

Council Agenda Bill

AB Number

AB25-056

Agenda Bill Information

Title*

Northwest Railway Museum Restroom Maintenance and Operations agreement

Action*

Motion

Council Agenda Section

Committee Report

Council Meeting Date*

04/28/2025

Staff Member

Jeff Hamlin

Department*

Public Works

Committee

Parks and Public Works

Committee Date

04/22/2025

Exhibits

Packet Attachments - if any

NRM Depot Restroom Agreement - Final.docx

30.26KB

Summary

Introduction*

Brief summary.

Agreement between the City of Snoqualmie and The Northwest Railway Museum for public restroom maintenance and operation.

Proposed Motion

Move to approve Agreement between the City of Snoqualmie and The Northwest Railway Museum for public restroom maintenance and operation.

Background/Overview*

What was done (legislative history, previous actions, ability to hyperlink)

The Depot building restroom owned by the Northwest Railway Museum (NRM) are maintained and operated by the City of Snoqualmie for public use. This agreement outlines the shared use, renovation requirements, and maintenance frequency and schedule.

Analysis*

This agreement formalizes and updates the maintenance and operations of the public use restroom located on NRM property which are expected to cost \$69,000 annually. This agreement also addresses needed minor repairs and upgrades to the restroom facilities for sustained future operation of the facilities. Most of the upgrades will be performed inhouse by Public Works staff at minimal cost of \$10,000.

Budgetary Status*

Funds have already been authorized in this year's budget.

Fiscal Impact

Amount of Expenditure	Amount Budgeted	Appropriation Requested
\$79,000.00	\$6,566,325.00	\$0.00

Budget Summary

Administration recommends approving the maintenance and operation agreement with the Northwest Railway Museum. The 2025-26 amended Budget appropriates \$6,566,325 for activities within the Parks and Streets Department (#001). Currently, \$831,134 has been spent in the 2025-26 biennium, with \$317,157 encumbered for contracts.

This contract is composed of several requirements from City resources. For the 2025-26 biennium, these amounts are estimated to be \$44,000 in regular staff salary and benefits, \$25,000 in overtime salary and benefits, and \$10,000 in repairs. The regular and overtime salary and benefit costs carry forward from the previous agreement. The estimated repairs represent an addition from the previous agreement. While all these costs are shown in the table below, the \$44,000 in regular City employee salary and benefits will be incurred regardless of this agreement.

With the addition of the staff labor and repairs associated with the agreement and totaling \$79,000, the remaining Biennial Budget appropriation is \$5,339,034 for the Parks & Streets Department (#001). Therefore, sufficient appropriation exists within the 2025-2026 Biennial Budget to fund the agreement.

Fiscal Impact Screenshot

AB25-056 Parks & Streets Department (#001)

2025-26 Biennial Budget	
Beginning Budget	\$ 6,566,325
Expenditures	\$ (831,134)
Outstanding Contract Value <i>(Previously Approved)</i>	\$ (317,157)
Current Available Budget	\$ 5,418,034
Approximate Value of this Agreement <i>(AB25-056)</i>	\$ (79,000)
Available Budget after AB25-056	\$ 5,339,034