



CITY COUNCIL ROUNDTABLE MEETING MINUTES CITY COUNCIL REGULAR MEETING MINUTES February 26, 2024

ROUNDTABLE MEETING

CALL TO ORDER & ROLL CALL: Mayor Ross called the Roundtable Meeting to order at 6:00 pm.

City Council: Councilmembers Ethan Benson, Robert Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, and Cara Christensen.

Mayor Katherine Ross was also present.

City Staff Present: Mike Chambless, City Administrator; Deana Dean, City Clerk; Emily Arteche, Community Development Director; Brian Lynch, Police Chief; Michael Liebetrau, Police Evidence and Records Technician; Jeff Hamlin, Interim Parks & Public Works Director; Tami Wood, Revenue Manager (remote); Danna McCall, Communications Coordinator (remote); and Jimmie Betts, IT Support.

AGENDA APPROVAL

It was moved by CM Holloway, seconded by CM Wotton to:

Approve the agenda.

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen)

SPECIAL BUSINESS

1. **Comprehensive Plan: Housing and Transportation Elements.** Community Development Director Emily Arteche led the discussion by PowerPoint presentation. Topics included schedule and process, housing policy review, and transportation policy review. Next the packet materials were reviewed and discussion followed.

CM Johnson appeared at 6:06 pm.

It was moved by CM Wotton, seconded by CM Washington to adjourn. The roundtable meeting ended at 6:58 pm.

REGULAR MEETING

CALL TO ORDER: Mayor Ross called the Regular Meeting to order 7:00 pm

City Council: Councilmembers Ethan Benson, Robert Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, Cara Christensen, and Jo Johnson.

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless, City Administrator; David Linehan, Interim City Attorney; Deana Dean, City Clerk; Brian Lynch, Police Chief; Michael Liebetrau, Police Evidence and Records Technician; Drew Bouta, Finance Director (remote); Janna Walker, Budget Manager; Danna McCall, Communication Coordinator (remote); Emily Arteche, Community Development Director; Jeff Hamlin, Interim Parks & Public Works Director; Tami Wood, Revenue Manager (remote); and Jimmie Betts, IT Support.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

It was moved by CM Wotton; seconded by CM Johnson to:

Approve the agenda.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Public Hearings

Appointments

2. **AB24-031: Reappointments to the Human Services Advisory Committee and Parks & Events Commission.** Mayor Ross read the summary and motion into the record.

It was moved by CM Benson; seconded by CM Washington to:

Confirm the Mayor’s recommendation to reappoint Mandeep Walia, Sara Weisel, and Jennifer Bragg to the Human Services Advisory Committee, and Scott Vermeulen to the Parks & Events Commission.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

Presentations

Proclamations

3. **AB24-032: Resilience Month, Proclamation 24-04.** Mayor Ross read the summary and proclamation into the record.

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA – There were no public comments.

CONSENT AGENDA

4. Approve the City Council Meeting Minutes dated February 12, 2024.
5. Approve the Claims Approval Report dated February 26, 2024.

It was moved by CM Johnson; seconded by CM Christensen to:

Approve the consent agenda.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

ORDINANCES

6. **AB24-025:** Proposed Amendment to SMC Title 15 Building and Construction, Chapter 15.04A and 15.04B. Introduction was read into the record by CM Washington. This is the first reading of Ordinance No. 1289. Overview provided by Emily Arteche, Community Development Director. Second reading and proposed adoption will be heard at the March 11, 2024, City Council meeting.
7. **AB24-027:** Ordinance Amending SMC Chapters 5.04 and 5.08 Regarding Business Licenses and Business and Occupation Tax. Introduction was read into the record by CM Holloway. This is the second reading of Ordinance No. 1288. Discussion followed, led by Finance Director Drew Bouta.

It was moved by CM Holloway; seconded by CM Christensen to:

Move to adopt Ordinance No. 1288 Amending SMC Chapters 5.04 and 5.08 Regarding Business Licenses and Business and Occupation Tax.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

COMMITTEE REPORTS

Public Safety Committee: No report.

Community Development Committee:

8. **AB24-033: Draft Land Use Element.** Introduction read into the record by CM Washington. Community Development Director Emily Arteche spoke to this item and Council reviewed the proposed edits. Discussion followed.

It was moved by CM Washington; seconded by CM Holloway to:

Accept Council Roundtable edits on the Draft Land Use Element Goal and Policies shown in Exhibit 1 as part of an on-going review of the City Comprehensive Plan Periodic Review Update, 2044, subject to integration and harmonization with the other Comprehensive Plan elements under review.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

Parks & Public Works Committee: CM Benson spoke to the planned covered reservoir for reclaimed water. Discussion followed with Interim Parks & Public Works Director Jeff Hamlin answering Council questions.

Finance & Administration Committee:

9. Public Safety Tax Legal Discussion. Interim City Attorney David Linehan opened the discussion on the proposed ballot measure regarding the public safety sales tax and Council's role with the ballot measure. Council questions followed.

Committee of the Whole:

10. **Council Retreat Discussion.** CM Holloway opened the discussion. Retreat was set for April 6th. Agenda planning will be added to the March 5th Finance & Administration Committee meeting.

REPORTS

11. Mayor's Report:

- There will be a Town Hall for the Community Center Expansion on February 28, 2024, at 7:00 pm at the Community Center.
- There will be a Parks and Open Spaces Open House on February 29, 2024, at 6:00 pm in City Council Chambers.
- CA Carey appeal on public works contract Town Center Infrastructure Improvements Phase II, final judgment was the case was dismissed and the city will be awarded attorney fees and costs.
- Snoqualmie Valley Transportation announced funding through King County Metro to add a third bus, starting March 4th, which means frequency along Hwy 202 and Hwy 203 between North Bend and Duvall will improve and will be a nice benefit for our residents and businesses and everyone that uses public transportation.
- SCA Networking Dinner on Wednesday March 6, 2024.
- Snoqualmie has been awarded the AWC 2024 Well City Award. The Mayor thanked Sam Brumfield, Wellness Coordinator, and the Wellness Committee and all staff for participating in wellness activities. This City will receive a 2% savings on insurance premiums.
- Mayor hand delivered letters to Senator Mullett and Senator Hawkins regarding funding for Echo Glen.

12. Commission/Committee Liaison Reports:

- CM Christensen provided an update on the YMCA Annual Healthy Kids Day event as well as their fund drive.
- CM Wotton provided updates on the Regional Law Safety and Justice Committee, Affordable Housing, and Economic Alliance of Snoqualmie Valley.

EXECUTIVE/CLOSED SESSION

13. Executive Session pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency lasting approximately 10 minutes.
14. Closed Session pursuant to RCW 42.30.140(4)(b) for the planning or adoption of a strategy or position to be taken during the course of any collective bargaining proceedings, or reviewing the proposals made in the negotiations or proceedings lasting approximately 10 minutes.

At 8:14 pm, Council took a 5-minute break and will reconvene in Executive/Closed Session which is expected to last until 8:40 pm.

Council resumed open session at 8:38 pm.

ADJOURNMENT

It was moved by CM Holloway; seconded by CM Johnson to:

Adjourn the meeting.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

Meeting was adjourned at 8:38 pm.

CITY OF SNOQUALMIE

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk

DRAFT