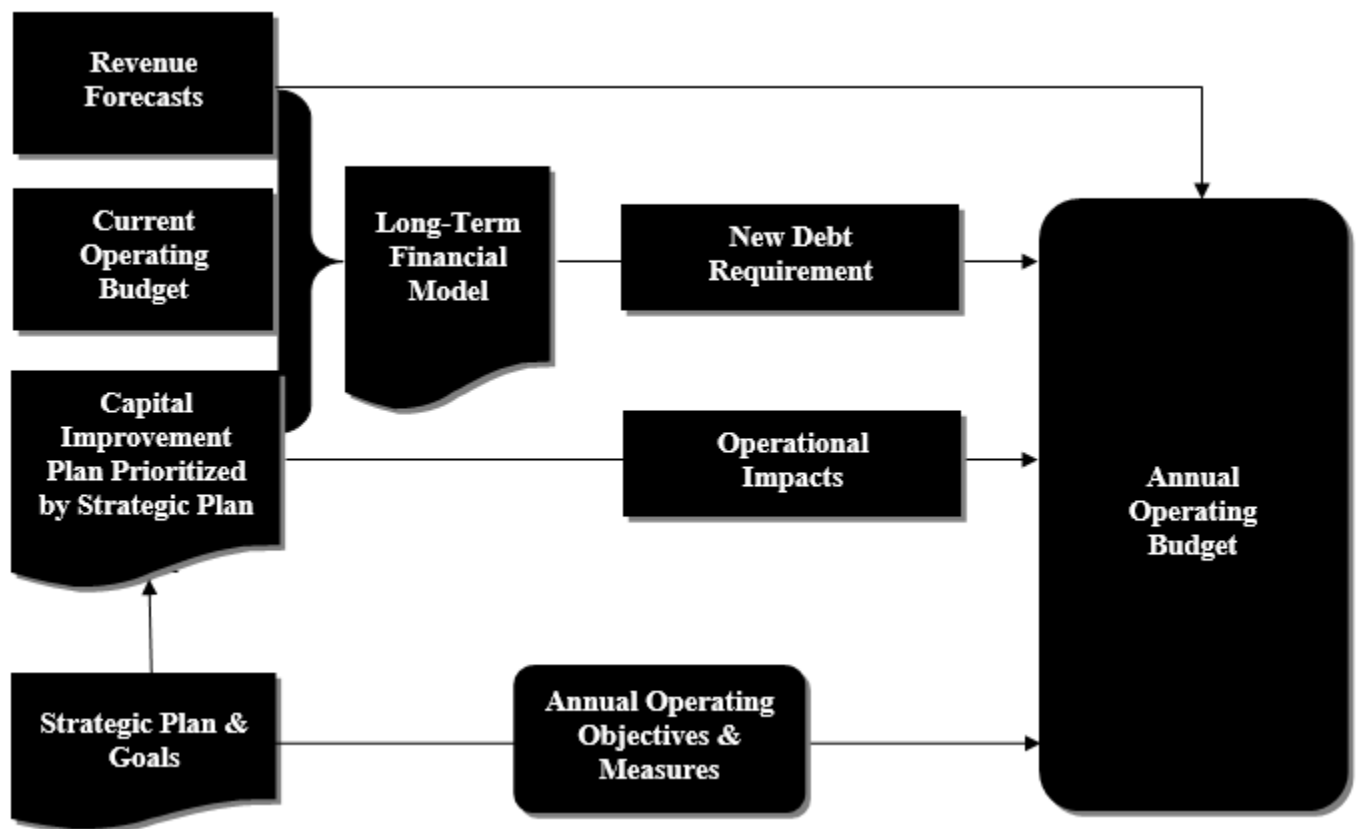


# Budget Process

## Budget amendments

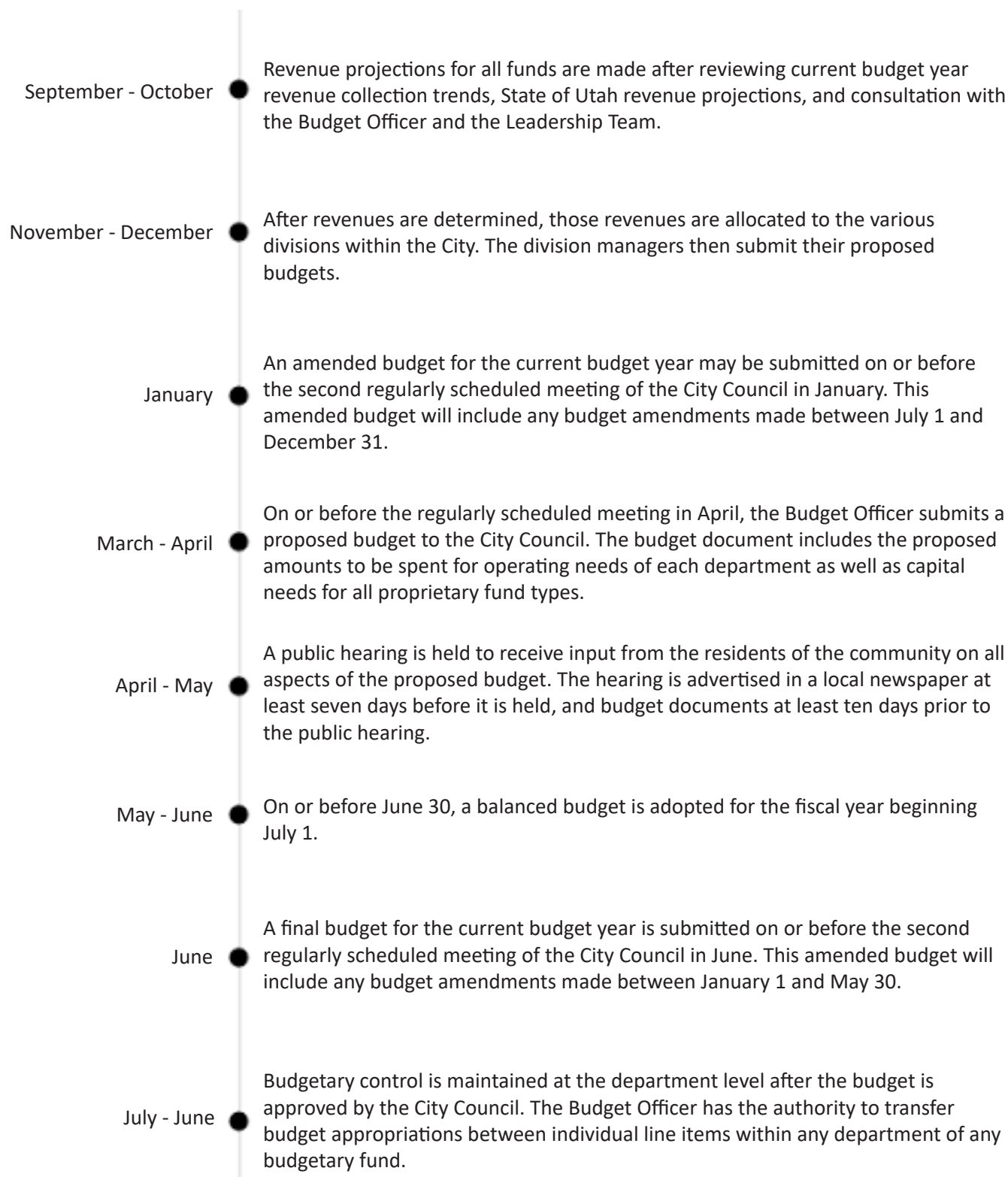
Budget amendments are made only with the approval of the City Council upon recommendation of the Budget Officer. Financial controls are intended to be a resource for effective financial management, rather than a barrier to achieving results that are consistent with the City's overall mission. At the same time, the City must comply with the Utah Fiscal Procedures Act and may not expend monies in excess of those authorized by the City Council. The City Council has authority to transfer budget appropriations between individual departments of any budgetary fund. Budgets may be amended throughout the fiscal year. The City Council may amend the budget after holding a public hearing, giving residents at least seven days notice. A copy of the proposed budget amendment shall be made available to residents for their review ten days before the public hearing.

## Relationship between the Budget Process and Long-Range Planning





The following are the procedures and timeline followed by the City in the budget process:







## BUDGET IN BRIEF

The City Council approved the fiscal year 2024 Tentative Budget at the April 2, 2024 City Council meeting.

The keys to the City of South Jordan's financial success include a continued growth in assessed property valuation; efficient operation with a minimum change in the City's workforce; diversified revenue streams; no property tax supported debt; increased public and private partnerships; entrepreneurial City Council policy decisions; and caring citizens, committed elected officials, hard-working and talented city employees.

The City's five-year capital improvement plan (CIP) continues to allocate funding for the maintenance and refurbishment of city facilities. The approved five-year CIP totals \$169,578,302.

This budget in brief is intended to provide the citizens of South Jordan with an overview of the approved operating and capital budgets. Throughout this document, you will find highlighted sections noting the location of detailed information in the approved budget document. Detailed information related to the approved budget can also be found on the City's website at [www.sjc.utah.gov](http://www.sjc.utah.gov).

### Fee Increases for Fiscal Year 2025

The following is a summary of the increased fees for 2025:  
\*See detailed fee schedule on page 205

#### Business License Fees

Business License Denial/Revocation Appeal	Actual cost of hearing officer's time based on contract with City. \$819 retainer required. If actual cost is less than retainer, the difference between actual cost and retainer will be refunded to applicant. If actual cost is greater than retainer, applicant must pay the difference between actual cost and retainer before receiving hearing officer's decision.
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#### Development Services Fees

Right-of-Way Vacation	\$1,818
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#### Fire Department Fees

Consumable Supplies and Medications	Cost plus appropriate surcharges for stock maintenance and replacement
CPR/AED	Resident \$25 per person
First Aid Training	Resident \$25 per person
Disaster Preparedness Training	Resident \$40 per extinguisher used
Off-Site Training Instruction	\$55 per instructor per hour, in addition to per person class fees and applicable supply costs

#### Police Department Fees

Police Reports	\$15
Traffic Accident Report	\$15
Extra Duty Fee	\$65 per hour (3 hour minimum) Supervisor fee \$90 (supervisor required for every 4 officers)
Vehicle Fee for Contractual Service	\$7

#### Animal Control Fees

Dog License	\$10 Eliminate New License Fee
Dog License Renewal (Altered)	\$10 Annually
Dog License Renewal (Non-Altered)	\$35 Annually
Senior Citizen - Age 65 (Dog must be Altered)	\$5 Annually
Vicious Dog Sign	Actual cost of sign
Euthanasia Fee	\$40

# Budget in Brief



Storm Water Fees		
Residential		\$9.02 per month (total residential storm drain fee = 1 ERU*)
*ERU is equivalent residential unit equal 4,752 square feet of impervious surface		
Non-residential		\$9.02 per month (total non-residential rate storm drain fee per ERU*)
*Non-residential fees will be calculated based on the following formula: <b>square feet of impervious surface / 1 ERU = monthly fee</b>		
Waste Collection Fees		
1st Can		\$14.89 per month
Each additional can		\$9.97 per month
Senior option (70 gallon can)		\$11.03 per month
Water Rates		
SFR 3/4" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
SFR 1" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
Non-SFR 3/4"	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
Non-SFR 1"	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
1 1/2" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68

## Budget in Brief



	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
2" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
3" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
4" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
6" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
8" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48
10" Meter	Tier 1	\$2.14
	Tier 2	\$2.41
	Tier 3	\$2.68
	Tier 4	\$2.95
	Tier 5	\$3.21
	Tier 6	\$3.48



## FY 2025 ADOPTED BUDGET

The City’s adopted budget provides estimated revenues and expenditures for programs and services to be provided during the fiscal year from July 1, 2024 through

June 30, 2025. A separate capital budget includes appropriations for infrastructure related to projects, such as roads, buildings, and equipment that may require more than one fiscal year to complete or to acquire.

Summary of Change - Proposed vs Adopted					
Operating			Capital		
Fund	Proposed	Adopted	Fund	Proposed	Adopted
General Fund	\$67,464,985	\$67,464,985	Class C Road Funds	\$4,157,000	\$4,157,000
Special Revenue Fund	\$29,680,621	\$29,680,621	Transportation Tax	\$2,314,000	\$2,314,000
Debt Service Fund	\$6,013,325	\$6,013,325	General Capital	\$3,500,000	\$3,500,000
Enterprise Fund	\$39,024,669	\$39,024,669	Capital Equipment	\$1,085,000	\$1,085,000

## APPROPRIATED BUDGET BY FUND

The City’s total appropriated operating budget of \$159 million is made up of the general, special revenue, debt service, enterprise, internal service, and trust and agency funds. A complete self-contained budget, including both revenues and expenses, is prepared for each of these funds.

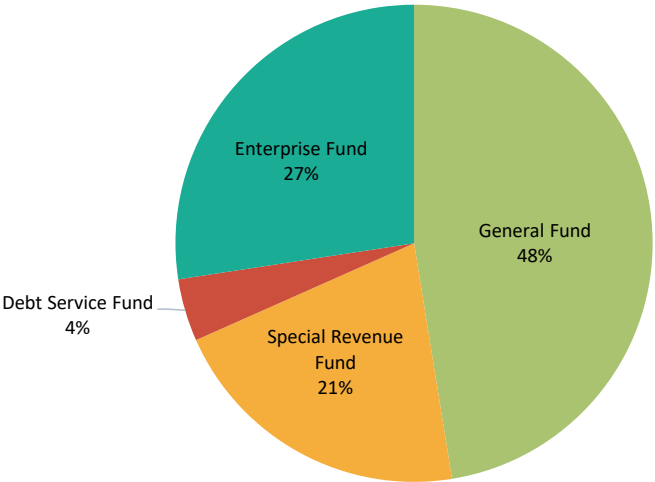
Transfers from one fund to another, such as a transfer from the general fund to a capital project fund to offset costs of a capital project, are shown as an expense (or transfer) for the entity fund providing the funding and as revenue to the fund receiving the transfer. In order to determine the

actual amount of expenditures authorized by the budget, the transfer amount must be excluded.

All funds are balanced in fiscal year 2025. The City’s general fund is balanced in 2025.

For additional information on the amount of funding included for each fund, total funding by department, and detailed information on reserves, see the Financial Summaries section.

Operating Appropriations





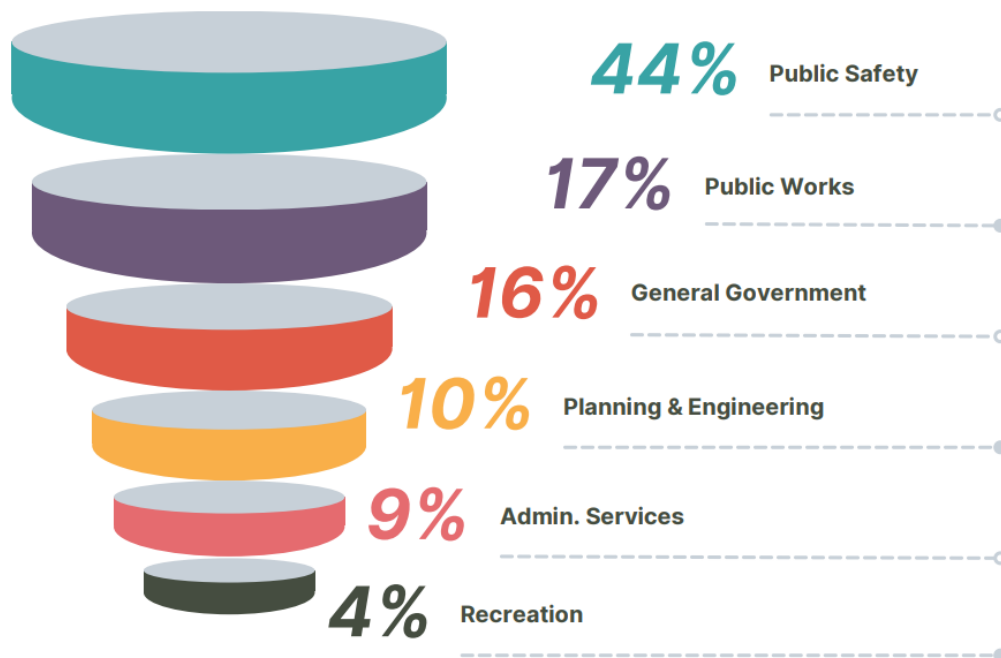
## How General Fund Money is Spent

The general fund is the operating fund of the City for general service departments. The general fund has an operating budget of \$67 million. This fund encompasses

the bulk of activities that are traditionally considered basic governmental services such as public safety, public works, planning, engineering, recreation, and general government.

Function	Percent	Description
Public Safety	44%	Police/Animal Control/Fire
Public Works	17%	Fleet/Streets/Streetlighting/Parks/Cemetery
General Government	16%	City Manager/ACM/HR/Finance/City Commerce/City Attorney
Planning & Engineering	10%	Planning/Engineering/Building
Admin. Services	9%	Communications/Facilities/Risk/Court/IT
Recreation	4%	Recreation Programs/Seniors/Museum/Special Events/Arts

## How Money is Spent



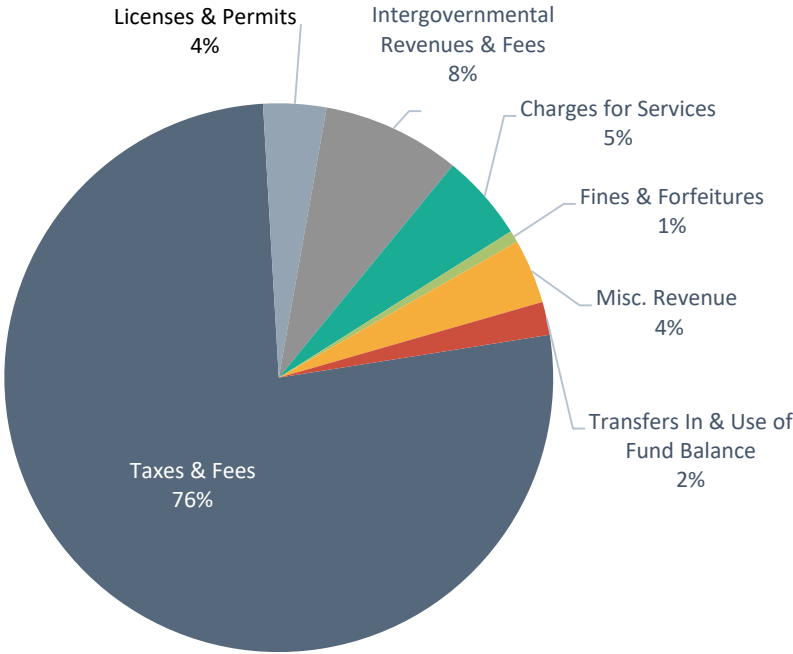
## FY 24-25 Principal and Interest Payments

Fund	Principal	Interest	Total
General Fund	\$3,615,000	\$2,383,425	\$5,998,425

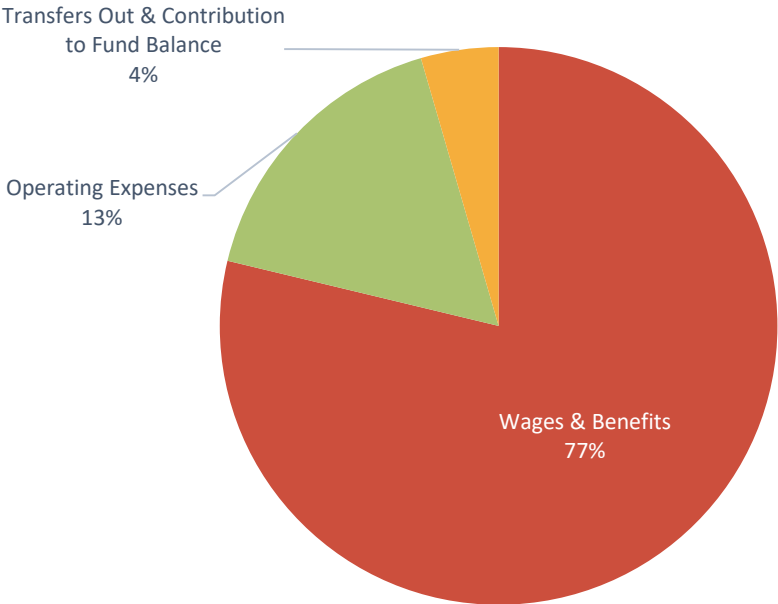




Where Money Comes From  
General Fund 2025 Adopted, \$67,464,985



How Money is Spent  
General Fund 2025 Adopted, \$67,464,985



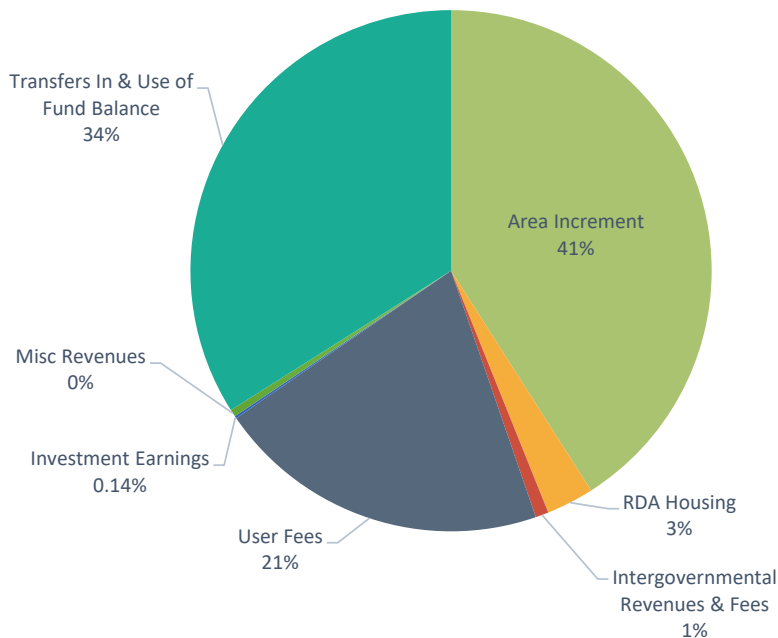


## Special Revenue Fund

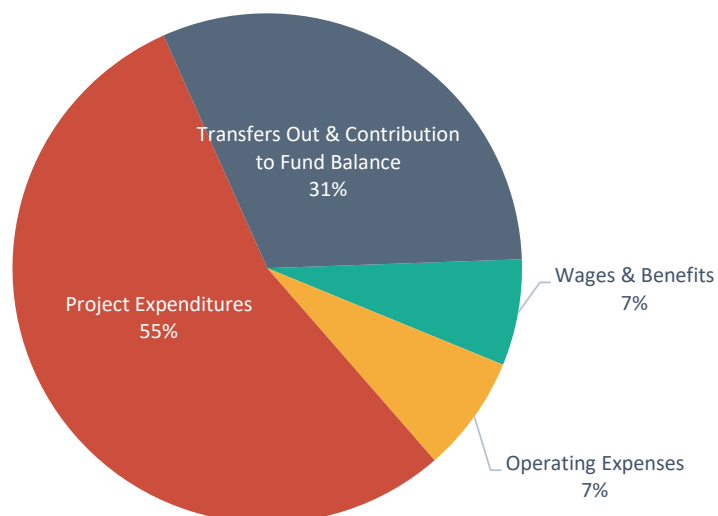
The special revenue funds have an operating budget of \$29 million. Special revenue funds are used to account for

specific revenues that are legally restricted to expenditure for particular purposes. The City's special revenue funds include: RDA, CDBG, IFT & Storm Water.

### Where Money Comes From Special Revenue Funds 2025 Adopted, \$29,680,621



### How Money is Spent Special Revenue Funds 2025 Adopted, \$29,680,621



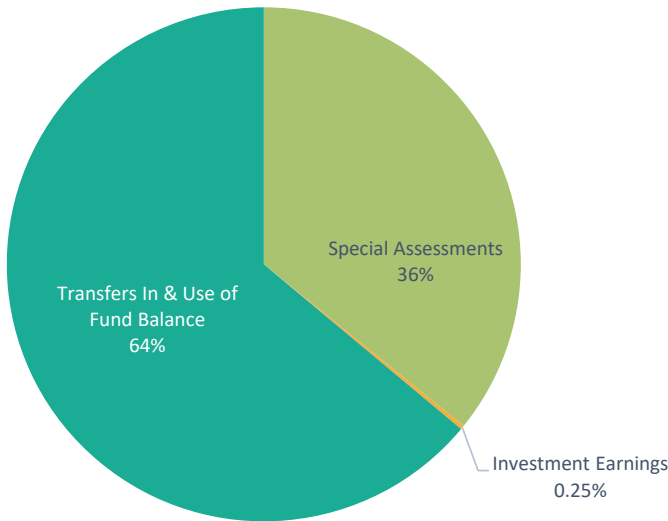


Debt Service Fund

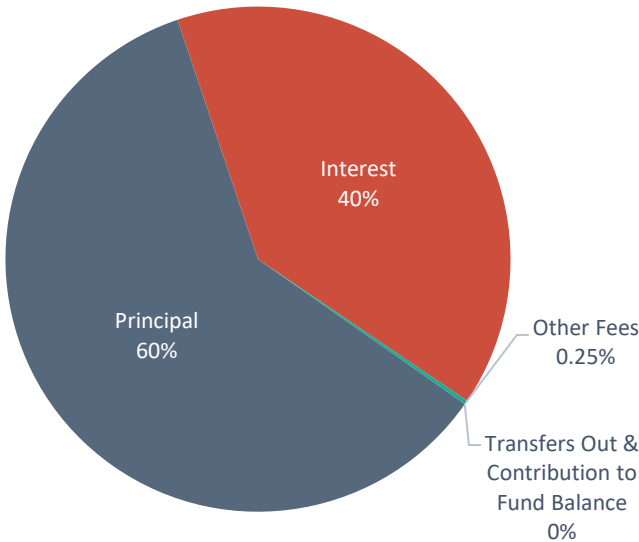
The debt service fund has an operating budget of \$6 million. The debt service fund is used to account for the accumulation of resources and payment of

general government bond principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies when the government is obligated in some manner for the payment.

Where Money Comes From  
Debt Service Funds 2025 Adopted, \$6,013,325



How Money is Spent  
Debt Service Funds 2025 Adopted, \$6,013,325





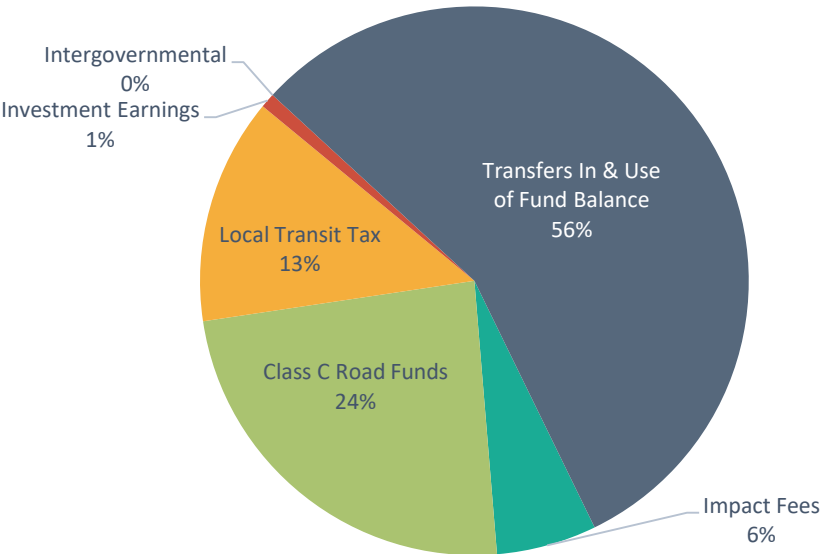
# Budget in Brief

## Capital Projects Fund

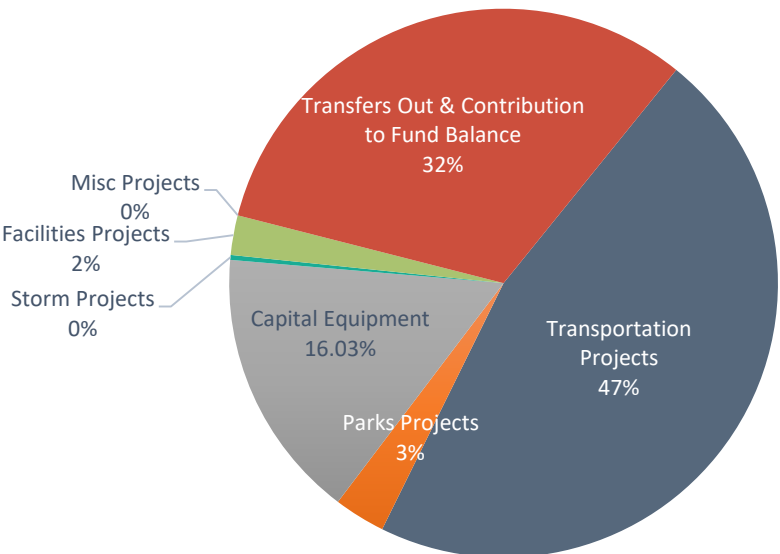
The capital project fund is used to account for new construction, expansion, renovation, or replacement

projects for an existing facility or facilities. It is a fund that helps maintain or improve a City asset, often called infrastructure.

Where Money Comes From  
Capital Projects Fund 2025 Adopted, \$17,352,565



How Money is Spent  
Capital Projects Fund 2025 Adopted, \$17,352,565





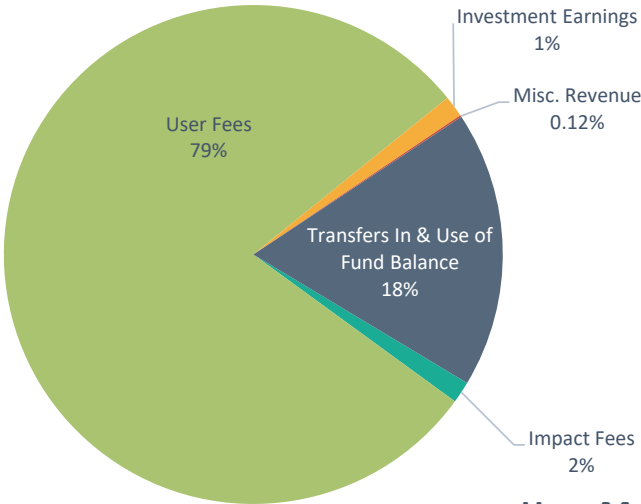
Enterprise Fund

Enterprise funds are expected to be self-supporting and expected to be funded entirely from user fees for services. No tax revenues are used for these activities in the

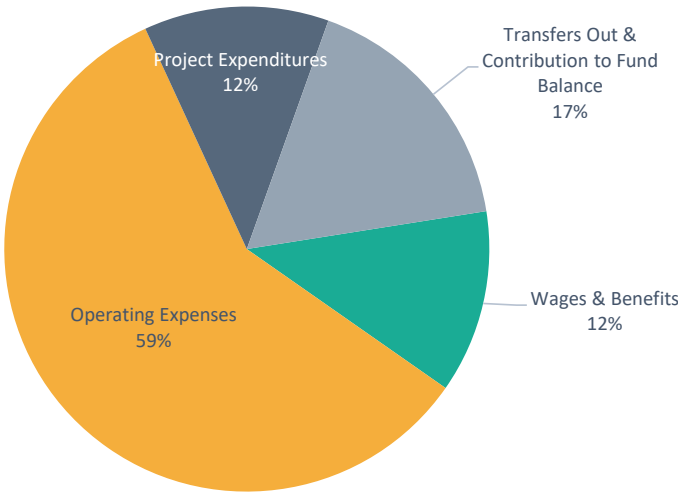
FY 2025 budget. Administrative fees are charged to enterprise fund for general government services. Administrative fees charged for FY 2025 to support general government services total \$4,967,696.

Fund	Amount
Water	\$3,050,206
Sanitation/Recycling	\$672,566
Mulligans	\$10,000

Where Money Comes From  
Enterprise Funds 2025 Adopted, \$39,024,669



How Money is Spent  
Enterprise Funds 2025 Adopted, \$39,024,669





# Budget in Brief



## STAFFING CHANGES

The City has 454 (FTE) employees budgeted in FY 2025. This represents a net increase of 17 FTE's from FY 2024. Funding has been increased to fund the following changes to FTE's:

3.0 FTE's have been added to the Recreation & Event Programs, 3.0 FTE's added to Streets, 4.0 FTE's added to Parks, 4.0 FTE's added to Police, 1.0 FTE added to Water and 2.0 FTE's added to Mulligans.

Total Current FTE	437
Recreation & Event Programs	+3
Streets	+3
Parks	+4
Police	+4
Water	+1
Mulligans	+2
Total Recommended FTE FY 2025	454

## SUMMARY OF PERSONNEL APPROPRIATIONS AND POSITIONS BY DEPARTMENT

<u>Department</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Budget</u>	<u>FY 24-25 Budget</u>	<u>FY 22-23 FTE's</u>	<u>FY 23-24 FTE's</u>	<u>FY 24-25 FTE's</u>
<b>General Fund</b>						
Executive	\$1,937,174	\$2,223,158	\$2,238,259	7	6	6
Information Center	\$445,890	\$502,503	\$442,720	6	6	6
Human Resources	\$730,474	\$895,555	\$973,843	4	4	4
Finance	\$3,167,119	\$3,367,350	\$4,134,938	19	20	20
City Commerce & Sustainability	\$319,881	\$356,793	\$366,171	2	2	2
City Recorder	\$240,327	\$451,983	\$459,228	2	2	2
Administrative Services	\$368,370	\$499,719	\$540,654	3	3	3
Communications/Media/Marketing	\$443,691	\$464,935	\$496,967	3	3	3
Court	\$618,564	\$738,570	\$753,298	5	5	5
Information Services	\$1,796,617	\$2,358,712	\$2,403,787	10	11	11
Facilities	\$1,476,823	\$1,537,940	\$1,541,512	8	9	9
Recreation & Event Programs	\$1,537,112	\$1,665,210	\$2,314,575	8	10	13
Seniors	\$426,255	\$498,991	\$365,987	5	3	3
Building	\$1,805,213	\$2,011,395	\$1,890,209	15	15	13
Engineering	\$2,759,355	\$3,122,537	\$3,444,572	19	20	23
Planning	\$842,867	\$1,017,716	\$963,105	8	8	7
Fire	\$10,922,743	\$12,621,818	\$12,940,730	92	92	92
Police	\$11,473,757	\$14,190,713	\$15,078,729	84	88	92
Public Works Admin	\$1,175,358	\$1,284,572	\$1,243,571	8	8	8
Fleet	\$1,623,549	\$1,613,680	\$1,618,698	6	6	6
Parks	\$3,796,182	\$4,259,902	\$4,771,505	30	30	34
Cemetery	\$321,369	\$361,678	\$368,123	3	3	3
Streetlighting	\$528,120	\$490,915	\$467,999	3	2	2
Streets	\$1,848,920	\$2,422,758	\$2,763,482	19	19	22
City Attorney	\$1,261,700	\$1,352,270	\$1,467,002	6	6	6
<b>Total General Fund</b>	<b>\$51,867,431</b>	<b>\$60,311,373</b>	<b>\$64,049,664</b>	<b>375</b>	<b>381</b>	<b>395</b>

# Budget in Brief



Department	FY 22-23 Actual	FY 23-24 Budget	FY 24-25 Budget	FY 22-23 FTE's	FY 23-24 FTE's	FY 24-25 FTE's
<b>Enterprise Fund</b>						
Mulligans	\$1,766,544	\$1,735,386	\$1,847,826	7	7	9
Sanitation	\$6,186,884	\$5,822,458	\$6,237,518	5	5	5
Water	\$26,554,709	\$26,545,103	\$23,142,171	25	25	26
Secondary Water	\$849,834	\$1,131,670	\$1,839,347	3	3	3
<b>Total Enterprise Funds</b>	<b>\$35,357,971</b>	<b>\$35,234,617</b>	<b>\$33,066,862</b>	<b>40</b>	<b>40</b>	<b>43</b>
<b>Special Revenue Funds</b>						
Storm Water	\$4,987,672	\$3,450,089	\$3,655,594	11	10	10
Fire IFT	\$2,981,779	\$2,944,294	\$2,514,571	0	6	6
<b>Total Special Revenue Funds</b>	<b>\$7,969,451</b>	<b>\$6,394,383</b>	<b>\$6,170,165</b>	<b>11</b>	<b>16</b>	<b>16</b>
<b>Total Full Benefited Employees</b>	<b>\$95,194,853</b>	<b>\$101,940,373</b>	<b>\$103,286,691</b>	<b>426</b>	<b>437</b>	<b>454</b>

## HOW IS THE BUDGET FUNDED?

### Property Taxes

Polices services and half of Fire services are supported by property tax dollars. The property tax rate for fiscal year 2025 is projected to be around 1.86 per \$1,000 of taxable valuation. It is estimated that a total of \$17,343,382 will be received from property taxes in FY 2025. This represents a increase of 9.50% from fiscal year 2024.

Property tax increments are also generated within the 5 redevelopment areas. It is estimated that a total of \$4,960,000 will be received from tax increments which will be used to reimburse developer costs for the installation of City infrastructure.

### Other Taxes

Other taxes that the City collects include local option sales tax, transient room tax, cable TV tax, and franchise tax. In 2025, approximately \$26,605,120 will be received in local option sales tax. This is a 5% increase over FY 2024. Of this amount, 30% will fund the remaining fire services, and engineering, planning and parks & recreation. In 2025 approximately \$153,015 will be received in transient room tax, \$484,336 will be received from cable TV tax, \$6,262,706 will be received from franchise

tax, and \$807,000 will be received from motor vehicle tax. All revenues will go towards funding other general government functions namely, executive, legal, finance and human resources.

### Licenses and Permits

Fees from licenses include business, dog, and other miscellaneous. Fees from permits include building, electrical, mechanical, plumbing, refuse hauling, subdivision inspection, animal impoundments, and other miscellaneous. The City estimates \$2,505,661 in licenses and permits in FY 2025.

### Intergovernmental Revenue

Intergovernmental revenues include any money received from Federal and State grants. The city is estimated to receive \$523,000 in Federal and State grants.

### Charges for Services

This includes revenue from charges for services for Water, Storm water, Secondary water, and Mulligans golf course. A 3.5% water usage rate increase has been proposed for the FY 2025 budget. Other charges for services include court fines, cell tower leases, cemetery fees, sales of maps and publications, park use fees, ambulance fees, Recreation



# Budget in Brief

programs, etc. Other charges for services are estimated at \$43,351,072 in FY 2025.

## Special Assessments

Special assessments are an additional tax levied on private property for public improvements that enhance the value of the property. In FY 2025, special assessment revenue is estimated at \$2.1 million.

## Investments

The City invests its idle cash into both public and private investments. Currently the City funds are invested through 1) Public Treasurers Investment Pool, 2) Institutional Liquidity Management and 3) Moreton Asset Management. The primary focus of all governmental and institutional investment is first and foremost the safety and preservation of principal, while also ensuring needed liquidity and achieving reasonable yield. For the fiscal year 2025, the City projects the investment earnings to be \$540,691 citywide.

## Miscellaneous Revenue

This category includes internal charges for services, investment earnings, and revenues of a non-recurring nature. Miscellaneous revenues are estimated at \$2,842,570 in FY 2025.

## **ADOPTED CAPITAL IMPROVEMENT PLAN**

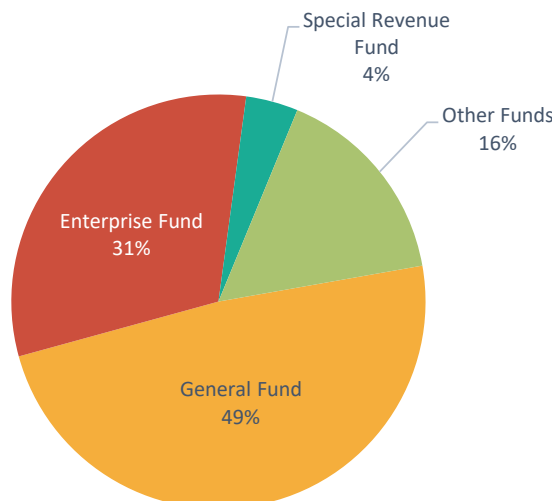
The City of South Jordan's Capital Improvement Plan (CIP) represents the City's five-year plan for capital improvements and totals \$169,578,302. Appropriations of funding are made on an annual basis. The capital budget is therefore the first year of the five-year CIP. The approved capital budget for fiscal year 2025 totals \$3,500,000.

The recommended CIP reflects the City's comprehensive plan and the goals and priorities established by the City Council. Funding available to meet the capital needs for FY 2025 totals \$4,655,000. Approximately \$1.7 million of this will be provided by last year's unspent appropriations. Another funding source representing approximately \$1.1 million of total sources is operating receipts. Operating receipts come from current year revenues and essentially represent the amount of "cash" or pay as you go financing provided by each enterprise operation.

A major focus of the capital budget and capital improvement plan is the maintenance and refurbishment of existing city facilities. To this end, significant resources are dedicated for these types of projects including, Street, Sanitary and Water Improvements.

The following page provides a listing of some of the highlighted projects in the fiscal year 2025 capital budget. (refer to CIP detail page).

## **Investment Earnings**

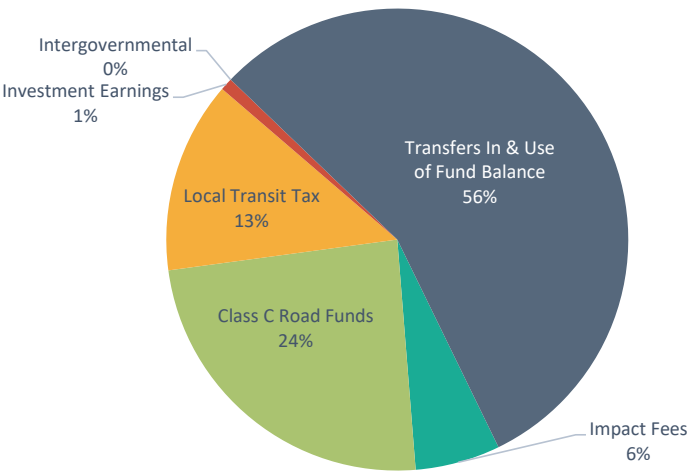




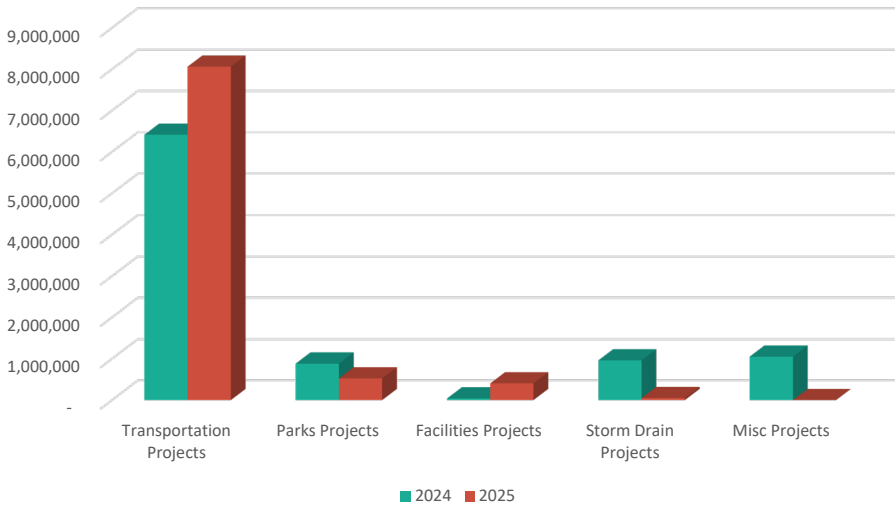
FY 2025 ADOPTED CAPITAL BUDGET HIGHLIGHTS

FY 2024-2025 CIP Funding	
Transportation Projects	\$8,062,000
Parks Projects	\$525,000
Facilities Projects	\$405,000
Storm Water Projects	\$50,000
Water Projects	\$4,185,000
Fleet Equipment	\$2,682,328

Where Money Comes From



Capital Projects FY 2024 vs FY 2025



\*Transportation projects increased due to an increase in class C and road tax revenue.

# Long-Term Financial Plan



ALL BUDGETED FUNDS							
	FY 2023 Actual	FY 2024 Adopted Budget	FY 2025 Adopted Budget	FY 2026 Projected Budget	FY 2027 Projected Budget	FY 2028 Projected Budget	FY 2029 Projected Budget
<b>REVENUES</b>							
Taxes	46,985,887	50,581,970	51,655,559	54,238,337	56,679,062	58,946,225	61,304,074
Licenses & Permits	2,505,817	4,345,257	2,505,661	2,530,718	2,556,025	2,581,585	2,607,401
RDA Areas	11,739,951	14,265,000	13,035,000	10,000,000	9,500,000	8,000,000	7,500,000
Intergovernmental Revenues	11,699,889	2,696,836	7,234,000	7,378,680	7,526,254	7,676,779	7,830,314
Charges for Services	44,706,510	43,321,324	40,611,862	41,017,981	41,428,160	41,842,442	42,260,866
Fines & Forfeitures	489,613	490,000	470,000	472,350	474,712	477,085	479,471
Special Assessments	1,610,499	2,153,650	2,154,175	2,154,175	2,154,175	2,154,175	2,154,175
Impact Fees	1,487,707	2,350,000	1,575,000	1,575,000	1,575,000	1,575,000	1,575,000
Administration Fees	4,697,758	4,971,385	4,967,696	5,017,373	5,067,547	5,118,222	5,169,404
Investments	3,435,442	590,690	540,691	850,000	800,000	750,000	750,000
Transfers In	22,492,844	21,205,180	15,227,389	15,227,389	15,227,389	15,227,389	15,227,389
Miscellaneous Revenue	9,527,419	826,570	2,842,570	1,000,000	1,000,000	1,000,000	1,000,000
<b>Total Revenues</b>	<b>161,379,333</b>	<b>147,797,862</b>	<b>142,819,603</b>	<b>141,462,002</b>	<b>143,988,323</b>	<b>145,348,902</b>	<b>147,858,094</b>
<b>EXPENDITURES</b>							
Employee Expense	47,010,939	57,014,089	59,899,081	64,092,017	68,578,458	73,378,950	78,515,476
Supplies & Services	26,149,464	30,604,355	1,235,266	31,266,501	31,297,768	31,329,066	31,360,395
Administrative Fees	4,697,758	4,971,385	4,967,696	4,972,664	4,977,636	4,982,614	4,987,597
Debt Service	7,301,582	9,096,322	6,013,325	11,162,001	8,434,775	8,222,525	5,998,425
Capital Outlay & Projects	23,143,635	26,026,464	32,880,728	32,880,728	32,880,728	32,880,728	32,880,728
Transfers Out	27,580,522	21,205,180	15,357,768	15,357,768	15,357,768	15,357,768	15,357,768
<b>Total Expenditures</b>	<b>135,883,900</b>	<b>147,947,795</b>	<b>150,353,864</b>	<b>159,731,679</b>	<b>161,527,133</b>	<b>166,151,650</b>	<b>169,100,389</b>
Net Increase (Decrease) in Fund Balance	25,495,433	(149,933)	(7,534,261)	(18,269,676)	(17,538,810)	(20,802,749)	(21,242,294)
<b>Beginning Fund Balance</b>	<b>154,146,616</b>	<b>179,642,049</b>	<b>179,492,116</b>	<b>171,957,855</b>	<b>153,688,179</b>	<b>136,149,369</b>	<b>115,346,620</b>
<b>Ending Fund Balance</b>	<b>179,642,049</b>	<b>179,492,116</b>	<b>171,957,855</b>	<b>153,688,179</b>	<b>136,149,369</b>	<b>115,346,620</b>	<b>94,104,326</b>





GENERAL FUND							
	FY 2023 Actual	FY 2024 Adopted Budget	FY 2025 Adopted Budget	FY 2026 Projected Budget	FY 2027 Projected Budget	FY 2028 Projected Budget	FY 2029 Projected Budget
<b>REVENUES</b>							
Taxes	46,985,887	50,581,970	51,655,559	54,238,337	56,679,062	58,946,225	61,304,074
Licenses & Permits	2,505,814	4,345,257	2,505,661	2,605,887	2,710,123	2,818,528	2,931,269
Intergovernmental Revenues	653,464	430,000	523,000	549,150	576,608	605,438	635,710
Charges for Services	4,332,304	3,301,952	3,451,612	3,520,644	3,591,057	3,662,878	3,736,136
Fines & Forfeitures	489,613	490,000	470,000	472,350	474,712	477,085	479,471
Administration Fees	4,697,758	4,971,385	4,967,696	4,992,534	5,017,497	5,042,585	5,067,798
Investments	44,069	10,000	10,001	10,051	10,101	10,152	10,203
Transfers In	789,915	1,039,705	1,315,456	507,869	507,869	507,869	507,869
Miscellaneous Revenue	4,582,659	320,000	2,566,000	2,578,830	2,591,724	2,604,683	2,617,706
<b>Total Revenues</b>	<b>65,081,483</b>	<b>65,490,269</b>	<b>67,464,985</b>	<b>69,475,653</b>	<b>72,158,753</b>	<b>74,675,442</b>	<b>77,290,234</b>
<b>EXPENDITURES</b>							
Employee Expense	42,325,462	50,469,353	53,131,304	54,725,243	56,367,000	59,749,020	61,840,236
Supplies & Services	10,363,384	10,675,125	11,169,879	11,281,578	11,394,394	11,508,338	11,623,421
Transfers Out	10,413,754	4,345,791	3,163,802	3,000,000	3,000,000	3,000,000	3,000,000
<b>Total Expenditures</b>	<b>63,102,600</b>	<b>65,490,269</b>	<b>67,464,985</b>	<b>69,006,821</b>	<b>70,761,394</b>	<b>74,257,358</b>	<b>76,463,657</b>
Net Increase (Decrease) in Fund Balance	1,978,883	-	-	468,832	1,397,359	418,084	826,577
<b>Beginning Fund Balance</b>	<b>13,360,675</b>	<b>15,339,558</b>	<b>15,339,558</b>	<b>15,339,558</b>	<b>15,808,390</b>	<b>17,205,749</b>	<b>17,623,833</b>
<b>Ending Fund Balance</b>	<b>15,339,558</b>	<b>15,339,558</b>	<b>15,339,558</b>	<b>15,808,390</b>	<b>17,205,749</b>	<b>17,623,833</b>	<b>18,450,410</b>



## WHY

Long term financial planning is the process of aligning financial capacity with long term service objectives. Financial planning uses forecasts to provide insight into future financial capacity so that strategies can be developed to achieve long term sustainability in light of the government's service objectives and financial challenges.

## EFFECT ON THE BUDGET AND BUDGET PROCESS

City revenues are not keeping up with inflationary costs; specifically the property tax rates are not keeping up with inflation or increases in valuation. Based on the State law, property tax rate will generate the same amount of revenues as the previous year plus any new growth. A truth in taxation, which requires a public hearing is required to increase the certified tax rate. Additionally, the State legislature passed a new law exempting mining and manufacturing industries from paying sales tax on equipment that is used in their business. The City is facing increased costs in areas such as health insurance and increasing technology. Investments in equipment and City infrastructure are needed, but funding is limited.

## ASSUMPTIONS

The baseline revenues and expenditures are based on the FY 2023 revised budget as well as the projected growth. General fund revenues other than property taxes are projected based on previous five year trend and forecasted growth which is projected to be at 7% each year. All personal services costs are increased by 4% each year. Capital projects are based on the resources available to support the City's five-year Capital Improvement Program. The City maintains a "pay as you go" strategy for capital projects. Over the last five years, average unspent money from General Fund operations totaled approximately \$2 million dollars. This combined with gas tax and impact fees will allow the City to continue funding maintenance as well as small infrastructure projects.

## LINKING TO STRATEGIC GOALS

The City Council goals and priorities form the foundation for long-range financial planning, including five-year revenue and expenditure projections. The annually updated Council goals and priorities, in conjunction with the comprehensive plan, outline the City's vision for the future. Departments tie activities and programs to the Council goals and priorities, which are then linked to performance measures to help evaluate progress made toward achieving the goals and priorities, and also provides a format for evaluating expenditure and revenue patterns impacting the desired progress.



Key Fiscal Management Practices are policy statements that provide a sense of the budgetary environment. Governmental budgeting is the process used to allocate financial resources to public services and projects. Budgeting helps policy makers set goals, assists program managers and Department Directors to improve organizational performance, and ensures that both the elected and appointed officials are accountable to the public.

The following formal policy statements are presented as principles that will govern the budget, accounting, and financial reporting for Fiscal Year 2020.

**Compliance with Fiscal Standards:** The City of South Jordan budget process complies with the Utah Fiscal Procedures Act and Generally Accepted Accounting Principles (GAAP). The City will seek to again qualify for the annual Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award Program.

**Modified Accrual Basis:** The City's budget is based on the modified accrual basis of budgeting for all of its fund types. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available and qualify as current assets. Expenses are recorded when the related liability is incurred.

**Fund Accounting:** The City follows principles of fund accounting for all governmental funds where each fund is defined as a separate accounting entity. Each fund is a self-balancing set of accounts established for the purpose of carrying out specific activities in accordance with clearly defined restrictions and/or limitations. For Enterprise Funds, the City follows principles of full accrual accounting as required by GAAP.

**Budget Document:** The operating budget is the annual financial plan for the City. It will serve as the policy document of the City Council for implementing Council goals and objectives. The budget shall provide the staff with the resources necessary to accomplish City Council-determined service levels. A proposed operating budget for the following fiscal year shall be prepared and

presented to the City Council by the first week in February to be adopted as early as the first week in May but no later than the statutory deadline of June 30 of each year.

**Balanced Operating Budget:** The City shall annually adopt a balanced budget where operating revenues are equal to, or exceed, operating expenditures. Any increase in expenses, decrease in revenues, or combination of the two that would result in a budget imbalance will require budget revision, rather than spending unappropriated surpluses or designated reserves to support ongoing operations. If the budget imbalance is positive, no budget revision is required. Any year-end operating surpluses will revert to unappropriated balances for use in maintaining reserve levels set by policy, and the balance will be available for capital projects and/or "one-time only" General Fund expenditures, as approved by the City Council.

**Investment of Funds:** The City's investment policy is to secure its assets by collateralizing investment and money on deposit. In its investments, the City also seeks to maintain a sufficiently liquid position so that cash is available as needed for operating expenses. Within the framework of these two policies, the City seeks to maximize its yield from investments. All investments are made in strict conformance with the Utah Money Management Act, which governs the investment of public funds. City funds will be managed in a prudent and diligent manner with emphasis on safety, liquidity, and yield, in that order.

**Revenue Projection:** All revenue forecasts shall be conservative meaning it will be slightly underestimated to reduce the probability of a revenue shortfall. Previous year trends, current economic conditions, and City population will be guiding factors in forecasting revenues.

**Revenue Diversification:** An over dependence on any one source of funding to provide services will be minimized wherever practical. Annual review of fees and available funding sources will occur during the budget process.

**Revenue Stabilization Reserves:** The City of South Jordan will maintain a revenue stabilization reserve at a level equal to the maximum permitted by law, which is



currently 35% of the General Fund budgeted revenues as established by law. Any funds in excess of this maximum will be available for capital projects and/or “one-time only” General Fund expenditures, as approved by the City Council.

**One Time Revenues:** The City of South Jordan will utilize one time or temporary funds to obtain capital assets or to make other nonrecurring purchases. The City will avoid using temporary revenues to fund on-going services.

**Debt:** The City will not issue debt obligations or use debt proceeds to finance current operations. The City will utilize debt obligations only for acquisition, construction or remodeling of capital improvements projects that cannot be funded from current revenue sources or in such cases wherein it is more equitable to the users of the project to finance the project over its useful life. The City will approach debt cautiously and manage its debt well below debt limits as outlined by Utah State Law and City Council direction.

**Capital Improvement Plan:** The City has developed a five-year capital improvement plan which is updated yearly in order to anticipate long term capital needs. The five-year capital includes elements from the various Master Plans adopted by the City Council. The capital improvement plan helps establish staff capital improvement priorities for City Council consideration and supports the forecasting and anticipation of future year expenditures.

**Capital Needs Financing:** The City of South Jordan will, where possible, and in accordance with the adopted Capital Improvement Plan, Capital Facility Plans, and approved Master Plans, employ pay-as-you-go financing to save interest expenditures, preserve debt capacity for future borrowing, and avoid encumbering future budgets with mandatory debt service expenditures. Exceptions to this practice will be for capital expenditures which are determined by the City Council to be time sensitive for purposes of public health, safety, welfare, or for economic gain.

**Capital Expenditures:** All capital projects planned and budgeted for in any given fiscal year will have funding identified and proven to be available. This means that projects are only undertaken with funding already secured.

**Fees:** The City Council shall review fees annually to assure that fees reflect the targeted level of cost recovery.

**Enterprise Funds:** In general, Enterprise Funds should be self-supporting if:

- the benefits largely accrue to the users of the service,
- collecting a fee from the end user is administratively feasible, and
- the service can effectively be priced at its full cost without detracting from the purpose of the fund.
- Each enterprise fund budget shall be balanced where operating revenues are equal to, or exceed, operating expenditures.

**Inter-Fund Borrowing / Transactions Defined:** Transfers between funds are justified in limited situations:

- Percentage transfers to the General Fund are justified as returns on investments or as overhead charges assessed to the enterprise activity for the indirect costs incurred by the General Fund in administering the activity.
- Inter-Fund borrowing may occur during the budget year as a cash management measure. It allows a surplus in one fund to be used to offset a shortfall in another. Any fund transfer from an Enterprise Fund to the General Fund requires authorization of the City Council by Resolution.
- Inter-fund transactions that do occur shall be clearly identified and monitored for settlement.
- Inter-Fund Borrowing / Transactions Policies: Administrative fees charged by the General Fund to the City’s enterprise funds will be charged based on direct and allocated costs. These fees will be reviewed and adjusted annually during the budget process.
- Inter-fund borrowing shall only occur in an emergency status situation where reserves are insufficient to meet projected needs. Inter-fund borrowing must be approved by the City Council by Resolution.



- Inter-fund transfers will only occur once per funding source and must be identified as to the specific purpose of the expenditure. No transfers shall be made as a contribution to a fund balance, which has not been earmarked for a specific project.
- Inter-fund transfers shall have a set timeline for remittance to the fund from which funds are transferred.

**Compensation Committee:** Employee compensation is the City's most significant expense. By resolution, the City has established a Compensation Committee, with Council, management, and citizen members tasked with annually reviewing employee pay and benefits. After consideration of costs, market conditions, recruitment, retention and sustainability, the Committee is charged with making specific recommendations to the entire Council in a collaborative process, early in the budget cycle.

**Risk Management:** The City operates a risk management and loss prevention program to minimize losses and injuries. The City is self-insured and appropriately finances and insures the cost of claims, injuries and losses.

#### **Budget Adjustments:**

- Budget transfers (non-personnel related) between accounts within a department budget requires the Department Director's authorization.
- Budget transfers between departments, but within the same fund, requires both Department Directors authorization.
- Budget transfers between funds require City Council approval which is obtained through the budget amendment process.

**Budget Oversight:** The Budget Officer has authority to move line items to a "frozen appropriation" status or seek appropriate cuts if revenues fail to keep pace with projections, after consultation with the City Council and consideration of the actions proposed on the Wages and Benefits, Operations, and Capital Expenditures spending ratio. No project requiring funding shall be approved by the City Council unless funding has been identified and

proven available.

**Priority Based Budgeting:** A priority-driven budget process allocates resources based on how effectively a program or service achieves strategic priorities, goals and objectives that are of greatest value to the community. South Jordan City implemented this philosophy in FY 2015-16, by first, identifying the communities most important strategic priorities; and then, through a collaborative, evidence-based process ranked programs or services according to how well they align with the priorities and then allocated funding in accordance with the ranking.

**Financial Reporting and Monitoring:** The Finance Department will provide monthly financial reports reflecting the operations of individual funds. Such reports contain information by which City Management can manage city departments and services effectively. These reports are in part designed to alert impending short falls in revenues or overruns in expenditures. The City will monitor revenues against expenditures.

**Audit Committee:** The Audit Committee is responsible for the selection of an independent auditing firm and management of the auditing and reporting process.

**Independent Audit:** State statutes require an annual audit by independent certified public accountants. Generally accepted auditing standards and the standards set forth in the General Accounting Office's Governmental Auditing Standards will be used by auditors in conducting the engagement. The selection of the Auditor and management of the auditing and reporting process will be directed by the City's Audit Committee.



## Revenue Source Detail

The revenue section provides basic information about the revenue sources for the City that exceed \$10,000. Revenues are forecasted primarily using trend analysis. Other factors such as population growth and the City's general plan are also used.

The city revenues in this section are generally organized by:

- a. State Authorized Revenues
- b. Franchise Fees
- c. Charges for Services
- d. Other Miscellaneous Revenues
- e. Other Funds

The revenues include:

- Property Tax
- Sales & Use Tax
- Energy Sales & Use Franchise Tax
- Telecommunications License Tax
- Transient Room Tax
- Cable Television Franchise Tax
- Water Fund
- Secondary Water Fund
- Sanitation Fund
- Recycling Fund
- Mulligans
- Self Insurance Fund
- Storm Water Fund
- RDA
- RDA Housing
- CDA
- CDBG
- Fines & Forfeitures

Each revenue source includes the following information (when applicable):

- Description
- Fund Number
- Responsible Department
- Current Formula
- Current Rate
- Method Received
- Authorized Uses
- Revenue History & Projections

Sources of information for the revenue sources include: adopted budgets and related financial statements, South Jordan City Code, Utah State Code, and the Utah State Tax Commission.

For complete fee schedule 205-222.



Description

Property Tax is an Ad Valorem Tax levied against the taxable value of property. The rate is applied to the most recent taxable assessed value. Taxable assessed value equals total assessed value less allowable exemptions.

Property Tax is South Jordan City’s second largest source of revenue, accounting for approximately 23% of general fund revenue. Relevant factors in the preliminary property tax forecast include changes to the certified tax rate, property value appreciation, or depreciation, and new growth.

In order to understand property tax in Utah, it is necessary to understand a section of Utah State law known as “truth in taxation”. The county is responsible for administering property taxes and each June it submits to the cities a certified tax rate, a rate that will generate the same amount of revenue as the previous year plus any new growth. The certified tax rate does not provide for additional tax revenue due to increased valuation of existing property. If the city chooses to adopt a tax rate higher than the certified rate, state law has very specific requirements for newspaper advertisements and public hearings from which the name “truth in taxation” is derived.

For FY 2023-2024, the City accepted the certified tax rate set by the county in order to maintain a stable balance of revenues and to compensate for the increased cost of providing service to South Jordan residents. As illustrated in the Property Tax Comparison chart at the bottom of the

page, South Jordan’s property tax rate is comparable to other cities in the Salt Lake County.

Fund/Object

- Property Tax - Current: 100-400000
- Property Tax - Delinquent: 100-403000
- Property Tax - Green Belt: 100-404000

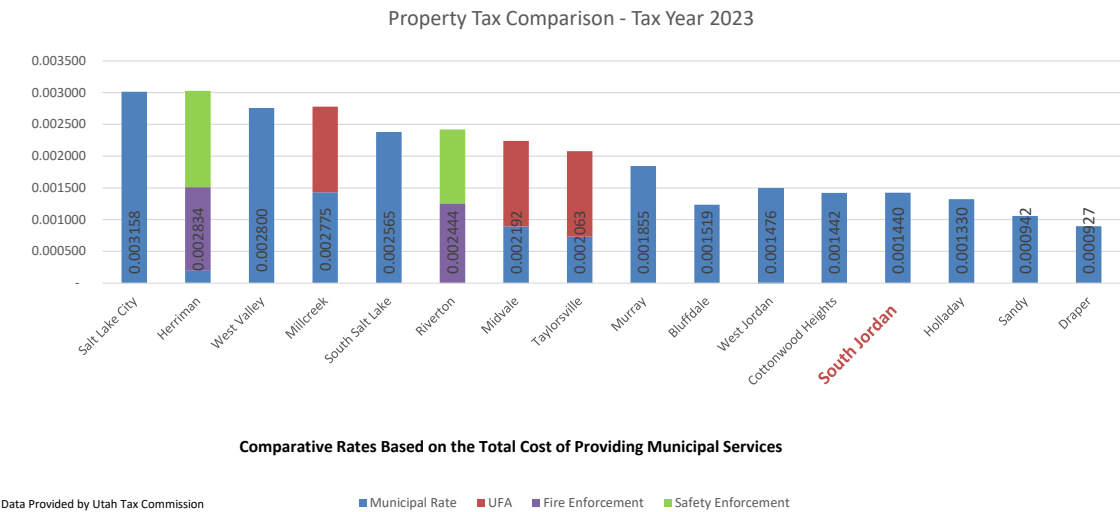
Department

Finance

10-6-133  
Maximum tax rate allowed per \$1 taxable value: .007

Definition:  
  
Ad valorem is Latin for “according to value”. An ad valorem tax is assessed on real and personal property located within city limits, based on the value of the property.

45% exempt on primary resident.







# Revenue Source Detail

Property Tax

### Current Formula

Previous Year's Budgeted Revenues
Current Year's Adjusted Taxable Value
less New Growth

### Current Rate

The current (FY 23-24) property tax rate in South Jordan is .001425.

### Method Received

The Salt Lake County Treasurer distributes revenues to South Jordan City on a monthly basis.

### Authorized Uses

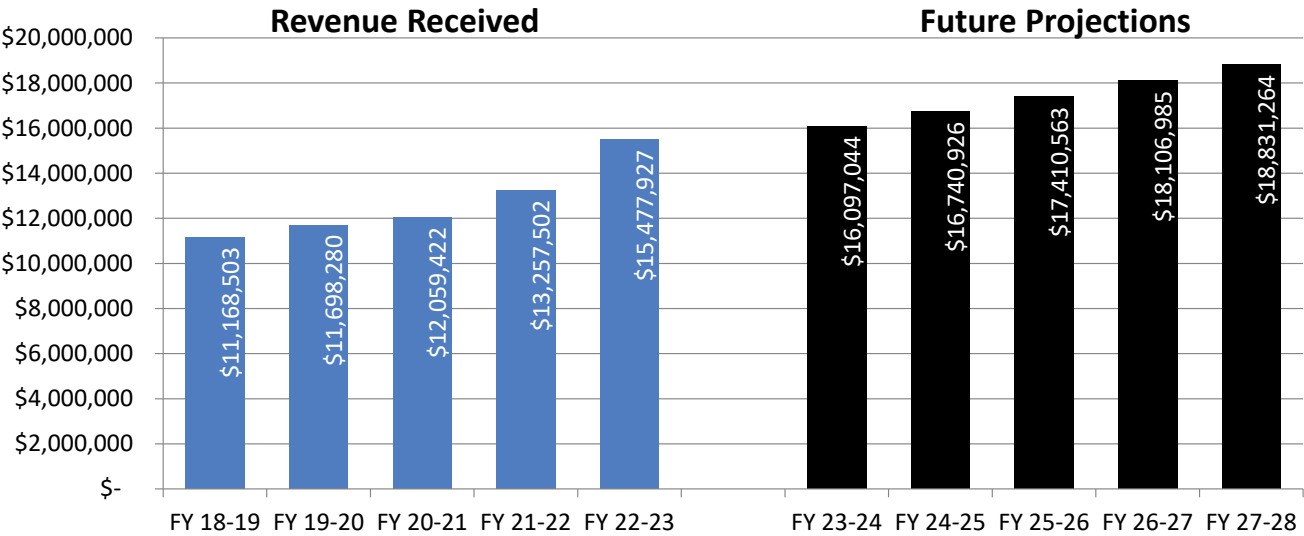
General fund, unrestricted.

Revenue  
Neutral

### Taxing Entity Allocation of Property Tax (rate as of 2023):

Organization	% Of Total Mill Levy
Mosquito Abatement	.09%
South Valley Sewer	1.93%
Jordan Valley Water	3.36%
Central Utah Water	3.94%
Salt Lake County Library	4.70%
Salt Lake County	13.74%
State Basic School	13.85%
<b>South Jordan City</b>	<b>14.04%</b>
Jordan School District	41.66%

## Collection History & Future Projections



Summary

Sales tax in SL County is a consumption tax imposed on the sale of goods and services purchased at the retail level. The tax is collected and remitted by businesses/retailers on a regular basis.

Sales tax is the largest revenue source for the City of South Jordan, making up approximately 27% of the overall general fund revenues. Sales tax revenues are forecasted utilizing existing collection trends, state budget forecasts, and other economic data which may influence the level of sales within the city.

Change in population is one factor that currently influences the distribution of sales tax revenue in South Jordan City. From the 2000 census to the 2010 census, population growth in South Jordan (71%) far exceeded the population vs Utah State as a whole (29%). This population growth resulted in South Jordan receiving a larger amount of tax revenue, as the Utah State Tax Commission uses new population estimates to distribute sales tax revenue.

Fund/Object

100-406000

Department

Finance

Current Rate

As of April 1, 2019, the sales tax rate in South Jordan City is 7.25%.

As of January 1, 2014, the statewide grocery food sales tax rate is 3%. (This tax applies to all non-prepared food purchases)

Rate Breakdown

Sales Tax (7.25%)

1.00% local option\*

\*Of the local option tax collected (1%), 50% is distributed to the city. The remaining 50% is collected into a statewide pool and then allocated to each local jurisdiction based

on each city’s population as a percentage of statewide population.

4.85% State of Utah

0.55% Mass Transit

0.50% Salt Lake County

0.25% Transportation Infrastructure

0.10% Zoo, Arts, and Parks (ZAP)

Food Tax Allocation Breakdown (3%)

1.75% State of Utah

1% Local Option

.25% County Option

Collection/Distribution

Funds are collected and distributed by the Utah State Tax Commission on a monthly basis.

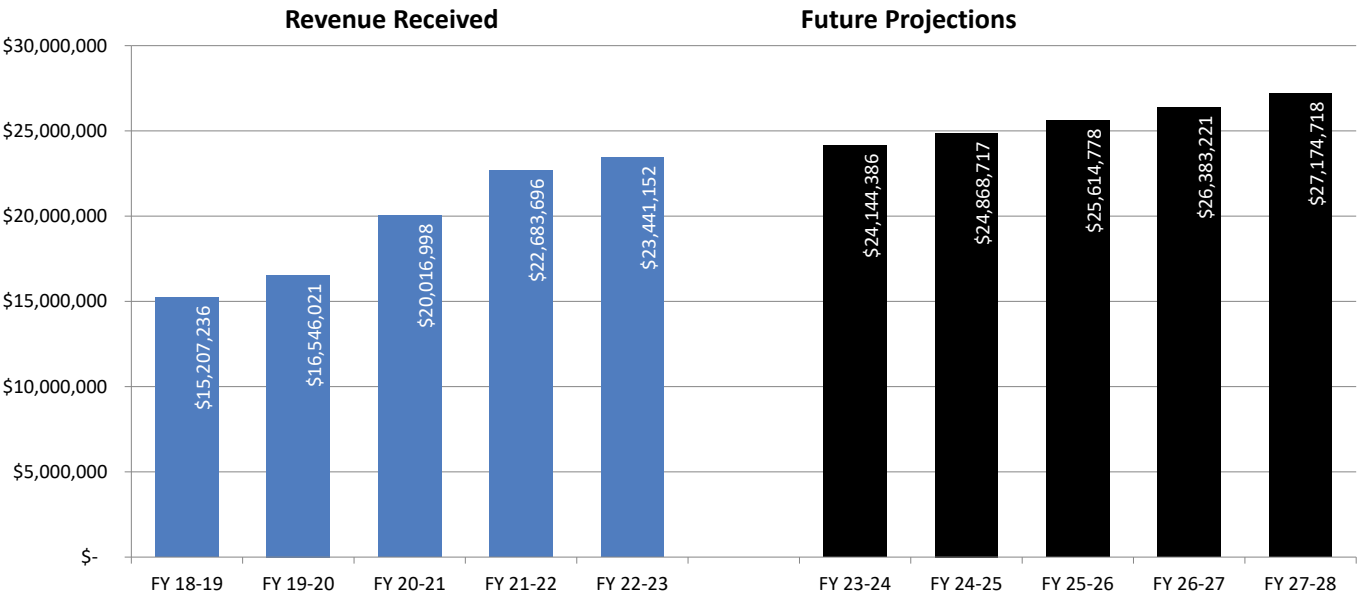
Authorized Uses

The City Council appropriates sales tax revenues to the general fund.



# Revenue Source Detail

## Collection History & Future Projections



Forecasted future growth is estimated using census data and information supplied by the City Commerce, Development Services, and Planning departments, the City Council, and various committees.

Summary

Franchise Fees are levied on the electric and gas utilities that operate within the City’s geographical boundaries, based on state statute. Energy Sales & Use tax has a maximum allowable rate of 6%. Dominion Energy and PacifiCorp as of July 1, 2018 will remit a monthly collection of 6%.

Method Received

The Electric and Natural Gas Utilities tax is remitted to the city by Dominion Energy & PacifiCorp on a monthly basis.

Authorized Uses

General Fund, unrestricted.

Fund/Object

100-408000

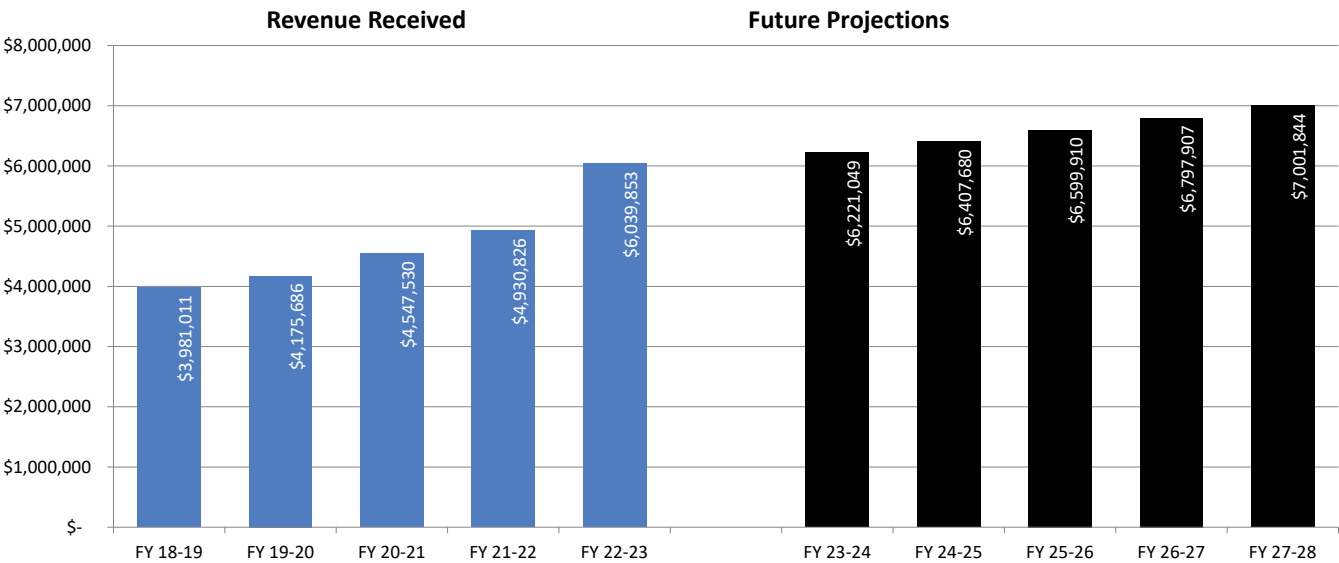
Department

Finance

Current Rate

As of FY 23-24, 6% of revenue earned in South Jordan goes to the City.

Collection History & Future Projections





# Revenue Source Detail

Telecommunications Tax

## Summary

A business providing telecommunication services is required to have a Telecommunication Franchise Agreement with the City. These agreements ensure the collection of the tax.

## Method Received

The Telecommunications Services Fee is distributed to the City by the Utah State Tax Commission on a monthly basis.

## Fund/Object

100-409000

## Authorized Uses

General Fund, unrestricted.

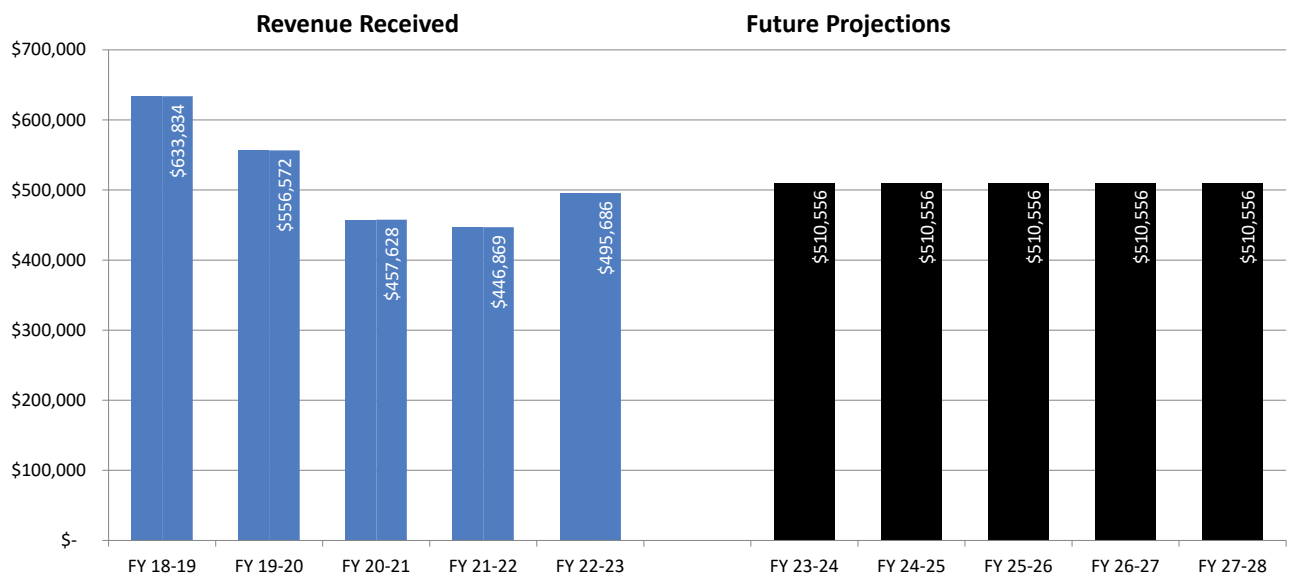
## Department

Finance

## Current Rate

As of FY 23-24, 3.5% of revenue earned from land line and cellular services in South Jordan goes to the City.

## Collection History & Future Projections





Summary

Transient room Tax (TRT) is a tax imposed by a county, city or town to rent temporary lodging for stays of less than 30 consecutive days at the following locations:

- Hotels
- Motels
- Inns
- Trailer courts
- Campgrounds
- Tourist homes
- Similar accommodations

TRT is charged in addition to sales and other applicable taxes.

Fund/Object

100-401101

Department

Finance

Current Rate

As of FY 23-24, the current rate collected by South Jordan City is 1%.

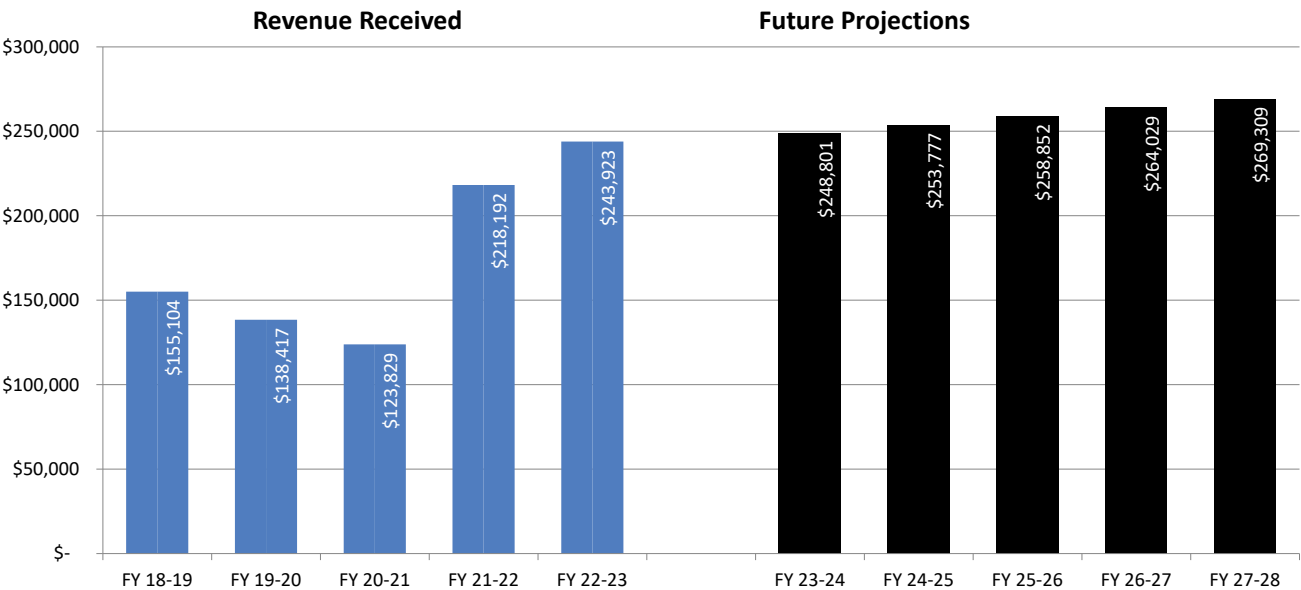
Method Received

Revenues are collected by the Utah State Tax Commission and distributed to the City on a monthly basis.

Authorized Uses

General Fund, unrestricted.

Collection History & Future Projections





# Revenue Source Detail

## Cable Television Franchise Tax

### Summary

Any entity in South Jordan providing cable television services is subject to this tax. As of FY 23-24, the only two entities that provide this service are Century Link and Comcast.

### Method Received

Comcast and Century Link collect and remit the 5% fee to the city on a quarterly basis.

### Fund/Object

100-401100

### Authorized Uses

General fund, unrestricted.

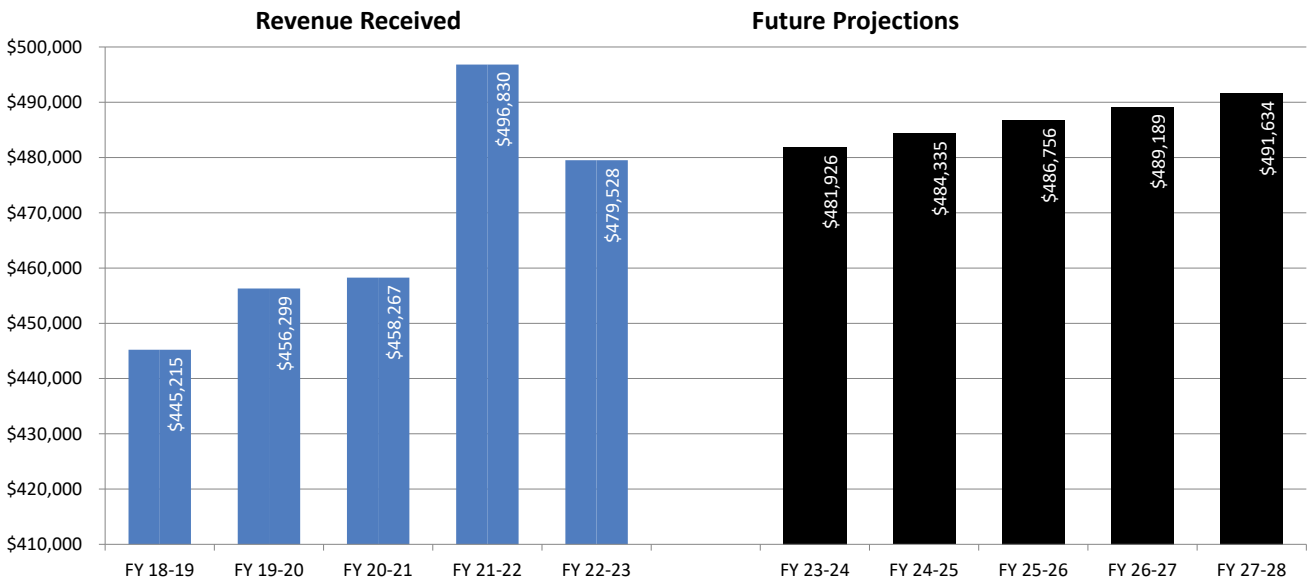
### Department

Finance

### Current Rate

As of FY 23-24, the current rate is 5%.

## Collection History & Future Projections





Summary

Fines and forfeitures primarily originate from the City court, and include traffic school, small claims related fees, expungement, certified copies of documents, and records fees.

Department

Court

Fund/Object

100-100-440000

Method Received

Traffic citations and other fines & fees are paid by the individual and are collected by the municipal court.

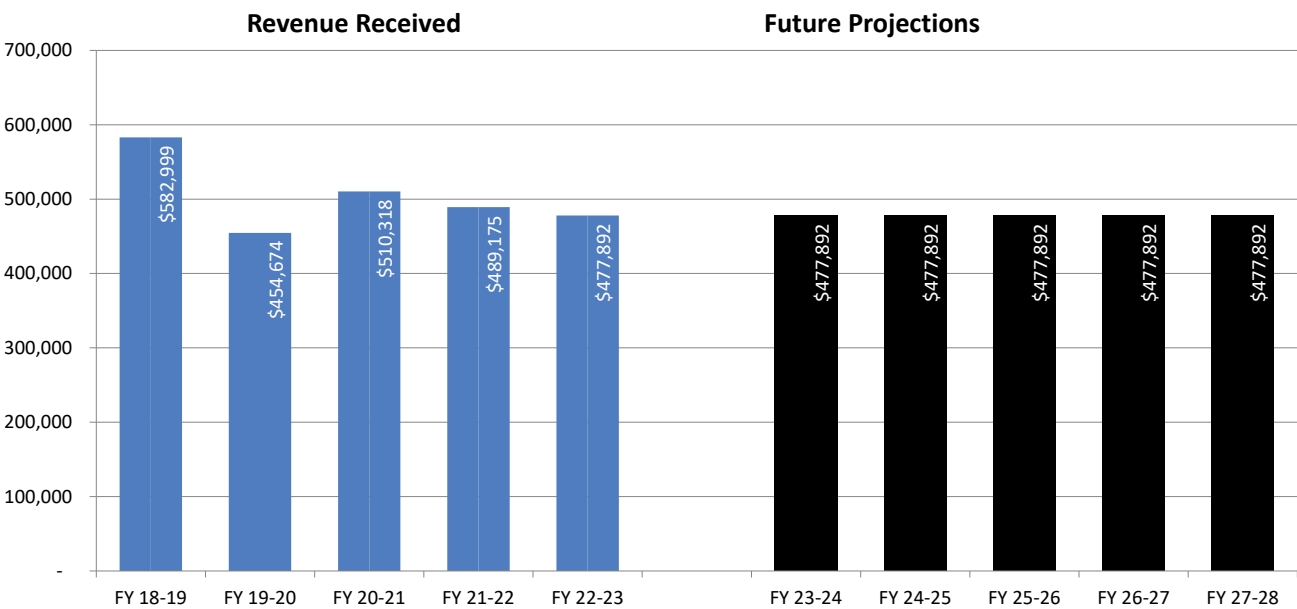
Authorized Uses

General Fund, unrestricted.

Fee Schedule

For the complete fee schedule, see pages 205-222.

Collection History & Future Projections





# Revenue Source Detail

### Summary

Licenses and permits are fees collected to provide the respective service. Licenses are collected for building permits, sign permits, special events, and road cuts. License fees are collected for dog licenses, solid waste fees, and business licenses.

### Departments

Building, City Commerce, Administrative Services, Engineering, Planning & Zoning, Animal Control, Finance

### Current Rate

Fees vary. For the complete fee schedule, see pages 205-222.

### Method Received

Permit & License fees are collected by the City as permits are applied for.

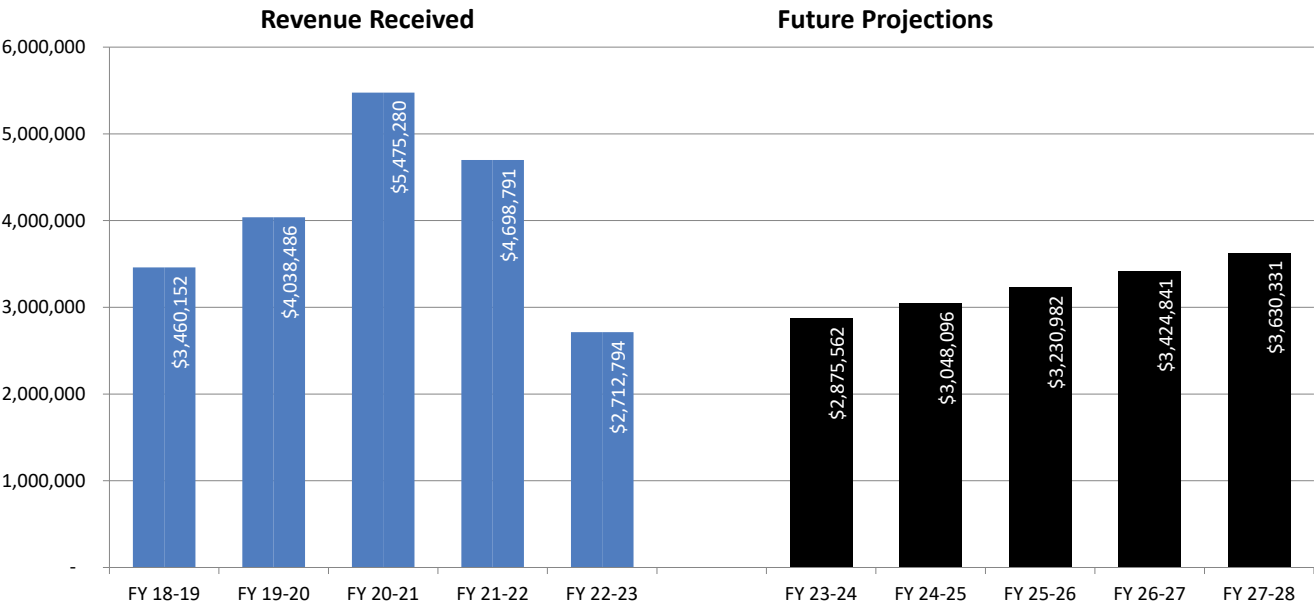
### Authorized Uses

General Fund, unrestricted.

### Fund/Object

- 100-416000 - Fire Department Permits
- 100-412000 - Business Licenses
- 100-413000 - Special Events Permits
- 100-414000 - Road Cut Permits
- 100-418000 - Dog Licenses
- 100-417000 - Solid Waste License Fee
- 100420-410000 - Building Permits
- 100420-411000 - Electrical, Plumbing, & Mechanical Permits
- 100420-415000 - Sign Permits
- 100400-431400 - Plan Check Fees

## Collection History & Future Projections



Summary

The city collects a variety of fees for services rendered. Examples of these include cemetery fees, ambulance fees, leases, and a variety of Development Services fees.

Departments

Engineering, Building, Planning & Zoning, Finance, Fire Department, Cemetery, Animal Control, Police, Parks

Fund/Object

- 100-431300 - RMP Connection Fee
- 100-437050 - Miscellaneous Fees
- 100-437030 - Maps & Publication Fees
- 100-437040 - Cell Tower Lease
- 100-430000 - Ambulance Fee
- 100-433000 - Burial Fees
- 100-433100 - Plot Fees
- 100-433200 - Perpetual Care
- 100-430300 - Animal Control Impound Fee

- 100-430200 - False Alarm Charges
- 100-433300 - Park Use Fees
- 100420-431000 - Engineering Fees
- 100420-431200 - After Hours Inspection Fees
- 100400-431700 - Zoning & Subdivision Fees

Method Received

Collected by the City through various methods specific to the fund.

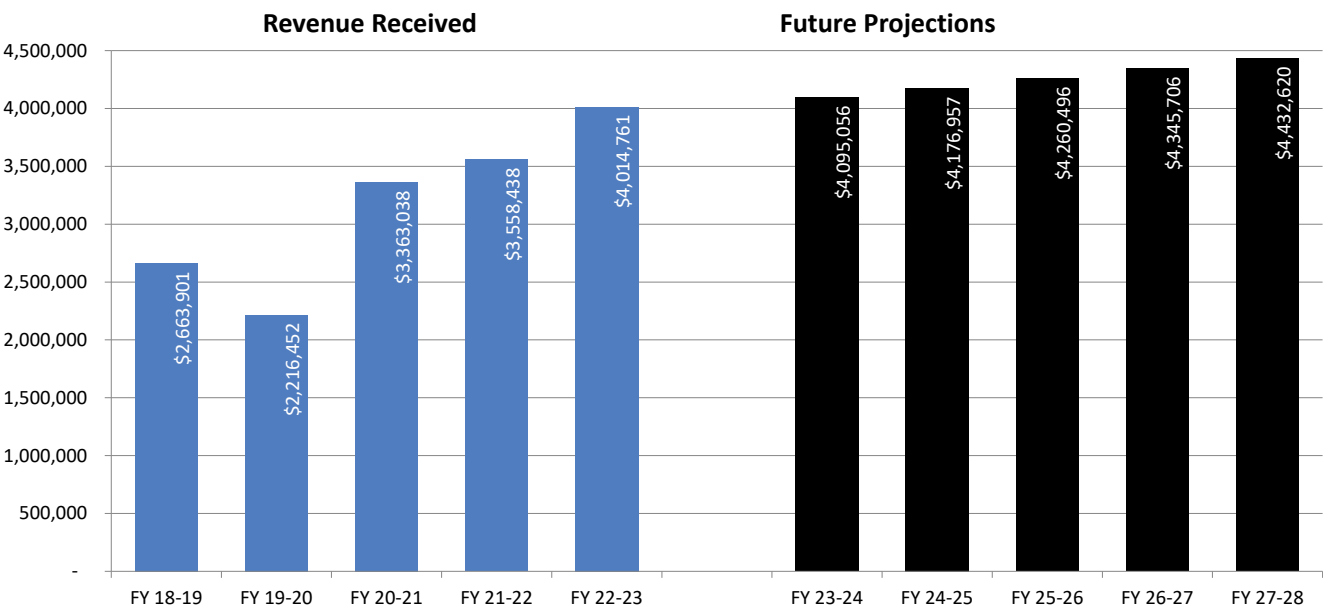
Authorized Uses

General Fund, unrestricted.

Fee Schedule

For the complete fee schedule, see pages 205-222.

Collection History & Future Projections





# Revenue Source Detail

## Summary

The Water division provides safe and high quality water with sufficient pressure and at flow rates that exceed state standards. This is accomplished through compliance, state standards sampling, system upgrades, quick response to resident concerns and system failures, and continuous monitoring of tanks and delivery points.

## Primary Activities

- Proactive and reactive maintenance of 458 miles of pipe, 24,863 water connections, and 4,108 fire hydrants.
- Endure uninterrupted quality supply from all connections.
- Water distribution and pressure management.
- Water system compliance with all applicable State and Federal laws and requirements.

## Method Received

Water Bills are sent out monthly and paid by the resident.

## Authorized Uses

All collected funds are restricted to use within the Water Fund.

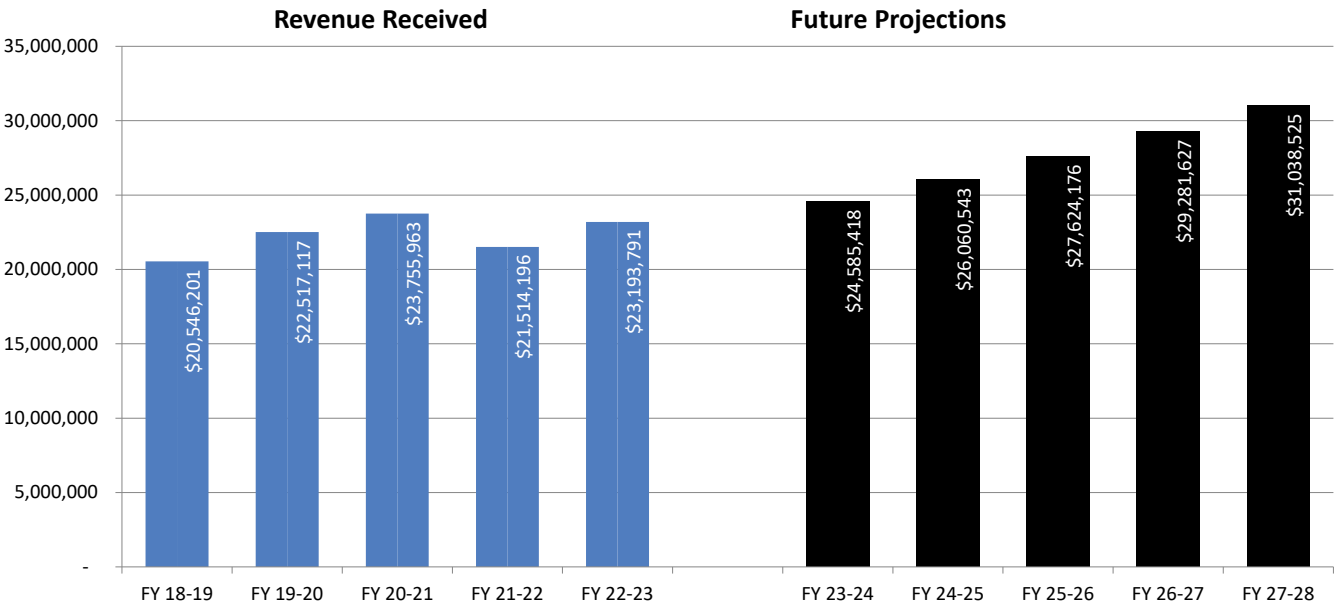
## Fund/Object

600-432100	Water Sales
600-432300	Water Meter Sets
600-432400	Hydrant Meter Rental
600-432500	Commercial & Landscape Meters
600-450000	Other Donations & Reimbursements
600-450100	Finance Charges
600-450400	Interest Income
600-450700	Water Share Lease
600-450800	Miscellaneous
600-471000	Sale of Capital Assets

## Fee Schedule

For the complete fee schedule, see pages 205-222.

## Revenue History



Summary

The Secondary Water division manages the delivery of irrigation water to approximately 3,600 South Jordan residential properties by a gravity and pumped distribution system.

Primary Activities

- Maintain water pipes from four canals in the City and ownership/maintenance responsibilities of the Beckstead Canal.
- Install distribution system improvements to improve reliability and quality of irrigation water.
- Maintain 4,200+ secondary water connections and 116 miles of secondary water piping.
- Manage inventory of secondary water shares owned by the City.

Fund/Object

610-432200	Secondary Water Fees
610-450400	Interest Income
610-450900	Other Miscellaneous

Method Received

Secondary Water Fees are billed with the monthly utility bill and paid by the resident.

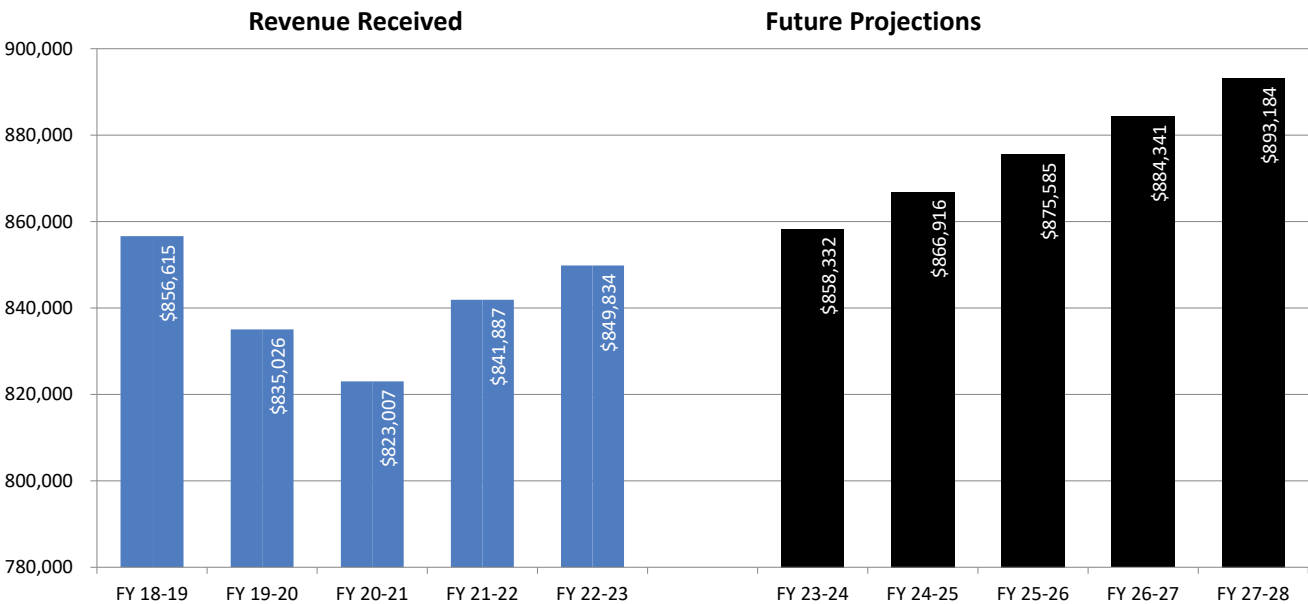
Authorized Uses

All collected funds are restricted for use within the Secondary Water Fund.

Fee Schedule

For the complete fee schedule, see pages 205-222.

Revenue History





# Revenue Source Detail

## Summary

The Sanitation & Recycling division administers and manages solid waste and refuse services along with curbside recycle pickup and additional recycle services. The City currently contracts with Ace Recycling and Disposal for residential curbside garbage & recycle pickup. The Sanitation & Recycling division provides residents with 96-gallon containers for garbage services. It is responsible for the delivery and repair of 20,000+ garbage containers and 17,000+ recycling containers.

## Primary Activities

- Residential curbside pickup of garbage material and recycle material performed by the city contractor.
- Responsible for the delivery and repair of curbside garbage & recycle containers.
- Manage and operate special services, including neighborhood dumpster program, special service pickup, glass recycling, tree and leaf drop-off program, and other services.
- Conducts the annual Spring Cleanup program.

## Fund/Object

620-432600	Garbage Fees
620-432601	Recycling Fees
620-432620	Neighborhood Cleanup
620-432630	Special Service Pickup
620-450900	Other Miscellaneous

## Method Received

Sanitation & Recycling bills are sent out by monthly and paid by the resident.

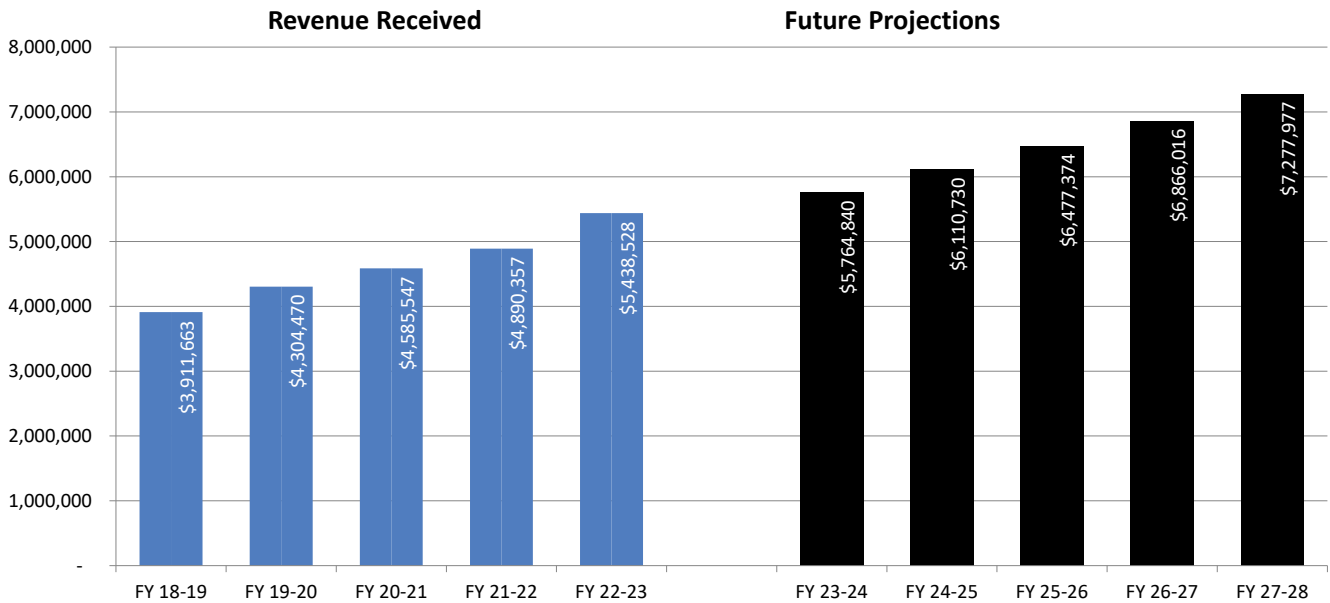
## Authorized Uses

All collected funds are restricted for use within the Sanitation & Recycling Fund.

## Fee Schedule

For the complete fee schedule, see pages 205-222.

## Revenue History





Summary

Mulligans offers golfing and entertainment opportunities for the entire family, including 2 nine-hole golf courses, a driving range with 32 covered and heated stalls, 36 holes of miniature golf, and 8 batting cages. The facility also hosts a snack bar, pro shop, a comprehensive junior golf program, and PGA instruction.

Primary Activities

- Maintaining and operating:
- Two 9-hole golf courses.
  - Driving range with 32 covered and heated stalls.
  - 36 holes of miniature golf.
  - Eight batting cages.

Fee Schedule

For the complete fee schedule, see pages 205-222.

Fund/Object

640-435000	Instructor Fees
640-435010	Driving Range
640-435020	Greens Fees
640-435030	Miniature Golf
640-435040	Program Revenue
640-435050	Golf Cart Rental
640-435060	Batting Cages
640-435070	Food & Beverages
640-435080	Golf Shop
640-435090	Rental Revenue
640-450900	Other Miscellaneous

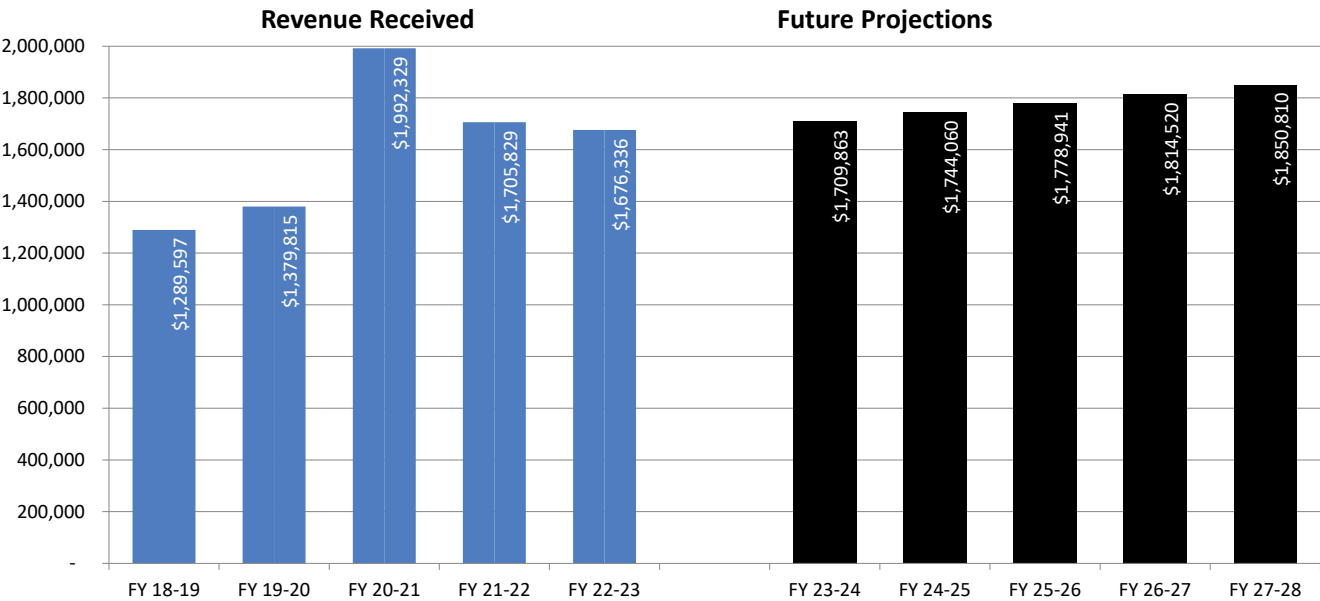
Method Received

All funds come from customer payments for services.

Authorized Uses

All collected funds are restricted for use within Mulligans operations.

Revenue History







# Revenue Source Detail

Storm Water Fund

## Summary

The Storm Water division is responsible for the maintenance, cleaning, and inspection of storm water infrastructure within the City to ensure that it is working properly during storm events.

The Storm Water Division is also responsible for maintaining compliance with State and Federal permits. Some of the activities to maintain compliance include: public education and outreach programs, investigating and eliminating illegal discharges into the storm drain system, monitoring and enforcing runoff, erosion control processes concerning construction activities, and minimizing adverse impacts on storm water quality after construction.

## Primary Activities

- Maintenance, cleaning, and inspection of storm water infrastructure.
- Flood prevention
- Maintaining compliance pertaining to UPDES.

## Fund/Object

220-432000	Storm Water Fees
220-450400	Interest Income
220-450900	Other Miscellaneous

## Method Received

Storm Water bills are sent out monthly as part of the utility bill and paid by the resident.

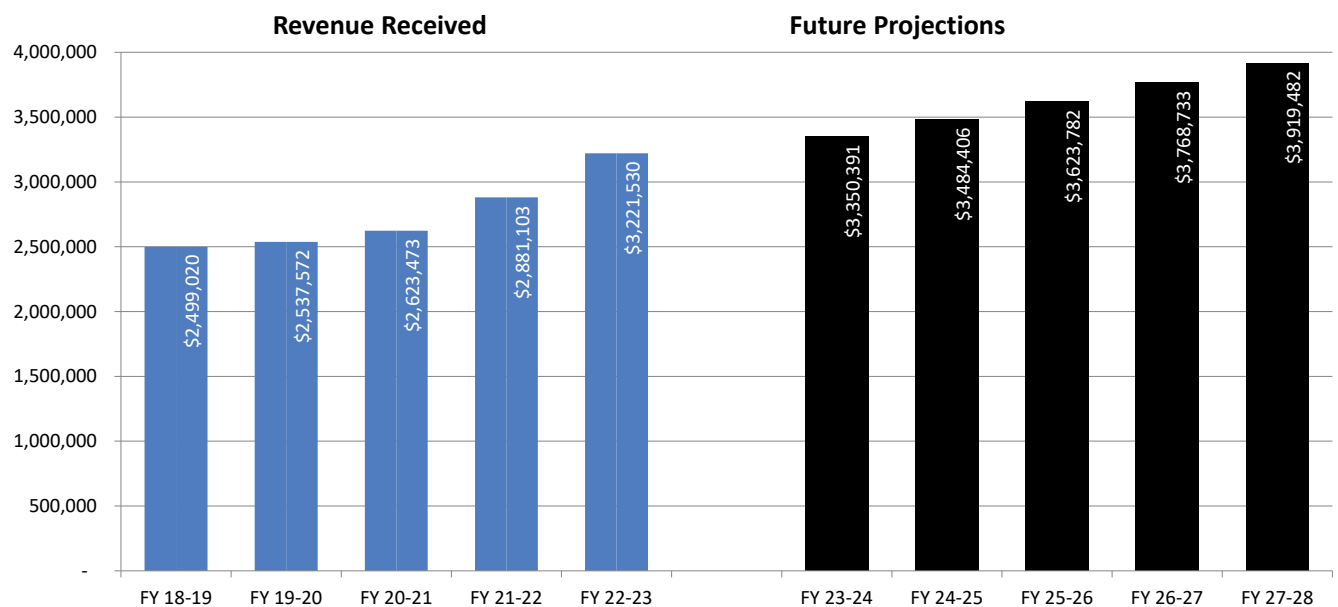
## Authorized Uses

All collected funds are restricted for use within the Storm Water Fund.

## Fee Schedule

For the complete fee schedule, see pages 205-222.

## Revenue History



Summary

The Redevelopment Agency exists to encourage economic development and improve designated areas of South Jordan. The Redevelopment agency works with City staff to maintain RDA, CDA, and EDA projects and areas.

Primary Activities

- Provides administration of the Redevelopment Agency budgeting and accounting.
- Works with participants and creation of new project areas when needed.
- Economic Development Services: recruitment of new businesses, retention of existing businesses and expansion of existing businesses.

Department

Redevelopment Agency

Fund/Object

200-401000-20000 - Prop Tax Increment-Project 1  
200-401000-20004 - Prop Tax Increment-Project 6  
200-401000-20013 - Prop Tax Increment-Project 9  
200-401000-20008 - Prop Tax Increment-Project 11  
200-402000-20000 - Prop Tax Haircut-Project 1  
200-436060 - Administrative Fees-CDA  
200-450400 - Interest Income

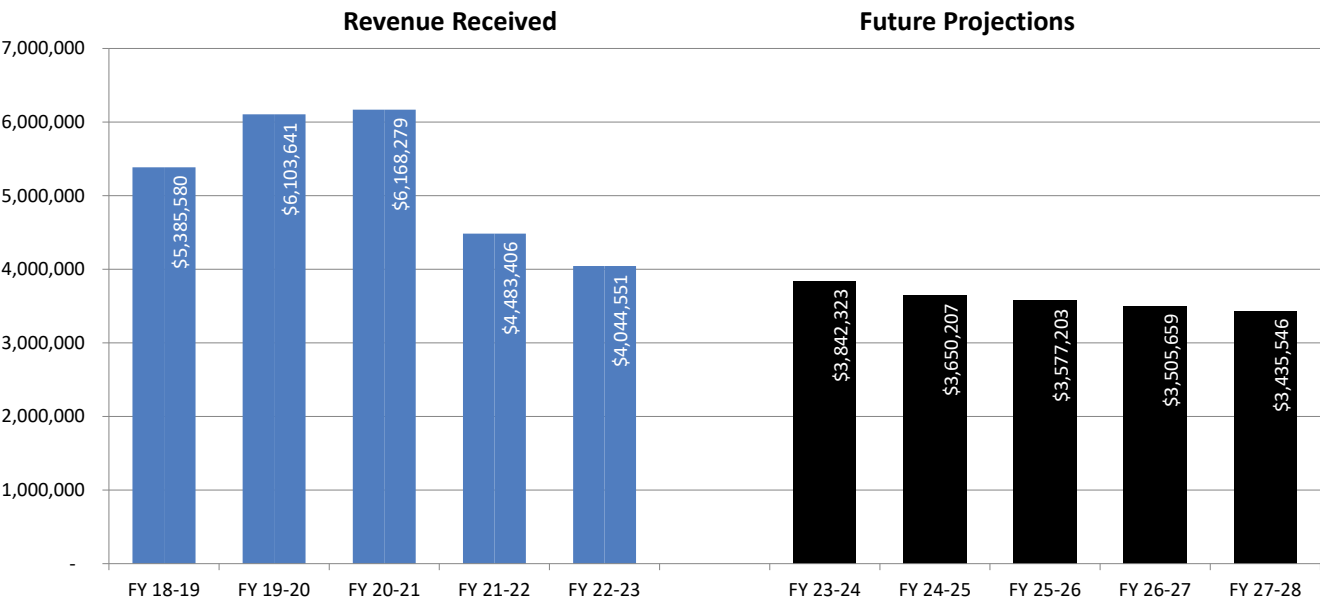
Method Received

RDA funds are remitted annually by Salt Lake County.

Authorized Uses

RDA funds are restricted to use within statutory guidelines set by the State of Utah.

Revenue History





# Revenue Source Detail

## Summary

The RDA Housing division invests obligatory funds toward improving housing within the City. Housing funds can be used for a variety of purposes, including but not limited to: Infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker or Pamela Atkinson Funds.

## Primary Activities

- Administration of the Redevelopment Agency Housing funds - budgeting, accounting and facilitating project proposals for City Council coordination.

## Department

Redevelopment Agency

## Method Received

The City’s RDA housing budget is based on tax increment calculations submitted by the City to Salt Lake County in the prior year. Calculations submitted to the County are

the best estimates available and are based on current property values. Per state law, 20 percent of the tax increment generated by new economic or redevelopment project ares must be used to encourage the development of low income housing.

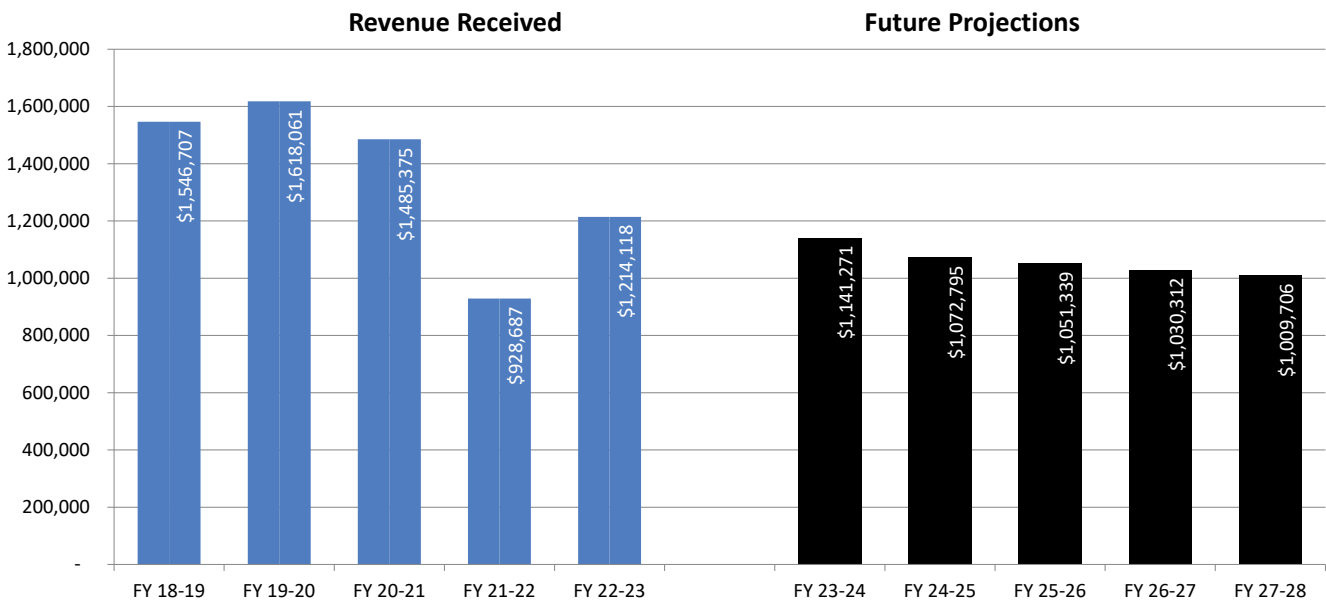
## Fund/Object

- 201-401000-20004 - Prop Tax Increment-Project 6
- 201-401000-20013 - Prop Tax Increment-Project 9
- 201-401000-20008 - Prop Tax Increment-Project 11
- 201-450400 - Interest Income

## Authorized Uses

RDA Housing funds are restricted for use within statutory guidelines set by the State of Utah. In 2018 the legislature approved the use of housing funds for its share of County homeless shelter expenditures.

## Revenue History





Summary

The South Jordan Community Development Area is part of the City’s Redevelopment Agency efforts. Its primary purpose is to encourage economic development within the City by using tax increment financial tools.

CDA areas require specific interlocal agreements with participating taxing agencies, and the CDA fund includes the following projects:

- #12 Commerce Park
- #13 South Station
- #14 Tim Dahle Nissan
- #15 Riverton Chevrolet

Primary Activities

- Provides administration of the CDA and the Redevelopment Agency budgeting and accounting.
- Economic Development Services - recruitment of new businesses, retention of existing businesses and expansion of new businesses.

Department

City Commerce

Fund/Object

202-401000-20009 - Prop Tax Increment-Project 12  
202-401000-20010 - Prop Tax Increment-Project 13  
202-450400 - Interest Income

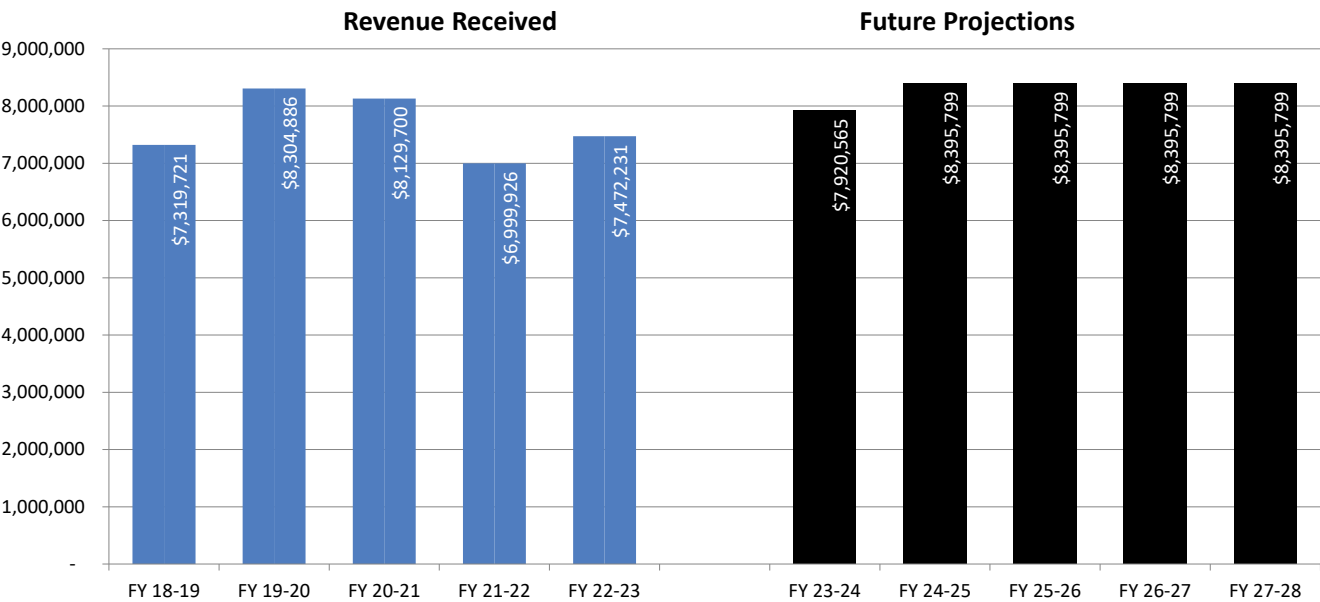
Method Received

Salt Lake County distributes CDA funding on a regular basis.

Authorized Uses

CDA funds are restricted for use within state statute and authorized by the RDA Board.

Revenue History





# Revenue Source Detail

## Summary

The CDBG entitlement program allocates annual grants to develop viable communities by providing affordable housing, a suitable living environment, and opportunities to expand economic opportunities, principally for low and moderate-income persons.

## Primary Activities

- South Jordan’s program focuses its efforts on public services, neighborhood improvements, and Senior Center improvements.

## Department

Development Services

## Fund/Object

210-420400 - CDBG Revenue

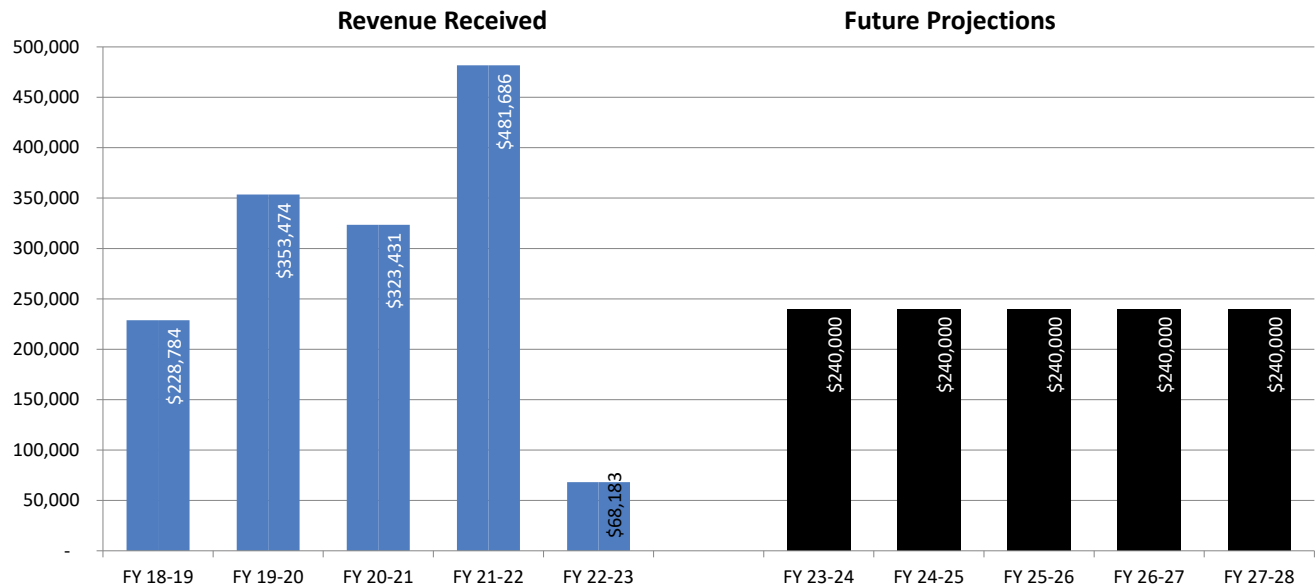
## Method Received

CDBG funds are reimbursed by HUD after funds are spent.

## Authorized Uses

Funds are authorized by an annual contract with HUD based on a 5-year planning document.

## Revenue History



# Fund Balance and Reserves



South Jordan City defines fund balance for governmental and enterprise funds as the difference between a fund’s current assets and current liabilities. The City accumulates fund balances in its various funds for the following purposes:

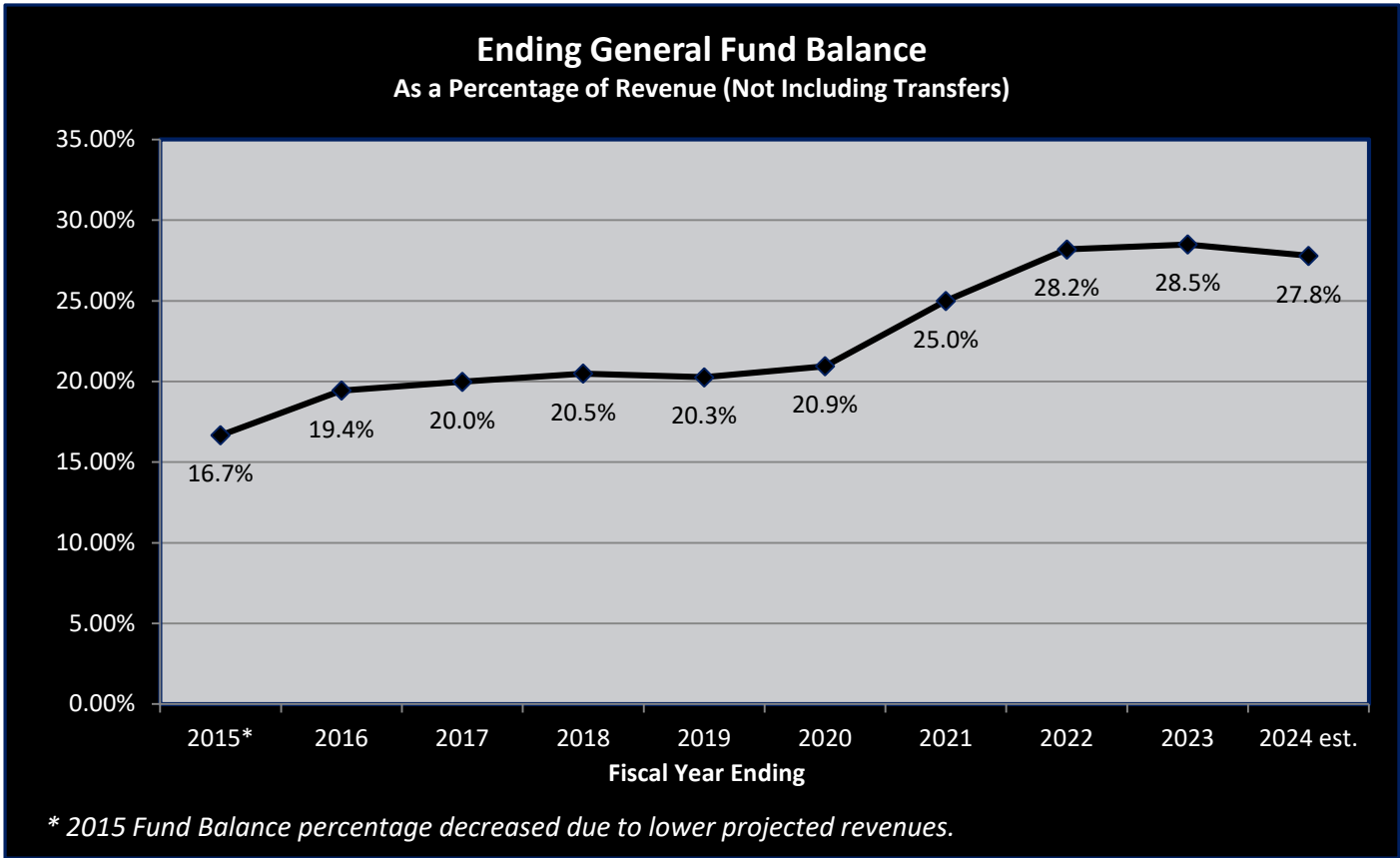
- To have adequate funds in case of an emergency or unexpected events
- To secure the City’s debt and related bond ratings
- To meet requirements for liabilities already incurred but not yet paid
- To avoid short-term debt
- To provide for planned and unplanned capital expenditures

According to Utah Code 10-6-116, as amended in 2021, cities are allowed to accumulate retained earnings or fund balances in any fund. However, the law imposes a limit on general fund balance which is 35% of total estimated general fund revenue. Any fund balance in excess of 5%

and less than 35% could be utilized for budget purposes. Any fund balance less than 5% of the estimated revenue could be used for working capital, certain emergency expenditures, or to cover a pending year-end excess of expenditures over revenues from an unavoidable shortfall in revenues. Any funds in excess of 35% of general fund revenues could be retained if they were earmarked for specific future capital projects. The City maintains a 5-year CIP plan.

The following graph depicts the City’s reserved fund balance over the last 10 years.

Reserve fund balance for FY 2023-2024 is estimated to be at 27.8% in the amount of \$18,368,411. The City will continue to build its reserve to the 35% maximum.



# Fund Balance Summary



ALL FUNDS						
	FY2023 Fund Balance	FY2024 Estimated FB	Budgeted Revenues	Budgeted Expenditures	Transfers In (Out)	Ending Fund Balance
<b>Governmental Funds</b>						
General Fund	19,027,972	19,027,972	66,149,529	(64,301,183)	(1,848,346)	19,027,972
Debt Service Fund	3,708,779	7,183,000	2,169,075	(6,013,325)	3,844,250	7,183,000
Redevelopment Fund	26,566,473	31,453,620	13,185,000	(16,684,084)	(2,029,406)	25,925,130*
Capital Projects Fund	92,722,875	54,032,550	7,646,000	(11,824,328)	606,486	50,460,708*
CDBG Fund	-	-	240,000	(194,000)	-	46,000
Storm Drain Fund	1,027,386	1,027,386	3,655,594	(2,619,667)	(35,000)	2,028,313
Interfacility Transfers	2,049,954	1,315,709	2,514,571	(984,435)	(633,362)	2,212,483
Municipal Building Authority	354,684	354,684	-	-	-	354,684
<b>Total Governmental Funds</b>	<b>145,458,123</b>	<b>114,394,921</b>	<b>95,559,769</b>	<b>(102,621,022)</b>	<b>35,000</b>	<b>107,368,668</b>
<b>Proprietary Funds</b>						
Water Operations Fund	11,579,861	11,579,861	24,113,757	(23,375,726)	(35,000)	12,282,892
Mulligans	784,600	784,600	1,735,386	(2,047,826)	-	472,160*
Sanitation	4,504,092	4,504,092	5,449,885	(6,247,540)	-	3,706,437*
Self Insurance	-	-	733,417	(703,982)	-	29,435
<b>Total Proprietary Funds</b>	<b>16,868,553</b>	<b>16,868,553</b>	<b>32,032,445</b>	<b>(32,375,074)</b>	<b>(35,000)</b>	<b>16,490,924</b>
<b>Total</b>	<b>162,326,676</b>	<b>131,263,474</b>	<b>127,592,214</b>	<b>(134,996,096)</b>	<b>-</b>	<b>123,859,592</b>

\*Capital Projects fund balance is estimated to decrease due to several planned capital projects.  
 Redevelopment fund balance is estimated to decrease due to new housing projects.  
 Mulligans fund balance is estimated to decrease due to planned capital projects and equipment.  
 Sanitation fund balance is estimated to decrease due to increases operating expenditures.



# All Funds Revenues & Expenditures



ALL FUNDS				
	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>Financing Sources:</b>				
Taxes & Fees	46,985,887	50,581,970	49,186,807	51,655,559
Impact Fees	1,487,707	2,350,000	1,538,753	1,575,000
Area Increment	10,992,557	13,505,000	8,400,825	12,160,000
RDA Housing	747,394	760,000	669,632	875,000
Class C Road Funds	3,899,187	4,035,880	4,508,755	4,157,000
Local Transit Tax	2,092,813	2,224,830	2,674,823	2,314,000
Licenses & Permits	2,505,814	4,345,257	2,483,540	2,505,661
Intergovernmental Revenues & Fees	10,405,647	1,407,511	7,340,332	763,000
Charges for Services	44,706,510	43,321,324	44,678,927	45,579,558
Fines & Forfeitures	489,613	490,000	475,000	470,000
Special Assessments	1,610,499	2,153,650	1,385,000	2,154,175
Investment Earnings	3,435,442	590,690	3,357,736	540,691
Misc. Revenue	9,527,419	826,570	4,700,303	2,842,570
Transfers In & Use of Fund Balance	34,380,017	29,560,606	38,151,431	31,948,264
<b>Total Financing Sources</b>	<b>173,266,507</b>	<b>156,153,288</b>	<b>169,551,864</b>	<b>159,540,478</b>
<b>Financing Uses:</b>				
Wages & Benefits	47,010,939	57,014,089	53,277,321	59,899,081
Operating Expenses	31,206,215	35,575,740	28,557,587	36,207,275
Debt Expenditures	7,148,612	9,096,322	7,560,398	6,013,325
Project Expenditures	23,143,635	25,056,464	35,997,001	32,880,728
Transfers Out & Contribution to Fund Balance	64,757,105	29,410,673	44,159,557	24,540,069
<b>Total Financing Uses</b>	<b>173,266,507</b>	<b>156,153,288</b>	<b>169,551,864</b>	<b>159,540,478</b>

# General Fund Summary



	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>REVENUES</b>				
Sales Tax	23,441,152	27,447,272	25,338,210	26,605,120
Property Taxes	15,477,927	15,839,035	16,368,756	17,343,382
Franchise Taxes	6,535,539	5,760,031	6,038,597	6,262,706
Transient Room Tax	243,923	151,500	151,500	153,015
Cable TV Fees	479,528	501,810	481,926	484,336
Motor Vehicle Fees	807,818	882,322	807,818	807,000
Penalties & Interest	44,069	10,000	10,000	10,001
Licenses & Permits	2,505,814	4,345,257	2,483,540	2,505,661
Intergovernmental Revenues	653,464	430,000	523,000	523,000
Administration Fees	4,697,758	4,971,385	4,971,385	4,967,696
Charges for Services	4,023,678	3,082,352	3,218,362	3,218,362
Recreation Revenue	308,626	219,600	228,250	233,250
Fines and Forfeitures	489,613	490,000	475,000	470,000
Miscellaneous Revenue	4,582,659	320,000	2,566,000	2,566,000
<b>Total General Fund Revenue</b>	<b>64,291,567</b>	<b>64,450,564</b>	<b>63,662,344</b>	<b>66,149,529</b>
<b>TRANSFERS IN AND USE OF FUND BALANCE</b>				
Transfers In	789,915	1,039,705	1,228,806	1,315,456
Use of Fund Balance	0	0	0	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>789,915</b>	<b>1,039,705</b>	<b>1,228,806</b>	<b>1,315,456</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>65,081,482</b>	<b>65,490,269</b>	<b>64,891,150</b>	<b>67,464,985</b>
<b>EXPENDITURES</b>				
Wages and Benefits	42,325,462	50,469,353	47,348,528	53,131,304
Operating Expenditures	10,363,384	10,090,639	9,615,429	11,169,879
<b>Total General Fund Expenditures</b>	<b>52,688,846</b>	<b>60,559,992</b>	<b>56,963,957</b>	<b>64,301,183</b>
<b>TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE</b>				
Transfers Out	10,413,753	4,930,277	4,930,277	3,163,802
Contribution to Fund Balance	1,978,883	0	2,996,916	0
<b>Total Transfers Out and Contribution to Fund Balance</b>	<b>12,392,636</b>	<b>4,930,277</b>	<b>7,927,193</b>	<b>3,163,802</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>65,081,482</b>	<b>66,490,269</b>	<b>64,891,150</b>	<b>67,464,985</b>

# General Fund Revenues



	Prior Year Actual FY 22-23	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>REVENUES</b>			
Taxes			
Property Tax	15,477,927	16,368,756	17,343,382
Motor Vehicle Tax	807,818	807,818	807,000
Sales and Use Tax	23,441,152	25,338,210	26,605,120
Penalties and Interest	44,069	10,000	10,001
Telecommunications Tax	495,686	498,164	500,655
Energy Sales and Use Tax	6,039,853	5,540,433	5,762,051
Cable TV Franchise Tax	479,528	481,926	484,336
Transient Room Tax	243,923	151,500	153,015
<b>Total Taxes</b>	<b>47,029,956</b>	<b>49,196,807</b>	<b>51,665,560</b>
Licenses and Permits			
Building Permits	2,100,928	2,082,311	2,102,258
Business Licenses	215,079	217,230	219,402
Solid Waste License Fee	173,830	150,000	150,000
Miscellaneous	133,815	121,500	121,500
<b>Total Licenses and Permits</b>	<b>2,623,651</b>	<b>2,571,041</b>	<b>2,593,160</b>
Intergovernmental Revenues			
State and Federal Grants	198,767	463,000	463,000
Liquor Allotment	75,530	60,000	60,000
<b>Total Intergovernmental Revenues</b>	<b>274,297</b>	<b>523,000</b>	<b>523,000</b>
Charges for Service			
Ambulance Fees	2,071,962	2,071,962	2,071,962
Engineering Fees	25,860	20,000	20,000
Plan Check Fees	206,980	25,000	25,000
Zoning and Subdivision Fees	510,730	512,000	512,000
Cemetery Fees	562,054	395,000	395,000
Recreation Fees	308,626	228,250	233,250
Other Services	5,226,012	5,078,284	5,074,597
<b>Total Charges for Services</b>	<b>8,912,225</b>	<b>8,330,496</b>	<b>8,331,809</b>
<b>Fines and Forfeitures</b>	<b>489,613</b>	<b>475,000</b>	<b>470,000</b>
Miscellaneous Revenue			
Investment Earnings	3,856,428	2,500,000	2,500,000
Other Miscellaneous Revenue	1,105,398	66,000	66,000
<b>Total Miscellaneous Revenue</b>	<b>4,961,825</b>	<b>2,566,000</b>	<b>2,566,000</b>
Transfers			
Transfers In	789,915	1,228,806	1,315,456
<b>Total Transfers</b>	<b>789,915</b>	<b>1,228,806</b>	<b>1,315,456</b>
<b>Total Revenue</b>	<b>65,081,482</b>	<b>64,891,150</b>	<b>67,464,985</b>

# General Fund Expenditures



	Prior Year Actual FY 22-23	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>EXPENDITURES</b>			
General Government			
General Administration	1,994,498	2,289,019	2,444,196
Information Center	445,890	482,801	442,720
City Commerce	319,881	360,313	366,171
City Recorder	240,327	320,311	459,228
Finance	3,167,119	3,435,889	4,134,938
Human Resources	730,474	819,035	973,843
Office of the City Attorney	1,261,700	1,340,852	1,467,002
<b>Total General Government</b>	<b>8,159,889</b>	<b>9,048,220</b>	<b>10,288,098</b>
Administrative Services			
Administration	368,370	490,225	540,654
Communications	443,691	450,044	496,967
Facilities	1,476,823	1,507,386	1,541,512
Information Services	1,796,617	2,247,266	2,403,787
Justice Court	618,564	657,301	753,298
Risk Management	719,807	0	0
<b>Total Administrative Services</b>	<b>5,423,872</b>	<b>5,352,222</b>	<b>5,736,218</b>
Recreation			
Recreation/Event Programs & Seniors	2,007,652	2,153,506	2,726,144
<b>Total Recreation</b>	<b>2,007,652</b>	<b>2,153,506</b>	<b>2,726,144</b>
Development Services			
Building	1,805,213	1,989,330	1,890,209
Engineering	2,759,355	3,091,178	3,444,572
Planning	842,867	934,201	963,105
<b>Total Development Services</b>	<b>5,407,434</b>	<b>6,014,709</b>	<b>6,297,886</b>
Public Works			
Administration	1,175,358	1,207,552	1,243,571
Parks & Cemetery	4,117,551	4,477,318	5,139,628
Fleet	1,623,549	1,520,671	1,618,698
Street Lighting	528,120	499,349	467,999
Streets	1,848,920	2,222,738	2,763,482
<b>Total Public Works</b>	<b>9,293,499</b>	<b>9,927,628</b>	<b>11,233,378</b>
Public Safety			
Fire	10,922,743	12,024,232	12,940,730
Police & Animal Control	11,473,757	12,443,440	15,078,729
<b>Total Public Safety</b>	<b>22,396,500</b>	<b>24,467,672</b>	<b>28,019,459</b>
Transfers & Contribution to Fund Balance			
Transfers Out	10,413,753	4,930,277	3,163,802
Contribution to Fund Balance	1,978,883	2,996,916	0
<b>Total Transfers &amp; Cont. to Fund Balance</b>	<b>12,392,636</b>	<b>7,927,193</b>	<b>3,163,802</b>
<b>Total Expenditures</b>	<b>65,081,482</b>	<b>64,891,150</b>	<b>67,464,985</b>





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# Mulligans Golf Course

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# Office of the City Manager

The Office of the City Manager provides professional leadership and management to Strategic Services, the Information Center, Human Resources, Finance, City Commerce and the City Recorder’s Office.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Executive & Mayor	\$2,238,259	6	68
2. Information Center	\$442,720	6	70
3. Human Resources	\$973,843	4	72
4. Finance	\$4,134,938	20	74
5. City Commerce	\$366,171	2	76
6. City Recorder	\$459,228	2	78
TOTAL EXPENDITURES	\$8,615,159	40	



Department Purpose

South Jordan operates under a Manager form of Government, by Ordinance, and is a City of the second class. It is governed by a six member Council comprised of five elected Council Members and an elected Mayor. The City Manager is hired by the Mayor and Council to manage all day to day operations of the City. The City Manager is the Chief Administrative Officer (CAO) of the City. The Executive Department budget is the City Manager and Mayor's budget.

CORE PROGRAMS

1. Budget & Finance Accountability

2. Operational Excellence

3. Policy Development

4. Strategic Planning

5. Inter-governmental Liaison

6. Boards & Commissions

7. Community Development Block Grant Administration

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Engaged Community (EC)	EC-1 RESPONDS to the needs and concerns of the community in a prompt, transparent, professional, respectful and ethical manner	Maintain a 75% or higher rating on effective communication with residents (source: Annual Community Survey)	73%	78%	75%
	EC-4 FOSTERS a feeling of community pride, acceptance of others, and a sense of shared responsibility	Increase approval rating of the Mayor & City Council to 65% (source: Annual Community Survey)	53%	57%	65%
Fiscally Responsible Governance (FRG)	FRG-3 Resource Alignment PROTECTS, manages, optimizes and invests in its human, financial, physical and technology resources to ensure alignment with planning and budget	Maintain a 78% or higher rating of City service for resident tax dollar (source: Annual Community Survey)	73%	73%	78%
	FRG-6 Vision & Planning SUPPORTS decision-making with timely and accurate short-term and long-range analysis that enhances vision and planning.	Increase resident rating indicating that South Jordan is headed in the right direction to 65% (source: Annual Community Survey)	60%	74%	65%

Executive at a Glance:

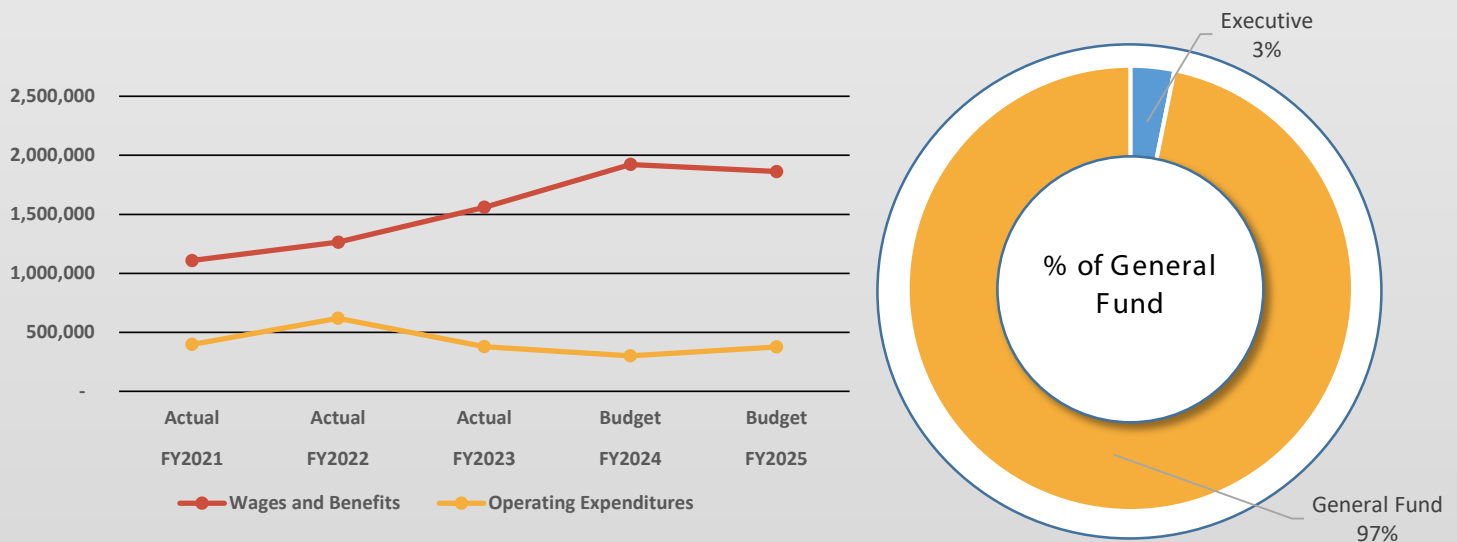
	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$2,238,259		Full-Time Employees: 6
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	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
<b>Authorized Positions</b>				
City Manager	1	1	1	1
Assistant to the City Manager	1	1	1	1
Assistant City Manager	1	1	1	1
Senior Executive Assistant	1	1	0	0
Director of Strategy & Budget	1	1	1	1
Associate Director of Strategy & Budget	1	1	1	1
Strategy & Budget Analyst	1	1	1	1
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>6</b>	<b>6</b>

## Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	1,559,607	1,922,350	1,798,177	1,862,451
Operating Expenditures	377,567	300,308	322,518	375,808
<b>Total Executive &amp; Mayor</b>	<b>1,937,174</b>	<b>2,223,158</b>	<b>2,120,695</b>	<b>2,238,259</b>







Department Purpose

The Information Center is a centralized group of problem-solvers who assist citizens when they call or visit City Hall. The agents who work in this division take utility payments, accept business license applications and renewals, register participants for recreation programs, fill out work order requests, and much more. Agents are also able to redirect citizens to appropriate staff members when additional information or expertise is needed, ensuring they are directed to the best person to address the citizens questions or concerns.

CORE PROGRAMS

1. E-Payments

2. Department Support

3. Mail Processing

4. Service Request Processing

5. Dog Licensing

6. New Resident Orientations

7. Delinquent
8. Account Support

9. Final Utility Account Assessments

10. Business Licensing Support

11. Information Management

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Engaged Community (EC)	EC-1 RESPONDS to the needs and concerns of the community in a prompt, transparent, professional, respectful and ethical manner	Decrease the percentage of phone calls to seek service, information, or to file a complaint to 30% annually or less (Annual Community Survey)	34%	38%	30%
		Resolve 80% or more of resident calls at the first contact or one transfer (Annual Community Survey)	78%	79%	80%
		Reduce monthly average call volume to the Info Center at 9,000 calls per month or less as the City grows through improving website services and forms	9,874	9,161	9,000

Information Center at a Glance:

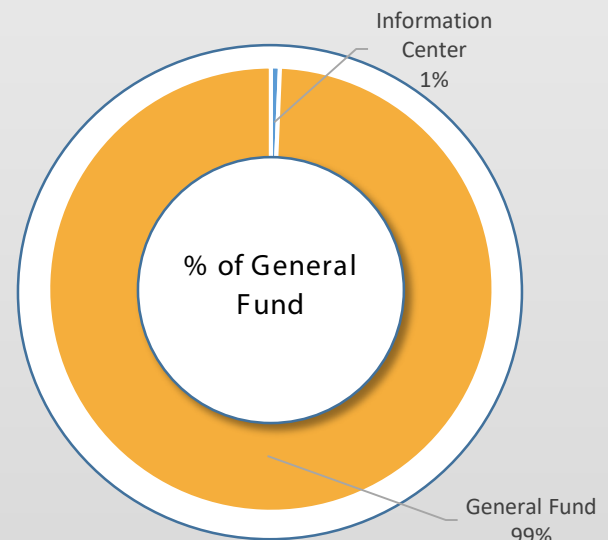
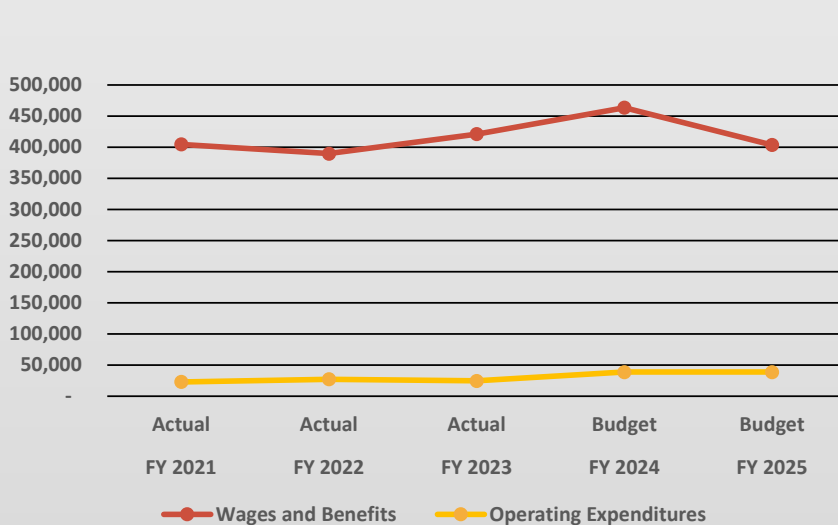
	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$442,720		Full-Time Employees: 6
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Information Center Agents	5	5	5	6
Information Center Lead	1	1	1	0
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

## Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	421,147	463,528	451,252	403,745
Operating Expenditures	24,742	38,975	31,549	38,975
<b>Total Information Center</b>	<b>445,890</b>	<b>502,503</b>	<b>482,801</b>	<b>442,720</b>





Department Purpose

The Human Resources division provides a variety of support to other departments in the areas of Administration, Employee Relations, Employment and Compensation, Benefits, and Training and Development.

CORE PROGRAMS

1. City Leadership Training

2. Employee Handbook Development & Maintenance

3. Employment Verification & Background Checks

4. Federal and State

5. Law Compliance & Reporting

6. Employee Recruitment & Selection

7. Benefits Management

8. Employee Leave Management

9. Employee Recognition

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Fiscally Responsible Governance (FRG)	FRG-1 Workforce ATTRACTS, motivates, develops and retains a high-quality, engaged and productive workforce	Increase the annual percentage of employees who pass probation to greater than 95%	94%	99%	95%
		Increase the annual percentage of employees engaged in the workforce to greater than 50% (source: annual community survey)	79%	75%	50%
		Maintain annual percentage of employees participating in the Tuition Reimbursement program at between 3 and 5%	3%	3%	Between 3 and 5%

Human Resources at a Glance:

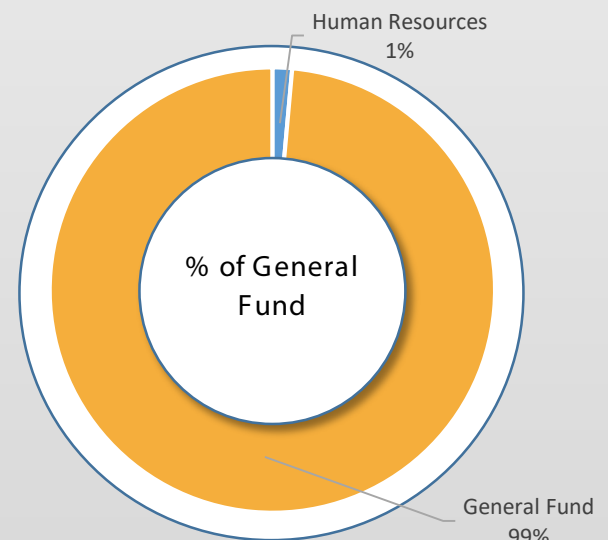
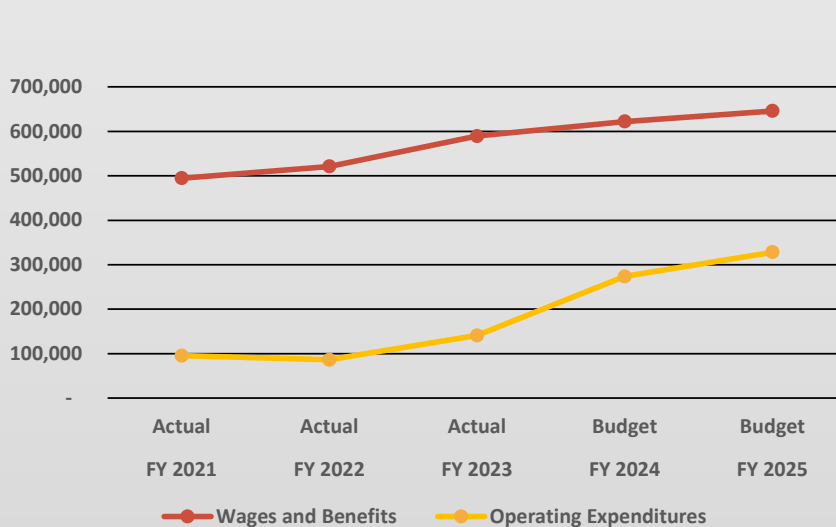
	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$973,843		Full-Time Employees: 4
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Director of Human Resources	1	1	1	1
Associate Director of Human Resources	1	1	1	1
HR Generalist	2	2	2	2
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

## Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	589,279	621,913	612,350	645,676
Operating Expenditures	141,195	273,642	206,685	328,167
<b>Total Human Resources</b>	<b>730,474</b>	<b>895,555</b>	<b>819,035</b>	<b>973,843</b>





Department Purpose

The Finance division provides useful, timely, and reliable financial information and support to City Staff, Management, Council, Citizens, and external parties. This includes accounts payable, accounts receivable, reporting all financial transactions for the City, and producing the City's Annual Financial Report (ACFR). Additionally, the Finance division provides budget and financial support for the City's Redevelopment Agency (RDA) and the Municipal Building Authority (MBA).

CORE PROGRAMS

1. Budget Development

2. External Audit

3. Debt Management

4. Internal Audit, Internal Controls & Policy Analysis

5. ACFR Preparation

6. Accounts Payable

7. Cash Investment

8. Management General Ledger Maintenance

9. Payroll Processing & Reporting

10. RFP and Bid Management

11. Budget Analysis and Forecasting

12. Utility Work Orders

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Fiscally Responsible Governance (FRG)	FRG-2 Transparency FOSTERS fiscal responsibility, operational excellence, trust and transparency by ensuring accountability, efficiency and innovation in all operations	Increase the number of utility billing payments taken through the City's online payment portal by 5% each year	10%	5%	5%
		Increase the number of vendors paid via electronic file transfer (EFT) by 2% each year	2%	2%	2%
Sustainable Growth (SG)	SG-2 CREATES and SUPPORTS environmentally sustainable programs including: water conservation, recycling, energy conservation, and air quality improvement to ensure the financial well-being and long-term sustainability of the community	Increase the number of active accounts signed up for paperless billing by 5% each year	14%	5%	5%

Finance at a Glance:

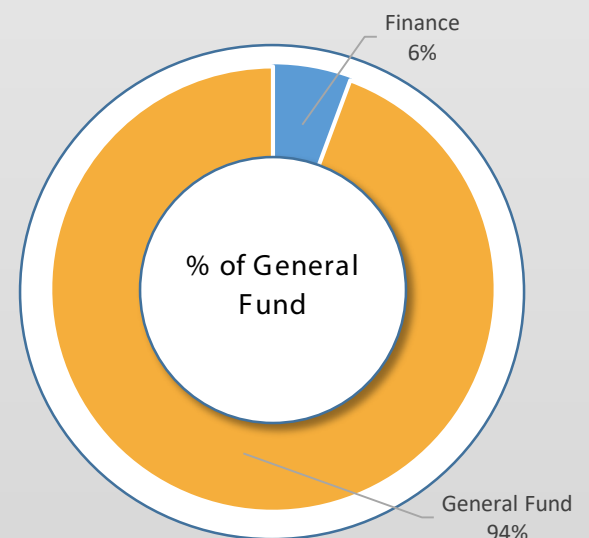
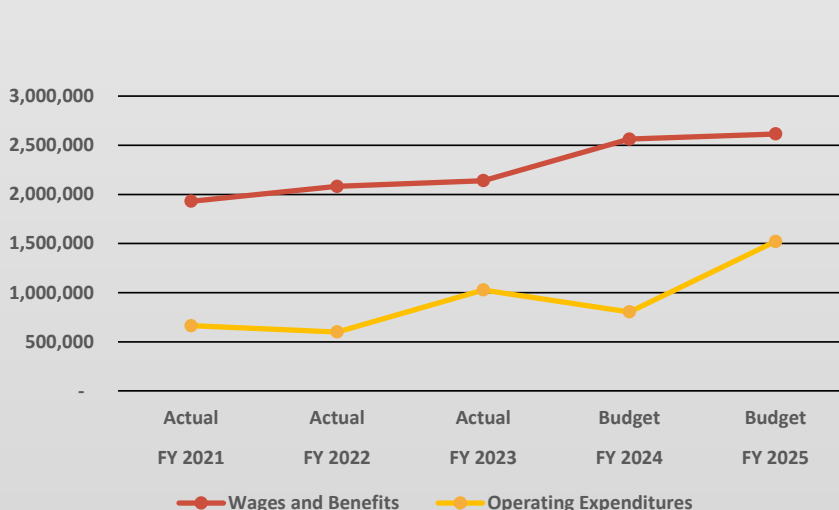
	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$4,134,938		Full-Time Employees: 20
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	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Authorized Positions	Actual	Actual	Actual	Proposed
Chief Financial Officer	1	1	1	1
Deputy Director of Finance	1	1	1	1
Associate Director of Finance	1	1	1	1
City Treasurer	1	1	1	1
Purchasing Coordinator	1	1	1	1
Budget/Accounting Specialist	1	1	1	1
Senior Accounts Payable Specialist	1	1	1	1
Accountant (I, II)	4	4	4	4
Billing Manager	1	1	1	1
Billing Lead	1	1	1	1
Billing Clerk	4	4	4	4
Utility Metering Lead	1	1	1	1
Utility Metering Technician	1	1	1	1
Grant Administrator	0	0	1	1
<b>TOTAL</b>	<b>19</b>	<b>19</b>	<b>20</b>	<b>20</b>

## Summary of Expenditures By Category

	FY 22-23	FY 23-24	FY 23-24	FY 24-25
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	2,140,172	2,562,750	2,522,006	2,614,299
Operating Expenditures	1,026,947	804,600	913,883	1,520,639
<b>Total Finance</b>	<b>3,167,119</b>	<b>3,367,350</b>	<b>3,435,889</b>	<b>4,134,938</b>





Department Purpose

The City Commerce & Sustainability division coordinates and promotes the implementation of economic development and growth through long-term strategic planning and resource allocation. It also establishes and maintains cooperative-working relationships with other organizations at all levels and in a variety of locations. Business Licenses are also handled by the City Commerce & Sustainability division.

CORE PROGRAMS

1. Business Licensing

2. Business Expansion (non-Redevelopment Agency)

3. Business Recruitment (non-Redevelopment Agency)
4. Business Retention (non-Redevelopment Agency)

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Economic Development (ED)	ED-1 EXPANDS, ATTRACTS and RETAINS a diverse mix of high quality employers to contribute to the community's economic sustainability and offer opportunities for employment	Increase annual new business licenses issued by 1% or more each year	19%	-14%	1%
		Maintain annual active business licenses at 1,298 or more	1,341	1,364	1,298
	ED-2 PROMOTES the community as a safe, attractive and quality place to live, work and play	Increase annual number of employees employed within South Jordan by 3% each year	0.30%	-3.70%	3%
	ED-4 ESTABLISHES a predictable and efficient development process that fosters a high degree of collaboration and coordination within the community and with diverse stakeholders	Maintain annual business license renewals at 1,083 or more	1,197	1,292	1,083
		Maintain annual business licenses closed at 159 or less	161	275	159

City Commerce at a Glance:

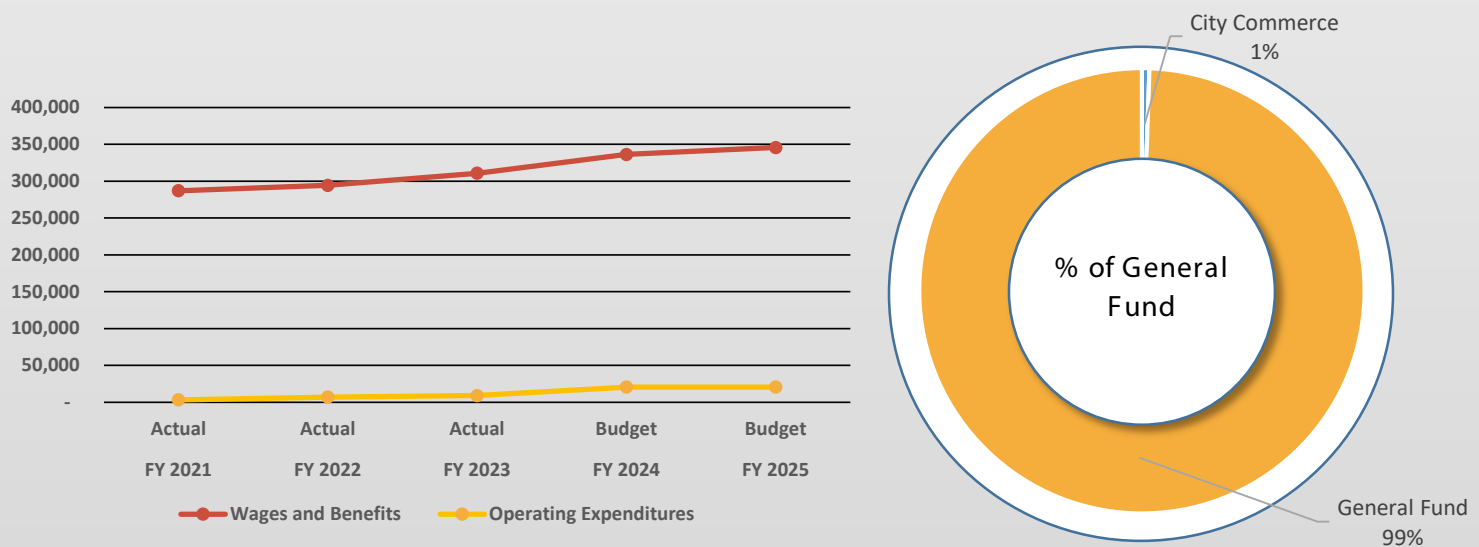
	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2024-25 Budget:</b> \$366,171		<b>Full-Time Employees:</b> 2
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Director of City Commerce	1	1	1	1
Executive Assistant	1	1	1	1
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

## Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	310,774	336,193	323,631	345,571
Operating Expenditures	9,107	20,600	36,682	20,600
<b>Total City Commerce &amp; Sustainability</b>	<b>319,881</b>	<b>356,793</b>	<b>360,313</b>	<b>366,171</b>







Department Purpose

The City Recorder's Office is responsible for maintaining all City records and files through an electronic filing system. The recorder's office also manages all municipal elections, GRAMA requests, and public meeting agendas, minutes, and recordings.

CORE PROGRAMS

1. Planning Commission Support

2. Records Management

3. City Council Support

4. Redevelopment Agency, Advisory Boards,
- Committee Support

5. Government Records Management Act (GRAMA) Requests

6. Municipal Code

7. Record Retention

8. Municipal Election

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Fiscally Responsible Governance (FRG)	FRG-2 Transparency FOSTERS fiscal responsibility, operational excellence, trust and transparency by ensuring accountability, efficiency and innovation in all operations	Maintain 100% of GRAMA requests responded to by the City Recorder to no later than 10 business days, or 5 business days if a request benefits the public rather than the requesting individual (63G-2-204(3)(a))	100%	100%	100%

City Recorder at a Glance:

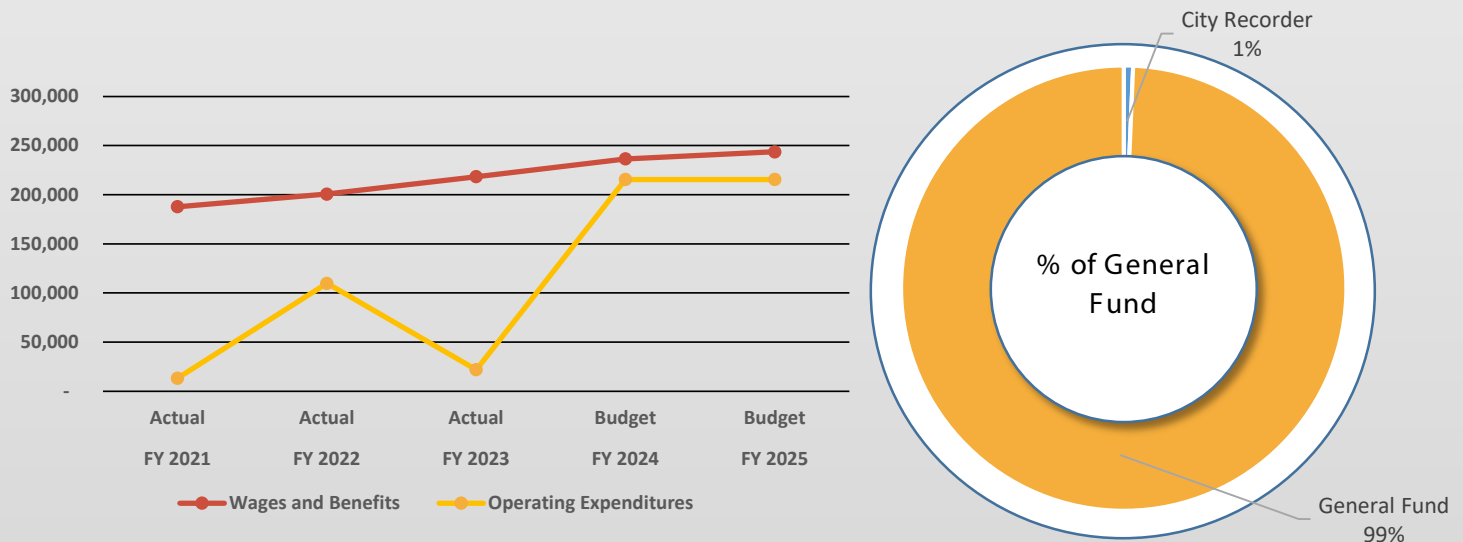
	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$459,228		Full-Time Employees: 2
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
City Recorder	1	1	1	1
Deputy City Recorder	1	1	1	1
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

## Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	218,333	236,453	230,058	243,698
Operating Expenditures	21,995	215,530	90,253	215,530
<b>Total City Recorder</b>	<b>240,327</b>	<b>451,983</b>	<b>320,311</b>	<b>459,228</b>





# Office of the Assistant City Manager

The Office of the Assistant City Manager houses and provides management direction and support for the Administrative Services, Recreation, Engineering Services, Planning, Fire Services, Public Works and Police Services.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Assistant City Manager	\$205,937	0	80
2. Administrative Services	\$5,736,218	31	83
3. Recreation	\$2,726,144	16	94
4. Engineering Services	\$5,334,781	36	101
5. Planning	\$963,105	7	106
6. Fire Services	\$13,071,108	92	109
7. Police Services	\$15,055,853	92	112
8. Public Works	\$11,233,378	76	115
TOTAL EXPENDITURES	\$54,326,524	349	



## Department Purpose

The Office of the Assistant City Manager is responsible for management direction and support for all City operations departments, as well as special projects related to City Code, City-wide policies, and other issues.




### CORE PROGRAMS

1. Provide Leadership to City Operations
2. Budget/Finance Accountability
3. Operational Excellence
4. Policy Development

## Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Safe Community (SC)	SC-5 ENGAGES the entire community to share in the responsibility for its safety, health and well-being	Maintain a 85% or higher rating on providing a safe community <i>(source: Annual Community Survey)</i>	88%	89%	88%
Economic Development (ED)	ED-3 ENHANCES a dynamic, sustainable and diversified tax base, balancing taxes, fees and charges	Maintain a 75% or higher rating on promoting commercial and residential growth to improve the City's economy <i>(source: Annual Community Survey)</i>	75%	72%	75%
Sustainable Growth (SG)	SG-2 CREATES and SUPPORTS environmentally sustainable programs including: water conservation, recycling, energy conservation, and air quality improvement to ensure the financial well-being and long-term sustainability of the community	Maintain a 75% or higher rating on planning for the long-term needs of a growing community <i>(source: Annual Community Survey)</i>	59%	64%	75%

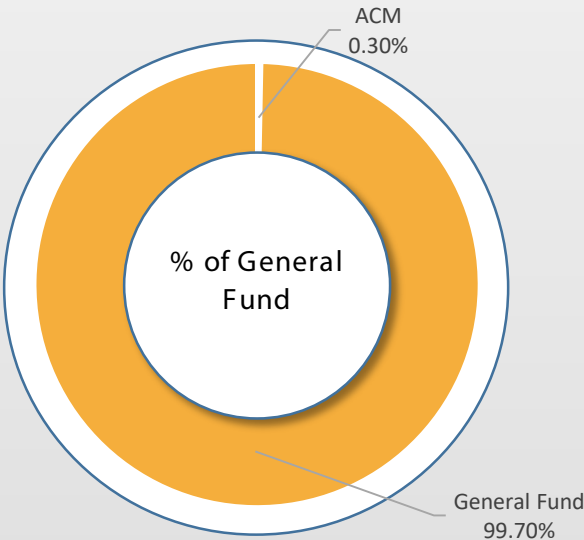
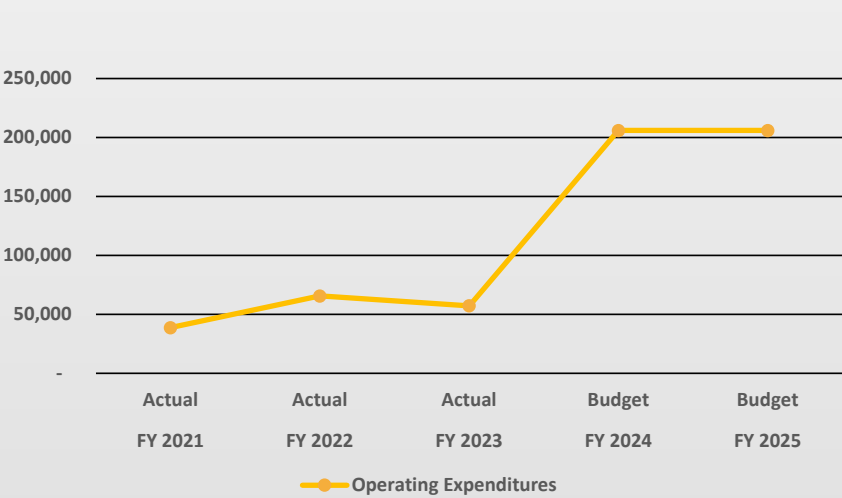
### ACM at a Glance:

	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2024-25 Budget:</b> \$205,937		<b>Full-Time Employees:</b> 0
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Summary of Expenditures By Category

	FY 22-23	FY 23-24	FY 23-24	FY 24-25
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	0	0	0	0
Operating Expenditures	57,324	205,937	168,324	205,937
Total Assistant City Manager	57,324	205,937	168,324	205,937







## General Fund - Administrative Services



# Administrative Services

The Administrative Services department provides leadership and administrative support for Communications/Media/Marketing, Information Services, Court, and Facilities.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Administrative Services	\$540,654	3	84
2. Communications/Media/Marketing	\$496,967	3	86
3. Information Services	\$2,403,787	11	88
4. Court	\$753,298	5	90
5. Facilities	\$1,541,512	9	92
<b>TOTAL EXPENDITURES</b>	<b>\$5,736,218</b>	<b>31</b>	



Department Purpose

Administrative Services provides leadership and administrative support for Risk Management, Communications/Media/Marketing, Information Services, Court, Facilities.

CORE PROGRAMS

- 1. Department Strategic Planning
- 2. Division Operations Support

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Engaged Community (EC)	EC-1 RESPONDS to the needs and concerns of the community in a prompt, transparent, professional, respectful, and ethical manner	Achieve a 80% or higher performance rating on communicating effectively with residents	72%	78%	80%
Fiscally Responsible Governance (FRG)	FRG-3 Resource Alignment PROTECTS, manages, optimizes and invests in its human, financial, physical and technology resources to ensure alignment with planning and budget	Achieve a 75% or higher performance rating on implementing government policies to efficiently use city resources	71%	75%	75%

Admin Services at a Glance:

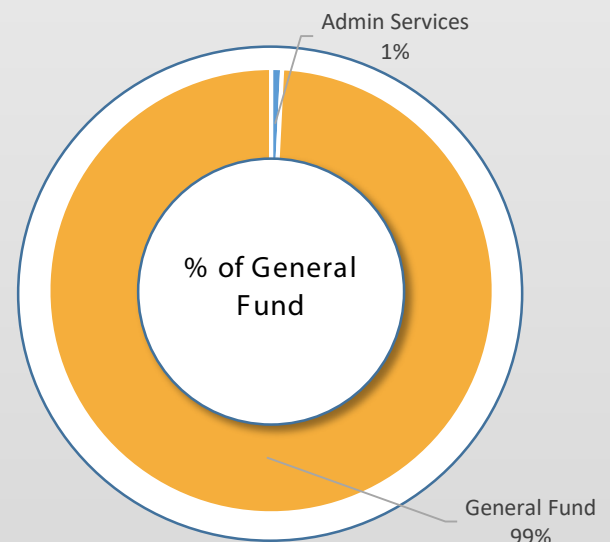
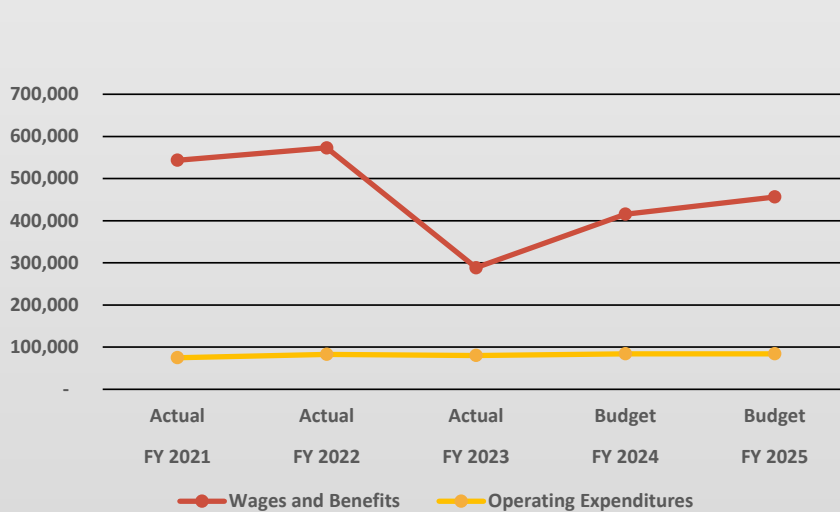
	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$540,654		Full-Time Employees: 3
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Director of Administrative Services	1	1	1	1
Administrative Services Admin Assistant	0	1	1	1
Risk Management Analyst	1	1	1	1
<b>TOTAL</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>3</b>

### Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	288,323	415,549	410,690	456,484
Operating Expenditures	80,046	84,170	79,535	84,170
<b>Total Administrative Services</b>	<b>368,370</b>	<b>499,719</b>	<b>490,225</b>	<b>540,654</b>







Department Purpose

The Communications/Media/Marketing exists to assist elected officials and city staff in developing and implementing messages to the public. The Communications Coordinator serves as the City spokesperson and works with the media in coordinating and delivering interviews and issuing press releases. In addition, Communications/Media/Marketing manages and maintains the City's social media sites.

CORE PROGRAMS

1. Community Outreach

2. Special Events

3. Social Media

4. Public Information Officer

5. Branding

6. Broadcasting

7. Leisure Guide

8. Recreation

Program Content Marketing

9. Community Outreach (Focus Newsletter)

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Engaged Community (EC)	EC-1 RESPONDS to the needs and concerns of the community in a prompt, transparent, professional, respectful, and ethical manner	Maintain City newsletter email open rates at or above the industry average of 45%	64%	70%	45%
	EC-2 ENSURES open, two-way communication, by listening to and soliciting feedback from community members	Maintain total City social media engagement rates at 3% or higher	6%	6%	3%

Communications at a Glance:

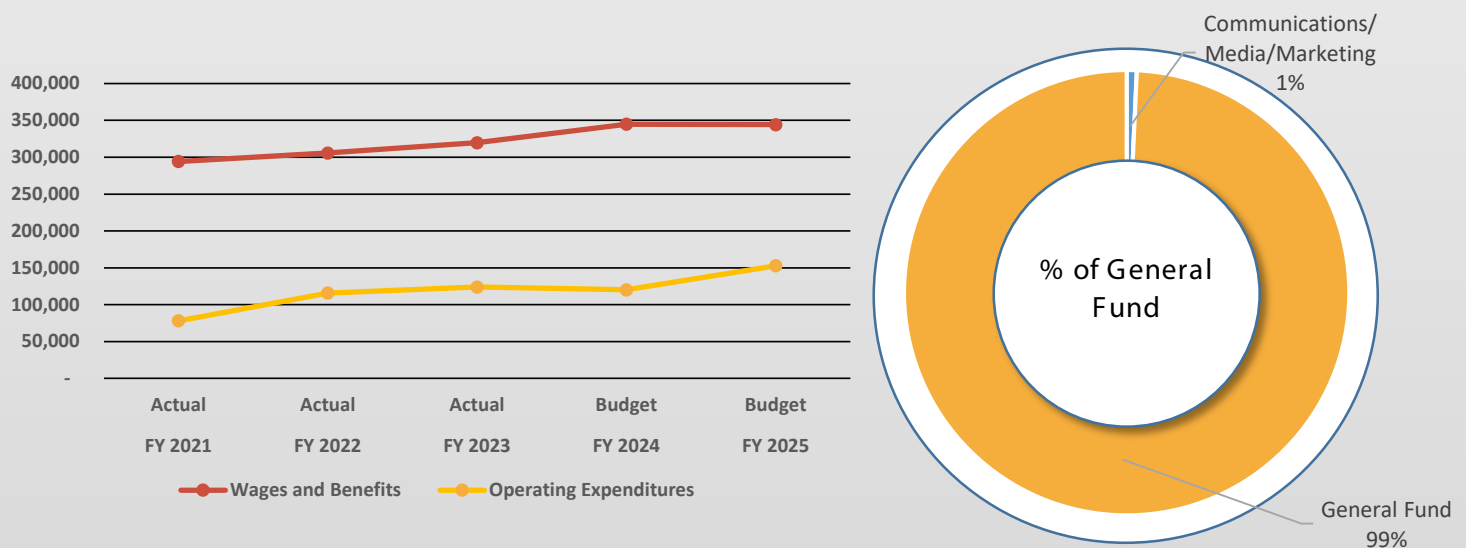
	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$496,967		Full-Time Employees: 3
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Communications Manager	1	1	1	1
Communications Specialist	1	1	1	1
Marketing Specialist	1	1	1	1
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

## Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	319,781	344,829	340,819	344,245
Operating Expenditures	123,910	120,106	109,225	152,722
<b>Total Communications/Media</b>	<b>443,691</b>	<b>464,935</b>	<b>450,044</b>	<b>496,967</b>





Department Purpose

Information Services provides all the electronic voice and data communication connectivity for the staff of South Jordan. This service includes all internal communication along with interface to the residents of the City. This division provides and maintains all software programs and data storage including all relative hardware.

CORE PROGRAMS

1. Geographical Information Services (GIS)

2. Software Purchase & Disposition

3. Software Maintenance

4. Data Management -

5. Backup Audio & Video System Operations & Maintenance

6. User Interface/ Maintenance & Disposition

7. Data Management

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Fiscally Responsible (FRG)	FRG-3 Resource Alignment PROTECTS, manages, optimizes and invests in its human, financial, physical and technology resources to ensure alignment with planning and budget	Resolve 85% of employee IT requests in 5 working days or less	85%	84%	85%

Information Services at a Glance:

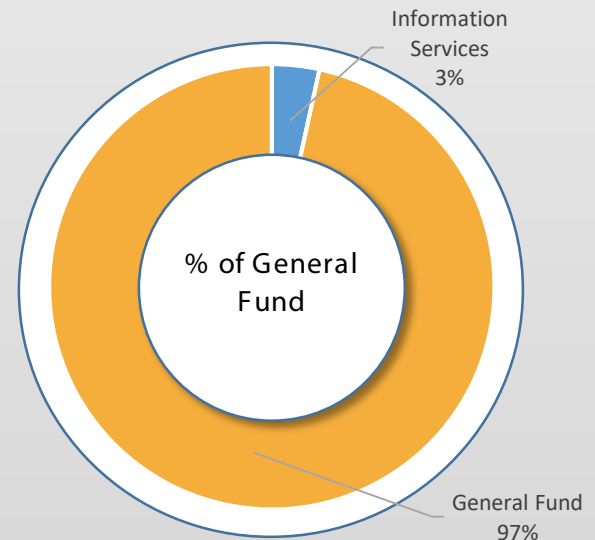
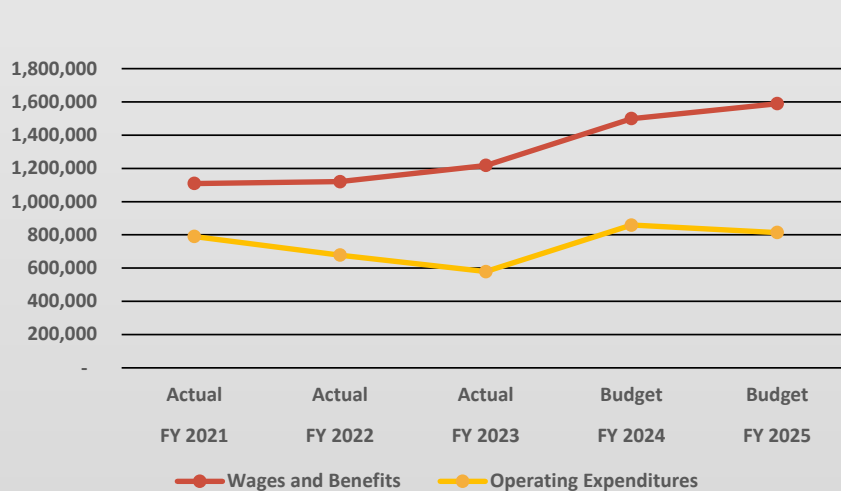
	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$2,403,787		Full-Time Employees: 11
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Director of Information Technology	1	1	1	1
Lan/Web Developer	1	1	1	1
Senior IS Technician	1	1	1	1
IS Technician	2	2	2	2
GIS Coordinator	1	1	2	2
GIS Specialist	1	1	0	0
Systems Administrator	2	2	3	3
Database Specialist	1	1	0	0
Cybersecurity System Administrator	0	0	1	1
<b>TOTAL</b>	<b>10</b>	<b>10</b>	<b>11</b>	<b>11</b>

### Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	1,218,080	1,499,854	1,411,249	1,590,069
Operating Expenditures	578,536	858,858	836,017	813,718
<b>Total Information Services</b>	<b>1,796,617</b>	<b>2,358,712</b>	<b>2,247,266</b>	<b>2,403,787</b>





Department Purpose

The Justice Court Judge exercises authority over matters within the court's jurisdiction and conducts proceedings, hearings and trials. The Justice Court staff supports the administration of justice by handling all public inquiries, maintaining files and permanent records and providing court security and transportation of prisoners.

CORE PROGRAMS

1. Manage Court Funds

2. Court Security

3. Prisoner Management

4. Judicial Actions

5. Court Process Service
6. Records Management

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Balanced Regulatory Environment (BRE)	BRE-4 ENFORCES ordinances and policies with adequate staffing to maintain a clean, orderly and sustainable community	Maintain a 95% or higher rating on time to disposition small claims (Utah Judicial Council standard is 9 months)	95%	100%	95%
		Maintain a 95% or higher rating on time to disposition for traffic (Utah Judicial Council standard is 3 months)	95%	89%	95%
		Maintain a 95% or higher rating on time to disposition for criminal (Utah Judicial Council standard is 6 months)	95%	69%	95%

Court at a Glance:

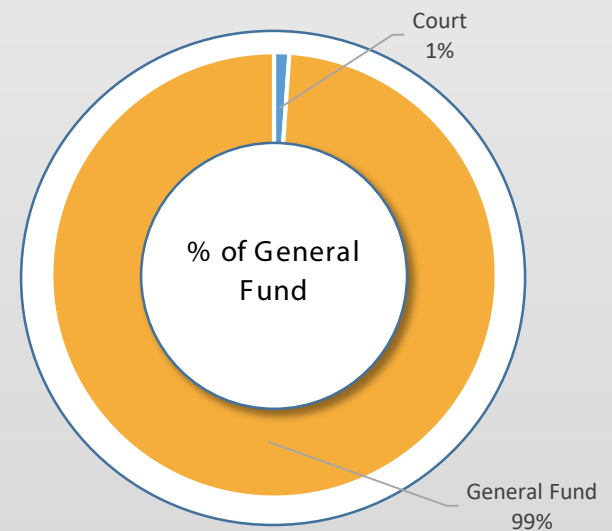
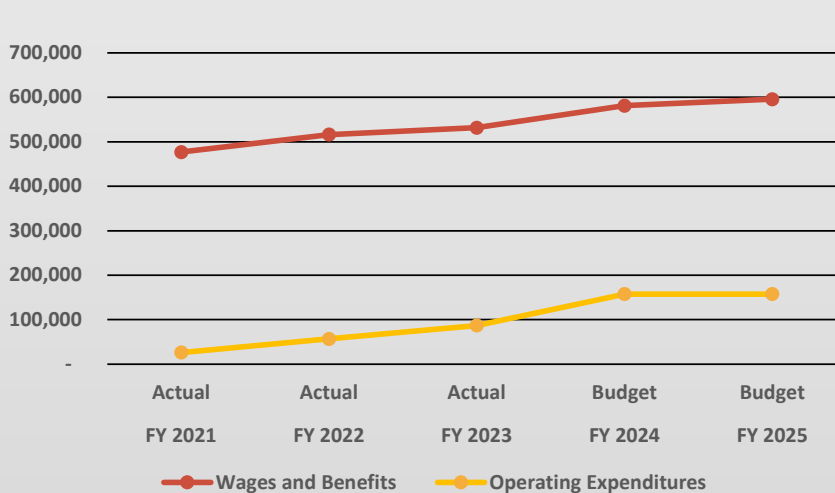
	<b>Location:</b> Public Safety 10655 S. Redwood Rd.		<b>FY 2024-25 Budget:</b> \$753,298		<b>Full-Time Employees:</b> 5
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Judge	1	1	1	1
Justice Court Administrator	1	1	1	1
Lead Court Clerk	0	1	1	1
Justice Court Clerk	3	2	2	2
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

### Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	531,680	581,000	570,387	595,728
Operating Expenditures	86,884	157,570	86,914	157,570
<b>Total Court</b>	<b>618,564</b>	<b>738,570</b>	<b>657,301</b>	<b>753,298</b>





Department Purpose

The Facilities division provides preventative and routine maintenance as well as custodial services to all city owned facilities. They also evaluate utility related equipment to effectively conserve power or natural gas costs.

CORE PROGRAMS

1. Oquirrh Shadows  
Park Splash Pad  
Maintenance

2. Preventive Facility  
Maintenance

3. Work Orders

4. Facility  
Maintenance Data  
Management

5. Building
- Assessments,  
Maintenance,  
Inspections and  
Repairs

6. Electrical,  
Mechanical and  
HVAC Systems  
Repair and  
Maintenance

7. Custodial Services

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and Operates quality public infrastructure	Maintain 80% or higher percentage of service requests completed within 3 days	80%	75%	80%

Facilities at a Glance:

	<b>Location:</b> Facilities Office 4034 South Jordan Pkwy		<b>FY 2024-25 Budget:</b> \$1,541,512		<b>Full-Time Employees:</b> 9
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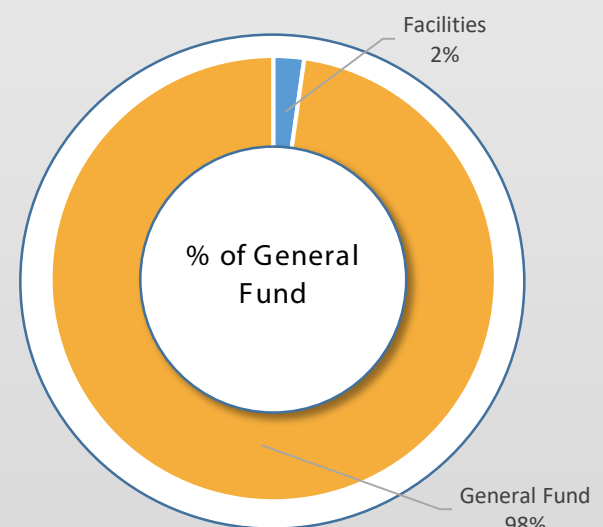
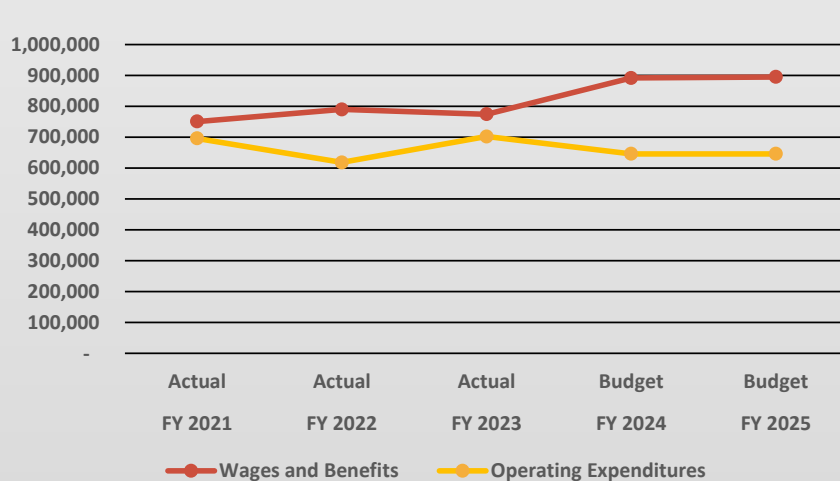
# Facilities

Administrative Services

Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Facilities Manager	1	1	1	1
Facilities Lead Worker	1	1	1	1
Facilities Worker	2	2	2	2
Facilities Administrative Assistant/Lead	1	0	0	0
Custodian	3	3	4	4
HVAC/Facilities Maintenance Worker	1	1	1	1
<b>TOTAL</b>	<b>9</b>	<b>8</b>	<b>9</b>	<b>9</b>

## Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	774,554	891,849	867,608	895,421
Operating Expenditures	702,269	646,091	639,778	646,091
<b>Total Facilities</b>	<b>1,476,823</b>	<b>1,537,940</b>	<b>1,507,386</b>	<b>1,541,512</b>







# Recreation

The Recreation department provides leadership and administrative support for Recreation & Event Programs, Seniors, Gale Center and Mulligans.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Recreation & Event Programs	\$2,314,575	13	95
2. Seniors	\$365,987	3	97
3. Gale Center	\$45,582	0	99
TOTAL EXPENDITURES	\$2,726,144	15	



# Recreation/Event Programs

Recreation

## Department Purpose

The Recreation & Event Programs division provides a variety of youth and adult recreation, community events and education programs. Some programs include: Summer Fest, Historical Preservation, Youth Council, and the Arts Council.




### CORE PROGRAMS

1. Grants Giving & Management
2. Public Art Displays, Contest & Events
3. Arts at the Gale
4. Literary Contest
5. SoJo Summer Fest
6. Volunteer Coordination
7. Historical Committee
8. Youth Council
9. Holiday Events
10. Summer Events & Promotions
11. Farmers Market
12. South Jordan City Parade Float

## Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Desirable Amenities & Open Space (DAOS)	DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities	Maintain 80% or higher rating for Recreation Programs ( <i>source: Annual Community Survey</i> )	77%	78%	80%
		Maintain annual number of registered participants in City Arts programs at 250 or more	248	372	250
Engaged Community (EC)	EC-3 PROVIDES opportunities to engage and serve, informing and involving the community through a variety of methods	Maintain a 85% or higher rating on providing opportunities to participate in City events, programs, and activities	85%	87%	85%
	EC-4 FOSTERS a feeling of community pride, acceptance of others and a shared responsibility	Maintain 82% or higher rating for Community Events ( <i>source: Annual Community Survey</i> )	78%	79%	78%

### Rec/Event Programs at a Glance:

	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2024-25 Budget:</b> \$2,314,575		<b>Full-Time Employees:</b> 13
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# Recreation/Event Programs



Recreation

Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Director of Recreation	1	1	1	1
Recreation Customer Service Supervisor	1	1	1	1
Rec Customer Service Assistant	0	0	2	2
Recreation Program Coordinator - Baseball	0	0	0	1
Special Events Coordinator	1	1	1	1
Museum Curator	1	1	1	1
Arts & Culture Program Supervisor	1	1	1	1
Arts Program Coordinator	1	1	1	1
Recreation Program Supervisor	2	2	2	2
Event Coordinator	0	0	0	1
Grant & Sponsorship Coordinator	0	0	0	1
<b>TOTAL</b>	<b>8</b>	<b>8</b>	<b>10</b>	<b>13</b>

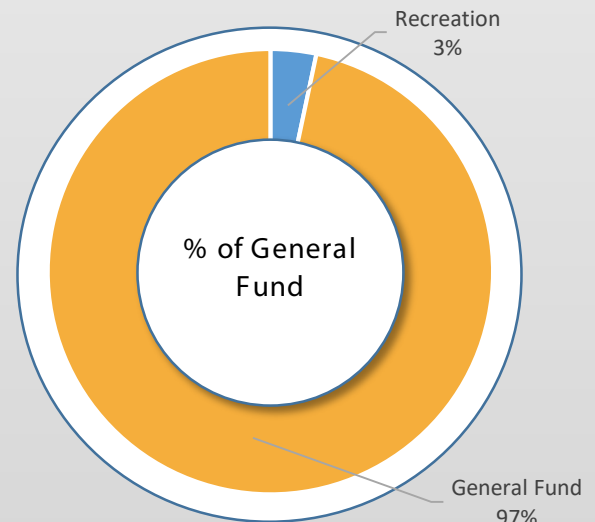
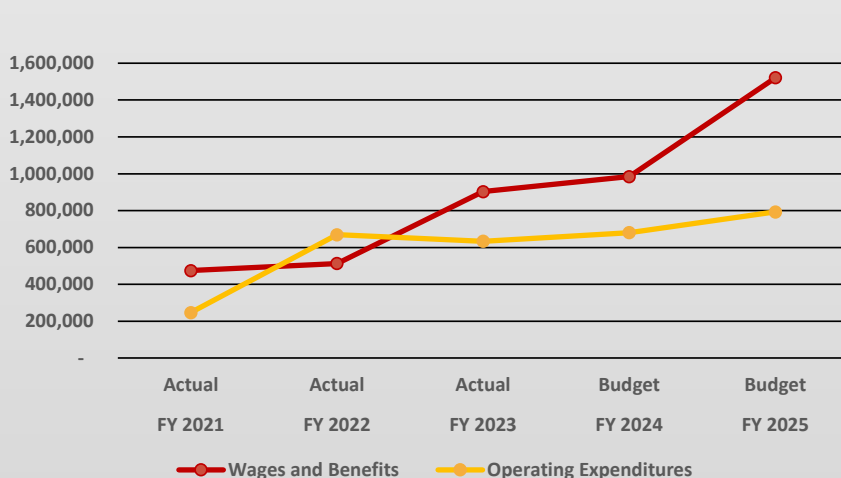
(1) One new Recreation Program Coordinator position was added for the Baseball program.

(2) One new Event Coordinator position was added to meet the needs of the department.

(3) One new Grant & Sponsorship Coordinator position was added to meet the needs of the department.

## Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	903,410	984,582	983,025	1,521,347
Operating Expenditures	633,702	680,628	641,177	793,228
<b>Total Recreation/Event Programs</b>	<b>1,537,112</b>	<b>1,665,210</b>	<b>1,624,202</b>	<b>2,314,575</b>





## Department Purpose

The Senior division provides programs for Seniors at the Community Center. The Community Center also hosts other community programs and meeting space for both public and private events. The Community Center is "home base" for the South Jordan Youth Council.

### CORE PROGRAMS

1. Daily Operations & Customer Service
2. Community Senior Recreation Programs
3. Food Management - Senior Meals
4. Senior Transportation
5. Beauty Salon

## Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Desirable Amenities & Open Space (DAOS)	DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities	Maintain 75% or higher rating for Senior Programs <i>(source: Annual Community Survey)</i>	74%	73%	75%
		Maintain annual participation in snior classes and activities at 15,000 or more	15,586	14,321	15,000

### Seniors at a Glance:

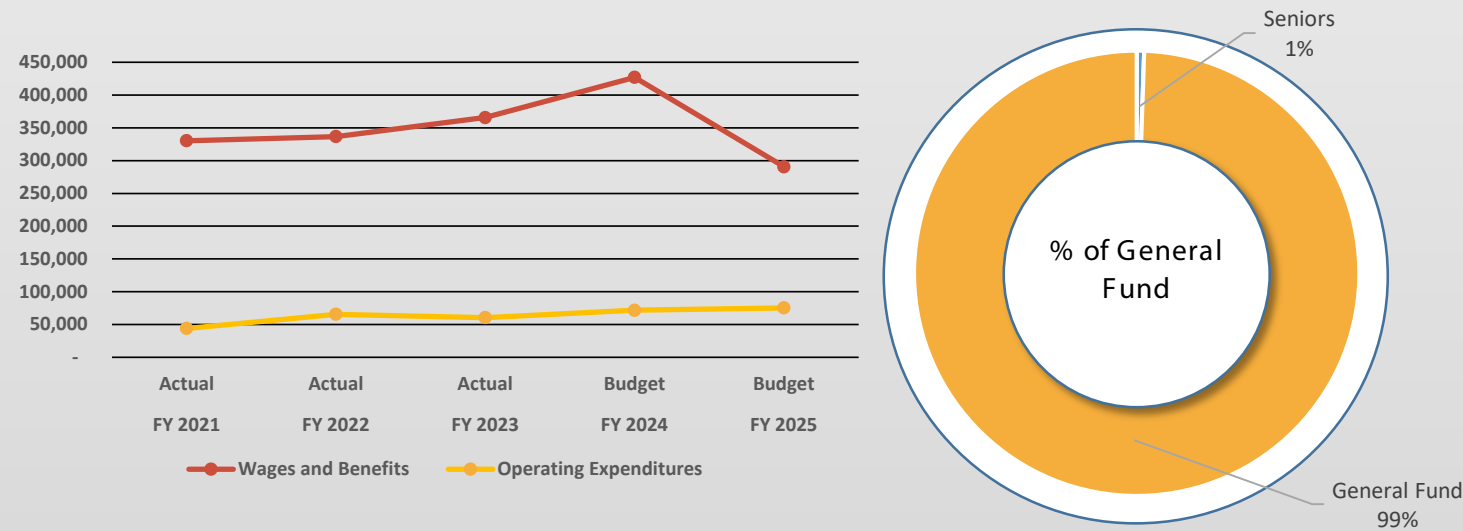
	<b>Location:</b> Community Center 10778 S. Redwood Rd.		<b>FY 2024-25 Budget:</b> \$365,987		<b>Full-Time Employees:</b> 3
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Authorized Positions	FY 21-22	FY 22-23	FY 23-24	FY 24-25
	Actual	Actual	Actual	Proposed
Community Center Supervisor	1	1	1	1
Senior Program Assistant	1	1	1	1
Kitchen Assistant	1	1	1	1
Customer Service Assistant	2	2	0	0
TOTAL	5	5	3	3

Summary of Expenditures By Category

	FY 22-23	FY 23-24	FY 23-24	FY 24-25
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	365,860	427,231	422,717	290,727
Operating Expenditures	60,395	71,760	64,874	75,260
Total Seniors	426,255	498,991	487,591	365,987





Department Purpose

The Gale Center division provides preservation and education of South Jordan City and local history. Programs include educational lectures and art series, as well as hands-on exhibits and display space for historical museum items, artwork, and educational exhibits.

CORE PROGRAMS

1. Auditorium  
Maintenance and  
Rental

2. Exhibit  
Maintenance,  
Preservation and  
Development

3. Volunteer  
Management and  
Coordination

4. Museum Mashup  
Program

5. Gale Center  
Activities

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Desirable Amenities & Open Space (DAOS)	DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities	Increase annual number of total museum visits by 5%	76%	52%	5%

Gale Center at a Glance:

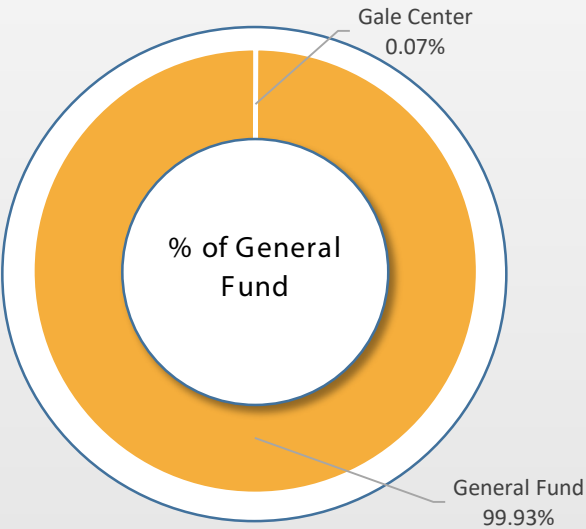
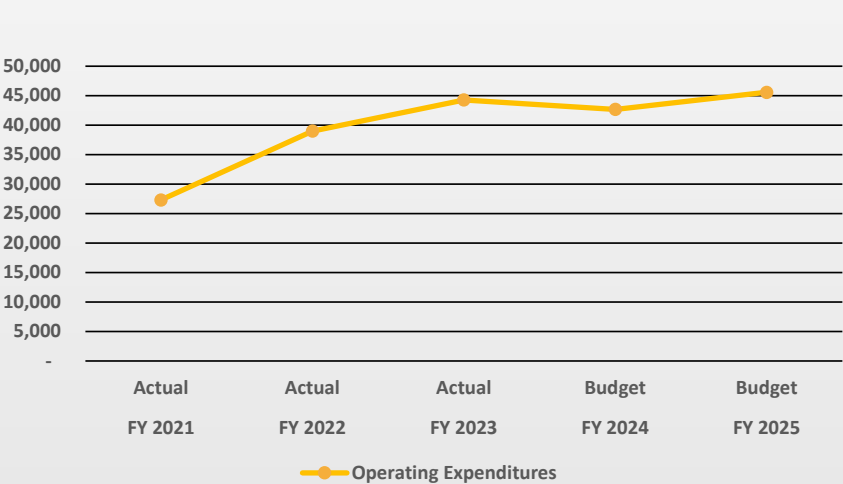
	<b>Location:</b> Gale Center 10300 S. Beckstead Ln.		<b>FY 2024-25 Budget:</b> \$45,582		<b>Full-Time Employees:</b> 0
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Summary of Expenditures By Category

	FY 22-23	FY 23-24	FY 23-24	FY 24-25
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	0	0	0	0
Operating Expenditures	44,284	42,682	41,713	45,582
Total Gale Center	44,284	42,682	41,713	45,582



Gale Center of History & Culture



# Engineering Services

The Engineering Services Department houses and provides administrative support for Building, Code Enforcement and Engineering.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Building	\$1,890,209	13	102
2. Engineering	\$3,444,572	23	104
TOTAL EXPENDITURES	\$5,334,781	36	





Department Purpose

The Building division promotes the general health, safety and welfare of South Jordan citizens by effectively administering and enforcing building regulations mandated by City and State governments. We provide professional and accurate understanding of adopted codes and ordinances throughout the residential and commercial building process. Using a proactive approach to educate and request compliance of the Municipal Code in a friendly, fair and impartial manner. Code Compliance inspectors assist in maintaining the aesthetic appeal and property values of the City.

CORE PROGRAMS

1. Commercial & Residential Inspections

2. Commercial & Residential Plan Review

3. Property Maintenance

4. Building Permits

5. Signs and Banners

6. Compliance Business License/Home Occupation

7. Compliance Fire Plan Review

8. Fire Inspection

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Safe Community (SC)	SC-4 DELIVERS a safe and reliable public and private infrastructure system	Maintain 95% or higher rating for building inspections completed within 3 days of receiving request	95%	99.95%	95%
		Maintain 95% or higher rating for building plan reviews completed within 14 days	95%	99.88%	95%
	SC-3 ENFORCES the law respectfully and without prejudice	Maintain 90% or higher rating for response time to code complaints within 3 days	95%	99.82%	95%

Building at a Glance:

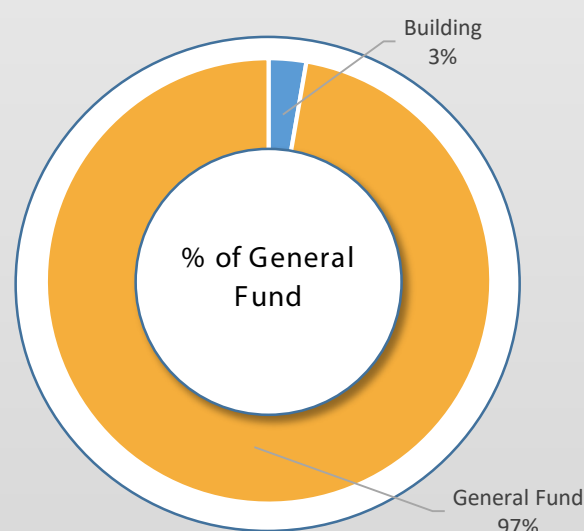
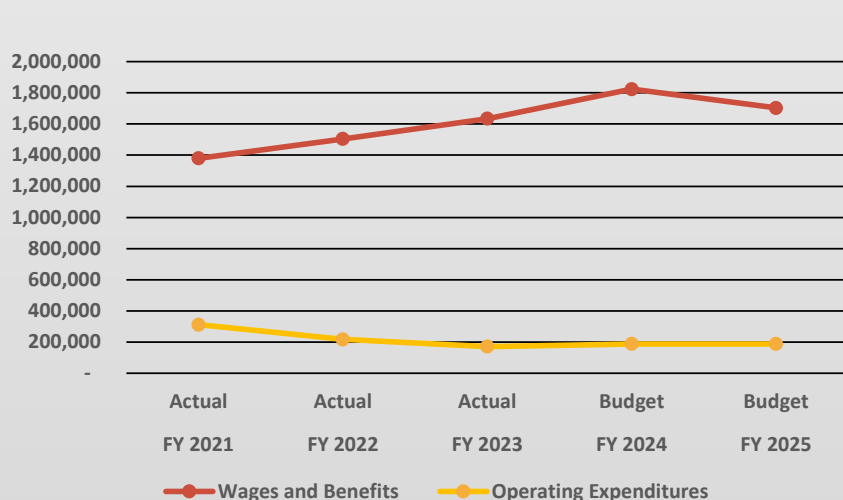
	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2024-25 Budget:</b> \$1,890,209		<b>Full-Time Employees:</b> 13
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	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
<b>Authorized Positions</b>				
Chief Building Official	1	1	1	1
Fire Marshal	1	1	0	0
Senior Plans Examiner	1	1	1	1
Plans Examiner	1	1	2	2
Assistant Building Official	1	1	1	1
Building/Code Inspector I/II/III	6	6	7	7
Permit Specialist	1	1	0	0
Development Services Assistant II	2	2	0	0
Senior Code Inspector	1	1	1	1
<b>TOTAL</b>	<b>15</b>	<b>15</b>	<b>13</b>	<b>13</b>

## Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	1,634,646	1,824,105	1,820,488	1,702,919
Operating Expenditures	170,567	187,290	168,842	187,290
<b>Total Building</b>	<b>1,805,213</b>	<b>2,011,395</b>	<b>1,989,330</b>	<b>1,890,209</b>





Department Purpose

The Engineering division develops master plans for the storm drain, transportation and culinary water systems within the City. Master plans take into account existing and future needs of the City. The Engineering division ensures that projects are constructed in accordance with City codes, plans and other appropriate industry specifications. The division manages the Capital Improvement Program (CIP) and oversees the designs, bids, and construction of CIP projects. In addition, the division addresses traffic concerns and issues within the City.

CORE PROGRAMS

1. Commercial & Residential Inspections

2. Commercial & Residential Plan Review

3. Property Maintenance

4. Building Permits

5. Signs and Banners
6. Compliance Business License/ Home Occupation Compliance

7. Fire Plan Review

8. Fire Inspection

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and Operates quality public infrastructure	Maintain 95% or higher rating for first site plan reviews completed within 3 weeks, and subsequent reviews in 1 week	90%	93.5%	95%
		Maintain a pavement condition index of greater than 85	85	84	85
Safe Community (SC)	SC-2 RESPONDS to emergencies and calls for service and listens to concerns	Analyze and respond to traffic complaints within 4 weeks on average	4	2.44	4

Engineering at a Glance:

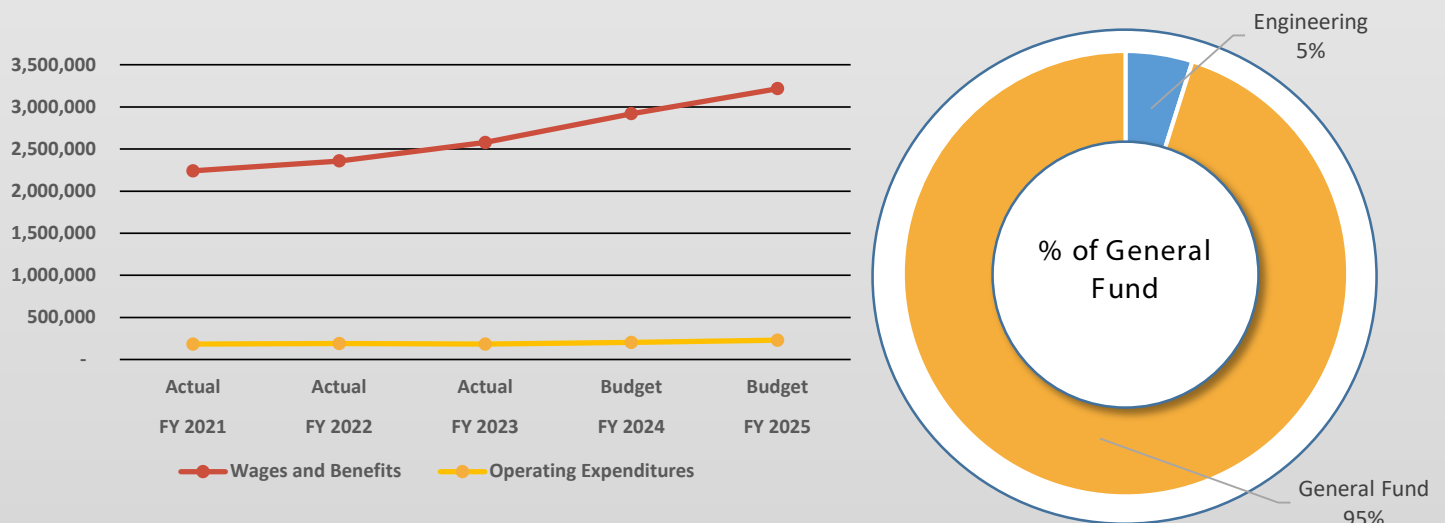
	Location: City Hall 1600 W. Towne Center Dr.		FY 2024-25 Budget: \$3,444,572		Full-Time Employees: 23
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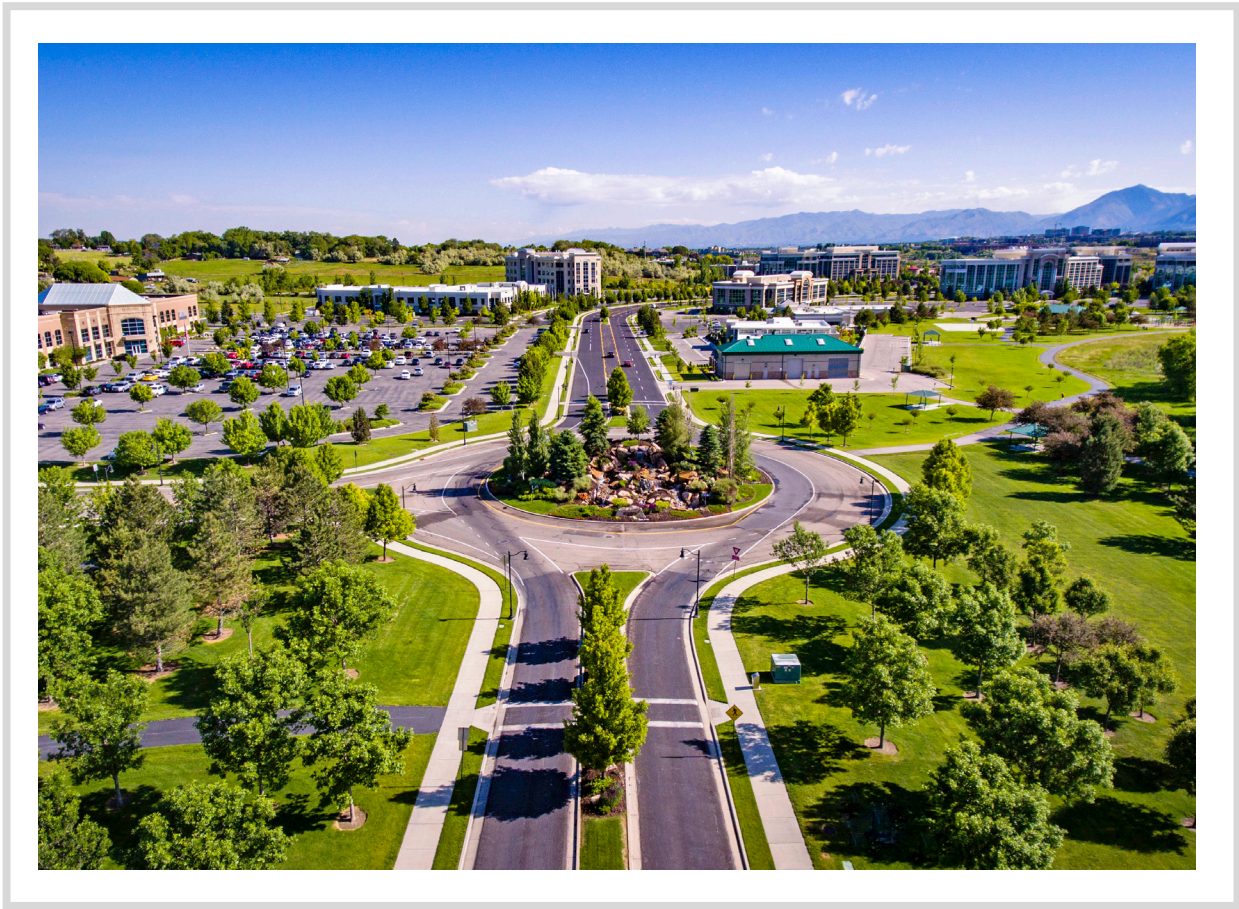


Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Director of Engineering/City Engineer	1	1	1	1
Deputy City Engineer/Transportation Engineer	1	1	1	1
Supervising Senior Engineer	2	2	2	2
Senior Engineer	2	2	2	2
Construction Manager	2	2	2	2
Engineering Inspector	5	5	5	5
Associate Engineer	2	2	2	2
Engineering Designer	1	1	1	1
Operations Support Supervisor	1	1	1	1
Survey Technician	0	1	1	1
Engineering Permit Technician	1	1	1	1
Administrative Assistant II	0	0	3	3
Customer Service Assistant	0	0	1	1
<b>TOTAL</b>	<b>18</b>	<b>19</b>	<b>23</b>	<b>23</b>

### Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	2,576,329	2,918,687	2,898,196	3,215,322
Operating Expenditures	183,026	203,850	192,982	229,250
<b>Total Engineering</b>	<b>2,759,355</b>	<b>3,122,537</b>	<b>3,091,178</b>	<b>3,444,572</b>





# Planning

The Planning Department guides the planned physical development of the City in a manner that preserves the quality of life for South Jordan residents.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Planning	\$963,105	7	107
TOTAL EXPENDITURES	\$963,105	7	





## Department Purpose

The Planning Department guides the planned physical development of the City in a manner that preserves the quality of life for South Jordan residents, by ensuring that all new planning programs and development projects comply with the City's adopted General Plan. Advice and technical support is provided to the City Council and Planning Commission regarding the compliance of all development proposals with the City's Land Use and Development Codes. The department also provides information to assist residents in understanding the General Plan, Land Use Codes and Development Codes.




### CORE PROGRAMS

1. Zoning Administration
2. Long Range Planning
3. Development Application Review & Processing
4. Plan Review and Inspection
5. Planning
6. Administration Planning Commission & Architectural Review Committee
7. Variance Application and Appeals Processing

## Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Sustainable Growth (SG)	SG-1 IMPLEMENTS effective policies and program to ensure the accomplishment of the General Plan and its related goals and objectives while using a variety of financial tools to ensure diverse and affordable housing types	Maintain 65% or higher rating for Planning & Zoning <i>(source: Annual Community Survey)</i>	61%	60%	65%
Balanced Regulatory Environment (BRE)	BRE-1 DEVELOPS effective, well-balanced and consistently applied ordinances and policies	Present at least 3 major text amendments to the City Council annually that clean up Titles 16 and 17	2	1	3
Economic Development (ED)	ED-4 ESTABLISHES a predictable and efficient development process that fosters a high degree of collaboration and coordination within the community and with diverse stakeholders	Maintain annual average number of planning reviews on land use applications to less than 3 per application	1.92	1.7	3

### Planning at a Glance:

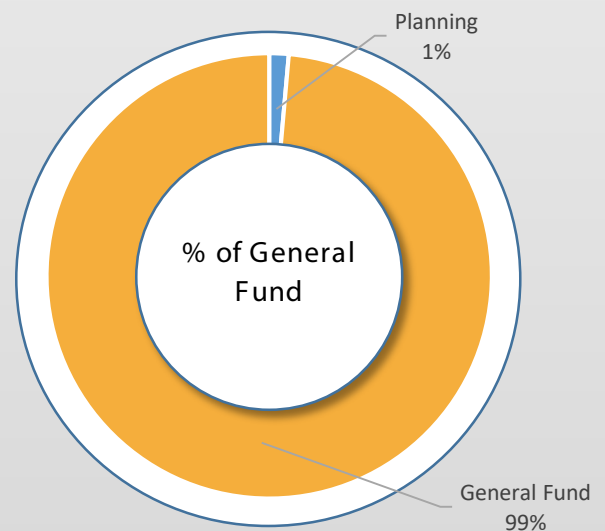
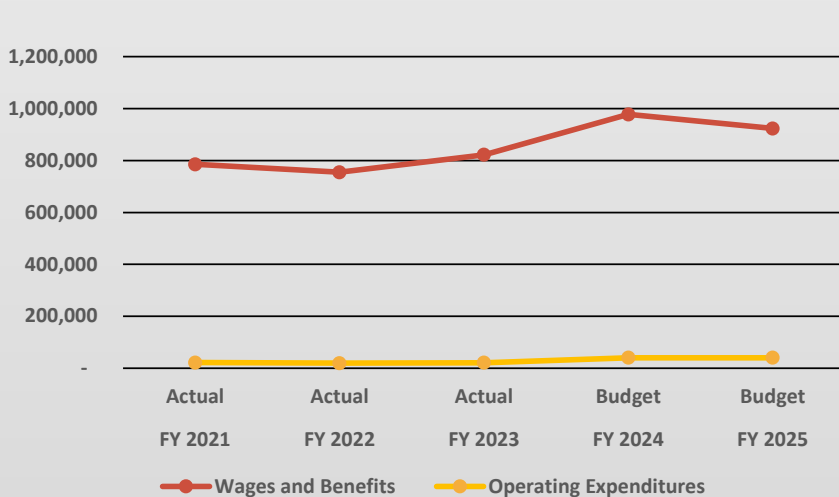
	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2024-25 Budget:</b> \$963,105		<b>Full-Time Employees:</b> 7
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Director of Planning	1	1	1	1
City Planner	1	1	1	1
Planner I/II/III	3	3	3	3
Development Services Assistant	1	1	0	0
Planning Permit Technician	1	1	1	1
Long Range Planning Analyst	1	1	1	1
<b>TOTAL</b>	<b>8</b>	<b>8</b>	<b>7</b>	<b>7</b>

## Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	821,905	977,834	908,669	923,223
Operating Expenditures	20,962	39,882	25,532	9,882
<b>Total Planning</b>	<b>842,867</b>	<b>1,017,716</b>	<b>934,201</b>	<b>963,105</b>







# Fire Department

The Fire Department provides innovative, high-quality, and efficient service with unwavering professionalism and reliability.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Fire	\$12,940,730	92	110
TOTAL EXPENDITURES	\$12,940,730	92	



Department Purpose

As leaders in fire, rescue, and pre-hospital emergency medicine the South Jordan Fire Department provides innovative, high-quality, and efficient service with unwavering professionalism and reliability. Operating out of four stations, calls range from structure fires and emergency medical calls to specialized hazardous materials and technical rescue calls, as well as, inter-facility transfers between the South Jordan Health Center and the main University of Utah campus in Salt Lake City.

CORE PROGRAMS

1. Public Access AED

2. Fire Prevention Education

3. Annual Business Inspections

4. Community Education

5. Fire - EMS Emergency Service

6. Emergency

7. Ground Ambulance Service

8. Hazardous Materials Service

9. Technical Rescue Standby Service

10. Interfacility Ground Ambulance Service

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Safe Community (SC)	SC-1 PROTECTS the public while fostering personal safety and security while providing education throughout the community	Maintain an 86% or higher resident satisfaction for fire and emergency medical services (source: Annual Community Survey)	86%	87%	86%
		Develop a minimum of three (3) formal written Incident Action Plans annually, with clear direction and a comprehensive list of tactics, resources, and support needed to accomplish emergency readiness objectives in support of medium- and large-scale planned events within the City	3	4	3
	SC-2 RESPONDS to emergencies and calls for service and listens to concerns	Maintain annual median 911 Response time to less than 6.5 minutes	6.12	6.08	6.5
	SC-4 DELIVERS a safe and reliable public and private infrastructure system	Maintain ISO fire insurance rating at a 2 or lower	2	2	2

Fire at a Glance:

	Location: Public Safety 10655 S. Redwood Rd.		FY 2024-25 Budget: \$12,940,730		Full-Time Employees: 92
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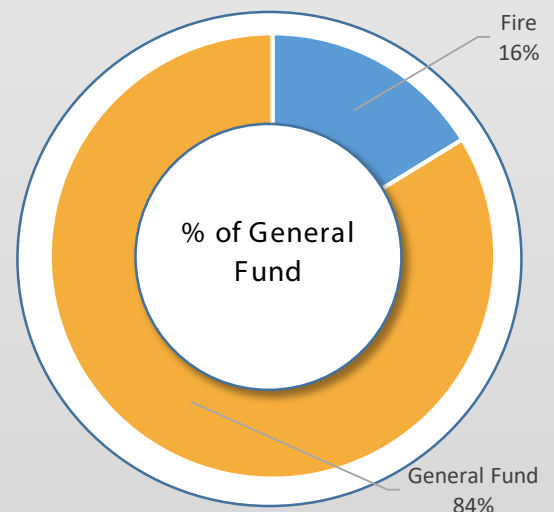
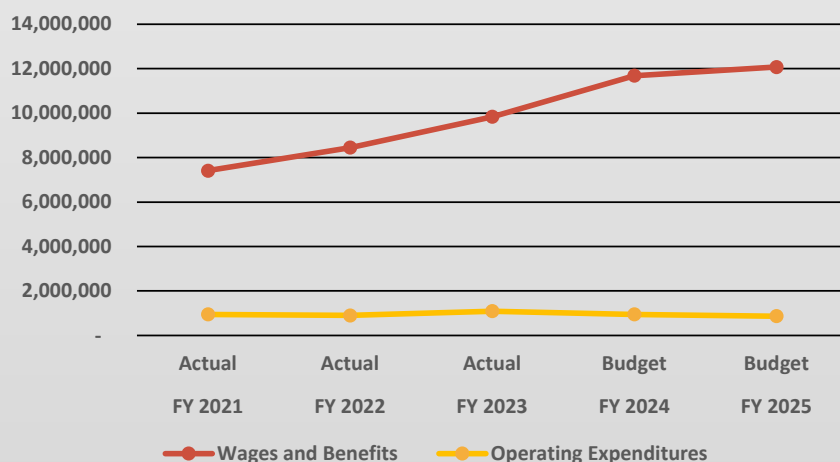
# Fire Department



	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Authorized Positions	Actual	Actual	Actual	Proposed
Fire Chief	1	1	1	1
Deputy Fire Chief	1	1	1	1
Battalion Chief	4	4	4	4
Fire Captain	13	13	13	13
Logistics Coordinator	1	1	1	1
Firefighter Paramedic	30	27	27	27
Firefighter Engineer	12	12	12	12
Firefighter Advanced EMT	16	21	21	21
Firefighter EMT	0	9	9	9
Fire Assistant	1	1	1	1
Fire Inspector	1	1	1	1
Emergency/Safety Manager	1	1	1	1
<b>TOTAL</b>	<b>81</b>	<b>92</b>	<b>92</b>	<b>92</b>

## Summary of Expenditures By Category

	FY 22-23	FY 23-24	FY 23-24	FY 24-25
	Actual	Adopted	Estimated Actual	Proposed
Wages and Benefits	9,830,688	11,678,896	11,094,220	12,072,634
Operating Expenditures	1,092,055	942,922	930,012	868,096
<b>Total Fire Department</b>	<b>10,922,743</b>	<b>12,621,818</b>	<b>12,024,232</b>	<b>12,940,730</b>







# Police Department

The Police Department is fully dedicated to providing professional police services through engaged community partnerships consistent with the values of South Jordan City.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Police	\$15,078,729	92	113
TOTAL EXPENDITURES	\$15,078,729	92	



# Police Department

## Department Purpose

The Police Department is fully dedicated to providing an environment of safety, security, confidence, and well-being for all citizens who reside, conduct business, recreate or travel through or within the community. Police services are rendered with an emphasis on best practices and ongoing officer training in areas such as preservation of human life, crime prevention, criminal investigation and prosecution, traffic management, data collection and maintenance, public education, fiscal prudence, and creative problem solving. The Police Department also houses and provides administrative support for the Animal Control division.




### CORE PROGRAMS

1. Police Administration
2. Criminal Investigation
3. Records Management
4. Crossing Guards
5. Training
6. Tactical Unit
7. Community Services
8. City Special Events
9. Patrol Operations
10. Traffic Enforcement
11. Traffic Investigations
12. K-9 Unit
13. Animal Code Enforcement
14. Animal Adoption

## Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Safe Community (SC)	SC-1 PROTECTS the public while fostering personal safety and security while providing education throughout the community	Maintain 82% or higher rating for police services (source: Annual Community Survey)	79%	80%	82%
		Maintain 75% or higher rating for Animal Control Services (source: Annual Community Survey)	75%	73%	75%
		Maintain annual number of dogs and cats rescued, adopted, and returned to owner at 300 or more	427	392	300
	SC-5 ENGAGES the entire community to share in the responsibility for its safety, health, and well-being	Conduct at least 12 community engagement forums (ie. Chat with the Chief, Crime Prevention, Scam Awareness etc.)	6	17	12

### Police at a Glance:

	<b>Location:</b> Public Safety 10655 S. Redwood Rd.		<b>FY 2024-25 Budget:</b> \$15,078,729		<b>Full-Time Employees:</b> 92
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# Police Department



	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
<b>Authorized Positions</b>				
Chief of Police	1	1	1	1
Deputy Police Chief	1	1	1	1
Police Lieutenant	3	3	4	4
Master/Senior/Police Officer	55	58	61	62
Police Sergeant	9	9	9	11
Technical Services Specialist	1	1	1	1
Property/Evidence Coordinator	1	1	1	1
Property/Evidence Technician	1	1	1	1
Support Services Supervisor	1	1	1	1
Records Technician	2	2	2	2
Victim Advocate Coordinator	1	1	1	1
Victim Advocate	0	1	1	1
Police Administrative Assistant	1	1	1	1
Animal Control Officer	2	1	1	2
Animal Control Technician	1	1	1	1
Animal Control Supervisor	0	1	1	1
<b>TOTAL</b>	<b>80</b>	<b>84</b>	<b>88</b>	<b>92</b>

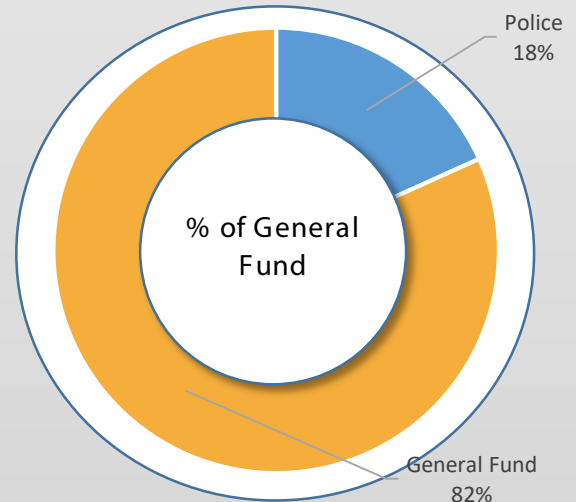
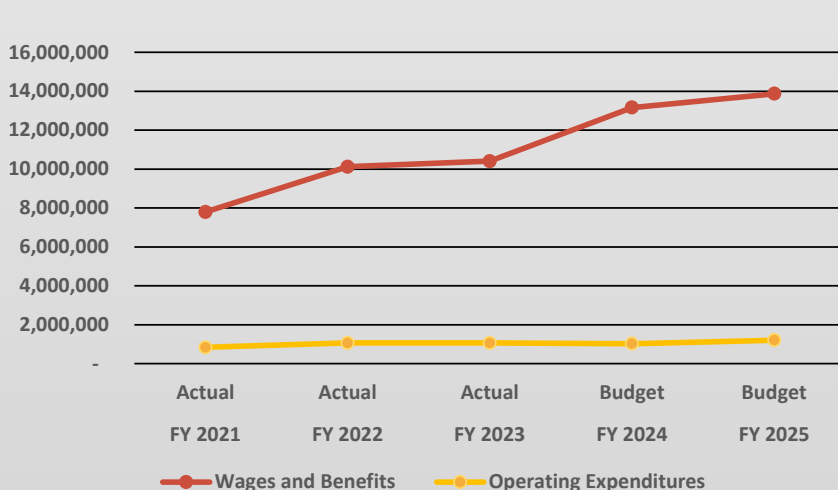
(1) Two new Police Sergeant positions were added to meet the demands of the Department.

(2) One new Police Officer position was added to meet the demands of the Department.

(3) One new Animal Control Officer was added to meet the demands of the Department.

## Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	10,410,839	13,162,138	11,431,613	13,869,528
Operating Expenditures	1,062,918	1,028,575	1,011,827	1,209,201
<b>Total Police Department</b>	<b>11,473,757</b>	<b>14,190,713</b>	<b>12,443,440</b>	<b>15,078,729</b>







# Public Works

The Public Works Department provides leadership and administrative support for Fleet, Parks, Cemetery, Street Lighting and the Streets divisions.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Public Works Admin	\$1,243,571	8	116
2. Fleet	\$1,618,698	6	118
3. Parks	\$4,771,505	34	120
4. Cemetery	\$368,123	3	122
5. Streetlighting	\$469,999	2	124
6. Streets	\$2,786,482	22	126
TOTAL EXPENDITURES	\$11,233,378	75	





Department Purpose

Public Works Administration consists of one director, two associate directors, and three administrative support positions. Public Works Admin oversees the following divisions: Streets, Street Lighting, Cemetery, Water, Secondary Water, Storm Water, Sanitation and Fleet Management.

CORE PROGRAMS

1. Department Strategic Planning

2. Budget Oversight

3. Safety Program

4. Performance Management

5. Policy & Procedure Administration
6. Division Operations Support

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Maintain 80% or higher rating on developing and maintaining reliable utility systems, transportation needs and facilities <i>(source: Annual Community Survey)</i>	74%	78%	80%

Public Works Admin at a Glance:

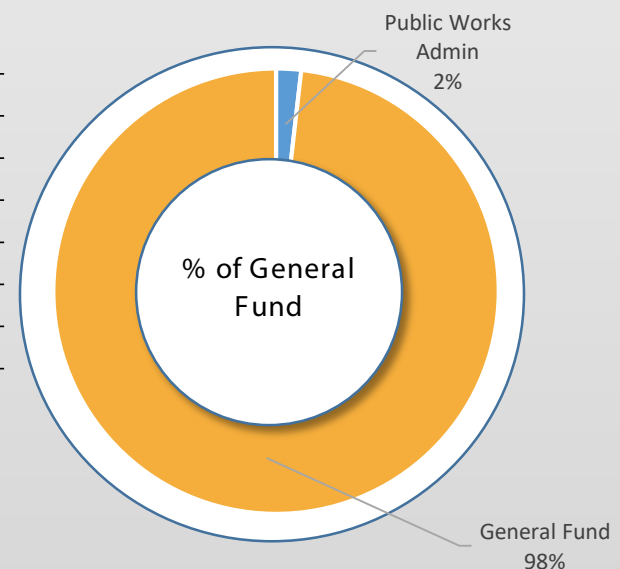
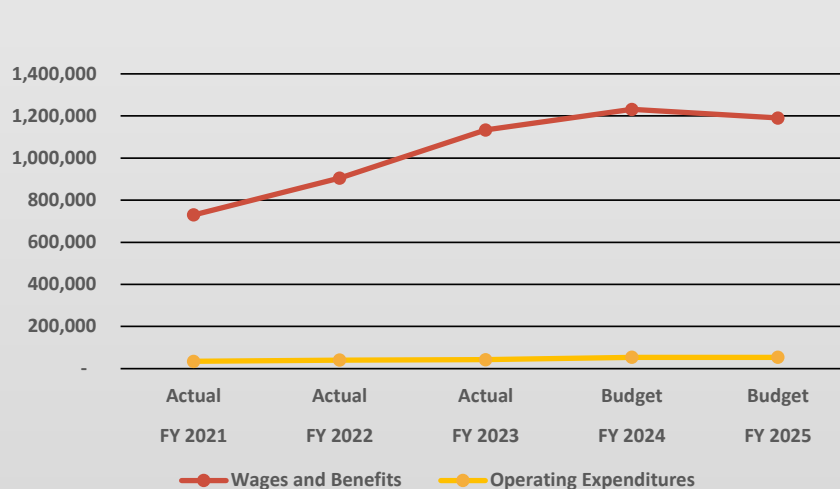
	Location: City Hall 10996 S. Redwood Rd.		FY 2024-25 Budget: \$1,243,571		Full-Time Employees: 8
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Director of Public Works	1	1	1	1
Associate Director of Public Works	3	3	3	3
Project Foreman	1	1	1	1
Public Works Operations Manager	1	1	1	1
Public Works Customer Service Assistant	2	2	2	2
<b>TOTAL</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>

## Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	1,133,004	1,230,610	1,160,318	1,189,609
Operating Expenditures	42,355	53,962	47,234	53,962
<b>Total Public Works Admin</b>	<b>1,175,358</b>	<b>1,284,572</b>	<b>1,207,552</b>	<b>1,243,571</b>





Department Purpose

The Fleet division is an internal support team providing repair and maintenance for all city vehicles and equipment. Fleet currently maintains and repairs over 326 vehicles and large equipment, as well as numerous small equipment and hand tools. The Fleet division also manages a fuel station located in the Public Works maintenance yard.

CORE PROGRAMS

1. Fleet Repairs

2. Fleet Acquisition

3. Surplus Replacement

4. Fleet Preventative Maintenance

5. Fleet Warranty Administration
6. Bulk Fuel Acquisition and Fuel Site Management

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Fiscally Responsible Governance (FRG)	FRG-3 Resource Alignment PROTECTS, manages, optimizes and invests in its human, financial, physical and technology resources to ensure alignment with planning and budget	Maintain average age of Fleet at 5.5 years	6	6.23	5.5
		Maintain a comeback rate of 1% or less. (This means that of vehicles released back for service, no more than 1% should return to the mechanics for the same issue.)	0.56%	0.57%	1%

Fleet at a Glance:

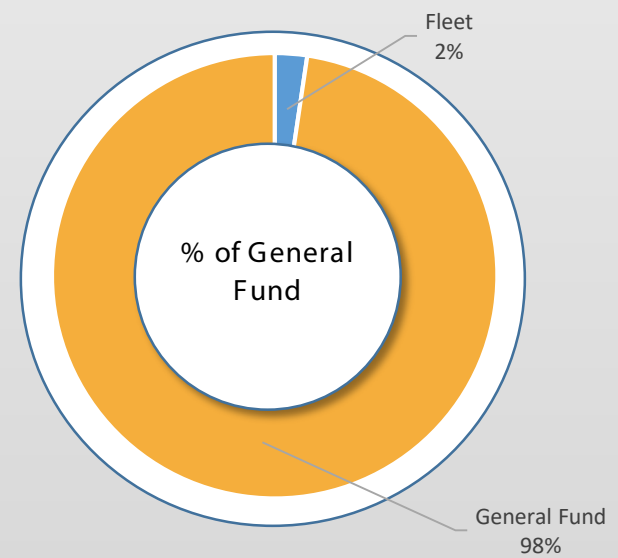
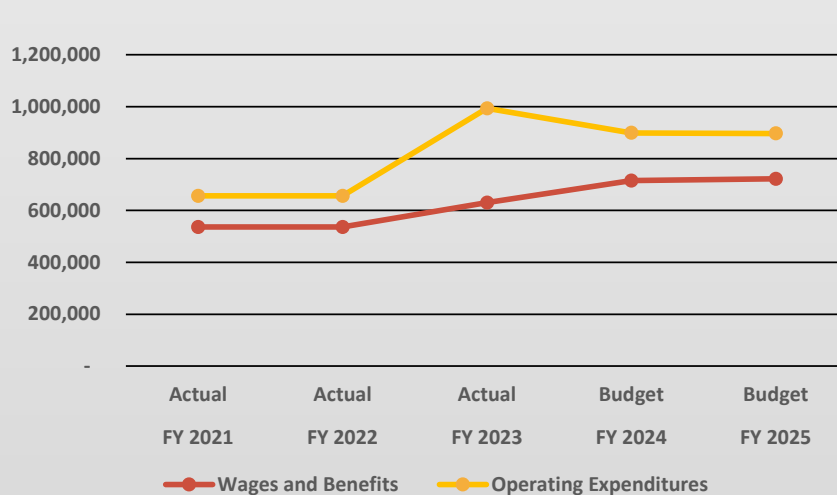
	<b>Location:</b> Municipal Services 10996 S. Redwood Rd.		<b>FY 2024-25 Budget:</b> \$1,618,698		<b>Full-Time Employees:</b> 6
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Fleet Manager	1	1	1	1
Mechanic	3	4	4	4
Fleet Assistant	1	1	1	1
<b>TOTAL</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>6</b>

## Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	630,229	714,901	623,199	721,919
Operating Expenditures	993,320	898,779	897,472	896,779
<b>Total Fleet</b>	<b>1,623,549</b>	<b>1,613,680</b>	<b>1,520,671</b>	<b>1,618,698</b>





Department Purpose

The Parks, Trails and Open Space division provides maintenance to over 400 acres of park space which includes 40 parks with maintenance for the following items: playgrounds, restrooms, pavilions, tennis courts, basketball courts, volleyball courts, pickleball courts and drinking fountains, along with maintenance of recreational sport fields (baseball/softball, football).

CORE PROGRAMS

1. Parks Maintenance

2. Parks Planning

3. Tree Management & Maintenance

4. Snow Plowing

5. Trails & Open Space Maintenance

6. Arbor Day
- Celebration/Tree Planting Events

7. Event Support

8. Streetscape Maintenance

9. Holiday Lights

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Desirable Amenities & Open Space (DAOS)	DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities	Maintain 82% or higher rating for Parks & Open Space (source: Annual Community Survey)	81%	81%	82%
	DAOS-2 MAINTAINS and operates a quality parks, trails and recreation system	Maintain 80% or higher rating on creating accessible parks, trails, recreation, and open spaces (source: Annual Community Survey)	81%	85%	81%

Parks at a Glance:

	<b>Location:</b> Municipal Services 10996 S. Redwood Rd.		<b>FY 2024-25 Budget:</b> \$4,771,505		<b>Full-Time Employees:</b> 34
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Parks Manager	1	1	1	1
Ballfield Maintenance Foreman	0	0	0	1
Parks Maintenance Supervisor	4	5	5	5
Parks Strip Supervisor	0	1	1	1
Parks Supervisor - Event Support	0	0	0	1
Parks Maintenance Worker (I,II,III)	21	23	23	25
<b>TOTAL</b>	<b>26</b>	<b>30</b>	<b>30</b>	<b>34</b>

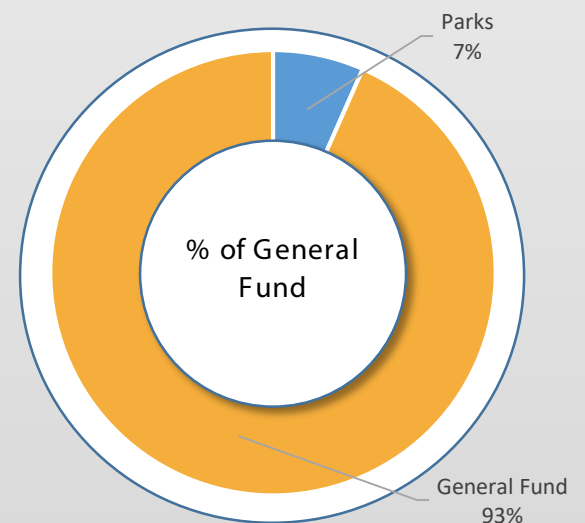
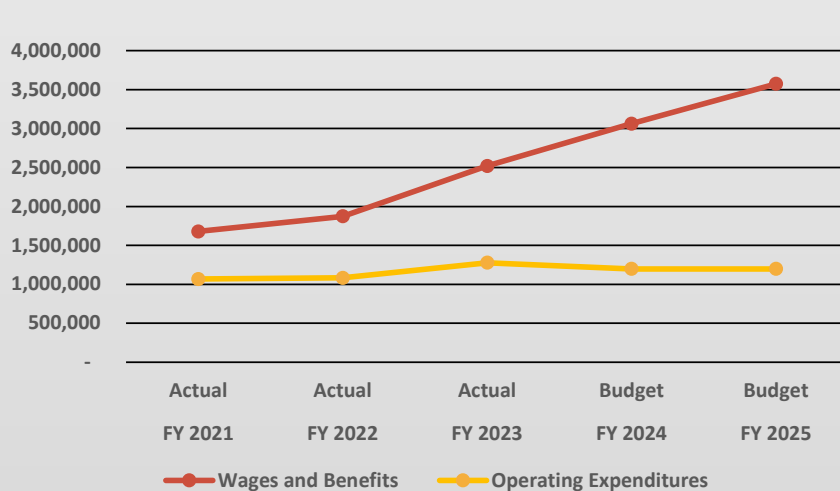
(1) One new Ballfield Maintenance Foreman position was added to meet the demands of the Department.

(2) One new Parks Supervisor position was added for Event Support.

(3) Two new Parks Maintenance positions were added to meet the demands of the Department.

## Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	2,519,023	3,062,297	3,004,456	3,573,900
Operating Expenditures	1,277,159	1,197,605	1,131,108	1,197,605
<b>Total Parks</b>	<b>3,796,182</b>	<b>4,259,902</b>	<b>4,135,564</b>	<b>4,771,505</b>





Department Purpose

Every effort is made to maintain the cemetery with the respect and deserved of the deceased. Our staff works with funeral directors and the public to ensure the burial portion of the death process is handled professionally and with compassion for each individual's needs.

CORE PROGRAMS

1. Facilities Maintenance

2. Grounds Maintenance

3. Burial Services

4. Memorial Day Cemetery Administration

5. Cemetery Administration

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Desirable Amenities & Open Space (DAOS)	DAOS-2 MAINTAINS and operates a quality parks, trails and recreation system	Maintain cemetery at a level one service (weekly mowing and maintaining) 100% of the year	N/A	85%	100%
	DAOS-3 PRESERVES the community's heritage and culture for today's and future generations	Provide annual Memorial Day celebration event	1	1	1

Cemetery at a Glance:

	<b>Location:</b> Municipal Services 10996 S. Redwood Rd.		<b>FY 2024-25 Budget:</b> \$368,123		<b>Full-Time Employees:</b> 3
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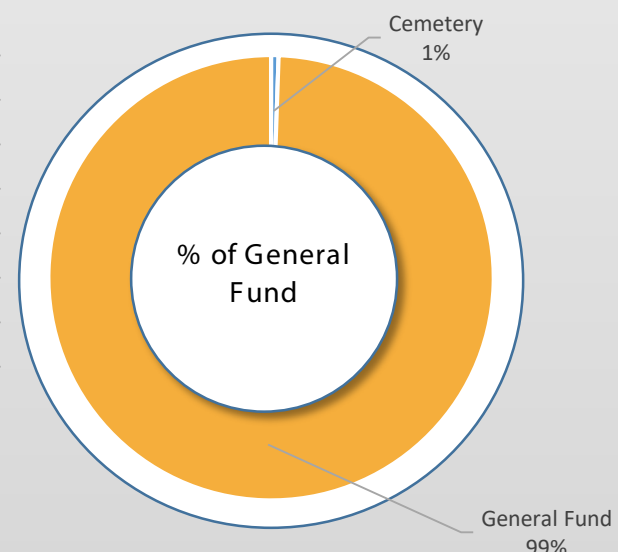
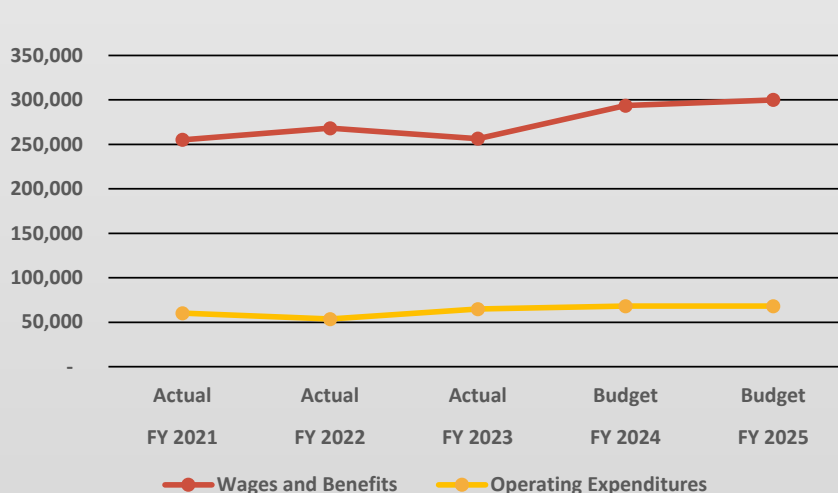




Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Cemetery Sexton	1	1	1	1
Cemetery Maintenance Worker	2	2	2	2
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

## Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	256,525	293,551	281,860	299,996
Operating Expenditures	64,844	68,127	59,894	68,127
<b>Total Cemetery</b>	<b>321,369</b>	<b>361,678</b>	<b>341,754</b>	<b>368,123</b>



Department Purpose

The Streetlight division manages and maintains over 6,800 street lights within the City and growing at a rate of approximately 150 additional street lights each year. The Streetlight division employees assist all City departments with electrical installing, changes and repairs in City buildings. Additionally, the division coordinates with Rocky Mountain Power to maintain an additional 830 street lights.

CORE PROGRAMS

1. Snow Removal

2. Blue Staking Infrastructure

3. Holiday Lights and Banners




4. City Wide Electrical Support

5. Street Light Maintenance

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Safe Community (SC)	SC-4 DELIVERS a safe and reliable public and private infrastructure system	Maintain 78% or higher rating for Street Lighting services <i>(source: Annual Community Survey)</i>	N/A	75%	78%
		Increase percentage of functioning streetlights to 100%	99%	99%	100%
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Maintain 95% or higher annual percentage of street lights repaired within 3 days of request	95%	100%	95%

Streetlighting at a Glance:

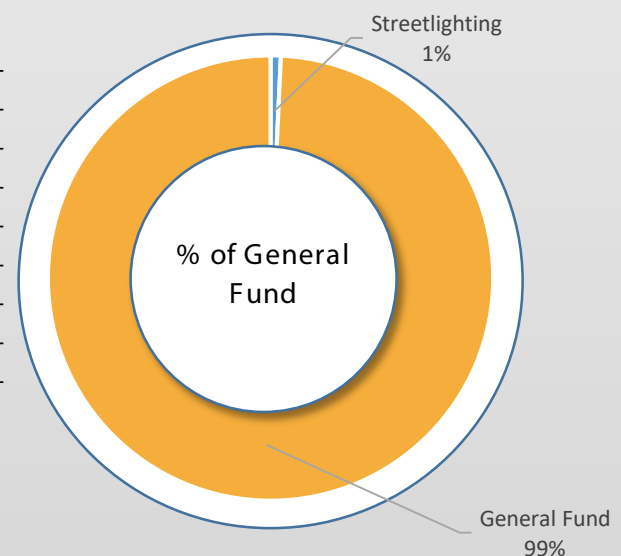
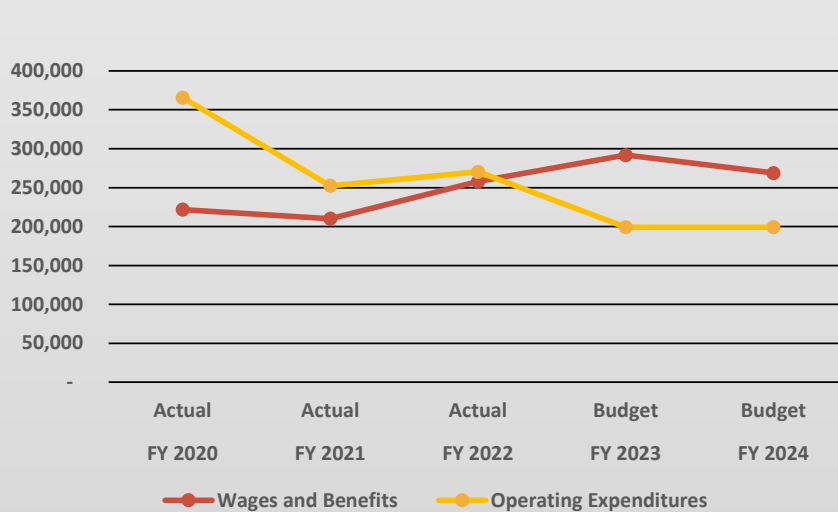
	Location: Municipal Services 10996 S. Redwood Rd.		FY 2024-25 Budget: \$467,999		Full-Time Employees: 2
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Electrician	1	1	2	2
Blue Stake Technician II	2	2	0	0
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>2</b>

## Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	257,769	291,712	285,715	268,796
Operating Expenditures	270,351	199,203	213,634	199,203
<b>Total Streetlighting</b>	<b>528,120</b>	<b>490,915</b>	<b>499,349</b>	<b>467,999</b>





## Department Purpose

The Streets division maintains roads, sidewalks, street signs and provides graffiti removal and snow removal. The Streets division services are rendered with an emphasis on best management practices, Federal requirements along with trained personnel in all related areas such as preservation of pedestrian safety, roadway striping, concrete and asphalt preservation programs, equipment maintenance, traffic management, data collection and reporting and creative problem solving.




### CORE PROGRAMS

1. Street Sign Maintenance
2. City Wide Street Striping
3. Snow Plowing
4. Road and Bridge/Culvert Maintenance
5. Sidewalk, Curb and Gutter Maintenance
6. Right of Way (ROW) Weed Control
7. Collector Street Fencing Maintenance
8. Event Support
9. City Wide Fabrication

## Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Maintain 80% or higher rating for Surface Maintenance Services (source: Annual Community Survey)	80%	69%	80%
		Increase pot holes repaired within 2 days of request to 100%	95%	100%	100%
		Increase street signs repaired within 1 day of request to 100%	100%	100%	100%
		Maintain 80% or higher rating for Sidewalk Maintenance Services (source: Annual Community Survey)	70%	70%	70%
		Replace and repair at least 25,000 square feet of sidewalk annually	17,137	27,913	25,000
Safe Community (SC)	SC-4 DELIVERS a safe and reliable public and private infrastructure system	Maintain 80% or higher rating for Snow Removal Services (source: Annual Community Survey)	71%	72%	80%

### Streets at a Glance:

	<b>Location:</b> Municipal Services 10996 S. Redwood Rd.		<b>FY 2024-25 Budget:</b> \$2,763,482		<b>Full-Time Employees:</b> 22
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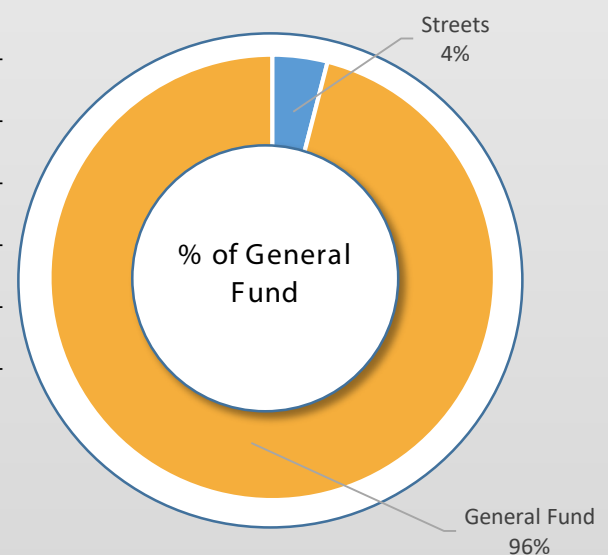
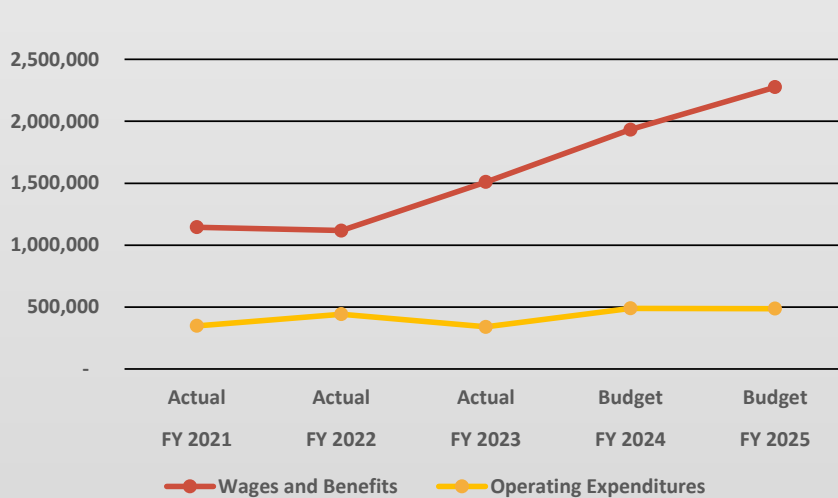
Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Streets/Storm Water Manager	1	1	1	1
Streets Maintenance Supervisor	2	3	3	4
Streets Maintenance Worker (I,II,III)	12	15	15	17
<b>TOTAL</b>	<b>15</b>	<b>19</b>	<b>19</b>	<b>22</b>

(1) One new Streets Supervisor position was added to meet the demands of the Department.

(2) Two new Streets Maintenance positions were added to meet the demands of the Department.

## Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	1,510,010	1,933,712	1,806,042	2,276,436
Operating Expenditures	338,910	489,046	416,696	487,046
<b>Total Streets</b>	<b>1,848,920</b>	<b>2,422,758</b>	<b>2,222,738</b>	<b>2,763,482</b>





# Office of the City Attorney

The Office of the City Attorney provides a full-scope of in-house legal counsel services to and on behalf of the City of South Jordan, a Utah municipal corporation; it does not represent or provide legal services to individual citizens or businesses.

EXPENDITURES BY PROGRAM	2025 PROPOSED	2025 FTE	PAGE REFERENCE
1. Office of the City Attorney	\$1,467,002	6	129
TOTAL EXPENDITURES	\$1,467,002	6	



# Office of the City Attorney

## Department Purpose

The Office of the City Attorney, under the independent direction of the City Attorney, provides a full scope of in-house legal counsel services including general counsel and transactional advice, risk management, litigation, representation, outside counsel oversight, criminal prosecution, government relations, and legislative representation services to the City corporation, the City Council, the City administration, and the City's affiliated entities and personnel.




### CORE PROGRAMS

1. Internal Legal Support - Document Review
2. Internal Legal Support - Civil Case Management
3. Internal Legal Support - Criminal Case Management
4. State and Federal Legislative Affairs
5. Intergovernmental Affairs

## Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Balanced Regulatory Environment (BRE)	BRE-1 DEVELOPS effective, well-balanced and consistently applied ordinances and policies	Maintain 80% or higher rating on establishing laws that maintain an orderly community without being overly burdensome <i>(source: Annual Community Survey)</i>	78%	80%	80%
Fiscally Responsible Governance (FRG)	FRG-6 Vision & Planning SUPPORTS decision-making with timely and accurate short-term and long-range analysis that enhances vision and planning	Maintain 75% or higher rating on implementing government policies to efficiently use city resources <i>(source: Annual Community Survey)</i>	71%	75%	75%

### City Attorney at a Glance:

	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2024-25 Budget:</b> \$1,467,002		<b>Full-Time Employees:</b> 6
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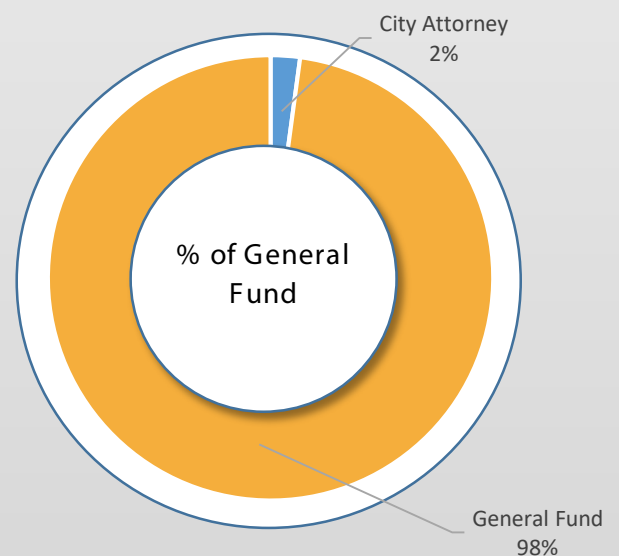
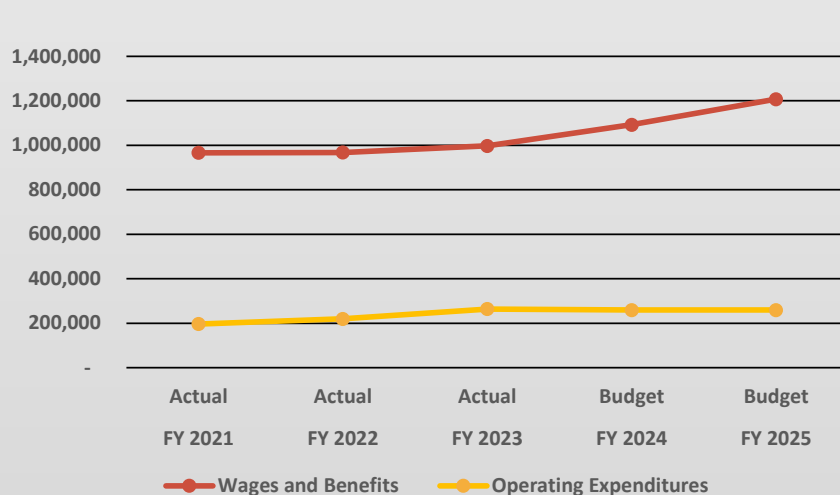




Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
City Attorney	1	1	1	1
Assistant City Attorney/Prosecutor	1	1	1	1
Associate Director of Intergovernmental Affairs	1	0	0	0
Assistant City Attorney	1	1	1	1
Staff Attorney	1	1	1	1
Paralegal	1	1	1	1
Legal Assistant	1	1	1	1
<b>TOTAL</b>	<b>7</b>	<b>6</b>	<b>6</b>	<b>6</b>

## Summary of Expenditures By Category

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Estimated Actual	FY 24-25 Proposed
Wages and Benefits	997,579	1,092,829	1,089,783	1,207,561
Operating Expenditures	264,122	259,441	251,069	259,441
<b>Total Office of the City Attorney</b>	<b>1,261,700</b>	<b>1,352,270</b>	<b>1,340,852</b>	<b>1,467,002</b>





Used to account for specific revenues that are legally restricted to expenditure for a particular purpose.

### RDA

The RDA fund is used to account for the activities of the Redevelopment Agency. The Agency is an entity established to further public response in the redevelopment of particular City areas.

### CDBG

The CDBG fund is used to account for the revenues received by the City as a grantee participant in the Community Development Block Grant Program.

### IFT

The Interfacility Transfers fund is used to account for activities related to interfacility ambulance services provided by the Fire Department.

### Storm Drain

The Storm Drain fund is used to track revenue from a monthly fee paid by City residents for the maintenance of the City's storm drain system.

# Special Revenue Fund Summary



	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>REVENUES</b>				
RDA Project Area Increment	3,840,096	4,805,000	3,856,016	4,960,000
RDA Housing	747,394	760,000	669,632	875,000
CDA Project Area Increment	7,152,461	8,700,000	4,544,809	7,200,000
Grant Revenue (CDBG)	68,183	240,000	279,821	240,000
User Fees	6,111,203	5,625,089	6,500,124	6,145,165
Admin. Fees	120,000	120,000	120,000	120,000
Investment Earnings	921,941	42,000	1,012,085	42,000
Other Miscellaneous	74,813	13,000	20,924	13,000
<b>Total Special Revenue Fund Revenue</b>	<b>19,036,092</b>	<b>20,305,089</b>	<b>17,003,411</b>	<b>19,595,165</b>
<b>TRANSFERS IN AND USE OF FUND BALANCE</b>				
Transfers In	125,000	125,000	125,000	125,000
Use of Fund Balance	1,732,442	1,287,630	33,000	9,960,456
<b>Total Transfers In and Use of Fund Balance</b>	<b>1,857,442</b>	<b>1,412,630</b>	<b>158,000</b>	<b>10,085,456</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>20,893,534</b>	<b>21,717,719</b>	<b>17,161,411</b>	<b>29,680,621</b>
<b>EXPENDITURES</b>				
Wages and Benefits	1,468,367	2,142,711	1,729,992	2,002,063
Operating Expenditures	1,805,866	1,935,517	2,100,908	2,244,058
Project Expenditures	4,088,805	5,881,500	4,289,769	16,244,400
<b>Total Special Revenue Fund Expenditures</b>	<b>7,363,039</b>	<b>9,959,728</b>	<b>8,120,669</b>	<b>20,490,521</b>
<b>TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE</b>				
Transfers Out	5,730,206	6,284,371	6,284,371	2,822,769
Contribution to Fund Balance	7,800,289	5,473,620	2,756,371	6,367,331
<b>Total Transfers Out and Contribution to Fund Balance</b>	<b>13,530,495</b>	<b>11,757,991</b>	<b>9,040,742</b>	<b>9,190,100</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>20,893,534</b>	<b>21,717,719</b>	<b>17,161,411</b>	<b>29,680,621</b>



## Department Purpose

The Redevelopment Agency exists to improve blighted areas of South Jordan and encourage economic development. The Redevelopment Agency works with City staff to maintain RDA, CDA and EDA projects and areas.



### CORE PROGRAMS

1. Provide Administration of the Redevelopment Agency

## Project Areas

Area #	Project Title	Trigger Year	Completion Year
1	Towers at South Towne	1992	Completed
2	The Landings (Harmon's)	2002	Completed
3	South Gate	1999	Completed
4	South Gateway (Ultradent)	2001	Completed
5	South Jordan Parkway	2001	Completed
6	South I-15 Frontage Road	2006	2030
7	North Jordan Gateway	2003	Completed
8	South Jordan Towne Center	2005	Completed
9	Gateway Central	2017	2031
10	The District	2006	Completed
11	Merit Medical	2007	2036

### RDA at a Glance:

	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2024-25 Budget:</b> \$5,110,000
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	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>Revenues</b>				
Project #1 Towers Increment	372,785	375,000	342,490	0
Project #6 South I-15 Frontage	567,172	830,000	358,751	830,000
Project #9 Gateway Central	1,370,611	2,000,000	1,628,568	2,300,000
Project #11 Merit Medical	1,529,528	1,600,000	1,526,207	1,830,000
Admin. Fee - CDA	120,000	120,000	120,000	120,000
Investment Earnings	84,454	30,000	81,270	30,000
Other Miscellaneous	0	0	0	0
<b>Total Revenues</b>	<b>4,044,551</b>	<b>4,955,000</b>	<b>4,057,286</b>	<b>5,110,000</b>
<b>Transfers In and Use of Fund Balance</b>				
Use of Fund Balance	0	0	0	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>4,044,551</b>	<b>4,955,000</b>	<b>4,057,286</b>	<b>5,110,000</b>
<b>Operating Expenditures</b>				
Operating Expenditures	318,671	459,823	428,577	544,684
<b>Total Operating Expenditures</b>	<b>318,671</b>	<b>459,823</b>	<b>428,577</b>	<b>544,684</b>
<b>Project Expenditures</b>				
Tax Increment Commitments	1,373,925	1,341,500	1,340,659	1,374,400
<b>Total Project Expenditures</b>	<b>1,373,925</b>	<b>1,341,500</b>	<b>1,340,659</b>	<b>1,374,400</b>



	Prior Year	Adopted	Estimated	Proposed
	Actual	Budget	Actual	Budget
	FY 22-23	FY 23-24	FY 23-24	FY 24-25
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to CDA	125,000	125,000	125,000	125,000
Transfer to Debt Service Fund	765,000	763,625	763,625	0
Transfer to SID	1,218,200	1,214,450	1,214,450	1,213,950
Transfer to General Fund	82,065	19	19	25,000
Contribution to Fund Balance	161,689	1,050,483	184,956	1,826,966
<b>Total Transfers Out and Contribution to Fund Balance</b>	<b>2,351,954</b>	<b>3,153,577</b>	<b>2,288,050</b>	<b>3,190,916</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>4,044,551</b>	<b>4,955,000</b>	<b>4,057,286</b>	<b>5,110,000</b>

### Notes to the Redevelopment Agency Fund:

**RDA/CDA Tax Increment Revenue** - The City's RDA/CDA budgets are based on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2024-2025 budget year, calculations were submitted to Salt Lake County in November 2023. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth).

**RDA Expenditures** - Major expenditures include tax increment commitments within the project areas.



Department Purpose

The RDA Housing division invests obligatory funds toward improving housing within the City. Housing funds can be used for a variety of purposes, including (but not limited to): infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker Housing fund.

CORE PROGRAMS

- 1. RDA Housing Initiatives



RDA Housing at a Glance:

	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2024-25 Budget:</b> \$10,835,456
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	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>Revenues</b>				
Housing Revenue	747,394	760,000	669,632	875,000
Investment Earnings	466,724	0	536,304	0
<b>Total Revenues</b>	<b>1,214,118</b>	<b>760,000</b>	<b>1,205,936</b>	<b>875,000</b>
<b>Transfers In and Use of Fund Balance</b>				
Use of Fund Balance	0	543,336	0	9,960,456
<b>Total Transfers In and Use of Fund Balance</b>	<b>0</b>	<b>543,336</b>	<b>0</b>	<b>9,960,456</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>1,214,118</b>	<b>1,303,336</b>	<b>1,205,936</b>	<b>10,835,456</b>
<b>Operating Expenditures</b>				
Operating Expenditures	152,970	0	168,380	175,000
<b>Total Operating Expenditures</b>	<b>152,970</b>	<b>0</b>	<b>168,380</b>	<b>175,000</b>
<b>Project Expenditures</b>				
Housing Expenses	0	1,040,000	1,500	10,470,000
<b>Total Project Expenditures</b>	<b>0</b>	<b>1,140,000</b>	<b>1,500</b>	<b>10,470,000</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to General Fund	200,000	163,336	163,336	190,456
Contribution to Fund Balance	861,148	0	872,720	0
<b>Total Contribution to Fund Balance</b>	<b>1,061,148</b>	<b>163,336</b>	<b>1,036,056</b>	<b>190,456</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>1,214,118</b>	<b>1,303,336</b>	<b>1,205,936</b>	<b>10,835,456</b>

### Notes to RDA Housing Fund:

**RDA Housing Tax Increment Revenue** - The City's RDA housing budget is based on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2024-2025 budget year, calculations were submitted to Salt Lake County in November 2023. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth). per state law, 20 percent of the tax increment generated by new economic or redevelopment project areas must be used to encourage the development of housing.

**RDA Housing Expenditures** - The City is currently accumulating housing funds for future housing projects. The City has formally adopted a housing plan which has been submitted to the state. Housing funds can be used for a variety of purposes, including (but not limited to): Infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker Housing Fund.



Department Purpose

The CDA fund includes projects #12 Commerce Park, #13 South Station, #14 Tim Dahle Nissan, and #15 Riverton Chevrolet. It is part of the general RDA efforts of the City. The Redevelopment Agency exists to improve blighted areas of South Jordan and encourage economic development.



CORE PROGRAMS

- 1. Provides Administration of the Redevelopment Agency

Project Areas

Area #	Project Title	Trigger Year	Completion Year
12	Commerce Park	2010	2029
13	South Station	2010	2029
14	Tim Dahle Nissan	2015	2026
15	Riverton Chevrolet	2016	2025

CDA at a Glance:

	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2024-25 Budget:</b> \$7,325,000
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	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>Revenues</b>				
Project #12 Commerce Park	4,902,947	6,400,000	3,146,182	5,000,000
Project #13 South Station	2,249,514	2,300,000	1,398,627	2,200,000
Investment Earnings	319,770	0	355,647	0
<b>Total Revenues</b>	<b>7,472,231</b>	<b>8,700,000</b>	<b>4,900,456</b>	<b>7,200,000</b>
<b>Transfers In and Use of Fund Balance</b>				
Transfer from RDA	125,000	125,000	125,000	125,000
Use of Fund Balance	0	0	0	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>7,597,231</b>	<b>8,825,000</b>	<b>5,025,456</b>	<b>7,325,000</b>
<b>Operating Expenditures</b>				
Operating Expenditures	120,000	120,000	120,000	120,000
Infrastructure Maintenance	14,049	50,000	34,831	50,000
<b>Total Operating Expenditures</b>	<b>134,049</b>	<b>170,000</b>	<b>154,831</b>	<b>170,000</b>
<b>Project Expenditures</b>				
Tax Increment Commitments	2,535,683	3,025,000	2,585,000	3,950,000
<b>Total Project Expenditures</b>	<b>2,535,683</b>	<b>3,025,000</b>	<b>2,585,000</b>	<b>3,950,000</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to Capital Equipment	200,000	0	0	300,000
Transfer to General CIP Maint	0	1,250,000	1,250,000	300,000
Contribution to Fund Balance	4,727,498	4,380,000	1,035,625	2,605,000
<b>Total Contribution to Fund Balance</b>	<b>4,927,498</b>	<b>5,630,000</b>	<b>2,285,625</b>	<b>3,205,000</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>7,597,231</b>	<b>8,825,000</b>	<b>5,025,456</b>	<b>7,325,000</b>

**Notes to CDA Fund:**

**RDA/CDA Tax Increment Revenue** - The City's RDA/CDA budgets on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2024-2025 budget year, calculations were submitted to Salt Lake County in November 2023. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth).

**CDA Expenditures** - The major expenditures is tax increment commitments within the project areas.



Department Purpose



The City administers Community Development Block Grant (CDBG) Funds received from the U.S. Department of Housing and Urban Development (HUD). With the population reported by the Census, the City became eligible to receive CDBG funds directly from HUD. Annual funds received are determined by a formula which accounts for such things as total population, growth and poverty.

CORE PROGRAMS

- 1. Community Development Block Grant Administration



CDBG at a Glance:

	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2024-25 Budget:</b> \$240,000
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# Community Development Block Grant



Special Revenue

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>Revenues</b>				
CDBG Grant	68,183	240,000	279,821	240,000
<b>Total Revenues</b>	<b>68,183</b>	<b>240,000</b>	<b>279,821</b>	<b>240,000</b>
<b>Transfers In and Use of Fund Balance</b>				
Use of Fund Balance	0	0	33,000	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>68,183</b>	<b>240,000</b>	<b>279,821</b>	<b>240,000</b>
<b>Operating Expenditures</b>				
Wages and Benefits	0	0	0	0
Public Facilities	0	150,000	234,821	150,000
The Road Home	8,000	10,000	10,000	0
South Valley Sanctuary	10,000	15,000	15,000	0
Assist Inc	0	0	0	0
Utah Community Action Copperview	0	0	0	0
Legal Aid Society of Utah	3,000	8,000	8,000	0
UCA Food Pantry	0	0	0	0
Community Health Clinic	0	0	0	0
Inn Between	0	0	0	0
Suncrest Counseling Grant	0	0	0	0
Utah Community Action Case Management	0	0	0	0
Community Development Corp	2,043	0	0	0
Administrative Charges	45,140	44,000	45,000	44,000
<b>Total Operating Expenditures</b>	<b>68,183</b>	<b>194,000</b>	<b>279,821</b>	<b>194,000</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Contribution to Fund Balance	0	13,000	0	46,000
<b>Total Contribution to Fund Balance</b>	<b>0</b>	<b>46,000</b>	<b>0</b>	<b>0</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>68,183</b>	<b>240,000</b>	<b>279,821</b>	<b>240,000</b>

## Notes to CDBG Fund:

Budget based on HUD funding allocation. Current year budget is proposed as advised by HUD subject to change.



Department Purpose

As part of the progressive and proactive Emergency Medical Services program in South Jordan, the South Jordan Fire Department provides Advanced Life Support (ALS) treatment and transport capabilities from all four of its fire stations. This advanced EMS program includes top-tier interfacility Transport services from the University of Utah South Jordan Health Center. These transport services include Basic and Advanced Life Support treatment, respiratory and ventilator care, advanced cardiac monitoring, and medication therapies for both pediatric and adult patients.

CORE PROGRAMS

1. Interfacility Transport Services



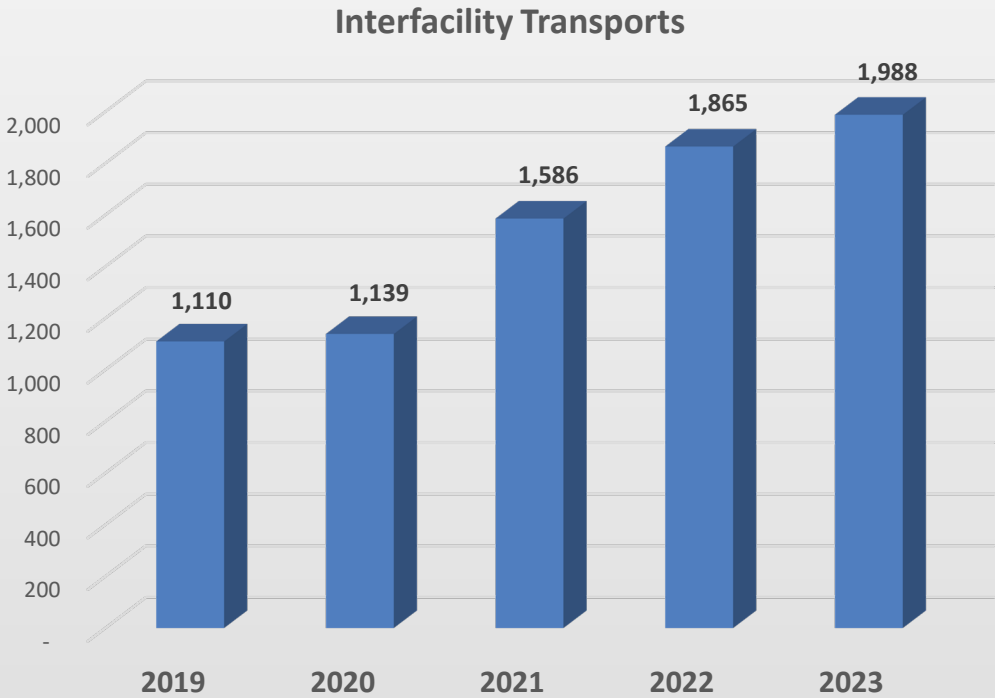
IFT at a Glance:

	<b>Location:</b> Public Safety 10655 S. Redwood Rd.		<b>FY 2024-25 Budget:</b> \$2,514,571		<b>Full-Time Employees:</b> 6
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# Interfacility Transfers

Authorized Positions		FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Paramedic		0	0	6	6
TOTAL		0	0	6	6





# Interfacility Transfers



Special Revenue

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>Revenues</b>				
Ambulance Fees - Interfacility	2,964,571	2,200,000	2,874,061	2,514,571
Interest Income	17,208	0	18,049	0
<b>Total Revenues</b>	<b>2,981,779</b>	<b>2,200,000</b>	<b>2,892,110</b>	<b>2,514,571</b>
<b>Transfers In and Use of Fund Balance</b>				
Use of Fund Balance	0	744,294	0	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>0</b>	<b>744,294</b>	<b>0</b>	<b>0</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>2,981,779</b>	<b>2,944,294</b>	<b>2,892,110</b>	<b>2,514,571</b>
<b>Operating Expenditures</b>				
Wages and Benefits	257,209	794,593	501,688	688,101
Operating Expenditures	424,617	294,701	373,257	296,334
<b>Total Operating Expenditures</b>	<b>681,825</b>	<b>1,089,294</b>	<b>874,945</b>	<b>984,435</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to Capital Equipment	0	1,855,000	1,855,000	633,363
Transfer to Debt Service	250,000	0	0	0
Contribution to Fund Balance	2,049,954	0	162,165	896,773
<b>Total Contribution to Fund Balance</b>	<b>2,299,954</b>	<b>1,855,000</b>	<b>2,017,165</b>	<b>1,530,136</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>2,981,779</b>	<b>2,944,294</b>	<b>2,892,110</b>	<b>2,514,571</b>



## Department Purpose

The Storm Water division is responsible for the maintenance, cleaning and inspection of storm water infrastructure within the City to ensure that it is working properly during storm events to mitigate flooding and any subsequent damage. This includes street sweeping which prevents debris from entering the storm drain system thus hindering it from functioning properly. The Storm Water division is also responsible for maintaining compliance with Federal and State permits. Some of the activities to maintain compliance include public education and outreach programs, location, investigating and eliminating illegal discharges into the storm drain system, monitoring and enforcing runoff and erosion control processes concerning construction activities and minimizing adverse impacts on storm water quality after construction.




### CORE PROGRAMS

1. Utah Pollutant Discharge Elimination System (UPDES) Compliance
2. Storm Water Infrastructure Maintenance
3. Street Cleaning
4. Snow Plowing
5. Storm Water
6. Incident Response
7. Storm Water Education
8. Tree Trimming Support
9. Sub-Surface Drain Response
10. Event Support

## Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Process 85% or more of UPDES permits within 2 business days	86%	88%	85%
		Street sweep the entire City at least 7 times per year	8	9	7

### Storm Water at a Glance:

	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2024-25 Budget:</b> \$3,655,594		<b>Full-Time Employees:</b> 10
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Storm Water & Sanitation Manager	1	1	0	0
UPDES Program Coordinator	1	1	1	1
UPDES Inspector	2	2	2	2
Storm Water Maintenance Lead Worker	1	1	1	1
Storm Water Maintenance Worker (I/II/III)	6	6	6	6
<b>TOTAL</b>	<b>11</b>	<b>11</b>	<b>10</b>	<b>10</b>



	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>Revenues</b>				
Storm Water Fees	3,146,632	3,425,089	3,626,063	3,630,594
Investment Earnings	33,784	12,000	20,815	12,000
Other Miscellaneous	41,113	13,000	20,924	13,000
Sale of Capital Assets	33,700	0	0	0
<b>Total Revenues</b>	<b>3,255,230</b>	<b>3,450,089</b>	<b>3,667,802</b>	<b>3,655,594</b>
<b>Transfers In and Use of Fund Balance</b>				
Use of Fund Balance	1,732,442	0	0	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>1,732,442</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>4,987,672</b>	<b>3,450,089</b>	<b>3,667,802</b>	<b>3,655,594</b>
<b>Operating Expenditures</b>				
Employee Wages and Benefits	1,211,158	1,348,118	1,228,304	1,313,962
Operating Expenditures	707,376	783,893	663,042	864,040
<b>Total Operating Expenditures</b>	<b>1,918,534</b>	<b>2,132,011</b>	<b>1,891,346</b>	<b>2,178,002</b>
<b>Project Expenditures</b>				
Capital Expenditures	179,197	375,000	362,610	450,000
<b>Total Project Expenditures</b>	<b>179,197</b>	<b>375,000</b>	<b>362,610</b>	<b>450,000</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to General Fund	2,941	2,941	2,941	0
Transfer to General CIP	2,887,000	910,000	910,000	0
Transfer to General CIP Maint	0	0	0	35,000
Contribution to Fund Balance	0	30,137	500,905	992,592
<b>Total Contribution to Fund Balance</b>	<b>2,889,941</b>	<b>943,078</b>	<b>1,413,846</b>	<b>1,027,592</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>4,987,672</b>	<b>3,450,089</b>	<b>3,667,802</b>	<b>3,655,594</b>



Used to track those functions which charge fees to cover most or all associated costs.

# Water

The Water fund is used to account for the activities of the City’s water operations.

# Secondary Water

The Secondary Water fund is used to account for the activities of the City’s secondary water operations.

# Sanitation

The Sanitation fund is used to account for the activities of the City’s sanitation operations.

# Mulligans

The Mulligans fund is used to account for the operation of Mulligans Golf & Games. This City recreation facility includes, golf, miniature golf, a driving range, and batting cages.

# Self Insurance

The Self Insurance fund is used to account for the cost of claims, injuries and losses.

# Enterprise Fund Summary



	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>REVENUES</b>				
User Fees	7,407,569	7,424,656	7,036,207	8,109,858
Sales	22,037,676	21,878,242	22,604,599	22,785,227
Finance Charges	168,061	218,530	177,335	218,530
Investment Earnings	1,650,091	373,790	1,522,170	323,790
Miscellaneous Revenue	2,863,611	275,040	938,563	45,040
Impact Fees	440,216	750,000	502,201	550,000
<b>Total Enterprise Fund Revenue</b>	<b>34,567,223</b>	<b>30,920,258</b>	<b>32,781,075</b>	<b>32,032,445</b>
<b>TRANSFERS IN AND USE OF FUND BALANCE</b>				
Transfers In	6,795,000	7,224,486	7,327,489	5,421,347
Use of Fund Balance	3,120,985	4,314,359	2,270,525	1,575,190
<b>Total Transfers In and Use of Fund Balance</b>	<b>9,915,985</b>	<b>11,538,845</b>	<b>9,598,014</b>	<b>6,996,537</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>44,483,208</b>	<b>42,459,103</b>	<b>42,379,089</b>	<b>39,028,982</b>
<b>EXPENDITURES</b>				
Wages and Benefits	3,217,110	4,402,025	4,198,801	4,765,714
Operating Expenses	18,957,465	23,582,584	16,841,250	22,801,673
Debt Expenses	(53,636)	2,230,575	2,224,875	0
Project Expenses	6,872,852	5,340,000	8,174,460	4,812,000
<b>Total Enterprise Fund Expenses</b>	<b>28,993,791</b>	<b>35,555,184</b>	<b>31,439,386</b>	<b>32,379,387</b>
<b>TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE</b>				
Transfers Out	6,816,909	6,644,909	6,747,912	5,456,347
Contribution to Fund Balance	8,672,508	259,010	4,191,791	1,193,248
<b>Total Transfers Out and Contribution to Fund Balance</b>	<b>15,489,417</b>	<b>6,903,919</b>	<b>10,939,703</b>	<b>6,649,595</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>44,483,208</b>	<b>42,459,103</b>	<b>42,379,089</b>	<b>39,028,982</b>



## Department Purpose

The Water division provides safe and high quality water with sufficient pressure, and at proper flows that exceed state standards. This is accomplished through compliance, state standards sampling, system upgrades, quick response to resident concerns and system failures, and continuous monitoring of tanks and delivery points.




### CORE PROGRAMS

1. Culinary Water Purchase Distribution
2. Culinary Water System Maintenance
3. Water Conservation Program
4. Water Quality Compliance
5. Cross Connection Control
6. New Water Infrastructure
7. Bluestakes - Water Utility Marking
8. Event Support
9. Snow Plowing

## Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Maintain 80% or higher rating for Culinary (drinking) Water <i>(source: Annual Community Survey)</i>	85%	81%	80%
		Repair 100% of all City-side water leaks within 5 hours	N/A	100%	100%
Safe Community (SC)	SC-4 DELIVERS a safe and reliable public and private infrastructure system	Maintain water samples complying with water quality standards to 100% <i>(State required, 80 per month min.)</i>	100%	100%	100%
Sustainable Growth (SG)	SG-2 CREATES and SUPPORTS environmentally sustainable programs including water conservation, recycling, energy conservation, and air quality improvement to ensure the financial well-being and long-term sustainability of the community	Maintain 75% or higher rating for Water Conservation Efforts <i>(source: Annual Community Survey)</i>	64%	66%	75%

### Water at a Glance:

	<b>Location:</b> Municipal Services 10996 S. Redwood Rd.		<b>FY 2024-25 Budget:</b> \$23,214,539		<b>Full-Time Employees:</b> 26
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Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Water Foreman	1	1	1	1
Water Maintenance Supervisor	3	3	3	3
Water Maintenance Worker	15	16	16	16
Water Electrician	1	1	1	1
Water Conservation Coordinator	1	1	1	1
Water Quality Technician	1	2	2	2
Backflow Technician	0	0	0	1
PW Customer Service Assistant	1	1	1	1
<b>TOTAL</b>	<b>23</b>	<b>25</b>	<b>25</b>	<b>26</b>

(1) One new Backflow Technician position was added to meet the demands of the Department.



	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>Revenues</b>				
Water Sales - Base Rate	10,241,699	9,637,436	10,272,748	9,972,227
Water Sales - Consumption	10,947,894	11,430,806	11,434,429	12,003,000
Connection-Reconnection Fees	70,857	0	72,813	0
Finance Charges	168,061	218,530	177,335	218,530
Investment Earnings	1,423,105	350,000	1,320,582	300,000
Water Share Lease	8,975	0	8,981	0
Miscellaneous Revenue/Grants	240,136	0	168,817	0
Water Meter Sets	264,857	300,000	298,103	200,000
Hydrant Meter Rental Income	67,885	100,000	47,160	0
Commercial/Landscape Meters	0	15,000	0	15,000
Donated Infrastructure	1,819,531	0	0	0
Sale of Capital Assets	1,710	275,000	15,710	45,000
<b>Total Revenues</b>	<b>25,254,709</b>	<b>22,326,772</b>	<b>23,816,678</b>	<b>22,753,757</b>
<b>Transfers In and Use of Fund Balance</b>				
Transfer from Water Impact Fees	1,300,000	1,300,000	1,300,000	0
Use of Fund Balance	0	2,918,331	0	460,782
<b>Total Transfers In and Use of Fund Balance</b>	<b>1,300,000</b>	<b>4,218,331</b>	<b>1,300,000</b>	<b>460,782</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>26,554,709</b>	<b>26,545,103</b>	<b>25,116,678</b>	<b>23,214,539</b>
<b>Operating Expenditures</b>				
Employee Wages and Benefits	1,775,083	2,629,070	2,540,869	2,765,221
Operating Expenses	12,308,487	16,392,501	11,266,950	15,199,971
Principal on Bonds	0	2,170,000	2,170,000	0
Bond Interest Payment	(57,536)	54,250	54,250	0
Trustee Fees	1,650	3,000	0	0
Arbitrage Compliance	2,250	3,325	625	0
<b>Total Operating Expenses</b>	<b>14,029,933</b>	<b>21,252,146</b>	<b>16,032,694</b>	<b>17,965,192</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to General Fund	2,957	2,957	2,957	0
Transfer to Water CIP General	4,895,000	5,290,000	5,290,000	4,185,000
Transfer to General CIP	17,000	0	0	0
Transfer to CIP Maint	0	0	0	35,000
Transfer to Secondary Water	0	0	0	1,029,347
Contribution to Fund Balance	7,609,819	0	3,791,027	0
<b>Total Contribution to Fund Balance</b>	<b>12,524,776</b>	<b>5,292,957</b>	<b>9,083,984</b>	<b>5,249,347</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>26,554,709</b>	<b>26,545,103</b>	<b>25,116,678</b>	<b>23,214,539</b>



A capital project is a new construction, expansion, renovation, or replacement project for an existing facility or facilities. It is a project that helps maintain or improve a Water asset, often called infrastructure.

The City Council appropriated \$4,085,000 toward Culinary Water Projects and \$100,000 toward Secondary Water Projects for FY 2024-2025.

The Water fund maintains a revenue stabilization reserve at a minimum 25% of the budgeted revenues.

Projects approved by the Council are listed below.

Any projects that may need to be addressed during the fiscal year may be funded through the following Project Approval Process:

- Project Manager or Department Director fills out a Project Funding Request Form
- Finance Department verifies availability of funds
- City Council reviews and approves proposed projects with the annual, mid-year (as needed) and year-end budgets.

5-Year Capital Planning Process

The five-year Capital Improvements Plan (CIP) is the City’s planning document for infrastructure development and improvements. Projects identified in the CIP are guided by various development plans and policies established by City Council and City Administration. Some of the studies and documents that influence CIP include: the General Plan, Transportation Master Plan, Storm Drain Master Plan, Culinary & Secondary Water Master Plans, Parks & Recreation Master Plan, Police & Fire Safety Master Plan, the Municipal Code, South Jordan’s Mission Statement,

and Service Values. The CIP details the priorities and estimated costs of the projects that may be used as a tool by City Administration in developing the final budget. However, funding sources for projects will not be allocated until the final budget is approved by City Council. The five-year CIP Plan will be updated annually to account for changes in priority, schedule and construction costs.



Impact of capital investments on operating budget

Water CIP	Proposed Construction Budget	Net Impact on Operating Budget					
	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	10 Years
Culinary Water Projects	4,085,000	(24,848)	(24,848)	(24,848)	(24,848)	(24,848)	(124,240)
Secondary Water Projects	100,000	497	497	497	497	497	2,485
Total Water Capital Projects	4,185,000	(24,351)	(24,351)	(24,351)	(24,351)	(24,351)	(121,755)



	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>Revenues</b>				
Water Impact Fees	440,216	750,000	502,201	550,000
Investment Earnings	22,222	0	19,546	0
Grants	36,369	0	0	0
<b>Total Revenues</b>	<b>498,807</b>	<b>750,000</b>	<b>521,747</b>	<b>550,000</b>
<b>Transfers In and Use of Fund Balance</b>				
Transfer from Water Operations	4,895,000	5,290,000	5,290,000	4,185,000
Transfer from Water CIP	0	0	103,003	0
Water Impact Fee Use of Fund Balance	1,049,201	550,000	675,250	0
Use of Fund Balance	1,820,663	0	1,431,600	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>7,764,865</b>	<b>5,840,000</b>	<b>7,499,853</b>	<b>4,185,000</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>8,263,671</b>	<b>6,590,000</b>	<b>8,021,600</b>	<b>4,735,000</b>
<b>Project Expenses</b>				
Water Projects	6,441,419	5,190,000	6,229,958	4,085,000
Secondary Water Projects	522,252	100,000	388,639	100,000
<b>Total Project Expenses</b>	<b>6,963,671</b>	<b>5,290,000</b>	<b>6,618,597</b>	<b>4,185,000</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to Water Operations	1,300,000	1,300,000	1,300,000	0
Transfer to Water Impact Fees	0	0	103,003	0
Contribution to Fund Balance Water Impact Fees	0	0	0	550,000
Contribution to Fund Balance	0	0	0	0
<b>Total Contribution to Fund Balance</b>	<b>1,300,000</b>	<b>1,300,000</b>	<b>1,403,003</b>	<b>550,000</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>8,263,671</b>	<b>6,590,000</b>	<b>8,021,600</b>	<b>4,735,000</b>



Department Purpose

The Secondary Water division manages the delivery of irrigation water to 3,706 South Jordan residential properties via a gravity and pumped distribution system.




CORE PROGRAMS

- 1. Snow Plowing
- 2. Secondary Water Delivery
- 3. Event Support
- 4. Water Share Leasing & Management

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Reliable Public Infrastructure (RPI)	RPI-3 MAINTAINS and OPERATES quality public infrastructure	Maintain average shut down time for secondary pump stations to be no more than 24 hours	N/A	N/A	24

Secondary Water at a Glance:

	<b>Location:</b> Municipal Services 10996 S. Redwood Rd.		<b>FY 2024-25 Budget:</b> \$1,839,347		<b>Full-Time Employees:</b> 3
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Authorized Positions	FY 21-22	FY 22-23	FY 23-24	FY 24-25
	Actual	Actual	Actual	Proposed
Sec Water Maintenance Supervisor	1	1	1	1
Sec Water Maintenance Worker	2	2	2	2
TOTAL	3	3	3	3



	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>Revenues</b>				
Irrigation Water Sales	848,083	810,000	894,180	810,000
Investment Earnings	(430)	0	5,969	0
Other Miscellaneous	2,182	0	2,123	0
<b>Total Revenues</b>	<b>849,834</b>	<b>810,000</b>	<b>902,272</b>	<b>810,000</b>
<b>Transfers In and Use of Fund Balance</b>				
Transfer from Water Operations	0	0	0	1,029,347
Use of Fund Balance	0	321,670	11,515	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>0</b>	<b>321,670</b>	<b>11,515</b>	<b>1,029,347</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>849,834</b>	<b>1,131,670</b>	<b>913,787</b>	<b>1,839,347</b>
<b>Operating Expenses</b>				
Employee Wages and Benefits	147,572	330,145	232,491	355,513
Operating Expenses	615,538	800,314	680,085	870,021
<b>Total Operating Expenses</b>	<b>763,110</b>	<b>1,130,459</b>	<b>912,576</b>	<b>1,225,534</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to General Fund	1,211	1,211	1,211	0
Contribution to Fund Balance	85,513	0	0	613,813
<b>Total Contribution to Fund Balance</b>	<b>86,724</b>	<b>1,211</b>	<b>1,211</b>	<b>613,813</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>849,834</b>	<b>1,131,670</b>	<b>913,787</b>	<b>1,839,347</b>





Department Purpose

The Sanitation division administers and manages a number of solid waste and refuse services. The City contracts with Ace Recycling & Disposal for residential curbside garbage pickup. The Sanitation division provides residents with 96-gallon containers for garbage services and is responsible for the delivery and repair of the containers.

CORE PROGRAMS

1. Snow Plowing

2. Spring Clean-up Program

3. Residential Curbside Solid Waste Pickup

4. Neighborhood Dumpster Program

5. Fall Leaf Collection Program
6. Event Support

7. Christmas Tree Disposal Program

8. City Facilities Garbage and Recycling

9. Glass Recycle Program

Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Sustainable Growth (SG)	SG-2 CREATES and SUPPORTS environmentally sustainable programs including water conservation, recycling, energy conservation, and air quality improvement to ensure the financial well-being and long-term sustainability of the community	Maintain 86% or higher rating for Sanitation Services (source: Annual Community Survey)	85%	86%	86%
		Maintain amount of cans repaired or replaced within 1 working day from resident request at 100%	100%	100%	100%
		Keep a weekly average of 80% of neighborhood dumpster stock in the field and being used by residents	N/A	95%	80%
		Maintain 70% or higher rating for Recycling Services (source: Annual Community Survey)	68%	70%	70%
		Maintain yearly contamination rate in recycling cans at 30% or lower	34%	28%	30%
		Recycle 150 tons or more of glass each year	134.5	145.82	150

Sanitation at a Glance:

	<b>Location:</b> Municipal Services 10996 S. Redwood Rd.		<b>FY 2024-25 Budget:</b> \$6,251,853		<b>Full-Time Employees:</b> 5
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<b>Authorized Positions</b>	<b>FY 21-22 Actual</b>	<b>FY 22-23 Actual</b>	<b>FY 23-24 Actual</b>	<b>FY 24-25 Proposed</b>
Sanitation Maintenance Lead Worker	1	1	1	1
Sanitation Maintenance Worker	4	4	4	4
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>



	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>Revenues</b>				
Garbage Fees	4,620,228	4,649,000	4,028,560	4,742,000
Recycling Fees	556,785	540,000	450,624	596,785
Neighborhood Cleanup	89,560	93,000	92,545	95,000
Special Service Pickup	5,580	6,500	5,785	6,500
Investment Earnings	161,762	9,600	127,203	9,600
Increase in Landfill Equity	725,556	0	730,000	0
Miscellaneous Revenue	4,613	0	4,322	0
Sale of Capital Assets	22,800	0	17,100	0
<b>Total Revenues</b>	<b>6,186,884</b>	<b>5,298,100</b>	<b>5,456,139</b>	<b>5,449,885</b>
<b>Transfers In and Use of Fund Balance</b>				
Use of Fund Balance	0	524,358	0	801,968
<b>Total Transfers In and Use of Fund Balance</b>	<b>0</b>	<b>524,358</b>	<b>0</b>	<b>801,968</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>6,186,884</b>	<b>5,822,458</b>	<b>5,456,139</b>	<b>6,251,853</b>
<b>Operating Expenses</b>				
Employee Wages and Benefits	513,487	559,703	550,241	569,423
Operating Expenses	4,801,376	5,262,483	4,431,446	5,682,430
Capital Expenditures	119,732	0	406,080	0
<b>Total Operating Expenses</b>	<b>5,434,596</b>	<b>5,822,186</b>	<b>5,387,767</b>	<b>6,251,853</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to General Fund	272	272	272	0
Contribution to Fund Balance	752,016	0	68,100	0
<b>Total Contribution to Fund Balance</b>	<b>752,288</b>	<b>272</b>	<b>68,372</b>	<b>0</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>6,186,884</b>	<b>5,822,458</b>	<b>5,456,139</b>	<b>6,251,853</b>



## Department Purpose

Mulligans offers golfing and entertainment opportunities for the entire family including two 9-hole executive courses, driving range with 32 covered and heated hitting stations, 36 holes of miniature golf and 8 batting cages with softball and baseball. The facility also hosts a snack bar, pro shop and PGA golf instruction for all golfers including a comprehensive junior golf program.



### CORE PROGRAMS

1. Mini-golf
2. Batting Cages
3. Driving Range
4. Golf Course - Executive & Par 3
5. Pro Shop & Concessions
6. Golf Courses - Tournaments & Events
7. Golf Instruction / Lessons

## Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Desirable Amenities & Open Space (DAOS)	DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities	Maintain 80% or higher rating for Mulligans Golf & Games <i>(source: Annual Community Survey)</i>	76%	77%	78%
		Increase annual number of golf participants by 5% each year	N/A	9%	5%
		Maintain annual number of miniature golf participants at 85,000 or more	86,476	85,496	85,000
		Increase annual driving range revenue by 10% each year	N/A	38%	10%

### Mulligans at a Glance:

	<b>Location:</b> Mulligans 692 W. 10600 S.		<b>FY 2024-25 Budget:</b> \$1,847,826		<b>Full-Time Employees:</b> 9
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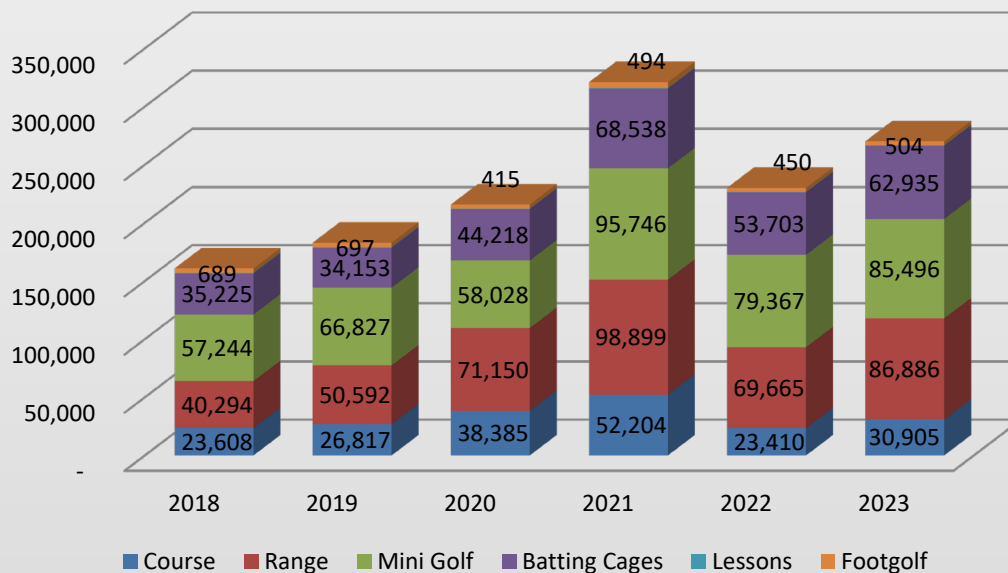


Authorized Positions	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Proposed
Associate Director of Recreation	1	1	1	1
Mulligan's Customer Service Supervisor	1	2	2	2
Greenskeeper	1	1	1	1
Mechanic/Assistant Greenskeeper	1	1	1	1
Golf Course Maintenance Worker	0	2	2	3
Food Service Coordinator	0	0	0	1
<b>TOTAL</b>	<b>4</b>	<b>7</b>	<b>7</b>	<b>9</b>

(1) One new Food Service Coordinator position was added to meet the demands of the Department.

(2) One new Golf Course Maintenance Worker position was added to meet the demands of the Department.

## Activity Usage





	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>Revenues</b>				
Concession Lease	3,080	0	3,242	0
Instructor Fees	260	26,250	20,190	26,250
Driving Range	642,988	582,486	631,260	582,486
Greens Fees	223,692	310,274	295,618	310,274
Miniature Golf	544,773	449,861	553,981	449,861
Program Revenue	10,190	12,000	14,450	12,000
Golf Cart Rental	78,911	114,057	105,395	114,057
Batting Cages	112,251	118,621	118,572	118,621
Food & Beverages	53,298	53,363	53,300	53,363
Pro Shop	41,731	20,964	40,469	20,964
Rental Revenue	11,668	33,280	12,207	33,280
Investment Earnings	43,432	14,190	48,870	14,190
Other Miscellaneous	269	40	491	40
<b>Total Revenues</b>	<b>1,766,544</b>	<b>1,735,386</b>	<b>1,898,045</b>	<b>1,735,386</b>
<b>Transfers In and Use of Fund Balance</b>				
Use of Fund Balance	0	0	0	112,440
<b>Total Transfers In and Use of Fund Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>112,440</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>1,766,544</b>	<b>1,735,386</b>	<b>1,898,045</b>	<b>1,847,826</b>
<b>Operating Expenses</b>				
Employee Wages and Benefits	780,969	883,107	875,200	1,075,557
Operating Expenses	159,946	542,800	639,712	565,269
<b>Total Operating Expenses</b>	<b>940,914</b>	<b>1,425,907</b>	<b>1,514,912</b>	<b>1,640,826</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to General Fund	469	469	469	0
Transfer to Mulligans CIP	600,000	50,000	50,000	207,000
Contribution to Fund Balance	225,160	259,010	332,664	0
<b>Total Contribution to Fund Balance</b>	<b>825,629</b>	<b>309,479</b>	<b>383,133</b>	<b>207,000</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>1,766,544</b>	<b>1,735,386</b>	<b>1,898,045</b>	<b>1,847,826</b>



	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>Revenues</b>				
Investment Earnings	0	0	0	0
Other Miscellaneous	10,446	0	0	0
<b>Total Revenues</b>	<b>10,446</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers In and Use of Fund Balance</b>				
Transfer from Mulligans	600,000	50,000	50,000	207,000
Use of Fund Balance	251,120	0	152,160	200,000
<b>Total Transfers In and Use of Fund Balance</b>	<b>851,120</b>	<b>50,000</b>	<b>202,160</b>	<b>407,000</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>861,566</b>	<b>50,000</b>	<b>202,160</b>	<b>407,000</b>
<b>Operating Expenses</b>				
Capital Expenditures	494,438	50,000	90,860	332,000
Mulligans Equipment	367,128	0	111,300	75,000
<b>Total Operating Expenses</b>	<b>861,566</b>	<b>50,000</b>	<b>202,160</b>	<b>407,000</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Contribution to Fund Balance	0	0	0	0
<b>Total Contribution to Fund Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>861,566</b>	<b>50,000</b>	<b>202,160</b>	<b>407,000</b>





## Department Purpose

The Self Insurance division exists to encourage, develop and maintain a safe workplace and community. The division is responsible to create an environment that promotes and fosters safe practices by employees that eliminates and/or reduces the potential for accidents to person or property.




### CORE PROGRAMS

1. Incident Investigation & Review
2. Property Insurance and Administration
3. Safety Program Management
4. Liability Insurance and
5. Administration Workers Compensation Administration
6. Surety Bonding
7. Third Party Claim Management

## Performance Measures

Strategic Priorities	Strategies & Guiding Principles	Performance Measures	FY 2022-23 Actual	FY 2023-24 Target	FY 2024-25 Target
Fiscally Responsible Governance (FRG)	FRG-3 Resource Alignment PROTECTS, manages, optimizes and invests in its human, financial, physical and technology resources to ensure alignment with planning and budget	Achieve or maintain a Workers Compensation rating below 1.0	1.0	1.08	1.0
		Obtain a liability insurance inspection result of 99% or greater	99%	99%	99%

### Self Insurance at a Glance:

	<b>Location:</b> City Hall 1600 W. Towne Center Dr.		<b>FY 2024-25 Budget:</b> \$733,417		<b>Full-Time Employees:</b> 0
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	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>Revenues</b>				
Insurance Premiums & Claims	0	0	186,194	733,417
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>186,194</b>	<b>733,417</b>
<b>Transfers In and Use of Fund Balance</b>				
Transfer from General Fund	0	584,486	584,486	0
Use of Fund Balance	0	0	0	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>0</b>	<b>584,486</b>	<b>584,486</b>	<b>0</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>0</b>	<b>584,486</b>	<b>770,680</b>	<b>733,417</b>
<b>Operating Expenses</b>				
Operating Expenses	0	584,486	770,680	703,982
<b>Total Operating Expenses</b>	<b>0</b>	<b>584,486</b>	<b>770,680</b>	<b>703,982</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Contribution to Fund Balance	0	0	0	29,435
<b>Total Contribution to Fund Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>29,435</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>0</b>	<b>584,486</b>	<b>770,680</b>	<b>733,417</b>



Used to account for money that will be used to pay the interest and principal of long-term debts.

### **General Debt Service**

The General Debt Service fund is used to account for the accumulation of resources and for the disbursement of debt service payments for the 2017 Sales Tax Bond and the 2019 Sales Tax Bond.

### **Other Revenue Bonds**

This Bond fund is used to account for the debt service and other expenses related to the 2015 TOD Bond & 2016 SAA Bond. Assessments are collected from property owners in the area and are used to pay the debt service on the bonds.



### LEGAL DEBT MARGIN

(dollars in thousands)

	2019	2020	2021	2022	2023
Assessed Value	\$7,109,226	\$7,859,765	\$8,405,649	\$9,314,330	\$12,140,276
Debt Limit (8% of Reasonable Cash Value)	859,782	955,077	1,025,075	1,150,826	1,540,292
Debt applicable to limit:					
General obligation bonds	-	-	-	-	-
Less: amount set aside for repayment of general obligation debt	-	-	-	-	-
Total net debt applicable to limit	-	-	-	-	-
Legal debt margin	859,782	955,077	1,025,075	1,150,826	1,540,292

### BOND RATINGS

#### FITCH RATINGS

<u>Bond Description</u>	<u>Rating Type</u>	<u>Action</u>	<u>Rating</u>	<u>Outlook/Watch</u>	<u>Eff Date</u>
South Jordan (UT) sales tax rev & rfdg bonds ser 2017	Long Term	New Rating	AAA	RO:Sta	10-Feb-2017
Redevelopment Agency of the City of South Jordan (UT) sub sales tax & tax increment rev bonds ser 2015	Long Term	Upgrade	AAA	RO:Sta	10-Feb-2017
South Jordan (UT) sales tax rev & rfdg bonds ser 2019	Long Term	New Rating	AAA	RO:Sta	20-May-2019

Key: RO: Rating Outlook, RW: Rating Watch; Pos: Positive, Neg: Negative, Sta: Stable, Evo: Evolving

#### S&P GLOBAL RATINGS

In the most recent bond rating for Series 2019 Sales Tax bond, S&P Global Ratings assigned a rating of "AAA" and viewed the outlook for this rating as stable.

# Debt Service Funds Summary



	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>REVENUES</b>				
Investment Earnings	577,856	14,900	546,260	14,900
Special Assessments	1,610,499	2,153,650	1,385,000	2,154,175
Intergovernmental Revenue	0	0	900,000	0
<b>Total Debt Service Fund Revenue</b>	<b>2,188,355</b>	<b>2,168,550</b>	<b>2,831,260</b>	<b>2,169,075</b>
<b>TRANSFERS IN AND USE OF FUND BALANCE</b>				
Transfers In	5,877,593	5,911,426	6,266,110	3,844,250
Use of Fund Balance	289,957	0	0	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>6,167,550</b>	<b>5,911,426</b>	<b>6,266,110</b>	<b>3,844,250</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>8,355,905</b>	<b>8,079,976</b>	<b>9,097,370</b>	<b>6,013,325</b>
<b>EXPENDITURES</b>				
Operating Expenditures	79,500	0	0	0
Debt Expenditures	7,202,249	6,865,747	5,335,523	6,013,325
<b>Total Debt Service Fund Expenditures</b>	<b>7,281,749</b>	<b>6,865,747</b>	<b>5,335,523</b>	<b>6,013,325</b>
<b>TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE</b>				
Transfers Out	0	0	0	0
Contribution to Fund Balance	1,074,156	1,214,229	3,761,847	0
<b>Total Transfers Out and Contribution to Fund Balance</b>	<b>1,074,156</b>	<b>1,214,229</b>	<b>3,761,847</b>	<b>0</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>8,355,905</b>	<b>8,079,976</b>	<b>9,097,370</b>	<b>6,013,325</b>



The General Debt Service Fund is used to account for the accumulation of resources and for the disbursement of debt service payments for all debt not tracked in any other fund. Transfers to the General Debt Service Fund are made from other City funds. Regular payments are then made to the City's creditors according to the requirements of each individual debt. The City of South Jordan uses debt in a method consistent with the policies set forth in the City's Key Fiscal Management Practices. The primary components of these practices in relation to debt are as follows: Under state law, the City's outstanding general obligation debt should not exceed 12% of total assessed property value. Of this percentage, a maximum of 4% may be used for general purpose. The remaining 8% and any unused portion of the 4% is available for general purpose up to a maximum of 12% may be used for water, sewer, and electrical projects.

### Includes:

- 2017 Sales Tax Revenue Bond - This was a refund of the 2006 Series Bond, which was issued for constructing a new Public Safety Building, City Hall construction projects, and road improvements.
- 2019 Sales Tax Revenue Bond - This was a refund of the 2008 Series Bond, which was issued for Public Safety projects.

### Rating:

2017 Sales Tax Bond: AA by Standard & Poor's  
2019 Sales Tax Bond: AAA by Standard & Poor's

### Funding Sources:

2017 Sales Tax Bond - General Fund (sales tax), Impact Fees from Road, Police and Fire, and Reimbursement from Boyer Company.  
2019 Sales Tax Bond - General Fund (sales tax) and RDA.

### Additional Information:

See complete Debt Payment Summary on pages 176-178.

### Outstanding Principal as of 6/30/24:

2017 Sales Tax Bond - \$16,745,000  
2019 Sales Tax Bond - \$12,050,000

DEBT SUMMARY - OUTSTANDING DEBT AS OF 06/30/24					
Governmental Funds	Issued	Maturity	Principal	Interest	Total
RDA Sales Tax & Tax Increment Revenue Bonds	2015	2032	8,035,000	1,612,950	9,647,950
Special Assessment	2016	2037	20,010,000	4,531,250	24,541,250
Sales Tax Bonds	2017	2040	16,745,000	6,779,400	23,524,400
Sales Tax Bonds	2019	2040	12,050,000	5,036,925	17,086,925
<b>Total Governmental Funds</b>			<b>\$56,840,000</b>	<b>\$17,960,525</b>	<b>\$74,800,525</b>
<b>Total</b>			<b>\$62,300,000</b>	<b>\$20,457,850</b>	<b>\$82,757,850</b>



	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>Revenues</b>				
Intergovernmental Revenue	0	0	900,000	0
Investment Earnings	2,273	10,400	2,882	10,400
<b>Total Revenues</b>	<b>2,273</b>	<b>10,400</b>	<b>902,882</b>	<b>10,400</b>
<b>Transfers In and Use of Fund Balance</b>				
Transfer from General Fund	2,437,141	2,726,228	2,726,228	2,160,450
Transfer from Road Impact Fees	149,741	149,612	149,612	149,850
Transfer from Fire Impact Fees	175,000	175,000	175,000	175,000
Transfer from Police Impact Fees	145,000	145,000	145,000	145,000
Transfer from RDA	765,000	763,625	763,625	0
Transfer from MBA	0	0	354,684	0
Transfer from CP Bond Fund	737,511	737,511	737,511	0
Transfer from IFT Fund	250,000	0	0	0
Use of Fund Balance	0	0	0	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>4,659,393</b>	<b>4,696,976</b>	<b>5,051,660</b>	<b>2,630,300</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>4,661,667</b>	<b>4,707,376</b>	<b>5,954,542</b>	<b>2,640,700</b>
<b>Operating Expenditures</b>				
Principal on Long-Term Debt	2,002,242	1,934,308	2,249,000	1,330,000
Interest on Long-Term Debt	1,582,444	1,548,439	724,364	1,300,300
Trustee Fees	3,450	6,500	3,450	6,500
Arbitrage Compliance	0	3,900	0	3,900
<b>Total Operating Expenditures</b>	<b>3,588,136</b>	<b>3,493,147</b>	<b>2,976,814</b>	<b>2,640,700</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Contribution to Fund Balance	1,073,530	1,214,229	2,977,728	0
<b>Total Contribution to Fund Balance</b>	<b>1,073,530</b>	<b>1,214,229</b>	<b>2,977,728</b>	<b>0</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>4,661,667</b>	<b>4,707,376</b>	<b>5,954,542</b>	<b>2,640,700</b>

### Notes to Debt Service Fund:

**Debt** - Budgeted debt service payments according to the City's outstanding debt schedule.



# General Debt Service Outstanding Debt



## Debt Service Fund

### City of South Jordan Sales Tax Revenue Ref Bonds, Series 2017

Fiscal Yr	Principal	Interest	Rates
2025	810,000.00	760,550.00	5.00%
2026	850,000.00	719,050.00	5.00%
2027	895,000.00	675,425.00	5.00%
2028	815,000.00	632,675.00	5.00%
2029	855,000.00	590,925.00	5.00%
2030	900,000.00	547,050.00	5.00%
2031	945,000.00	500,925.00	5.00%
2032	995,000.00	452,425.00	5.00%
2033	1,040,000.00	406,750.00	4.00%
2034	1,085,000.00	364,250.00	4.00%
2035	1,125,000.00	320,050.00	4.00%
2036	1,175,000.00	274,050.00	4.00%
2037	1,220,000.00	226,150.00	4.00%
2038	1,280,000.00	169,750.00	5.00%
2039	1,345,000.00	104,125.00	5.00%
2040	1,410,000.00	35,250.00	5.00%
	16,745,000.00	6,779,400.00	

Original Bond:

Sales Tax Revenue Bonds 2001

Refinanced:

2006

Purpose:

\$5.7 Million of the proceeds were used to build City Hall, make improvements toward Towne Center Drive and various road projects for \$4.2 million Sales Tax Revenue Bonds 2006

Funding Source:

General Fund (sales tax), Impact Fees from Road, Police, Fire, and reimbursement from Boyer Company

Refunded Bond:

Sales Tax Revenue Bonds 2006

Term:

22 years

Purpose:

\$15.04 Million of the proceeds were used to build Public Safety Building, remodel City Hall, and road improvements

Funding Source:

General Fund (sales tax), Impact Fees from Road, Police, Fire, and reimbursement from Boyer Company

Call Date:

8/15/2026

Callable Amount:

\$14,190,000

### City of South Jordan Sales Tax Revenue Ref Bonds, Series 2019

Fiscal Yr	Principal	Interest	Rates
2025	520,000.00	539,750.00	5.00%
2026	550,000.00	513,000.00	5.00%
2027	575,000.00	484,875.00	5.00%
2028	595,000.00	464,550.00	2.00%
2029	620,000.00	443,100.00	5.00%
2030	650,000.00	411,350.00	5.00%
2031	680,000.00	378,100.00	5.00%
2032	715,000.00	343,225.00	5.00%
2033	750,000.00	310,350.00	4.00%
2034	780,000.00	279,750.00	4.00%
2035	815,000.00	247,850.00	4.00%
2036	845,000.00	214,650.00	4.00%
2037	885,000.00	175,625.00	5.00%
2038	1,020,000.00	128,000.00	5.00%
2039	1,020,000.00	77,000.00	5.00%
2040	1,030,000.00	25,750.00	5.00%
	12,050,000.00	5,036,925.00	

Original Bond:

Sales Tax Revenue Bonds 2019

Funding Source:

Sales Tax

Term:

21 years

Purpose:

Construction of new Fire Station 64, police substation, and administration building and other related improvements.

Call Date:

8/15/2029

Callable Amount:

\$8,540,000



The TOD Bond was established to assist in the construction of a stacked parking structure and related improvements located adjacent to the UTA Front Runner Station within the Redevelopment Project Area. The "Daybreak Assessment Area No. 1" was established to assist with the construction of road and water improvements within the Special Assessment Area. Assessments for this area are collected when the building permits are issued.

**Includes:**

- 2015 TOD Bond - This bond was issued for a stacked parking structure and related improvements located adjacent to the UTA Front Runner Station.
- 2016 SAA Bond - This bond was issued for road and water improvements within the Special Assessment Area in Daybreak.

**Rating:**

- 2015 TOD - AA- by Standard & Poor's
- 2016 SAA - AA+ by Standard & Poor's

**Funding Source:**

- 2015 TOD Bond - RDA, Tax Increment
- 2016 SAA Bond - Special Assessment payments from builders.

**Additional Information:**

See complete Debt Payment Summary on pages 176-178.

**Outstanding Principal as of 6/30/24:**

- 2015 TOD - \$8,035,000
- 2016 SAA - \$20,010,000



*Daybreak Neighborhood*

# Other Revenue Bonds



Debt Service Fund

	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>Revenues</b>				
Special Assessments	1,610,499	2,153,650	1,385,000	2,154,175
Investments Earnings	574,957	4,500	543,378	4,500
<b>Total Revenues</b>	<b>2,185,456</b>	<b>2,158,150</b>	<b>1,928,378</b>	<b>2,158,675</b>
<b>Transfers In and Use of Fund Balance</b>				
Transfer from RDA	1,218,200	1,214,450	1,214,450	1,213,950
Use of Fund Balance	289,957	0	0	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>1,508,157</b>	<b>1,214,450</b>	<b>1,214,450</b>	<b>1,213,950</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>3,693,613</b>	<b>3,372,600</b>	<b>3,142,828</b>	<b>3,372,625</b>
<b>Operating Expenditures</b>				
Operating Expenditures	79,500	0	0	0
Principal on Bonds	2,555,000	2,195,000	1,865,000	2,285,000
Bond Interest Payment	1,055,613	1,173,100	491,959	1,083,125
Trustee Fees	3,500	1,750	1,750	1,750
Arbitrage Compliance	0	2,750	0	2,750
<b>Total Operating Expenditures</b>	<b>3,693,613</b>	<b>3,372,600</b>	<b>2,358,709</b>	<b>3,372,625</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Contribution to Fund Balance	0	0	784,119	0
<b>Total Contribution to Fund Balance</b>	<b>0</b>	<b>0</b>	<b>784,119</b>	<b>0</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>3,693,613</b>	<b>3,372,600</b>	<b>3,142,828</b>	<b>3,372,625</b>



# Other Revenue Bonds Outstanding Debt

## Debt Service Fund

### City of South Jordan Subordinate Sales Tax and Tax Increment Revenue Bond, Series 2015

Fiscal Yr	Principal	Interest	Rates
2025	850,000.00	363,950.00	5.00%
2026	895,000.00	321,450.00	5.00%
2027	940,000.00	276,700.00	5.00%
2028	985,000.00	229,700.00	5.00%
2029	1,035,000.00	180,450.00	5.00%
2030	1,090,000.00	128,700.00	5.00%
2031	1,120,000.00	74,200.00	3.25%
2032	1,120,000.00	37,800.00	3.38%
Total	8,035,000.00	1,612,950.00	

Original Bond:

Subordinate Sales Tax and Tax Increment Revenue Bond, Series 2015

Term:

16 Years

Purpose:

\$13 Million to complete Stacked Parking Project and related improvements located adjacent to the UTA Front Runner Station within the Redevelopment Project Area

\$12.8 Million of the proceeds were used to build Public Safety Building, remodel City Hall, and road improvements

Funding Source:

RDA, Tax Increment Revenues

Call Date:

4/1/2025

Callable Amount:

\$7,185,000

### City of South Jordan Special Assessment - Daybreak Assessment Area No. 1, Series 2016

Fiscal Yr	Principal	Interest	Rates
2025	1,260,000.00	630,025.00	4.000%
2026	1,300,000.00	591,825.00	2.000%
2027	1,320,000.00	564,800.00	2.125%
2028	1,365,000.00	523,475.00	4.000%
2029	1,420,000.00	467,775.00	4.000%
2030	1,475,000.00	409,875.00	4.000%
2031	1,540,000.00	349,575.00	4.000%
2032	1,590,000.00	294,925.00	3.000%
2033	1,640,000.00	246,475.00	3.000%
2034	1,690,000.00	195,468.75	3.125%
2035	1,750,000.00	141,718.75	3.125%
2036	1,800,000.00	86,250.00	3.125%
2037	1,860,000.00	29,062.50	3.125%
Total	20,010,000.00	4,531,250.00	

Original Bond:

Special Assessment - Daybreak Assessment Area No. 1, Series 2016

Term:

20 Years

Purpose:

\$32.6 Million to complete Road and Water Improvements within the Special Assessment Area known as "Daybreak Assessment Area No.1"

Funding Source:

Assessments levied against properties within the Special Assessment Area.

Call Date:

11/1/2026

Callable Amount:

\$16,130,000

# Debt Payment Summary by Fiscal Year



Debt Service Fund

FY 24-25 DEBT PAYMENT SUMMARY - ALL FUNDS					
	2019 Sales Tax	2017 Sales Tax	2016 SAA	2015 RDA	TOTAL
Principal Payments	\$520,000	\$810,000	\$1,075,000	\$850,000	\$3,255,000
Interest Payments	539,750	760,550	537,481	363,950	2,201,731
<b>Total Debt Service</b>	<b>\$1,059,750</b>	<b>\$1,570,550</b>	<b>\$1,612,481</b>	<b>\$1,213,950</b>	<b>\$5,456,731</b>
<u>Funding Sources:</u>					
General Fund	1,059,750	1,100,700			2,160,450
RDA				1,213,950	1,213,950
Road Impact Fees		149,850			149,850
Police Impact Fees		145,000			145,000
Fire Impact Fees		175,000			175,000
Daybreak #1 SAA			1,612,481		1,612,481
<b>Total</b>	<b>\$1,059,750</b>	<b>\$1,570,550</b>	<b>\$1,612,481</b>	<b>\$1,213,950</b>	<b>\$5,456,731</b>

FY 25-26 DEBT PAYMENT SUMMARY - ALL FUNDS					
	2019 Sales Tax	2017 Sales Tax	2016 SAA	2015 RDA	TOTAL
Principal Payments	\$550,000	\$850,000	\$1,105,000	\$895,000	\$3,400,000
Interest Payments	513,000	719,050	504,931	321,450	2,058,431
<b>Total Debt Service</b>	<b>\$1,063,000</b>	<b>\$1,569,050</b>	<b>\$1,609,931</b>	<b>\$1,216,450</b>	<b>\$5,458,431</b>
<u>Funding Sources:</u>					
General Fund	1,063,000	1,099,340			2,162,340
RDA				1,216,450	1,216,450
Road Impact Fees		149,710			149,710
Police Impact Fees		145,000			145,000
Fire Impact Fees		175,000			175,000
Daybreak #1 SAA			1,609,931		1,609,931
<b>Total</b>	<b>\$1,063,000</b>	<b>\$1,569,050</b>	<b>\$1,609,931</b>	<b>\$1,216,450</b>	<b>\$5,458,431</b>

# Debt Payment Summary by Fiscal Year



Debt Service Fund

FY 26-27 DEBT PAYMENT SUMMARY - ALL FUNDS					
	2019 Sales Tax	2017 Sales Tax	2016 SAA	2015 RDA	TOTAL
Principal Payments	\$575,000	\$895,000	\$1,125,000	\$940,000	\$3,535,000
Interest Payments	484,875	675,425	481,928	276,700	1,918,928
<b>Total Debt Service</b>	<b>\$1,059,875</b>	<b>\$1,570,425</b>	<b>\$1,606,928</b>	<b>\$1,216,700</b>	<b>\$5,453,928</b>
<u>Funding Sources:</u>					
General Fund	1,059,875	1,250,425			2,310,300
RDA				1,216,700	1,216,700
Police Impact Fees		145,000			145,000
Fire Impact Fees		175,000			175,000
Daybreak #1 SAA			1,606,928		1,606,928
<b>Total</b>	<b>\$1,059,875</b>	<b>\$1,570,425</b>	<b>\$1,606,928</b>	<b>\$1,216,700</b>	<b>\$5,453,928</b>

FY 27-28 DEBT PAYMENT SUMMARY - ALL FUNDS					
	2019 Sales Tax	2017 Sales Tax	2016 SAA	2015 RDA	TOTAL
Principal Payments	\$595,000	\$815,000	\$1,165,000	\$985,000	\$3,560,000
Interest Payments	464,550	632,675	446,675	229,700	1,773,600
<b>Total Debt Service</b>	<b>\$1,059,550</b>	<b>\$1,447,675</b>	<b>\$1,611,675</b>	<b>\$1,214,700</b>	<b>\$5,333,600</b>
<u>Funding Sources:</u>					
General Fund	1,059,550	1,250,425			2,309,975
RDA				1,216,700	1,216,700
Police Impact Fees		145,000			145,000
Fire Impact Fees		175,000			175,000
Daybreak #1 SAA			1,611,675		1,611,675
<b>Total</b>	<b>\$1,059,550</b>	<b>\$1,570,425</b>	<b>\$1,611,675</b>	<b>\$1,216,700</b>	<b>\$5,458,350</b>



FY 28-29 DEBT PAYMENT SUMMARY - ALL FUNDS					
	2019 Sales Tax	2017 Sales Tax	2016 SAA	2015 RDA	TOTAL
Principal Payments	\$620,000	\$855,000	\$1,215,000	\$1,035,000	\$3,725,000
Interest Payments	443,100	590,925	597,588	180,450	1,812,063
Total Debt Service	\$1,063,100	\$1,445,925	\$1,812,588	\$1,215,450	\$5,537,063
Funding Sources:					
General Fund	1,063,100	1,445,925			2,509,025
RDA				1,215,450	1,215,450
Daybreak #1 SAA			1,812,588		1,812,588
Total	\$1,063,100	\$1,445,925	\$1,812,588	\$1,215,450	\$5,537,063





Used to account for money that will be used for projects identified in the Infrastructure Improvement & Maintenance and Operations program.

### Infrastructure Improvement

The Infrastructure Improvement fund is used to account for improvement projects identified in the IIMO program.

### Maintenance & Operations

The Maintenance & Operations fund is used to account for maintenance projects identified in the IIMO program

### Capital Equipment

The Capital Equipment fund is used to account for the purchase of City equipment.

# Capital Project Funds Summary



	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>REVENUES</b>				
Impact Fees	1,047,491	1,600,000	1,036,552	1,025,000
Class C Road Funds	3,899,187	4,035,880	4,508,755	4,157,000
Local Transit Tax	2,092,813	2,224,830	2,674,823	2,314,000
Investment Earnings	241,486	150,000	267,221	150,000
Grants	9,684,000	737,511	5,637,511	0
Miscellaneous Revenue	1,838,275	0	997,481	0
<b>Total Debt Service Fund Revenue</b>	<b>18,803,253</b>	<b>8,748,221</b>	<b>15,122,343</b>	<b>7,646,000</b>
<b>TRANSFERS IN AND USE OF FUND BALANCE</b>				
Transfers In	13,993,014	6,904,563	10,983,909	4,651,715
Use of Fund Balance	1,656,111	2,753,437	9,916,592	5,054,850
<b>Total Transfers In and Use of Fund Balance</b>	<b>15,649,125</b>	<b>9,658,000</b>	<b>20,900,501</b>	<b>9,706,565</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>34,452,378</b>	<b>18,406,221</b>	<b>36,022,844</b>	<b>17,352,565</b>
<b>EXPENDITURES</b>				
Transportation Projects	3,083,396	2,379,084	4,195,617	5,005,000
Parks Projects	3,851,945	882,000	866,147	525,000
Class C Projects	1,436,703	4,035,880	2,923,299	3,057,000
Facilities Projects	263,272	40,000	222,820	405,000
Storm Drain Projects	956,836	960,000	1,443,541	50,000
Miscellaneous Projects	575,257	1,050,000	6,338,742	0
Capital Equipment	2,014,568	4,488,000	7,542,606	2,782,328
<b>Total Debt Service Fund Expenditures</b>	<b>12,181,978</b>	<b>13,834,964</b>	<b>23,532,772</b>	<b>11,824,328</b>
<b>TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE</b>				
Transfers Out	4,619,654	3,345,623	9,470,825	3,914,850
Contribution to Fund Balance	17,650,746	1,225,634	3,019,247	1,613,387
<b>Total Transfers Out and Contribution to Fund Balance</b>	<b>22,270,400</b>	<b>4,571,257</b>	<b>12,490,072</b>	<b>5,528,237</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>34,452,378</b>	<b>18,406,221</b>	<b>36,022,844</b>	<b>17,352,565</b>



# Capital Improvement Program

A capital project is a new construction, expansion, renovation, or replacement project for an existing facility or facilities. It is a project that helps maintain or improve a City asset, often called infrastructure.

There is \$3,500,000 in general capital funds available for FY 2024-2025. City Council has allocated these funds on capital projects established in the Capital Improvement Program Plan.

The City estimates a revenue stabilization reserve at a level equal to 21% of the General Fund budgeted revenues. Cities are allowed to retain a maximum of 35%. Funds in excess of 35% may be retained if they are earmarked for specific future capital projects.

Projects approved by the Council are listed starting on page 182. Capital equipment to be purchased during this fiscal year are listed on page 185. There are no major non-recurring projects for FY 2025.

In addition, the Council approved leasing of public safety vehicles, replacing 30 vehicles.

Any projects that may need to be addresses during the fiscal year may be funded through the following Project Approval Process:

- Project Manager or Department Director fills out a Project Funding Request Form
- Finance Department verifies availability of funds
- Funding Request is presented to the City Council for approval.
- City Council reviews and approves proposed projects with the annual, mid-year (as needed) and year-end budgets.

## 5-Year Capital Planning Process

The five-year Capital Improvement Plan (CIP) is the City's planning document for infrastructure development and improvements. Projects identified in the CIP are guided by various development plans and policies established by City Council and City Administration. Some of the studies and documents that influence CIP include: the General Plan, Transportation Master Plan, Storm Drain Master Plan, Culinary & Secondary Water Master Plans, Parks & Recreation Master Plan, Police & Fire Safety Master Plans, the Municipal Code, South Jordan's Mission Statement, and Service Values. The CIP details the priorities and estimated costs of the projects that may be used as a tool by City Administration in developing the final budget. However, the funding sources for projects will not be allocated until the final budget is approved by City Council. The five-year CIP will be updated annually to account for changes in priority, schedule and construction costs.



Road Project



	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>Revenues</b>				
Road Impact Fees	447,630	500,000	447,456	450,000
Park Impact Fees	265,543	500,000	285,731	250,000
Storm Drain Impact Fees	140,681	150,000	177,890	150,000
Fire Impact Fees	123,005	300,000	50,122	100,000
Police Impact Fees	70,633	150,000	75,353	75,000
Class C Road Funds	3,899,187	4,035,880	4,508,755	4,157,000
Local Transit Tax	2,092,813	2,224,830	2,674,823	2,314,000
Investment Earnings	211,404	150,000	227,209	150,000
Other Donations and Reimbursements	191,110	0	376,858	0
Other Miscellaneous	385,419	0	571,772	0
<b>Total Revenues</b>	<b>15,827,425</b>	<b>8,010,710</b>	<b>9,395,969</b>	<b>7,646,000</b>
<b>Transfers In and Use of Fund Balance</b>				
Transfer from General Fund	3,974,612	0	0	0
Transfer from Fitness Center	0	0	22,646	0
Transfer from Storm Drain	2,887,000	910,000	910,000	0
Transfer from General CIP	6	0	0	0
Transfer from Water	17,000	0	0	0
Transfer from Gen Local Transit	645,753	0	0	0
Transfer from Class C Road Funds	778,407	0	0	0
Transfer from Fire Impact Fees	0	0	7,350	0
Transfer from Police Impact Fees	0	0	7,350	0
Transfer from CP Bond Proceeds	569,966	0	0	0
Transfer from CDA	0	0	0	300,000
Parks Impact Fee Use of Fund Balance	545,750	0	0	0
Road Impact Fee Use of Fund Balance	0	0	0	1,469,850
Fire Impact Fee Use of Fund Balance	31,513	0	26,389	45,000
Police Impact Fee Use of Fund Balance	63,915	0	76,997	40,000
Use of Fund Balance	0	1,740,000	7,065,978	3,500,000
<b>Total Transfers In and Use of Fund Balance</b>	<b>9,513,923</b>	<b>2,650,000</b>	<b>8,116,710</b>	<b>5,354,850</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>25,341,348</b>	<b>10,660,710</b>	<b>17,512,679</b>	<b>13,000,850</b>



	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>Project Expenditures</b>				
Transportation Projects	1,466,724	5,384,964	3,066,733	3,980,000
Parks Projects	3,555,542	432,000	292,196	325,000
Class C Projects	1,436,703	4,035,880	2,923,299	3,057,000
Facilities Projects	85,751	0	72,820	300,000
Storm Drain Projects	956,836	960,000	1,213,541	50,000
Miscellaneous Projects	454,040	50,000	963,775	0
<b>Total Project Expenditures</b>	<b>7,955,597</b>	<b>6,826,964</b>	<b>8,532,367</b>	<b>7,712,000</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Transfer to General Fund	500,000	868,500	868,500	1,100,000
Transfer to General CIP	1,424,160	0	14,700	0
Transfer to General CIP Maint	918,270	1,270,000	1,270,000	1,260,000
Transfer to General Debt Service Fund	469,741	469,612	469,612	469,850
Transfer to Capital Equipment	0	0	4,042,000	1,085,000
Transfer to Storm Drain Impact Fees	6	0	0	0
Contribution to Fund Balance Impact Fees	519,247	828,388	559,414	460,000
Contribution to Fund Balance Local Transit Tax	824,365	0	1,039,132	914,000
Contribution to Fund Balance Class C Road Funds	1,184,077	397,246	716,957	0
Contribution to Fund Balance	11,545,886	0	0	0
<b>Total Transfers Out and Contribution to Fund Balance</b>	<b>17,385,751</b>	<b>3,833,746</b>	<b>8,980,315</b>	<b>5,288,850</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>25,341,348</b>	<b>10,660,710</b>	<b>17,512,679</b>	<b>13,000,850</b>



	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>Revenues</b>				
Other Miscellaneous	575,000	0	0	0
<b>Total Revenues</b>	<b>575,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers In and Use of Fund Balance</b>				
Transfer from General CIP	918,270	1,270,000	1,270,000	1,260,000
Transfer from Water	0	0	0	35,000
Transfer from Storm Water	0	0	0	35,000
Transfer from CDA	0	1,250,000	1,250,000	0
Use of Fund Balance	0	0	0	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>918,270</b>	<b>2,520,000</b>	<b>2,520,000</b>	<b>1,330,000</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>1,493,270</b>	<b>2,520,000</b>	<b>2,520,000</b>	<b>1,330,000</b>
<b>Project Expenditures</b>				
Storm Drain Projects	0	1,000,000	230,000	0
Transportation Projects	209,988	1,030,000	778,227	1,025,000
Parks Projects	296,402	450,000	573,951	200,000
Facilities Projects	162,669	40,000	150,000	105,000
Misc Projects	121,218	0	106,886	0
<b>Total Project Expenditures</b>	<b>790,276</b>	<b>2,520,000</b>	<b>1,839,064</b>	<b>1,330,000</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Contribution to Fund Balance	702,994	0	680,936	0
<b>Total Contribution to Fund Balance</b>	<b>702,994</b>	<b>0</b>	<b>680,936</b>	<b>0</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>1,493,270</b>	<b>2,520,000</b>	<b>2,520,000</b>	<b>1,330,000</b>



	Prior Year Actual FY 22-23	Adopted Budget FY 23-24	Estimated Actual FY 23-24	Proposed Budget FY 24-25
<b>Revenues</b>				
Other Miscellaneous	647,496	0	0	0
Sale of Capital Assets	39,250	0	48,851	0
<b>Total Revenues</b>	<b>686,746</b>	<b>0</b>	<b>48,851</b>	<b>0</b>
<b>Transfers In and Use of Fund Balance</b>				
Transfer from General Fund	4,002,000	1,619,563	1,619,563	1,003,352
Transfer from CDA Fund	200,000	0	0	300,000
Transfer from IFT Fund	0	1,855,000	1,855,000	633,363
Transfer from General CIP	0	0	4,042,000	1,085,000
Use of Fund Balance	0	1,013,437	0	0
<b>Total Transfers In and Use of Fund Balance</b>	<b>4,202,000</b>	<b>4,488,000</b>	<b>7,516,563</b>	<b>3,021,715</b>
<b>Total Rev, Trans in, and Use of Fund Balance</b>	<b>4,888,746</b>	<b>4,488,000</b>	<b>7,565,414</b>	<b>3,021,715</b>
<b>Project Expenditures</b>				
Computer Software & Equipment	8,498	170,000	48,112	100,000
Fire Equipment	103,346	2,000,000	2,540,447	0
Police Equipment	77,136	963,000	183,224	0
Fleet Equipment	1,219,654	1,355,000	4,770,823	2,682,328
Misc Equipment	605,934	0	0	0
<b>Total Project Expenditures</b>	<b>2,014,568</b>	<b>4,488,000</b>	<b>7,542,606</b>	<b>2,782,328</b>
<b>Transfers Out and Contribution to Fund Balance</b>				
Contribution to Fund Balance	2,874,177	0	22,808	239,387
<b>Total Contribution to Fund Balance</b>	<b>2,874,177</b>	<b>0</b>	<b>22,808</b>	<b>239,387</b>
<b>Total Exp, Trans Out, and Cont to Fund Balance</b>	<b>4,888,746</b>	<b>4,488,000</b>	<b>7,565,414</b>	<b>3,021,715</b>





PUBLIC WORKS

1300 W Shields Lane Environmental Study

PROJECT INFORMATION

Location: 1300 W & Shields Lane

Project Manager: Unassigned

Project Type: Infrastructure Improvement

Start Date: 7/1/2025

Category: Streets

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Conduct an environmental study required prior to receiving federal funds to complete the capacity improvement project at 1300 W and Shields Lane.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
Public Works						
General Capital	\$35,000	\$0	\$0	\$0	\$0	\$35,000
Total Cost	\$35,000	\$0	\$0	\$0	\$0	\$35,000

Operating Impact:

There are no additional operating impacts expected for this project in the five-year plan.



## PUBLIC WORKS

### Subsurface Drain Repairs/Replacement

#### PROJECT INFORMATION

**Location:** Multiple Locations

**Project Manager:** Unassigned

**Project Type:** Infrastructure Maintenance

**Start Date:** 7/1/2025

**Category:** Streets

**End Date:** 6/30/2029

**Bond Fund:** Yes ☐ No ☒

**Description:**

Conduct an annual review of subsurface drains throughout the city and make recommended repairs or replacements.

#### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
<u>Public Works</u>						
General CIP	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
<b>Total Cost</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$1,500,000</b>

**Operating Impact:**

Labor for inspections to recommend repairs or replacements, we are not equipped to replace the drains.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$4,500	\$4,500	\$4,500	\$4,500	\$18,000
	Other	\$0	\$0	\$0	\$0	\$0
	<b>Total Operating Costs</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$18,000</b>

PUBLIC WORKS

Traffic Signal at Prosperity and Old Bingham Highway

PROJECT INFORMATION

**Location:** Old Bingham Highway at Prosperity Lane

**Project Type:** Infrastructure Improvement

**Category:** Streets

**Project Manager:** Unassigned

**Start Date:** 7/1/2025

**End Date:** 6/30/2029

**Bond Fund:** Yes ☐ No ☒

**Description:**

Install new traffic signal at Prosperity Lane and Old Bingham Highway (shared project with West Jordan).

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
Public Works						
General CIP	\$300,000	\$0	\$0	\$0	\$0	\$300,000
Total Cost	\$300,000	\$0	\$0	\$0	\$0	\$300,000

**Operating Impact:**

Contract with Salt Lake County to maintain the signal. This is half of the total maintenance as West Jordan will also participate in the maintenance costs.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$0	\$0	\$0	\$0	\$0
	Other	\$1,300	\$1,300	\$1,300	\$1,300	\$5,200
	Total Operating Costs	\$1,300	\$1,300	\$1,300	\$1,300	\$5,200



### PUBLIC WORKS

#### Citywide Canal Culvert Repairs

#### PROJECT INFORMATION

**Location:** Multiple Locations

**Project Manager:** Unassigned

**Project Type:** Infrastructure Improvement

**Start Date:** 7/1/2025

**Category:** Streets

**End Date:** 6/30/2029

**Bond Fund:** Yes ☐ No ☒

**Description:**

Repair canal culverts per annual inspection(s) and recommendations.

#### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
<u>Public Works</u>						
General CIP	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
<b>Total Cost</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$500,000</b>

**Operating Impact:**

Bridge canal culvert repairs give us opportunity costs of labor and equipment allowing our asphalt crew to patch larger areas, and the dealing of bridge decks is out of our area of expertise.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	(\$7,880)	\$0	(\$7,880)	\$0	(\$15,760)
	Other	(\$8,452)	\$0	(\$8,452)	\$0	(\$16,904)
	<b>Total Operating Costs</b>	<b>(\$16,332)</b>	<b>\$0</b>	<b>(\$16,332)</b>	<b>\$0</b>	<b>(\$32,664)</b>



PUBLIC WORKS

City-Wide Tree Replacement Program

PROJECT INFORMATION

Location: Multiple Locations

Project Manager: Jason Miller/Kevin Ball

Project Type: Maintenance & Operations

Start Date: 7/1/2025

Category: Parks

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Begin replacing some of the over 1,500 City owned trees that have been removed due to death, disease, damage, or vandalism.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
Public Works						
General Capital	\$150,000	\$0	\$0	\$0	\$0	\$150,000
Total Cost	\$150,000	\$0	\$0	\$0	\$0	\$150,000

Operating Impact:

The operational impacts for this project will be minimal. The first year will require supplemental watering, and structural pruning in the third year. These costs will be covered out of the Parks Department budget.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$0	\$0	\$0	\$0	\$0
	Other	\$1,000	\$0	\$2,500	\$0	\$3,500
	Total Operating Costs	\$1,000	\$0	\$2,500	\$0	\$3,500



## PUBLIC WORKS

### Vadanis Sidewalk and ADA Ramps

#### PROJECT INFORMATION

**Location:** Approx. 11709 Vandanis Dr

**Project Manager:** Streets Manager/Engineer

**Project Type:** Maintenance & Operations

**Start Date:** 7/1/2025

**Category:** Streets

**End Date:** 6/30/2029

**Bond Fund:** Yes ☐ No ☒

**Description:**

Install sidewalk and ADA ramps for school pickup and dropoff safety at Early Light Academy.

#### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
<u>Public Works</u>						
Transportation Tax	\$75,000	\$0	\$0	\$0	\$0	\$75,000
<b>Total Cost</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,000</b>

**Operating Impact:**

Opportunity costs saved allowing our cres to stay on trip hazard elimination. Equipment and labor costs listed based on doing 6 ADA ramps.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	(\$8,510)	\$0	\$0	\$0	(\$8,510)
	Other	(\$7,739)	\$0	\$2,500	\$0	(\$7,739)
	<b>Total Operating Costs</b>	<b>(\$16,249)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$16,249)</b>



PUBLIC WORKS

Curb & Gutter Replacement

PROJECT INFORMATION

Location: Multiple Locations

Project Manager: Streets Manager/Engineer

Project Type: Maintenance & Operations

Start Date: 7/1/2025

Category: Streets

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Funding for 10200 South Road Improvements.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
Public Works						
Transportation Tax	\$160,000	\$0	\$0	\$0	\$0	\$160,000
Total Cost	\$160,000	\$0	\$0	\$0	\$0	\$160,000

Operating Impact:

Cost savings for not having City personnel need to replace or repair curb and gutter.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	(\$1,500)	(\$1,500)	(\$1,500)	(\$1,500)	(\$6,000)
	Other	(\$1,100)	(\$1,100)	(\$1,100)	(\$1,100)	(\$4,400)
	Total Operating Costs	(\$2,600)	(\$2,600)	(\$2,600)	(\$2,600)	(\$10,400)





## PUBLIC WORKS

### Audible Pedestrian Push Buttons

#### PROJECT INFORMATION

**Location:** Multiple Locations

**Project Manager:** Streets Manager/Engineer

**Project Type:** Infrastructure Improvement

**Start Date:** 7/1/2025

**Category:** Streets

**End Date:** 6/30/2029

**Bond Fund:** Yes ☐ No ☒

#### Description:

Federal Rule 36CFR Part 1190 requires cities to start installing audible pedestrian push buttons on all traffic signal. The City has 58 signals and it will cost about \$8k per signal for the County to make the modification. The thought is to start funding this as a recurring project at \$40k oer year so 5 signals cab be modified per year.

#### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
<u>Public Works</u>						
Transportation Tax	\$40,000	\$0	\$0	\$0	\$0	\$40,000
<b>Total Cost</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$40,000</b>

#### Operating Impact:

\$200 per year to maintain pedestrian push buttins at each signal.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$0	\$0	\$0	\$0	\$0
	Other	\$1,000	\$1,000	\$1,000	\$1,000	\$4,000
	<b>Total Operating Costs</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$4,000</b>



PUBLIC WORKS

Water Conservation Software Application

PROJECT INFORMATION

Location: No Location

Project Manager: Unassigned

Project Type: Infrastructure Maintenance

Start Date: 7/1/2025

Category: Water

End Date: 6/30/2029

Bond Fund: Yes ☐ No ☒

Description:

Create and/or purchase software application that links to meter reading analytic software.

FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
Public Works						
Water CIP	\$150,000	\$0	\$0	\$0	\$0	\$150,000
Total Cost	\$150,000	\$0	\$0	\$0	\$0	\$150,000

Operating Impact:

IT labor to maintain software.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	\$3,152	\$3,152	\$3,152	\$3,152	\$12,608
	Other	\$0	\$0	\$0	\$0	\$0
	Total Operating Costs	\$3,152	\$3,152	\$3,1152	\$3,152	\$12,608



## PUBLIC WORKS

### Water Security Cameras

#### PROJECT INFORMATION

**Location:** Water Tanks

**Project Manager:** Unassigned

**Project Type:** Infrastructure Improvement

**Start Date:** 7/1/2025

**Category:** Water

**End Date:** 6/30/2029

**Bond Fund:** Yes ☐ No ☒

**Description:**

Replace and upgrade security cameras to prevent tampering with water system.

#### FINANCIAL INFORMATION

Department/Fund	Five-Year Plan					Total 2025-2029
	2025	2026	2027	2028	2029	
<u>Public Works</u>						
Water CIP	\$150,000	\$0	\$0	\$0	\$0	\$150,000
<b>Total Cost</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>

**Operating Impact:**

Once the cameras operate correctly our on call staff will not need to physically go to the site to verify intrusion alarms, thus saving us in overtime costs and opportunity costs.

Annual Operating Costs		2026	2027	2028	2029	Total
	New Personnel (FTE)	0.0	0.0	0.0	0.0	0.0
	Personal Services	(\$28,000)	(\$28,000)	(\$28,000)	(\$28,000)	(\$112,000)
	Other	\$0	\$0	\$0	\$0	\$0
	<b>Total Operating Costs</b>	<b>(\$28,000)</b>	<b>(\$28,000)</b>	<b>(\$28,000)</b>	<b>(\$28,000)</b>	<b>(\$112,000)</b>





## Dumpster Program





## Vision Statement

We are a family oriented community, founded upon principles of accountability, integrity, and innovation with an unwillingness to compromise in securing a sustainable environment for future generations.

## Mission Statement

South Jordan City provides service oriented, responsible government, consistent with the community's values, priorities and expectations for a high quality of life, enhancing the City's fiscal health, providing professional and innovative services, and managing the City's resources, while planning for the future.

## Incorporation

1935

## Government

The City of South Jordan operates under the Council-Manager form of government.

## County

Salt Lake County  
[www.slco.org](http://www.slco.org)

## School District

Jordan School District  
[www.jordandistrict.org](http://www.jordandistrict.org)

## Location

Located in the southwest portion of the Salt Lake Valley, 13 miles south of Salt Lake City.

## Climate

On average, there are 225 sunny days per year. The July high is around 94 degrees. The January low is 23 degrees.

## Area

25.74 square miles

## Elevation

4,316 feet above sea level along the Jordan River, to a high of 5,464 feet along state road U-111.

## Parks & Open Space

641 acres

## Credit Rating

Implied GO = AAA

## Population

South Jordan City is one of the fastest growing cities in the State of Utah. On average, the City's population has doubled every decade since 1960. According to data from the U.S. Census Bureau, South Jordan is currently the 10th largest city in the state. South Jordan's population was 77,487 in 2020. This represents 54 percent increase since 2010. Approximately 31.8 percent is under the age of 18, and the median age is 33.

## Education

South Jordan is part of the Jordan School District. Over 97 percent of South Jordan's residents aged 25 or over have received a high school diploma. Close to 45 percent have obtained a bachelor's degree or higher.



## Income

South Jordan's median household income on average from 2017 to 2021 was \$111,774 and the per capita income in 2021 was \$42,731.

over the last 5 years, 50% of those being town homes and apartments. The City issued approximately 372 residential and 118 commercial building permits in fiscal year 2022.

## Persons per Household

The average number of persons per household in South Jordan owner-occupied and renter-occupied homes was 3.25 in 2021.

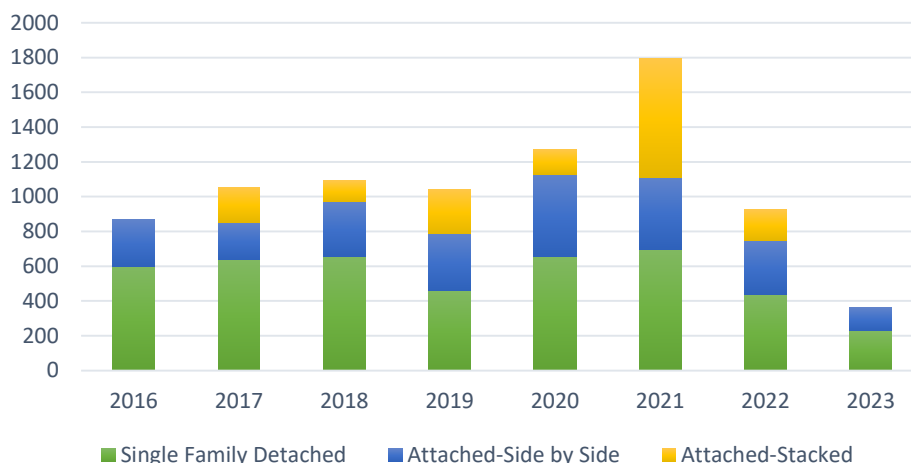
## Housing Units

In 2021, 84 percent of the 26,427 housing units were owner occupied, 14.7 percent were renter-occupied, and 4.1 percent were vacant.

## Building Permits

While known for its large single-family lots, the City's housing inventory has become more diverse in the last decade. An average of 861 dwelling units have been permitted per year

## Residential Units Permitted by Year



## Principal Employers, FY 2023

Rank	Employer	Number of Employees
1	Merit Medical	2,053
2	Ultradent	1,814
3	Jordan School District	1,805
4	Sam's Club/Wal-Mart Supercenter	811
5	Cricut	800
6	Lucid	800
7	South Jordan City	591
8	Willis Towers Watson	544
9	AdvancedMD	537
10	Merrick Bank Corporation	472
	<b>Total</b>	<b>10,227</b>



## Top 25 Major Sales/Use Tax Contributors, FY 2023

Walmart	Sportsmans Warehouse Inc	Carmax Superstore
Costco Wholesale	Unique Auto Body	Tim Dahle Nissan
Sam's Club	Jerry Seiner	Hobby Lobby
Utah Power & Light	Harmons	Volkswagen Southtowne
Megaplex 20	Amazon.com	Smiths Food & Drug
Sprouts Farmers Market	Apple Computer Inc	Questar Gas Company
Riverton Chevrolet	Executech Utah	USTC Motor Vehicle
Target	Bentley Lamborghini	
Perry Brothers Honda World	Microsoft Corp	

### Retail Sales and Sales Tax Revenue

South Jordan's retail and food sales totaled \$2.36 billion in 2023, an increase of 1 percent from the \$2.34 billion in the prior year. Sales and use tax revenue totaled

\$23.4 million in fiscal year 2023, an increase of \$750 million, or 3.3 percent, compared to \$22.6 million in fiscal year 2022.



## Principal Property Taxpayers, FY 2023

Rank	Taxpayer	Taxable Assessed Value
1	Riverpark LLC	\$285,338,600
2	eBay Inc	\$212,661,500
3	Merit Medical Systems Inc	\$137,238,350
4	San Tropez Holdings LLC	\$110,939,360
5	SoJo Station LLC	\$102,133,380
6	VP Daybreak Operations/Investments LLC	\$98,095,340
7	GMC Property Management	\$81,772,843
8	Wal-Mart	\$60,175,300
9	Boyer Jordan Heights	\$58,226,800
10	Daybreak LLC: Daybreak Rosemeade LLC	\$55,517,275
	<b>Total</b>	<b>\$1,202,098,748</b>





## Fire Protection

FY 2023	Number
Full-time employees	98
Part-time employees	1
Fire stations	4
ISO Rating	2
Fire fatalities	0
Fire injuries	0
Fire hydrants inspected	4,165
Flu vaccinations	84
Emergency calls for service (EMS)	6,986
Emergency calls for service (non EMS)	1,903
Patient transports	3,466
Cancelled calls	719
Other (refused care, transferred care, DOA)	2,119
Average response time (Combined)	6:09 min
Inter-facility	11:08 min



## Police Protection

FY 2023	Number
Full-time police officers	76
Priority 1 Response time	7:39 min
NIBRS Crimes (Crimes against person, property, society)	2,431
Police Incidents	40,363

## Streets & Street Lighting

FY 2023	Number
Pavement lane miles maintained	870.67
Alleyway miles maintained	46.4
Miles of sidewalk maintained	461.59
Number of street lights maintained	6,993
Number of street signs maintained	10,792

## Fleet

FY 2023	Number
City vehicles & equipment maintained	417

## Water

FY 2023	Number
Residential accounts	23,700
Commercial accounts	1,649
Miles of water lines	503
Fire hydrants	4,148
Average daily water demand (mgd)	14.6
Daily water conveyance capacity (mgd)	36.46
Miles of secondary water lines	116
Secondary water accounts	4,207



## Storm Water

FY 2023	Number
Miles of storm water pipe	164.4
Storm water detention & retention ponds	182
Storm clean out boxes	5,294

## Sanitation

FY 2023	Number
Tons of waste recycled annually	4,980
Tons of refuse collected annually	34,413
Residential sanitation accounts	29,818

## Parks

FY 2023	Number
Number of parks	41
Total acreage	
Natural open space area	237.44 acres
Trails	15.61 miles
Park loop walkways	
Number of park playgrounds	26 units

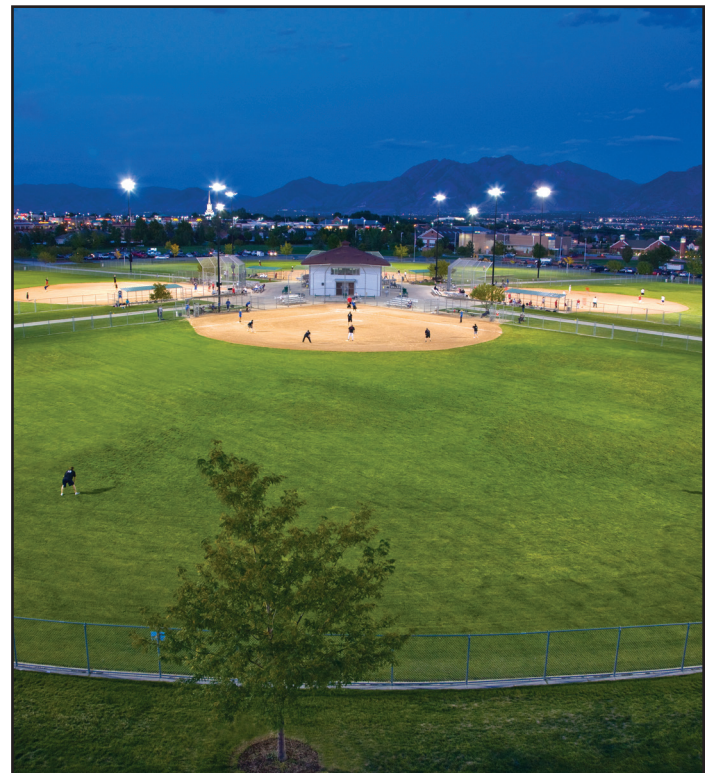
## Recreation

FY 2023	Number
Community Events Offered	32
Gale Museum Visitors	12,001
Senior Program Participants	14,321
Senior Lunches Distributed	13,525
Facility Rental Revenue	\$59,774
Recreation Program Participants	8,552

## Economics

FY 2023	Number
Sales Tax:	
Taxable Sales	2,369,594,997
Sales Tax Revenue	23,441,152
Property Tax:	
Assessed taxable property value	11,166,603,874
Property Tax Rate	0.001425%
Bond Ratings:	
Implied GO Rating	AAA
Debt:	

The City has no General Obligation debt, which means no debt attached to property tax.





South Jordan, Utah is a rapidly growing community located eleven miles south of Salt Lake City. South Jordan is known for being a trendsetter within the valley while maintaining a rural environment creating an ideal place to raise a family. South Jordan has a distinct air of uniqueness from the other metropolitan areas within the county. A rural atmosphere exists with large well kept yards, modern homes, immaculate parks, and annual events that celebrate the history of South Jordan.

The City of South Jordan has become a premier place within the county to live. Known for its beauty, cleanliness, pristine parks, quality schools, amazing community center, and abundant neighborhoods the city attracts both residential and commercial interests.

## Settlement

The community of South Jordan's first residents were Alexander Beckstead and his family as they settled a tract of land along the west side of the Jordan River in 1859. Alexander had immigrated from Canada in 1837 after joining The Church of Jesus Christ of Latter-Day Saints (LDS). Most early settlers were also members of the LDS faith and came from Europe by ship, then crossed the plains eventually settling in South Jordan.

The abundance of water, wildlife, and native grasses along the Jordan River drew settlers to the area who had a hope of farming the land. Farming required a managed water supply, therefore Mr. Beckstead and others hand dug a two and a half mile canal to divert water from the Jordan River. The canal, appropriately name "The Beckstead Ditch", was one of the main reasons the South Jordan settlement became a permanent community and continued to grow.

Initial settlers nicknamed the community "Gale" due to the southwest prevailing winds which blow frequently through the area. In fact, the town's first train station was called the Gale Station and the first post office was called the Gale Post Office.

## Early Homes

Hillsides along the Jordan River provided the first homes for settlers of the South Jordan community. The settlers would literally dig a hole in the side of the hill to obtain shelter. As time permitted, more permanent type dugouts were built

which would extend beyond the front of the hillside using adobe brick for walls and logs for the extended roof. John W. Winward became one of the first adobe brick makers in the South Jordan area. Building a kiln on his property, he produced bricks for adobe homes which eventually replaced the hillside dugouts. Early pioneer homes in the area usually began with two rooms and as additional resources became available, and as the family grew, other rooms would be added.



## Farming & Business

Alfalfa hay and grain were the predominant crops raised in South Jordan's early history. Sugar beets were introduced in 1910 and became the mainstay of South Jordan's agricultural industry after a sugar factory was built in Lehi, Utah. The first flour mill was built in 1895 and ran exclusively on water power. Many farmers brought wheat to the mill for processing and many found employment there as well.

The Jordan Mercantile was the first official retail operation in South Jordan. Operated by the Joseph Holt family, the store offered commodities, household items as well as a shoe department. The first business to offer gas and oil in South Jordan began operations in 1928.

## Industry

Although agriculture was the main sources of sustenance for early settlers in South Jordan, many also worked at the United States Smelting and Refining company in Midvale, Utah to earn







additional income. The Bingham Canyon Mine, now called Kennecott Copper also had a major influence in South Jordan's history. Several families earned a living providing teams and wagons to haul ore for the mine. Mining operations began in 1903 and have continued for more than 100 years.

## **Incorporation**

In 1935, with a population of more than two hundred residents in the South Jordan community, members of Voting District 329 petitioned for the right to become a town. The petition was accepted by the Board of Commissioners of Salt Lake County and the Town of South Jordan was officially created on November 8, 1935.

The Town of South Jordan operated under the leadership of a Board of Trustees for thirty-two years following incorporation. The first Board President was J.R. Peterson who served for five years. Marie Holt Palmer was hired as the first town clerk and initially Town Board Meetings were held in her home.

## **City of Second Class Designation**

Lieutenant Governor Spencer J. Cox signed an Executive Proclamation on July 28, 2016 designating South Jordan as a city of the second class. Each Utah municipality is classified according to its population. A municipality with a population of 100,000 or more is a city of the first class. A municipality with a population of 65,000 or more but less than 100,000 is a city of the second class. A municipality with a population of 30,000 or more but less than 65,000 is a city of the third class. A municipality with a population of 10,000 or more but less than 30,000 is a city of the fourth class. A municipality with a population of 1,000 or more but less than 10,000 is a city of the fifth class and a municipality with a population under 1,000 is a town.

## **Tragic Event**

Tragedy struck South Jordan in December of 1938. Farrold "Slim" Silcox one of Jordan School District's most experienced drivers was driving the new yellow school bus to school in a snowstorm. The bus carrying 39 people stopped at the tracks and then appeared to have some trouble climbing over the tracks, according to eyewitnesses. This could have been due to the heavy snow or trying to shift gears to navigate the incline.

The "Flying Ute" freight train was running a couple hours late due to the weather after leaving Denver. The locomotive was pulling eighty-four freight cars and traveling at about 52 miles per hour. The engineer, with over 32 years experience, saw the bus stopped on the tracks and ordered an emergency stop. The train did not stop and the impact sheared the bus in two. The

bus motor was found 225 yards to the north, the frame of the bus was carried two blocks wrapped around the locomotive, and the shell of the bus was crunched like tin foil.

The driver and 23 people died leaving only 15 survivors, three of whom would later die due to injuries from the collision. It is as though time stands still as locals recall the train-bus tragedy that is the worst in South Jordan's history.

## **Growth**

South Jordan has seen dramatic increases in population over the years as housing has gradually replaced farmland. Between 1990 and 1999 South Jordan had the second highest growth rate in the State of Utah averaging more than 9.4% per year. The City encompasses 25.74 square miles and is home to more than 87,000 residents. The average household size is 3.56 persons. South Jordan's population is expected to increase by approximately 30,000 additional residents over the next twenty years.

### **Sources:**

Bateman, Ronald; Of Dugouts and Spires; South Jordan City Corporation, South Jordan, UT; 1998.

City of South Jordan; Economic Development.

Jordan School District; Board of Education Minutes; December 1-2 1938.

Various City documents and memoranda.







# Summerfest



# Fee Schedule



DESCRIPTION		FY 2023-2024
<b>Business License Fees</b>		
Home Occupation		
	New Application	\$200
	Renewal	\$30
Home Occupation Day Care and Food Assembly	New Application	\$200 (base) + \$75 (disproportionate) = \$275
	Renewal	\$30 (base) + \$75 (disproportionate) = \$105
Commercial	New Application	\$194
	Renewal	\$105
Big Box	New Application	\$194 (base) + \$1365 (disproportionate) = \$1559
	Renewal	\$105 (base) + \$1365 (disproportionate) = \$1470
Department Store	New Application	\$194 (base) + \$645 (disproportionate) = \$839
	Renewal	\$105 (base) + \$645 (disproportionate) = \$750
Expedited Fee		\$194 (base) + (disproportionate-if applicable) + \$68 (expedite)
Liquor License Only	New Application	\$194 (base) + \$44 (disproportionate) = \$238
	Renewal	\$105 (base) + \$44 (disproportionate) = \$149
New Salon Chair/Vending	New Application	\$92 (base)
	Renewal	\$25
Residential Rental	New Application	\$119 (base)
	Renewal	\$30
Temporary - Except Fireworks		\$194 (base)
Temporary - Fireworks		\$194 (base) + \$136 (disproportionate) = \$330
Sexually Oriented Business		
Semi-Nude Entertainment Bus.		\$2,122
Adult Business		\$2,122
Semi-Nude Dancing Agency		\$2,122
Out-Call Business		\$2,122
Delinquent Fees (1-30 days after payment due date)		25% of base fee
Delinquent Fees (31-60 days after payment due date)		50% of base fee
Delinquent Fees (61-90 days after payment due date)		100% of base fee
Duplicate License Fee		\$15
Name Change Fee		\$20
Business License Denial/Revocation Appeal		Actual cost of hearing officer's time based on contract with City. \$819 retainer required. If actual cost is less than retainer, the difference between actual cost and retainer will be refunded to applicant. If actual cost is greater than retainer, applicant must pay the difference between actual cost and retainer before receiving hearing officer's decision.
Reasonable Accommodation Hearing		Actual cost of hearing officer's time based on contract with City. \$819 retainer required. If actual cost is less than retainer, the difference between actual cost and retainer will be refunded to applicant. If actual cost is greater than retainer, applicant must pay the difference between actual cost and retainer before receiving hearing officer's decision.

# Fee Schedule



DESCRIPTION		FY 2023-2024	
Collection Fees			
Standard Collection (In-State)	30% of amount owed		
Legal (In-State)	30% of amount owed		
Standard Collection (Out-of-State)	50% of amount owed		
Legal (Out-of-State)	50% of amount owed		
Returned Check Fee	\$20		
Returned EFT/ACH Fee	\$20 per returned transaction		
Court Fees			
Plea in Abeyance	\$25		
Small Claims Counter Affidavit \$2,000 or Less	\$50	As per Admin. Office of Court	
Small Claims Counter Affidavit > \$2,000 to \$7500	\$70	As per Admin. Office of Court	
Small Claims Counter Affidavit > \$7500 to \$10,000	\$120	As per Admin. Office of Court	
Small Claims Fees 2,000 or Less	\$60	As per Admin. Office of Court	
Small Claims Fees > \$2,000 to \$7,500	\$100	As per Admin. Office of Court	
Small Claims Fees > \$7500 to \$10,000	\$185	As per Admin. Office of Court	
Small Claims Appeal	\$240	\$230 to District Court, \$10 to City	
Garnishment Filing Fee	\$50	As per Admin. Office of Court	
Expungement	\$135	\$30 per Certified Copy	
Certified Copy (per document)	\$4	plus \$.50 per page. As per Admin. Office of Court	
Record Fees:		CJA Rule 4-202.08	
Audio CD	\$10		
Paper	\$0.25	per image	
Mailing		Actual cost	
Fax	\$5	for 10 pages or less. Add'l pages are \$0.50 per page	
Personnel Time		First 15 min. free	
Clerical Assistant	\$15	per hour	
Development Services Fees (Fees shown below contain costs for planning, engineering and building services)			
Any person who commences any work on a building, structure, electrical, gas, mechanical, or plumbing system before obtaining the necessary permits shall be subject to a double permit fee.			
Building Permit Demolition	\$38		
Building Permit Single Family Detached (PRSFD)			
\$0-\$500,000	\$2,786		
\$500,001+	\$3,555		
Building Permits Single Family Attaced (PRSFA)			
\$0-\$500,000	\$2,692		
\$500,001+	\$3,436		
Building Permit Retaining Wall (PRRW)			
\$0-\$500	\$500		
\$501+	\$683		



# Fee Schedule



DESCRIPTION	FY 2023-2024
Building Permit Sign (PRSG)	
\$0-\$500	\$223
\$501+	\$343
Building Permit Roof (PRRF)	
Per Permit	\$158
Building Permit AG Bldg (PRGA)	
\$0-\$500	\$218
\$501-\$2,000	\$469
\$2,001-\$40,000	\$720
\$40,001-\$100,000	\$1,020
\$100,001-\$500,000	\$1,447
\$500,001-\$1,000,000	\$2,051
\$1,000,001+	\$2,908
Building Permit Deck (PRDK)	
\$0-\$500	\$174
\$501-\$2,000	\$454
\$2,001+	\$683
Building Permit Detached ACCE (PRDA)	
\$0-\$500	\$805
\$501-\$2,000	\$805
\$2,001-\$40,000	\$1,101
\$40,001-\$100,000	\$1,145
\$100,001-\$500,000	\$1,145
\$500,001+	\$1,431
Building Permit Carport (PRCP)	
\$0-\$500	\$543
\$501-\$2,000	\$577
\$2,001-\$40,000	\$612
\$40,001+	\$652
Building Permit Temp Power (PRTP)	
Per Permit	\$93
Building Permit Gas (PRGS)	
Per Permit	\$274
Building Permit Electrical Only (PREL)	
Per Permit	\$212
Building Permit Appliance (PRAP)	
Per Permit	\$160
Building Permit Residential Solar (PRSO)	
\$0-\$500	\$298
\$501-\$2,000	\$370
\$2,001-\$40,000	\$443
\$40,001-\$100,000	\$517
\$100,001+	\$837

# Fee Schedule



DESCRIPTION	FY 2023-2024
Building Permit Residential Pool (PRPO)	
\$0-\$500	\$816
\$501-\$2,000	\$886
\$2,001-\$40,000	\$957
\$40,001-\$100,000	\$957
\$100,001+	\$1,227
Building Permit Residential Addition (PRAD)	
\$0-\$500	\$183
\$501-\$2,000	\$565
\$2,001-\$40,000	\$946
\$40,001+	\$1,856
Building Permit Residential Remodel (PRRR)	
\$0-\$500	\$179
\$501-\$2,000	\$179
\$2,001-\$40,000	\$326
\$40,001-\$100,000	\$326
\$100,001+	\$478
Building Permit Residential Basement (PRBS)	
\$0-\$500	\$386
\$501-\$2,000	\$585
\$2,001+	\$784
Building Permit Commercial R-2 (PRAC)	
\$0-\$1,000,000	\$4,416
\$1,000,001-\$5,000,000	\$16,568
\$5,000,001+	\$32,652
Building Permit Commercial Addition (PRCA)	
\$0-\$500	\$759
\$501-\$2,000	\$1,119
\$2,001-\$40,000	\$1,650
\$40,001-\$100,000	\$2,434
\$100,001-\$500,000	\$2,639
\$500,001-\$1,000,000	\$2,855
\$1,000,001-\$5,000,000	\$2,930
\$5,000,001+	\$4,953
Building Permit Commercial Tenant Improvement (PRCR)	
\$0-\$500	\$598
\$501-\$2,000	\$888
\$2,001-\$40,000	\$1,179
\$40,001-\$100,000	\$1,433
\$100,001-\$500,000	\$2,038
\$500,001-\$1,000,000	\$2,038
\$1,000,001-\$5,000,000	\$2,060
\$5,000,001+	\$3,951

# Fee Schedule



DESCRIPTION	FY 2023-2024	
Building Permit Commercial (PRNR)		
\$0-\$100,000	\$3,422	
\$100,001-\$500,000	\$7,183	
\$500,001-\$1,000,000	\$11,505	
\$1,000,001-\$5,000,000	\$16,551	
\$5,000,001+	\$29,453	
Inspections outside of normal business hours	\$54 per hour (minimum charge - 2 hours)	
Re-inspection Fee	\$158	
Inspections for which no fee is specifically indicated	\$54 per hour (minimum charge - 1/2 hour)	
Additional Plan Review Fee	\$171	
For use of outside consultants for plan checking and inspections	Actual costs	
Accessibility & Energy Review Fee	\$25	
Off Site Cleaning Fee	\$78	
Subdivision Preliminary	\$1,953	base + \$50 per lot
Subdivision Final	\$2,816	base + \$209 per lot
Subdivision Amendment (same regardless of lot number)	\$3,637	
Right-of-Way Vacation	\$1,818	
Site Plan Amendment Review	\$1,352	
Site Plan Review (small site 0-3 acres)	\$5,551	
Site Plan Review (all other site 3+ acres)	\$6,882	
Minor Site Plan Amendment	\$496	
Small Residential Development	\$1,445	
Accessory Living Unit Planning Commission Review	\$642	
Accessory Living Unit Staff Review	\$147	
Conditional Use Permit	\$676	
Land Use Amendment	\$890	
Rezone and Land Use Amendment	\$924	
Rezone	\$890	
Rezone with Master Development Plan (MDP) - required with all mixed use rezones and land use amendments	\$2,227	
Zone to P-C Zone	\$23	per acre
Rezone with Development Agreement (optional)	\$890	base rezone + \$1,584 Develop. Agreement
Text Amendment	\$1,262	
Annexation	\$1,546	
Sign Permit	\$221	
Sign Permit - Temporary Banner	\$61	
Master Sign Design Guidelines Review	\$288	
Appeal to Planning Commission	\$288	
Appeals to City Council	\$975	

# Fee Schedule



DESCRIPTION	FY 2023-2024	
Appeal to Appeal and Variance Hearing Officer	Actual cost of hearing officer's time based on contract with City. \$819 retainer required. If actual cost is less than retainer, the difference between actual cost and retainer will be refunded to applicant. If actual cost is greater than retainer, applicant must pay the difference between actual cost and retainer before receiving hearing officer's decision.	
Bond Landscaping Fee	\$50	if paid with credit card, 3% will be added to total
Impounded Sign Release Fee	\$30	
Nonconforming Use/Lot Review Fee	\$39	
Wind Energy Conversion Systems	\$610	
Residential Chicken Permit	\$76	
Time Extension Fee	Half of application type base fee	
Lot Line Adjustment	\$742	
Zoning Compliance Letter	\$284	
Overtime Inspector fee	\$61	per hour
Overtime Truck Fee	\$53	per day
Curb Cut Encroachment Permit	\$193	
Standard Encroachment Permits	\$263	
Re-Issuance of Encroachment Permit Fee	\$129	
Land Disturbance Fee	\$126	
Re-Issuance of Land Disturbance Permit	\$150	
TV Video Inspection Fee	\$63	base + \$0.77 per linear foot of pipe
Cold Weather Paving Application Fee	\$252	
Streetlight Connection Fee	\$150	per streetlight
Small Wireless Facility - Application Fee	\$100	
Small Wireless Installation (with co-location on a utility pole) - Application Fee	\$250	
Small Wireless Right-of-Way	A provider shall pay a right-of-way rate of the greater of 3.5 percent of all gross revenues related to the provider's use of the City's right-of-way for small wireless facilities or two hundred fifty dollars (\$250.00) annually for each small wireless facility in accordance with Utah Code section 54-21-502(2). A provider does not have to pay this rate if it is subject to the Municipal Telecommunications License Tax under title 10, part 4, Municipal Telecommunications License Tax act.	
Traffic Control Fee (Encroachment Permit)	\$50	per day
<b>Rental Fees</b>		
<b>City Hall</b>		
Council Chambers - Security Deposit	\$250	Refundable if no damage and nothing missing
Council Chambers	\$150	per hour
<b>EV Charging Stations</b>		
Public EV Charging Station	\$.20	per hour for the first 3 hours, \$10 per hour thereafter (no overnight charging)

# Fee Schedule



DESCRIPTION		FY 2023-2024	
<b>Public Safety Building</b>			
Oquirrh/Wasatch Room - Security Deposit		\$250	Refundable if no damage and nothing missing
Oquirrh/Wasatch Room		\$150	per hour
<b>Fire Station 64</b>			
Copperview Room - Security Deposit		\$250	Refundable if no damage and nothing missing
Copperview Room		\$150	per hour
<b>Fire Station Community Rooms</b>			
Resident			
Weekdays 8am-5pm (min 2 hrs)		\$25	per hour
Weekdays after 5pm (min 2 hrs)		\$45	per hour
Saturdays (min 2 hrs)		\$45	per hour
Non-resident			
Weekdays 8am-5pm (min 2 hrs)		\$45	per hour
Weekdays after 5pm (min 2 hrs)		\$65	per hour
Saturdays (min 2 hrs)		\$65	per hour
<b>Community Center</b>			
	Resident	\$120	Refundable if no damage and nothing missing
Security Deposit	Non-resident	\$160	Refundable if no damage and nothing missing
Room 126 & 127/Open Seating Area			
Resident			
Monday - Friday 3:30-10:00pm (min 2 hrs)		\$45	per hour
Saturdays & Sundays (min 2 hrs)		\$45	per hour
Non-resident			
Monday - Friday 3:30-10:00pm (min 2 hrs)		\$65	per hour
Saturdays & Sundays (min 2 hrs)		\$65	per hour
Auditorium			
Resident			
Monday - Friday 3:30-10:00pm (min 2 hrs)		\$95	per hour
Saturdays & Sundays (min 2 hrs)		\$95	per hour
Non-resident			
Monday - Friday 3:30-10:00pm (min 2 hrs)		\$130	per hour
Saturdays & Sundays (min 2 hrs)		\$130	per hour
Kitchen		Available upon request with auditorium rental at no additional cost (We discourage food on the carpeted areas)	
Gale Center			
Security Deposit		\$120	Refundable if no damage and nothing missing

# Fee Schedule



DESCRIPTION		FY 2023-2024	
Auditorium (hourly)			
Resident			
Weekdays 8am-5pm		\$25	per hour, Minimum 2 hours, Limited Availability
Weekdays after 5pm		\$45	per hour, Minimum 2 hours
Saturdays		\$45	per hour, Minimum 2 hours
Non-resident			
Weekdays 8am-5pm		\$45	per hour, Minimum 2 hours, Limited Availability
Weekdays after 5pm		\$65	per hour, Minimum 2 hours
Saturdays		\$65	per hour, Minimum 2 hours
<b>Finance Fees</b>			
Annual Report		Free Online	
Telecommunication Franchise Fee Application		\$500	
<b>Fire Department Fees</b>		<b>New Rate</b>	
Fire Inspection/Permit Fees			
Annual Life Safety Inspection			initial inspection and first re-inspection included with license fee
		\$75	Second re-inspection (third visit)
		\$100	for all subsequent re-inspections after the second
Commercial Sprinkler Plan Review//System Inspection			Per ICC/SJC Valuation Fee Schedule
		\$135	For each re-inspection after the second
Residential Sprinkler Plan Review/System Inspection			
		\$135	
		\$50	For each re-inspection after the 2nd
Underground Flammable/Combustible Liquid Storage Tank &/or Line Installation			
		\$350	per site
Underground Flammable/Combustible Liquid Storage Tank &/or Line Removal			
		\$300	per site
Above Ground Flammable/Combustible Liquid Storage Tank Installation			
		\$125	per site
Tent/Canopy/Air Supported Structure			
		\$50	1st tent/canopy - \$10 for each additional tent
Public Fireworks Display			
		\$250	per display location
Medical Gas Test			
		\$50	
Hydrant Flow Test			
		\$50	per request
Emergency Services - Ambulance			
Non-Transport, No Care Provided		No Charge	
	\$25 or less in Supplies	No Charge	
Non-Transport, Care Provided		Maximum allowed by BEMS plus appropriate surcharges	
	Helicopter preparation		
	> \$25 in Supplies	Maximum allowed by BEMS plus appropriate surcharges	

# Fee Schedule



DESCRIPTION			FY 2023-2024	
Ambulance Transport	Basic		Maximum allowed by BEMS plus appropriate surcharges	
	Intermediate		Maximum allowed by BEMS plus appropriate surcharges	
	ALS		Maximum allowed by BEMS plus appropriate surcharges	
	Critical Care		Maximum allowed by BEMS plus appropriate surcharges	
	Interfacility Transfer		Maximum allowed by BEMS plus appropriate surcharges or as per written agreement or contract.	
Ambulance Transport - Mileage	Scene to hospital only		Maximum allowed by BEMS	
Consumable Supplies and Medications			Cost plus appropriate surcharges for stock maintenance and replacement	
Emergency/Standby Services - Cost Recovery				
Apparatus: All			Maximum allowed by FEMA Schedule of Equipment Rates plus appropriate surcharges (personnel, equipment, and/or consumables) or as per Metro Fire Agency cost recovery schedule, whichever is greater.	
Equipment: Fire Suppression, Rescue, and Hazardous Materials			Maximum allowed by FEMA Schedule of Equipment Rates plus appropriate surcharges (personnel, equipment, and/or consumables) or as per Metro Fire Agency cost recovery schedule, whichever is greater.	
Consumables: Fire Suppression, Rescue, Haz-Mat, and Administrative			Actual cost of supplies plus appropriate surcharges (personnel, apparatus, and/or equipment) or as per Metro Fire Agency cost recovery schedule, whichever is greater.	
Personnel: All positions			\$55	per person per hour, or as per Metro Fire Agency cost recovery schedule, whichever is greater.
Community Education				
CPR/AED	Resident	\$20	\$25	per person
	Non-resident		\$50	preference given to SJ residents
C.E.R.T.	Resident			Actual cost of supplies only
	Non-resident		\$85	preference given to SJ residents
First Aid Training	Resident	\$20	\$25	per person
	Non-resident		\$50	preference given to SJ residents
Disaster Preparedness Training	Resident			Actual cost of supplies only
	Non-resident		\$50	preference given to SJ residents
Off-Site Training Instruction	Resident	\$10	\$40	per extinguisher used
			\$55	per instructor per hour, in addition to per person class fees and applicable supply costs
Other				
Flu Vaccination			\$25	
Fire Applicant Test			Actual per applicant test cost (not to exceed \$50)	



# Fee Schedule



DESCRIPTION		FY 2023-2024	
GIS Fees			
Zoning and Land Use Maps	Full Color 8.5 x 11	\$2.50	or \$1.00 for black and white copies
	Full Color 11 x 17	\$5	or \$1.00 for black and white copies
	Full Color 36 x 15	\$15	or \$5.00 for black and white copies
	Full Color 42 x 16	\$20	or \$5.00 for black and white copies
	Full Color 36 x 24	\$24	or \$5.00 for black and white copies
	Full Color 54 x 18	\$27	or \$5.00 for black and white copies
	Full Color 62 x 24	\$40	or \$5.00 for black and white copies
	Full Color 96 x 36	\$96	or \$5.00 for black and white copies
GRAMA Fees			
Photocopy or print out of regular size record		\$0.25	Per page for records smaller than 11” X 17”
Black and white photocopy or print out of oversized record		\$7	Per page for records larger than 11” X 17”
Color photocopy or print out of oversized record		\$12	Per page for records larger than 11” X 17”
Electronic records, per DVD, CD, USB Drive		Actual cost of device provided	
Audio/Video records, per tape		\$5	
Fax request (long distance within US) per fax number		\$2	
Fax request (long distance outside US) per fax number		\$5	
Mail request (address within US) per address		\$2	
Mail request (address outside US) per address		\$5	
Research or services fee:		as provided by Utah Code 63-2-203	
Extended research or services fee:		as provided by Utah Code 63-2-203	
Parks & Recreation Fees			
Pavilion		\$50	No Cleaning Deposit
		\$75	No Cleaning Deposit
<del>Horse Arena</del>		<del>No charge for use. If hosting event, must have liability insurance in the amount of \$2 million with South Jordan City as additional insured and acquire a special event permit.</del>	
Skate Park Rental		\$50 per day	If hosting event, must have liability insurance in the amount of \$2 million with South Jordan City as additional insured and acquire a special event permit.
Special Event Permit Application Fee		\$30	
Expedited Special Events Permit		\$40	Collected if the application received after code requirement, 30 day advance of event.
Athletic Field Use - Non Recreational Play Only (Recreational Teams per Negotiated Contract)			
Youth/Adult Sports (BALLFIELDS)			
Field Rental without Prep	Residential	\$50	per field per day
	Non-resident	\$75	per field per day
Ballfield Field Rental with Prep	Residential	\$75	per field per day
	Non-resident	\$100	per field per day
Baseball Field Lighting		\$15	per hour per field
Softball Field Lighting		\$15	per hour per field

# Fee Schedule



DESCRIPTION		FY 2023-2024	
Football and Soccer			
Field Rental	Residential	\$50	per field per day
	Non-resident	\$75	per field per day
Field Rental with Prep	Residential	\$75	per field per day
	Non-resident	\$100	per field per day
Concession Facility			
Concession Facility Rental		\$500	per season (fee not deposit)
Mulligans Golf & Games			
Miniature Golf			
Adult		\$8	
Children (11 & under)		\$6	
Rerounds (same course)		\$4	
Group		15% off	Must have at least 15 people.
Batting Cages			
One token (25 pitches)		\$2	
Bat pass (15 tokens)		\$26	
Bat Rental		\$1	
Greens			
The Ridge (9 holes)		\$14	
The Ridge (9 holes) Senior (60 & over) and Junior (11 & under)		\$13	
The Meadows (9 holes)		\$10	
The Meadows (9 holes) Senior (60 & over) and Juniors (11 & under)		\$9	
Golf Cart (per cart)		\$20	
(per person per cart)		\$10	
Pull Carts		\$5	
Rental Clubs		\$10	9 holes
Single Iron		\$2	
Range			
Large Bucket (120 balls)		\$14	
20 Punch Pass		\$238	
10 Punch Pass		\$126	
5 Punch Pass		\$64	
Medium Bucket (80 balls)		\$12	
20 Punch Pass		\$210	
10 Punch Pass		\$108	
5 Punch Pass		\$55	
Small Bucket (40 balls)		\$8	
20 Punch Pass		\$128	
10 Punch Pass		\$67	
5 Punch Pass		\$35	
Golf Instruction			contract agreement

# Fee Schedule



DESCRIPTION		FY 2023-2024	
Passes			
Season Pass - Range Only		\$1,000	per year
Season Pass - Range & Golf		\$1250	per year
Season Pass - Junior Golf & Range		\$550	per year
Golf Cart Punch Pass (20 Punches)		\$100	per year
Senior Punch Pass (20 Punches)		\$120	per year
Tennis Courts/Pickleball Courts		No charge for regular play	
	Resident	\$10	per court per hour (Rec. Dept. pre-approval required)
Private Court Use Reservation	Non-resident	\$12	per court per hour (Rec. Dept. pre-approval required)
Tournaments, League Play and Instructor Lessons		negotiated by contract	
Memorial Park (Cemetery)			
Burial Type			
<u>Outer Area</u>		<u>Initial Fees</u>	<u>Open/Close</u>
Flat Marker Space	Resident	\$1,195	\$567
	Non-Resident	\$1,695	\$750
Raised Marker Space	Resident	\$1,795	\$750
	Non-Resident	\$2,295	\$990
<u>Island Area</u>		<u>Initial Fees</u>	<u>Open/Close</u>
Flat Marker Space	Resident	\$1,895	\$585
	Non-Resident	\$2,395	\$775
Raised Marker Space	Resident	\$2,295	\$775
	Non-Resident	\$2,859	\$1,025
<u>Cremation Garden</u>		<u>Initial Fees</u>	<u>Open/Close</u>
Ossuary	Resident	\$200	\$100
	Non-Resident	\$300	\$135
Pillow Cenotaph	Resident	\$350	
	Non-Resident	\$465	
Granite Tablet	Resident	\$520	\$250
	Non-Resident	\$690	\$330
Premium Companion	Resident	\$1,795	\$475
	Non-Resident	\$2,360	\$625
Premium Individual	Resident	\$1,090	\$475
	Non-Resident	\$1,430	\$625
Companion Post Marker	Resident	\$1,150	\$375
	Non-Resident	\$1,520	\$495
Individual Post Marker	Resident	\$895	\$375
	Non-Resident	\$1,180	\$495
Tree Estate	Resident	\$9,500	\$250
	Non-Resident	\$12,540	\$330

# Fee Schedule



DESCRIPTION		FY 2023-2024	
Bridge Niche	Resident	\$6,875	\$375
	Non-Resident	\$9,075	\$495
Family Columbarium	Resident	\$24,750	\$475
	Non-Resident	\$32,670	\$625
Community Columbarium	Resident	\$1,295	\$375
	Non-Resident	\$1,710	\$495
Cremation Pedestal	Resident	\$19,250	\$475
	Non-Resident	\$25,410	\$625
Niche Boulder	Resident	\$2,750	\$250
	Non-Resident	\$3,630	\$330
Cremation Bench	Resident	\$8,500	\$475
	Non-Resident	\$11,220	\$625
Perpetual Care fund		\$438	
Open/Closing (Resident)	Weekday	\$567	
	Weekend/Holiday	\$1,067	
Open/Closing (Non-Resident)	Weekday	\$750	
	Weekend/Holiday	\$1,500	
Open/Closing (Infant/Cremation)	Weekday	\$220	
	Weekend/Holiday	\$720	
Disinterment Fee	Weekday	\$400	
	Weekend/Holiday	\$600	
Certificate (Lost or Transferred)		\$5	
Monument Location Fee		\$35	
Repairs		\$50	per hr plus cost of item (i.e... Tree replacement @ \$200)
<b>Police Department Fees</b>		<b>New Rate</b>	
Fingerprinting		\$10	per card
Background Checks		\$10	
Right of Access		\$10	
Police Reports		\$5	\$15
Traffic Accident Report		\$5	\$15
Audio/Video Recordings			per hour based on employee wage (based on salary of the lowest paid employee with the necessary skill and training to fulfill the request)
Extra Duty Fee		\$65	per hour (3 hour minimum) Supervisor fee \$90 (supervisor required for every 4 officers)
Vehicle Fee for Contractual Service		\$7	per hour
Police Clearance Letter		\$9	notary and a background check
Shopping Cart - Recovery Fee		\$5	per occurrence
Shopping Cart - Impound Fee		\$15	per cart
Shopping Cart - Application Fee		\$50	for exemption or administrative hearing
Sex Offender Registry Fee		\$25	
Sex Offender DNA Fee		\$25	

# Fee Schedule



DESCRIPTION		FY 2023-2024	
Animal Control Fees			
<del>Dog License</del>		<del>\$10</del>	Eliminate new license fee
Dog License renewal (Sterilized)	\$5	\$10	annually
Dog License renewal (Unsterilized)	\$20	\$35	annually
Senior Citizen - Age 65 (Dog must be altered)		\$5	annually
Vicious Dog Fee (Sterilized)		\$150	annually
Vicious Dog Fee (Unsterilized)		\$250	annually
Vicious Dog Sign		Actual cost of sign	
Impound Fee			
Domestic Animals		\$32	plus \$8 per day
Second Impound		\$50	plus \$8 per day
Third and Above Impound		\$100	plus \$8 per day
Livestock		\$60	plus \$12 per day
Microchip Service		\$20	
Adoption		\$25	
Euthanasia Fee		\$40	
Disposal		\$25	
False Alarm Fees			
1st Time (in a year)		No Charge	
2nd Time (in a year)		No Charge	
3rd Time (in a year)		\$62	
Thereafter (in a year)		\$124	
False Alarm Late Fee		\$11	minimum or 18% Annual Interest Rate
<b>Solid Waste Regulatory Fees</b>			
Commercial Hauler		6%	of all gross receipts payable monthly
Private Hauler		\$120	Annually
<b>Storm Drain Fees</b>		<b>New Rate</b>	
Residential	\$8.51	\$9.02	per month (total residential storm drain fee = 1 ERU*)
*ERU is equivalent residential unit equal 4,752 square feet of impervious surface			
Non-residential	\$8.51	\$9.02	per month (total non-residential rate storm drain fee per ERU*)
*Non-residential fees will be calculated based on the following formula: square feet of impervious surface/ 1 ERU = monthly fee			
*example: a non-residential property with 26,136 square feet of impervious surface (26,136 sq.ft./4,752 sq. ft. = 5.5 ERU's = 5.5 x \$8.51 = \$46.80)			
TV Video Inspection Fee		\$200 base	plus \$1.90 per linear foot of pipe
Storm Drain Cleaning Fee		\$250 base	plus \$250 per hour
Storm Water Inlet Marker		\$5	per marker
Inlet Filter BMP		\$20-\$30	per filter, depending on size

# Fee Schedule



DESCRIPTION		FY 2023-2024	
Maintenance Agreement Inspection Admin Fee		\$200	per inspection plus acreage below
Up to 1 acre		\$375	
1-4.99 acres		\$500	
5-9.99 acres		\$750	plus \$50 per each additional acre over 10
Work Reinstatement Fee		\$250	per reinstatement
Street Sweeping Fee (contractor failure to clean up)		\$530	plus personnel & equipment costs
<b>Waste Collection Fees</b>		<b>New Rate</b>	
Dumpster		\$40	per weekday
		\$80	per weekend
30 Yard Dumpster		\$160	per weekend
Overweight or Overfilled Dumpsters		\$250	
Unaccepted Items in Dumpster		\$50 per item	tires, chemicals, batteries, electronics, concrete, large tree stumps, etc.
Container Swap Out Fee		\$100	per container
1st Can	\$14.46	<del>\$14.89</del>	per month
Each additional can	\$9.68	<del>\$9.97</del>	per month
Senior Option (70 gallon can)	\$10.71	<del>\$11.03</del>	per month
Early Return of 2nd can < 1 yr		\$54	
Recycling		\$2	per container per month
Suspension Fee (period must be >30 days)		\$22	
Special Services Pickup		\$15	Trash 5'x5'x5' pile of debris
Christmas Tree Pickup		\$10	
<b>Water Rates</b>		<b>New Rate</b>	
Culinary Water Rates			
Monthly Culinary Water Base Rates			
Connection Size	Base Fee Multipliers		
3/4"		\$30.00	
1"	1.09	\$32.80	
1 1/2"	1.12	\$33.50	
2"	1.23	\$37.00	
3"	1.82	\$54.50	
4"	2.47	\$74.10	
6"	4.27	\$128.00	
8"	6.60	\$198.00	
10"	8.00	\$240.00	
Volumetric Culinary Water Rate Structures			
Single Family 3/4" Meter			
Tier 1	\$2.07	<del>\$2.14</del>	
Tier 2	\$2.33	<del>\$2.41</del>	
Tier 3	\$2.59	<del>\$2.68</del>	
Tier 4	\$2.85	<del>\$2.95</del>	
Tier 5	\$3.11	<del>\$3.21</del>	
Tier 6	\$3.36	<del>\$3.48</del>	

# Fee Schedule



DESCRIPTION		FY 2023-2024
Single Family 1" Meter		
Tier 1	\$2.07	\$2.14
Tier 2	\$2.33	\$2.41
Tier 3	\$2.59	\$2.68
Tier 4	\$2.85	\$2.95
Tier 5	\$3.11	\$3.21
Tier 6	\$3.36	\$3.48
Non-SFR 3/4" Meter		
Tier 1	\$2.07	\$2.14
Tier 2	\$2.33	\$2.41
Tier 3	\$2.59	\$2.68
Tier 4	\$2.85	\$2.95
Tier 5	\$3.11	\$3.21
Tier 6	\$3.36	\$3.48
Non-SFR 1" Meter		
Tier 1	\$2.07	\$2.14
Tier 2	\$2.33	\$2.41
Tier 3	\$2.59	\$2.68
Tier 4	\$2.85	\$2.95
Tier 5	\$3.11	\$3.21
Tier 6	\$3.36	\$3.48
1 1/2" Meter		
Tier 1	\$2.07	\$2.14
Tier 2	\$2.33	\$2.41
Tier 3	\$2.59	\$2.68
Tier 4	\$2.85	\$2.95
Tier 5	\$3.11	\$3.21
Tier 6	\$3.36	\$3.48
2" Meter		
Tier 1	\$2.07	\$2.14
Tier 2	\$2.33	\$2.41
Tier 3	\$2.59	\$2.68
Tier 4	\$2.85	\$2.95
Tier 5	\$3.11	\$3.21
Tier 6	\$3.36	\$3.48
3" Meter		
Tier 1	\$2.07	\$2.14
Tier 2	\$2.33	\$2.41
Tier 3	\$2.59	\$2.68
Tier 4	\$2.85	\$2.95
Tier 5	\$3.11	\$3.21
Tier 6	\$3.36	\$3.48





DESCRIPTION		FY 2023-2024	
4" Meter			
Tier 1	\$2.07	\$2.14	
Tier 2	\$2.33	\$2.41	
Tier 3	\$2.59	\$2.68	
Tier 4	\$2.85	\$2.95	
Tier 5	\$3.11	\$3.21	
Tier 6	\$3.36	\$3.48	
6" Meter			
Tier 1	\$2.07	\$2.14	
Tier 2	\$2.33	\$2.41	
Tier 3	\$2.59	\$2.68	
Tier 4	\$2.85	\$2.95	
Tier 5	\$3.11	\$3.21	
Tier 6	\$3.36	\$3.48	
8" Meter			
Tier 1	\$2.07	\$2.14	
Tier 2	\$2.33	\$2.41	
Tier 3	\$2.59	\$2.68	
Tier 4	\$2.85	\$2.95	
Tier 5	\$3.11	\$3.21	
Tier 6	\$3.36	\$3.48	
10" Meter			
Tier 1	\$2.07	\$2.14	
Tier 2	\$2.33	\$2.41	
Tier 3	\$2.59	\$2.68	
Tier 4	\$2.85	\$2.95	
Tier 5	\$3.11	\$3.48	
Tier 6	\$3.36	\$3.48	
Secondary Water Rates			
Base Rate		\$18	
Pumped Rate		\$5.20	
Secondary Water Share Leasing Administration Fee		\$10	on top of the canal company assessed fee
Cash in lieu of water shares required by development			Market Rate (per acre foot)
New Service Fee		\$17	
Transfer of Service within City Limits		\$12	
Turn on service (excluding new of transferred service)		\$35	
Turn off service (excluding permanent discontinuance of service)		\$35	
Reconnection Fee		\$75	
Residential Construction Water (Shall not be prorated)		\$212	for each 90 days
Commercial Construction Water (Shall not be prorated)		\$2.18	per 1000 gallons used
Commercial/Landscape Meter Set		\$310	Plus Cost of Meter



DESCRIPTION	FY 2023-2024	
Flushing Fee	\$250	plus the cost of water
Commercial Backflow Inspection	\$130	per inspection
Water Pressure Inspection Fee	\$65	per inspection
After Hours Contractor Work Request	\$43	per hour
Water Sample Fee	\$65	per sample
Water Meter Installation Call Back	\$40	and \$40 per additional call back
Water Meter Tampering Fee	\$70	per tampering
Water Meter Fee (3/4")	\$433.29	per meter
Water Meter Fee (1")	\$567.05	per meter
Water Meter Fee (1.5")	\$942.81	per meter
Water Meter Fee (2")	\$1,165.01	per meter
Water Meter Fee (3")	\$2,553.65	per meter
Water Meter Fee (4")	\$3,040.73	per meter
Water Meter Fee (6")	\$4,625.61	per meter
Water Meter Fee (8")	\$5,338.41	per meter
Secondary Water Meter Fee (1")	\$559.13	per meter
Antennas	Actual cost of device	
ERT's	Actual cost of device	
Registers	Actual cost of device	
Non-Metered Base Rate Service Fee	\$1.50	per month
Broken Transponder Replacement Fee	\$102.50	
Late Fee	\$0.50 or 5%	per month, whichever is larger
Second Violation of the Water Shortage Management Plan	\$100	
Third & Subsequent Violations of the Water Shortage Management Plan	\$500	
Fire Hydrant Fees		
<u>Standard Fees</u>		
Fire Hydrant Deposit (Refundable)	\$2,900	
Fire Hydrant Usage	\$4.45	per 1000 gallons used
<u>3 Month Contract</u>		
Water Usage Payment	\$1,001.25	
<u>6 Month Contract</u>		
Water Usage Payment	\$2,002.50	
<u>12 Month Contract</u>		
Water Usage Payment	\$4,005	
*Water usage payment is an estimated amount for the contract time frame. Water usage will be reassessed at the end of contract. Refund or invoice will be made depending on total amount of water usage.		

Note: Impact Fees are not included in Fee Schedule



# Glossary of Key Terms

**Accrual Basis of Accounting** – A method of accounting in which revenues and expenditures are recognized at the time they are incurred, as opposed to when cash is received or spent.

**ACFR** – (see Annual Comprehensive Financial Report).

**Ad Valorem Tax** – Taxes levied on both real and personal property according to the property's valuation and the tax rate. Also known as Property Tax.

**Administrative Fees** – Fees allocated to Special Revenue Funds and Enterprise Funds to cover support costs incurred by General Fund divisions.

**Adopted Budget** – The annual budget approved by the City Council that establishes the legal authority for the expenditure of funds in the fiscal year.

**Allocation** – The assignment of one or more items of cost or revenue to one or more segments of an organization according to benefits received, responsibilities, or other logical measures of use.

**Annual Comprehensive Financial Report (ACFR)** – The audited annual report of the City's financial condition at the conclusion of the fiscal year.

**Appropriation** – Legal authorization granted by the City Council to make expenditures and incur obligations for specific purposes.

**Assessed Valuation** – A valuation set upon real estate or other property by the Salt Lake County Assessor as a basis for levying property taxes.

**Audit** – A review performed by an independent certified public accountant to form an opinion regarding the legitimacy of transactions and internal controls.

**Balanced Budget** – A budget in which current revenues equal current expenditures. The State or local government may set the legal requirements for a balanced budget.

**Basis of Budgeting** – The City's budget is based on the modified

accrual basis of accounting for its governmental and proprietary funds. (See modified accrual basis of accounting).

**Bond** – A written promise to pay a specified sum of money, called the face value or principal, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

**Bond Proceeds** – Funds received from the sale or issuance of bonds.

**Bond Rating** – A methodology used to measure the fiscal health of the City. Generally, analyst firms such as Standard and Poor's, Moody's Investor Service, and Fitch Ratings provide bond ratings to municipalities. Bonds rated AAA/Aaa are judged to be the best quality and carry the smallest degree of risk and, together with AA/Aa bonds, comprise high grade bonds. Ratings including "++ or "1" designate the strongest bonds in the rating category. Generally, highly rated bonds result in lower interest rates.

**Bond Refinancing** – The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

**Bond Refunding** – The redemption of a bond with proceeds received from issuing lower-cost debt obligations.

**Budget** – A financial plan consisting of an estimate of proposed expenditures and their purposes for a given period and the proposed means of financing them.

**Budgetary Control** – The control of management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorized appropriations and available revenues.

**Building Authority Bonds** - Bonds secured by specified asset.

**Call Date** - Date on which a bond can be redeemed before maturity. Earliest date on which bonds can either be paid off or refinanced.

**Capital Assets** – Assets of significant value and having a useful life of several years.



**Capital Carryovers** – Any unspent appropriation for capital projects that are authorized by City Council to be reappropriated in the following year.

**Capital Equipment** - Equipment with an expected life of more than one year, such as automobiles, computers, and furniture.

**Capital Improvement Program** – An annual, updated plan of capital expenditures for public facilities and infrastructure (buildings, streets, etc.), with estimated costs, sources of funding, and timing of work over a period of time.

**Capital Outlay** – Expenditures which result in the acquisition of capital assets.

**Capital Project** – Projects involving the purchase or construction of capital assets.

**Career Ladder Increases** - Career ladders are pay increases within a job series conditioned on obtaining required service experience and specified skills, training, and/or certification. They are typically used for jobs with critical or rapid learning curves to bring entry level employees to full productivity. They also act to encourage retention with the City, by discouraging movement to other employers after the City has invested resources in training and certification. Existing career ladders correspond with similar career ladders in the City's relevant job market. This year's budget includes several new career ladders which also correspond with the job market.

**CDBG** – (see Community Development Block Grant).

**Certified Tax Rate** – The tax rate that would generate the same amount of revenue as the previous year plus any new growth.

**CIP** – (see Capital Improvement Program).

**Community Development Block Grant (CDBG)** – The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities and expand economic opportunities principally for low- and moderate-income persons.

**Consolidated Budget** – City budget that includes all funds – governmental and proprietary.

**Consumer Price Index (CPI)** – A statistical description of price levels provided by the United States Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

**Contingency** – An appropriation of funds to cover unforeseen expenditures which may occur during the budget year.

**CPI** – (see Consumer Price Index).

**Debt Service** – The payment of principal, interest, and service charges related to long-term debt.

**Debt Service Fund** – A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Deficit** – An excess of expenditures or expenses over revenues.

**Department** – A major administrative division of the City that indicates overall management responsibility for an operation or group of related operations within a functional area.

**Depreciation** – Expiration in the service life of fixed assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

**Designated Fund Balance** – The portion of a fund balance that has been set aside for a specific purpose by the City Council.

**Division** – A sub-section within a department that provides specific services.

**Encumbrances** – Obligations or commitments in the form of purchase orders or contracts, the expenditure/expense of which has not yet occurred.



**Enterprise Fund** – A fund established to account for operations that are financed and operated in a manner similar to private business enterprises – the services are predominantly self-supported by user fees and charges. Examples are water and sanitation.

**Expenditure** – The actual spending of governmental funds set aside by an appropriation.

**Expense** – The actual spending of proprietary funds set aside by an appropriation.

**Fiscal Year** – The twelve-month period of time to which a budget applies. The City of South Jordan’s fiscal year is July 1 through June 30.

**Franchise Tax** – A tax levied at the state level against businesses and partnerships chartered within that state. South Jordan charges a 6% franchise tax for electrical and natural gas utilities.

**FTE** – (see Full Time Equivalent).

**Full Time Equivalent** – The hourly equivalent of a full-time employee. An FTE can be made up of either one full-time employee or two or more part-time employees whose total hours equal 2,080 per year.

**Fund** – A fiscal or accounting entity with a self-balancing set of accounts established for the purpose of carrying out specific activities in accordance with clearly defined restrictions and/or limitations.

**Fund Balance** – The difference between a fund’s assets and its liabilities.

**Funding Source** - Source of money pledged to pay principal and interest.

**GAAP** – (see Generally Accepted Accounting Principles).

**GASB** – (see Governmental Accounting Standards Board).

**General Fund** – The primary fund of the City used to account for all financial resources except those identified for special purposes or required to be accounted for in another fund.

**Generally Accepted Accounting Principles (GAAP)** – Uniform minimum standards for financial accounting and recording.

**Governmental Accounting Standards Board (GASB)** – The group that develops standardized reporting for government entities.

**General Obligation Bonds** – Bonds used for various purposes and repaid by the regular revenue raising powers of the City.

**Grant** – Contributions, gifts, or assets from another government entity to be used or expended for a specified purpose, activity, or facility.

**Haircut Provision** - Utah code related to redevelopment areas that allows portions of tax increment to be allocated and spent toward recreational purposes.

**Impact Fees** – Fees used to offset the additional burden on city infrastructure caused by new development within the city. The fees are collected and accounted for separately to be used for projects relating to the impact of the additional development.

**Infrastructure** – Facilities or assets on which the continuance and growth of a community depend, such as streets, waterlines, etc.

**Interfund Transfers** – Monies transferred from one fund to another to either finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

**Intergovernmental Revenue** – Money collected by one level of government and distributed to another level of government.

**Long-term Debt** – Debt with a maturity of more than one year after the date of issuance.

**Maturity** – The date on which the principal or stated values of investments or debt obligations are due and may be reclaimed.



**Merit/Wage Compression Increase** - Typically government employers recognize performance and increased experience with annual merit increase. Unlike most other government employers, however, South Jordan has an open range, rather than a step plan. In a step plan, the annual percentage is preset. In an open range it is not. City employees have not received merit increases during the economic downturn, although the number of employees has not grown in spite of population and service growth.

**Modified Accrual Basis of Accounting** – A method of accounting in which revenues are recognized in the period in which they become available and measurable and expenditures are recognized at the time a liability is incurred.

**Motor Vehicle Fee** – Fee imposed on passenger cars, light trucks, sport utility vehicles, vans, motorcycles, and recreational vehicles and due at the time of registration.

**Operating Expenditures** – The cost for materials and equipment required for a department to perform its functions.

**Operating Revenues** – Funds received by the City as income to pay for ongoing operations.

**Ordinance** – A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless preempted by a higher form of law. An ordinance has a higher legal standing than a resolution.

**Property Tax** – An ad valorem (according to value) tax based on the fair market value of real property (land and buildings) and personal property (business equipment). Fair market value is determined by the county as of January 1 of each year.

**RDA** – (see Redevelopment Agency).

**Redevelopment Agency** – A separate entity established to revitalize blighted and economically depressed areas of a community and to promote economic growth.

**Refunded** - Refinanced to take advantage of lower interest rates.

**Reserve** – A portion of a fund balance which has been legally segregated for a specific use and is, therefore, not available for further appropriation or expenditure.

**Resolution** – A special order of the City Council that requires less legal formality and has a lower legal standing than an ordinance.

**Revenues** – Sources of income such as taxes used to finance the operation of government.

**Revenue Bonds** - Payable from specified revenues such as Sales Tax, User Fees.

**Sales Tax** – Tax imposed on the taxable sales of all final goods. South Jordan receives part of the 6.85% sales tax charged in Salt Lake County.

**Special Assessment** – A tax on property owners who receive a benefit not received by all other taxpayers.

**Special Improvement District (SID)** – An area of the city where the property owners come together and vote on incurring the costs of making special improvements to the area (such as putting in custom streetlights). A special improvement district is created and a bond is issued to pay for the project. Then the property owners within the district pay a special assessment in addition to their taxes in order to repay the bond.

**Special Revenue Fund** – Fund used to account for specific revenue sources that are legally restricted to be spent for specified purposes. Examples are storm drain and risk management.

**Tax Base** – The total taxable value of property within the local government's legal boundaries.

**Tax Increment** – Property tax that is collected as a result of increased valuation within an RDA area.

**Tax Rate** – The amount of tax levied for each \$100 of assessed valuation.

**Taxable Value** – The assessed value of property less exemptions.



**Taxes** – Compulsory charges levied by a government for the purpose of financing services for the common benefit of the people.

**Transfers** – Legally authorized intra-city transfers of appropriations from one City fund to another City fund. Revenues and expenditures are accounted for in both funds.

**Truth in Taxation** – Legal requirement for Utah cities to hold public hearings in the event the city chooses to adopt a tax rate higher than the certified tax rate.

**Undesignated Fund Balance** – A portion of a fund balance that has not been designated or reserved for any specific use

**User Fees** – The payment of a fee for direct receipt of a public service by the party benefiting from the service.



## **City of South Jordan**

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