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# **SOUTH JORDAN CITY CITY COUNCIL REPORT**

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**Council Meeting Date: February 20, 2024**

Issue: Establishing the Healthy South Jordan Coalition

Submitted By: Janell Payne

Department: Recreation

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Staff Recommendation (Motion Ready):

Staff recommends approval of Resolution R2024-18, establishing the Healthy South Jordan Coalition.

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## **BACKGROUND:**

The City Council has directed staff to apply for and maintain the Healthy Utah Communities designation, which requires the organizing of an active and engaged local health coalition.

A volunteer-led Healthy South Jordan coalition dates back to at least 2017, but has since floundered in activity post-COVID.

Taking on and establishing this coalition as a city function will provide the consistent stability and resources needed to be successful in earning and maintaining the Healthy Utah Community designation and better serve the South Jordan community.

Based on the above, staff recommends approval of Resolution R2024-18, establishing the Healthy South Jordan Coalition.

City Council Action Requested:   
Recreation Director

2/13/24  
Date

## **RESOLUTION R2024 - 18**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH, ESTABLISHING THE HEALTHY SOUTH JORDAN COALITION.**

**WHEREAS**, Get Healthy Utah is a non-profit organization working to improve healthy eating and active living in Utah; and

**WHEREAS**, Get Healthy Utah receives funding and support from the Utah Governor's Office of Economic Development to help support its mission; and

**WHEREAS**, Get Healthy Utah partnered with the Utah League of Cities and Towns and introduced the Healthy Utah Community designation program; and

**WHEREAS**, the City Council of the City of South Jordan desires to promote the health of its residents and has directed staff to apply for and maintain the Health Utah Community designation which requires organizing an active and engaged local health coalition; and

**WHEREAS**, the City of South Jordan provides programs and activities that promote the City's strategic priority of an Engaged Community; and

**WHEREAS**, establishing a Healthy South Jordan Coalition will assist the City with providing information, education and connection with City residents as well as allowing the City to earn and maintain the Health Utah Community designation; and

**WHEREAS**, the South Jordan City Council finds that creating a Healthy South Jordan Coalition will further Get Healthy Utah's mission of improving health and active living and will promote the public health, safety, and welfare of the residents of the City of South Jordan.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH:**

**SECTION 1. Creation and adoption of bylaws.** The City Council hereby creates the Healthy South Jordan Coalition as a program of the City of South Jordan. The Healthy South Jordan Coalition shall operate according to the attached bylaws shown in Exhibit A.

**SECTION 2. Effective Date.** This Resolution shall become effective immediately upon passage.

[SIGNATURE PAGE FOLLOWS]

APPROVED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH,  
ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024 BY THE FOLLOWING VOTE:

	YES	NO	ABSTAIN	ABSENT
Patrick Harris	_____	_____	_____	_____
Kathie Johnson	_____	_____	_____	_____
Donald Shelton	_____	_____	_____	_____
Tamara Zander	_____	_____	_____	_____
Jason McGuire	_____	_____	_____	_____

Mayor: \_\_\_\_\_  
Dawn R. Ramsey

Attest: \_\_\_\_\_  
City Recorder

Approved as to form:

Charity Brien  
Charity Brien (Feb 13, 2024 16:18 MST)  
\_\_\_\_\_  
Office of the City Attorney

## **“EXHIBIT A”**

### **BYLAWS OF THE HEALTHY SOUTH JORDAN COALITION**

#### **ARTICLE I PURPOSE**

The Healthy South Jordan Coalition (“HSJ”) is established to assist the City in successfully earning and maintaining the Healthy Utah Community designation. The purpose of this designation is to foster a culture of health through engaging multi-sector stakeholders, building partnerships, providing resources, and connecting efforts that support healthy eating, active living, and mental wellbeing.

The Healthy South Jordan Coalition shall operate in accordance as specified in these bylaws.

#### **ARTICLE II MEMBERSHIP**

##### **Section 1. Establishment**

HSJ coalition members must:

1. Reside or work within the corporate limits of South Jordan City;
2. Demonstrate commitment to the purpose of the coalition through relevant skills/experience; and
3. Submit a complete application.

The HSJ coalition may also include the following members:

1. A Program Coordinator assigned by the City Manager, or his/her designee;
2. Other staff may be assigned on an as needed basis to support the goals of the program;
3. Community partners residing or working outside of South Jordan corporate limits may be considered for membership on a case by case basis. In these instances, potential members must demonstrate a clear supportive function to aid the coalition in achieving its objectives and purpose.

##### **Section 2. HSJ Service Terms**

Members serve for a three-year term, but may serve multiple terms. Each term runs concurrent with the Healthy Utah Communities re-designation schedule.

##### **Section 3. Officers**

HSJ shall have the following officer positions. Candidates are nominated and elected annually by current HSJ Members in good standing, during the first meeting of the fiscal year. Officer terms run from the election date to the following election date.

1. Coalition Chair: The duties of the Coalition Chair shall include: presiding at all meetings of the HSJ coalition, coordination of all projects and activities that involve the HSJ coalition, preparation of agendas for regular meetings, notifications to officers to contact and inform members of meetings and activities, and overseeing the efforts of the other officers.
2. Coalition Co-chair: The duties of the HSJ Coalition Co-Chair shall include fulfilling the responsibilities of the Coalition Chair on a temporary basis in his or her absence and following through on duties assigned by the Coalition Chair.
3. Secretary: The duties of the Secretary shall include taking role and minutes at HSJ Coalition meetings and presenting them for approval at the next general meeting, ensuring that the proper records are kept of HSJ activities, and coordination of the Healthy Utah Communities designation application process.
4. Liaison: The duties of the Liaison shall include attending relevant city, county, and state meetings and reporting to the HSJ Coalition and officers the items from such meetings.

### **ARTICLE III MEETINGS AND RULES OF PROCEDURE**

#### **Section 1. Regular Meetings**

The HSJ Coalition will meet quarterly on a schedule determined by the Coalition Officers. Meetings may be held at the South Jordan City Hall unless the time and location have been altered by the Coalition Chair and notification given to all members.

#### **Section 2. Special Meetings**

Special meetings may be called by the Coalition Chair. Also, meetings of various committees may be scheduled as appropriate.

#### **Section 4. Conduct of Meetings**

Meetings shall be conducted in accordance with Robert's Rules of Order. Robert's Rules of Order may be modified as deemed necessary for the effective conduct of business.

#### **Section 5. Voting and Quorum**

Business of the HSJ Coalition may be conducted at any meeting where at least a majority of the members are present. Affirmative votes may be taken by a simple majority of those present. However, the removal of a member or officer requires a two-thirds majority of those present.

**ARTICLE IV**  
**AMENDMENT OF BYLAWS**

Amendments to these bylaws may be suggested by City Staff, the Coalition Chair, and/or a majority vote of HSJ Coalition members. The bylaws may be amended or repealed by the City Manager, or designee.