



CITY COUNCIL REGULAR MEETING MINUTES

October 28, 2024

CALL TO ORDER & ROLL CALL: Mayor Ross called the Regular Meeting to order 7:00 pm.

City Council: Councilmembers Ethan Benson, Rob Wotton, Bryan Holloway, Catherine Cotton, Cara Christensen, and Jo Johnson.

Mayor Katherine Ross was also present.

It was moved by CM Holloway; seconded by CM Christensen to:

Excuse CM Washington from this evening's meeting.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

City Staff:

David Linehan, Interim City Attorney; Mike Chambless, City Administrator; Deana Dean, City Clerk; Danna McCall, Communications Coordinator; Brian Lynch, Police Chief; Mike Bailey, Fire Chief; Jeff Hamlin, Parks & Public Works Director; Drew Bouta, Finance Director; Fletcher Lacroix, IT Director; Patrick Fry, Project Engineer; Andrew Vining, Project Engineer; Nicole Wiebe, Community Liaison; Emily Arteche, Community Development Director; Janna Walker, Budget Manager; Kim Johnson, HR Manager; and Andrew Jongekryg, IT Support.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

It was moved by CM Holloway; seconded by CM Johnson to:

Approve the agenda.

PASSED: 6-0 (Benson, Wotton, Holloway, Cotton, Christensen, Johnson)

It was moved by CM Holloway; seconded by CM Johnson to:

Amend the agenda to add an Executive Session.

PASSED: 6-0 (Benson, Wotton, Holloway, Cotton, Christensen, Johnson)

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Public Hearings

Appointments

Presentations

1. King County Library System. Presentation and handout provided by Regional Library Manager Mary Comstock. Also present from the library were Jeong Kim and Jenifer Loomis. Topics covered a snapshot of Snoqualmie Library's collection compared to other local libraries as well as overall through the King County Library System, year-to-date statistics, programs/outreach/partnerships, and fall 2024 programs. Council questions followed.

Proclamations

2. **Proclamation 24-21:** Kindness Month. The proclamation was read into the record by Mayor Ross. Sara Tarp from Empower Youth Network was present and spoke to Council.

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA – There were no public comments.

CONSENT AGENDA

3. Approve the City Council Meeting Minutes dated October 14, 2024.
4. Approve the Claims Report dated October 28, 2024.
5. **AB24-099:** North East King County Regional Public Safety Communications Agency (NORCOM) 2025 Budget Allocation.
6. **AB24-113:** Award a Public Works Contract to Forma Construction Company for Police Station Improvements.

It was moved by CM Holloway; seconded by CM Cotton to:

Approve the consent agenda.

PASSED: 6-0 (Benson, Wotton, Holloway, Cotton, Christensen, Johnson)

ORDINANCES

10. **AB24-055:** Snoqualmie Municipal Code (SMC) Amendments to Titles 14 and 15 Implementing Senate Bill (SB) 5290. Introduction read into the record by CM Johnson. Clarification provided by Consultant Andrew Levins.

It was moved by CM Johnson; seconded by CM Holloway to:

Adopt Ordinance 1293 amending the Snoqualmie Municipal Code to comply with the requirements of Senate Bill 5290.

It was moved by CM Johnson; seconded by CM Benson to:

Clarify Table 1 related to permit applications by adding a footnote indicating those applications are exempt from the 65-day timeline.

Motion withdrawn by agreement.

It was moved by CM Holloway; seconded by CM Christensen to:

Table this item to the next committee meeting to make corrections.

PASSED: 6-0 (Benson, Wotton, Holloway, Cotton, Christensen, Johnson)

11. **AB24-102:** Revising the Corporate Boundary of the City of Snoqualmie to Include a Portion of 384th Ave SE Right-of-Way. The introduction was read into the record by CM Benson. Additional information provided by Project Engineer Patrick Fry.

It was moved by CM Benson; seconded by CM Wotton to:

Adopt Ordinance 1297 revising the corporate boundary of the City of Snoqualmie to include a portion of 384th Ave SE right-of-way.

PASSED: 5-1 (Benson, Wotton, Cotton, Christensen, Johnson) Nay: Holloway

12. **AB24-089:** School Impact Fees for 2025. Introduction read into the record by CM Holloway. This is the first reading of Ordinance 1294. The second reading and proposed adoption will be heard at the November 12, 2024, City Council meeting. Consultant Andrew Levins reviewed the proposed changes to adopt fees specified by Snoqualmie Valley School District Capital Facilities Plan. Ryan Stokes from Snoqualmie Valley School District was also present.

COMMITTEE REPORTS

Public Safety Committee: No report.

Community Development Committee: No report.

Parks & Public Works Committee:

10. **AB24-116:** Reclaimed Water System Improvements Project. Introduction by Project Engineer Andrew Vining and presentation provided by Barney Santiago (remote) from RH2 Engineering. Alicia Pettibone (remote) from RH2 was also present. Topics included an update on the Reclaimed Water Distribution System Improvements and included an overview of the existing reclaimed water system, alternatives analysis, financial considerations, and new infrastructure.

The public comment period was opened at 7:40 pm. Questions posed by CM Cotton, CM Benson, CM Holloway, and CM Christensen. The public comment portion closed at 7:45 pm.

11. **AB24-112:** Reclaimed Water System Improvements Project Amendment to RH2 Services Agreement. Introduction read into the record by CM Benson.

It was moved by CM Benson, seconded by CM Wotton to:

Approve Amendment No. 2 to the Eagle Lake Water Reclamation Basin Improvements Services Agreement with RH2 Engineering for Design Services.

PASSED: 6-0 (Benson, Wotton, Holloway, Cotton, Christensen, Johnson)

12. **AB24-117:** Agreement with Northwest Hydraulic Consultants (NHC) for the 2025 Stormwater Comprehensive Plan. Introduction read into the record by CM Benson. Presentation provided by Project Engineer Patrick Fry and covered the stormwater system plan contract, introduction, background, existing system plan chapters, 2024 scope of work, and budget. Council comments and questions followed.

It was moved by CM Benson, seconded by CM Cotton to:
Adopt Resolution 1699 awarding a Professional Services Agreement to Northwest Hydraulic Consultants for the 2025 Stormwater Comprehensive Plan Update.
PASSED: 6-0 (Benson, Wotton, Holloway, Cotton, Christensen, Johnson).

Finance & Administration Committee:

13. **AB24-090:** Adoption of Snoqualmie Valley School District Capital Facilities Plan 2024-2029. Introduction read into the record by CM Holloway. Explanation provided by Consultant Andrew Levins. Ryan Stokes from Snoqualmie Valley School District was also present. Council questions followed with Andrew and Ryan providing additional information.

It was moved by CM Holloway, seconded by CM Christensen to:
Approve Resolution 1696 adopting the Snoqualmie Valley School District No. 410 Capital Facilities Plan 2024-2029.
PASSED: 6-0 (Benson, Wotton, Holloway, Cotton, Christensen, Johnson).

14. **AB24-104:** 2025 Salary Schedule for Non-Represented Management & Professional Employees. Introduction read into the record by CM Holloway. Additional information provided by Finance Director Drew Bouta. Council comments and questions followed.

It was moved by CM Holloway, seconded by CM Wotton to:
Approve the 2025 Salary Schedule for Non-Represented Management and Professional (M&P) Employees with a 2.68% COLA.

It was moved by CM Christensen; seconded by CM Cotton:
Revise motion to reflect approval of the 2025 Salary Schedule for Non-Represented Management and Professional (M&P) Employees with a 3.63% COLA.
PASSED: 4-2 (Benson, Wotton, Cotton, Christensen) Nay: Holloway and Johnson

Committee of the Whole:

13. 2025 Legislative Priorities. CM Holloway led the discussion indicating Public Safety and Finance & Administration have had brief discussions at the committee level. The Community Development and Parks & Public Works Committees to review the draft in anticipation of future discussion with the legislators. Council was asked to send revisions to CM Holloway. Parks & Public Works Committee start time for the November 5, 2024, meeting will be 4:30 pm.

REPORTS

14. Mayor's Report:
- Happy National First Responders Day in honor of our police and fire personnel who work to keep Snoqualmie safe.
 - The Mayor attended a ribbon cutting for Ash Fine Arts on Saturday. Ash Fine Arts is on the second floor on Railroad Avenue above the Art Gallery and the owner has recently been appointed as an Arts Commissioner.
 - The Mayor noted our hearts go out to the Humiston family and the Fall City community.

15. Council Liaison Reports – There were no reports.

EXECUTIVE SESSION - ADD ON

Executive Session pursuant to RCW 42.30.110(1)(a)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency lasting approximately 15 minutes. No action is anticipated following the Executive Session.

At 8:30 pm, Council took a 5-minute break and reconvened in Executive Session at 8:35 pm which is expected to end at 8:50 pm.

At 8:50 pm, Council extended Executive Session until 9:25 pm.

ADJOURNMENT

Meeting was adjourned at 9:25 pm.

CITY OF SNOQUALMIE

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk