

# Council Agenda Bill

**AB Number**

AB25-090

## Agenda Bill Information

**Title \***

Server Upgrades

**Action \***

Motion

**Council Agenda Section**

**Council Meeting Date \***

10/27/2025

**Staff Member**

Fletcher Lacroix

**Department \***

IT

**Committee**

Finance and Administration

**Committee Date**

10/21/2025

**Exhibits**

Packet Attachments - if any

|                                                                                                         |        |
|---------------------------------------------------------------------------------------------------------|--------|
| Trace3 - Quote 164365 v2.18 - City of Snoqualmie - Dell PowerEdge R670 Servers - 3yr Support - NCPA.pdf | 2.21MB |
| NCPA 01-137 EC_America_Renewal.pdf                                                                      | 2.88MB |

## Summary

**Introduction \***

Brief summary.

The purpose of this agenda bill is for Council to review and approve the purchase of replacement servers to upgrade the server infrastructure.

**Proposed Motion**

Move to approve the purchase contract with Trace3 for the Server Upgrades Project

**Background/Overview \***

What was done (legislative history, previous actions, ability to hyperlink)

As a part of our "right size" efforts for the city's network upgrade from last year, we are due to upgrade our server infrastructure. As with our network infrastructure upgrade, we are also setting the stage for a more robust system that will limit downtime for our servers by reusing equipment that is still in good working order for a new failover site that can take over during an emergency if the datacenter goes down.

**Analysis \***

The IT Department will upgrade our servers to improve resiliency. Current production servers will move to a backup site. This will help keep cost to a minimum by cycling production servers.

**Budgetary Status\***

Funds have already been authorized in the current biennial budget.

**Budget Summary**

As part of the 2025-26 Biennial Budget, the City incorporated \$1,115,600 in capital purchases within the Information Technology Fund (#502). Currently, \$189,840 has been spent for capital purchases within this fund, with no contracts outstanding. After incorporating the proposed \$63,788 Trace3 contract for server upgrades, \$861,972 remains for capital purchases (please see the table below or on the next page). If AB25-097 for server storage is also approved, then \$791,469 remains for capital purchases. Therefore, sufficient appropriation exists within the 2025-2026 Biennial Budget (Information Technology Fund (#502) - Capital) to fund the contract.

**Fiscal Impact**

| Amount of Expenditure | Amount Budgeted | Appropriation Requested |
|-----------------------|-----------------|-------------------------|
| \$63,788.00           | \$1,115,600.00  | \$0.00                  |

**Fiscal Impact Screenshot**

**Information Technology Fund (#502) - Capital Expenditures**

| 2025-26 Biennial Budget         |              |
|---------------------------------|--------------|
| Beginning Budget                | \$ 1,115,600 |
| Expenditures                    | \$ (189,840) |
| Outstanding Contract Value      | \$ -         |
| Current Available Budget        | \$ 925,760   |
| Cost of AB25-090                | \$ (63,788)  |
| Available Budget after AB25-090 | \$ 861,972   |