



FINANCE & ADMINISTRATION COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES MAY 7, 2024

This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom.

CALL TO ORDER

Chair Bryan Holloway called the meeting to order at 6:00 pm.

Committee Members: Councilmembers Bryan Holloway, Jolyon Johnson, and Cara Christensen.

Mayor Katherine Ross was also present.

City Staff:

Michael Chambless, City Administrator; Deana Dean, City Clerk; Gretchen Garrett, Deputy City Clerk (remote); Fletcher Lacroix, IT Director; Drew Bouta, Finance Director; Janna Walker, Budget Manager; Brian Lynch, Police Chief; Gary Horejsi, Police Captain; Tami Wood, Revenue Manager; Emily Arteche, Community Development Director (remote); Jeff Hamlin, Parks & Public Works Director (remote); and Andy Latham, IT Support.

AGENDA APPROVAL: The agenda was approved as presented.

PUBLIC COMMENTS – There were no public comments.

MINUTES

1. The minutes from the April 16, 2024, meeting were approved as presented.

APPROVAL OF WARRANTS / CLAIMS

2. The claims report dated May 13, 2024, was approved to move forward at the May 13, 2024, City Council meeting on the consent agenda.

AGENDA BILLS - There were no agenda bills.

DISCUSSION

3. Review Proposed Update to the Financial Policies. Drew Bouta, Finance Director, spoke to this item via presentation and provided a handout of the draft redlined version for committee consideration. Discussion followed. Committee to review and provide feedback.
4. North Bend Police Services Contract Discussion. Presentation provided by Mike Chambless, City Administrator. Topics included current agreement for police services, automatic renewal, termination, pre-negotiated renewal terms, North Bend status/request, analysis, and next steps. Committee questions followed. This will be brought forward at the May 13, 2024, City Council meeting for Council direction.

5. Work Session to Discuss Council Open House. This matter will be discussed with a to-be-determined future ad hoc committee.
6. Introduction of the Mayor's Proposed 2025-2030 CIP ("Non-Utilities") introduced by Dylan Gamble, CIP Manager. Handouts provided to committee members. Committee is invited to review and provide feedback and questions to Janna Walker and/or Dylan Gamble.
7. Upcoming Agenda Items. Informational Only.

CITY COUNCIL MEETING AGENDA REVIEW:

8. Review Draft City Council Agenda dated May 13, 2024. The agenda was approved as amended.

ADJOURNMENT - The meeting was adjourned at 7:44 pm.

Minutes taken by Deana Dean, City Clerk.

Recorded meeting audio is available on the City website after the meeting.

Minutes approved at the _____, 2024, Finance & Administration Committee Meeting.