



FINANCE & ADMINISTRATION COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES DECEMBER 5, 2023

This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom.

CALL TO ORDER

Chair Bryan Holloway called the meeting to order at 6:01 pm.

Committee Members: Councilmembers Bryan Holloway and James Mayhew were present.

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless, City Administrator; Deana Dean, City Clerk; Janna Walker, Budget Manager; Nicole Wiebe, Community Liaison; Emily Arteché, Community Development Director (remote); and Jimmie Betts, IT Support.

AGENDA APPROVAL: The agenda was approved as revised. CM Mayhew requested an addition of Parliamentary Procedure under Discussion. CM Holloway requested #4 to be ahead of #3.

PUBLIC COMMENTS

MINUTES

1. The minutes from the November 21, 2023, meeting were approved as presented.

APPROVAL OF WARRANTS / CLAIMS

2. The claims approval report dated December 11, 2023, was approved to move forward at the December 11, 2023, City Council consent agenda.

AGENDA BILLS

OUT OF ORDER

4. **AB23-143:** Teamsters Collective Bargaining Agreement. City Administrator Mike Chambless introduced this item and provided an overview of the changes. Committee questions answered by Budget Manager Janna Walker. This item is approved to move forward at the December 11, 2023, City Council meeting on the non-consent agenda along with a walk on discussion item for the corresponding budget amendment. First reading of the budget amendment ordinance at the January 8, 2024, Council meeting with second reading and adoption of the budget amendment ordinance at the January 22, 2024, Council meeting.

3. **AB23-138:** 2024 Lodging Tax Allocations. Community Liaison Nicole Wiebe reviewed the agenda bill for approval of the 2024 Lodging Tax Advisory Committee funding. Discussion followed. This item is approved to move forward at the December 11, 2023, City Council meeting consent agenda if an update to the memorandum is provided related to the Snoqualmie Inn, Trailhead Mountain Bike Experience, and Historical Society. If no memorandum is provided, then this item will be on the non-consent agenda.

DISCUSSION

5. Upcoming Agenda Items. This is an informational item only. No discussion or action.
6. Add On: Parliamentary discussion added on by CM Mayhew. The topic is whether there needs to be a staff member trained on parliamentary procedure. Staff will discuss with the city attorney and report back to Council.

CITY COUNCIL MEETING AGENDA REVIEW: The December 11, 2023, City Council Agenda was approved as amended.

ADJOURNMENT - The meeting was adjourned at 6:55 pm.

Minutes taken by Deana Dean, City Clerk.

Recorded meeting audio is available on the City website after the meeting.

Minutes approved at the _____ Finance & Administration Committee Meeting.