



Department Reports

March 2024



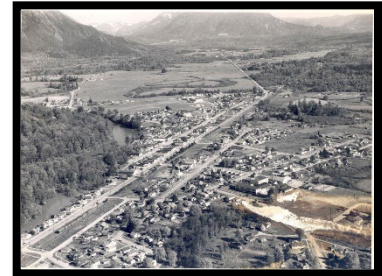
Communications Division

Danna McCall, Communications Coordinator

38624 SE River Street, Snoqualmie, Washington 98065
(425) 996-5285 | www.snoqualmiewa.gov

Social Media

- Facebook reach: 45.4K; 6928 followers (26 new)
- Twitter - 3802 followers (16 new)
- Instagram - 2.1K reach; 2852 followers (29 new).
- Top Posts: Historic aerial view of Snoqualmie photo (22K reach); SR 18 construction news release; Snoqualmie Falls throwback Thursday photo.



Website

- Website users: 16.6K; website sessions: 23K; pageviews: 40.4K.
- Top pages: Egg Hunts; Twin Peaks; Snoqualmie Falls.
- Egg Hunts event top website page.
- Visit Snoqualmie, Police Blotter, Jobs - top 10 pages.



Engagement, Initiatives & Support

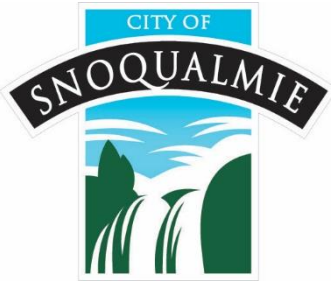
- Mayor: State of City script, video production; MSHS pep rally.
- Parks & Public Works: Green Snoqualmie new website pages for transfer from Forterra and event support.
- Fire/OEM: AED, CPR class marketing; CERT class marketing; volunteer FF recruitment; weekly blotter.
- Police news release support (cold case arrest); weekly PD blotter; social media support.
- HR: job fliers.
- Events: Plein Air Paint Out and Egg Hunt marketing.



E-News

- Sent 3,052 e-news emails.
- 761 subscribers
- 53% open rate; 4.7% click thru rate.
- Industry average: 40% open rate; 6.5% click thru rate.





Community Development Department

Emily Arteche, Director
38624 SE River St. | P.O. Box 987
Snoqualmie, Washington 98065
(425) 888-5337 | earteche@snoqualmiewa.gov

March 2024 Monthly Report

Permit Activity

Permit applications remain relatively average.

Building	March 2024	YTD
Permit Applications	31	91
Permits Issued	28	87
Total Inspections	37	134

Planning	March 2024	YTD
Pre-Applications	0	2
Sign Permits	1	1

Boards and Commissions:

- Arts Commission, March 11, designated new chair, Commissioner Steve Pennington. Reviewed and planned 2024 programming. Annette Roth, Arts WA, Creative District Program Manager presented.
- Economic Development Commission did not meet in February, as there was no quorum.
- Community Development Committee 3/18 -- Traffic impact fee program development discussion
- Planning Commission 3/18 -- Updated environmental policies and discussion on updated permit timelines (SB5290)

Land Use Planning Projects:

NWRM: The applicant would like to clear and grade the property to expand the existing museum to include a roundhouse.

Timber Trails (Plat 30): Clearing and Grading permit was submitted to being preparing the parcel for a 46 single-family residential (duplexes and townhomes) lots.

Model Train Museum: No updates.

The Rails: Continued review of a building permit from Tracy Hovinga for the vacant parcel, 784920-1430. The proposed project would construct a 3-story mixed use building including 11 apartments, approximately 2,000 square feet of retail/office space, and associated parking and other site improvements.

Community Center Expansion: A pre-application conference was held and the applicant submitted for a design review. The design review was presented at the February 20, 2024 Planning Commission meeting and the Commission agreed that the project met design criteria.

Mixed-Use Final Plan Amendment: Continued review of Snoqualmie Ridge 1 permit and amend conditions of the SR-I Mixed Use Final Plan to allow for more retail.

Community Engagement, Events, Marketing, and Tourism

- Facilitated the joint meeting between Downtown Historic Merchants Association and the Ridge Merchants Group meeting.
- Attended AWC Healthy Worklife Summit
- **“Explore Snoqualmie Rain or Shine”** As part of economic development and tourism support for the business community, umbrellas have been placed in six locations, in both the Downtown District and the Ridge District. We want to encourage foot-traffic even when raining!



- **Teen Flashlight Hunt**, Friday, March 29, Jeanne Hansen Park, was a smashing success! Attendance more than doubled from 2023, serving 250-300 teens. Goodies were swept up in 1.5 seconds! Trail Youth Coffee provided 160 Italian Sodas.
- **Bunny Hop Egg Hunt**, Saturday, March 30, Centennial Park, attended by 600 kiddos, who scooped up 13,000 eggs! The Snoqualmie Fire Dept. safely delivered Mr. Bunny to the event.
- **Downtown was Hopping**, Saturday, March 30, 10:30am-11:30am, merchants were bustling, handing out 4,000 eggs. The City supports this community event with marketing outreach and supplies (eggs).





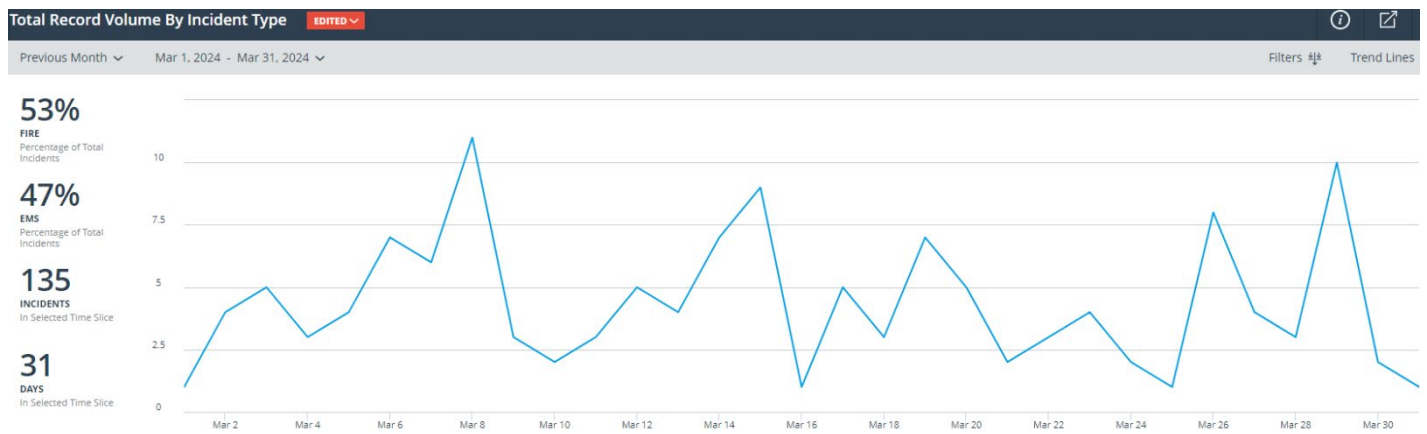
Fire Department

Mike Bailey, Fire Chief
37600 SE Snoqualmie Pkwy | PO Box 987
Snoqualmie, Washington 98065
m Bailey@snoqualmiewa.gov
(425) 888-1551

Fire Department Activity March, 2024

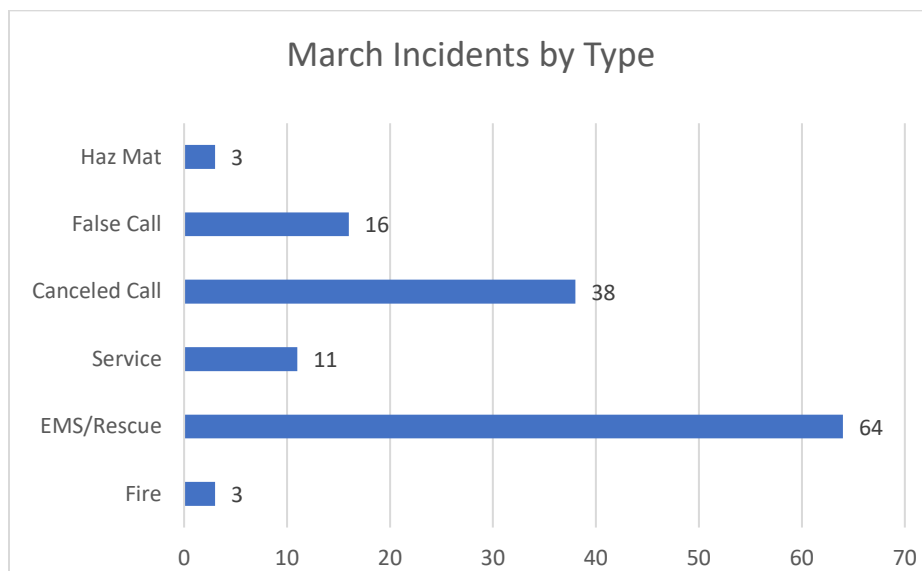
Incident Count March

The Fire Department responded to 135 incidents in March. 47% of the incidents were emergency medical services and 53% were fire or service-related incidents. The following chart displays incident count per day.



Incident Count by Type:

The following is a count breakdown of incidents by type.



Travel Time

For incidents within the city, the 90th percentile travel time was 8:09 seconds and is broken down as follows

Type	0:00 - 3:59	4:00 - 7:59	8:00 - 11:59	12:00 - 15:59	16:00 - 29:59	30:00 +
Aid Car	17	14	2	0	0	0
Engine	13	12	3	2	0	0
Total	30	26	5	2	0	0

For incidents outside the city, the 90th percentile travel time was 15:32 and is broken down as follows

Type	0:00 - 3:59	4:00 - 7:59	8:00 - 11:59	12:00 - 15:59	16:00 - 29:59	30:00 +
Aid Car	1	9	7	1	0	0
Engine	0	10	5	2	1	1
Total	1	19	12	3	1	1

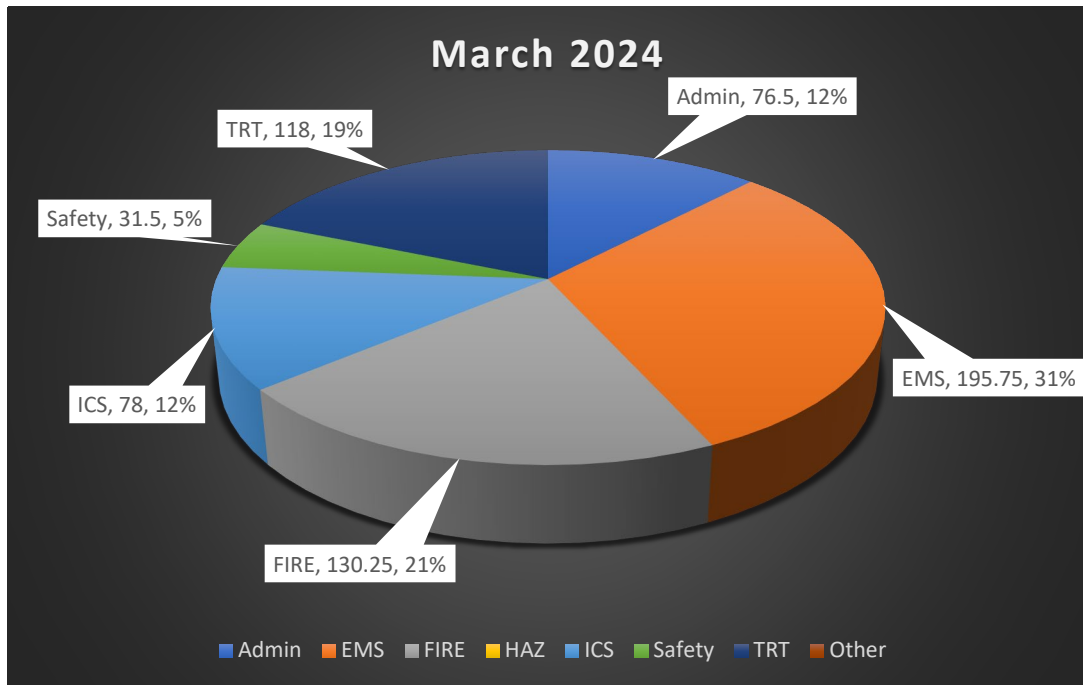
EMS Transports

The Fire Department responded to 64 EMS incidents in March and transported 28 patients to local hospitals. Patients were transported to Swedish Issaquah 32% of the time and Snoqualmie Valley Hospital 57% of the time. Of the transports, 7 were from calls outside Snoqualmie's response area.

Hospital	Week 1	Week 2	Week 3	Week 4	Week 5	Total
Overlake Hospital	0	0	3	0	0	3
Snoqualmie Valley Hospital	1	5	4	4	2	16
Swedish/Issaquah	1	5	3	0	0	9
Other	0	0	0	0	0	0
Total	2	10	10	4	2	28

Training:

Firefighters trained over 630 hours in March, primarily focusing on emergency medical training and certifying new water rescue technicians. The training covered all different categories with the majority being Emergency Medical Services response (31%) followed closely by fire suppression response (21%). During the month we had two members complete swift water rescue technician training and two members complete initial incident commander training. The following chart compares the training hours by type:



(Admin=Administrative; Haz=Hazmat; ICS=incident command systems; TRT=Technical Rescue Training)

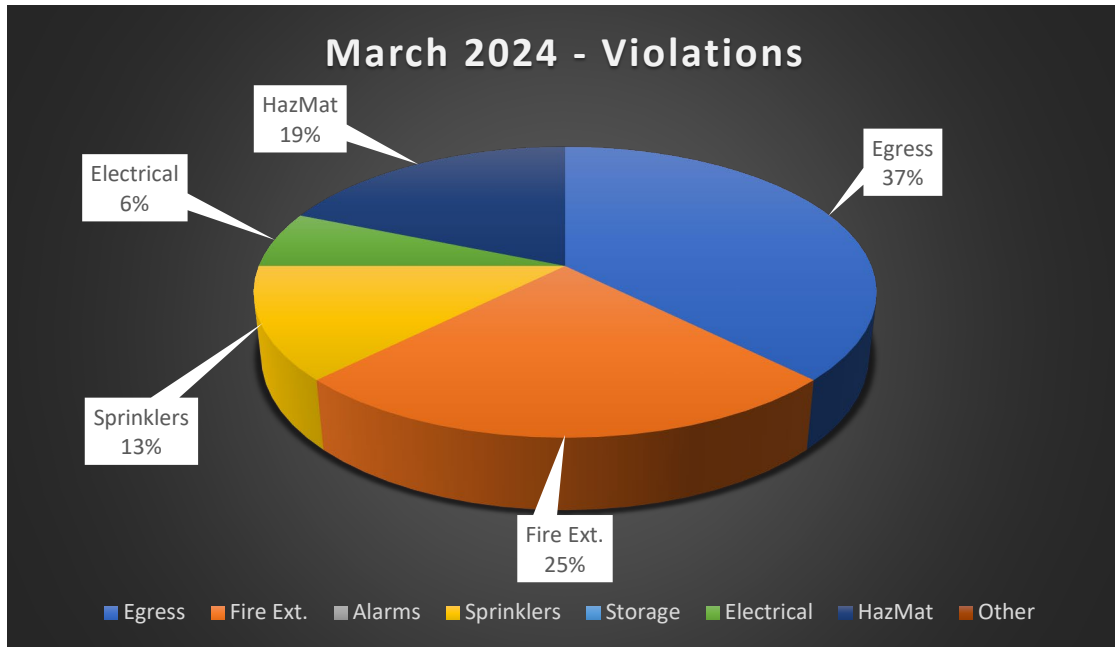
Training – Highlights/Major Topics:

- CPSE Excellence Conference
- Spinal Immobilization and devices
- Technical Rope Rescue – pickoff training, rappel and lowering based
- Swift water rescue quarterly and initial certifications
- Firefighter – Company evolutions and forcible entry, ventilation
- Mass casualty simulations
- Safety – State mandated safety training, Driver safety, firefighter line of duty death reviews
- HIPAA annual awareness training

Community Risk Reduction

Inspections

Fire crews conducted fire and life safety occupancy inspections in March, focusing on missed or off-cycle inspections. Twenty-two (22) inspections were completed noting sixteen (16) violations. The violations were a direct reflection of a continued inspection practice and keeping occupants informed of what constitutes a code violation. Most infractions were resolved within 14 days and some others being remedied while crews were onsite. The following chart is a view of the monthly inspection violations:



Public Education

March public education and outreach reported the following activities:

- King County CPR Grant coordinator meeting
- Read Across America
- City of Snoqualmie Easter Egg Hunt
- 3/26 Public CPR/AED Class canceled due to low enrollment
- (1) Public Stop the Bleed and Opioid Education class
- (1) Private Opioid & Stop the Bleed Education class

Volunteer Activity

During the month of March, the following activity was recorded for the volunteer group

- 24 Duty Shifts
- 42 Calls responded to
- 285 Total hours spent volunteering.



Human Resources Department

Kim Johnson, HR Manager
38624 SE River St. | PO Box 987
Snoqualmie, Washington 98065
(425) 393-4258 | kjohnson@snoqualmiewa.gov

March 2024

Enterprise Resource Planning System (ERP) Project – Tyler/Munis

The human resources implementation team continues to work on human resource modules setup as well as assist with payroll implementation modules.

HUMAN RESOURCES

Recruitment

The City continues to focus heavily on staffing and to recruit for several critical positions across multiple departments. The last two Director positions have been filled, Parks & Public Works Director and IT Director which will round out the entire leadership team. We are continuing to recruit for a few more utility positions, as well as a Deputy Fire Chief. There is currently three Police Officer openings with one Patrol Sergeant being promoted and the Administrative Sergeants special assignment appointment.

The new HR Analyst has started in the department and continues to train in HR processes and procedures.

Union Negotiations

Negotiations are continuing with the Snoqualmie Police Association (SPA).

Employee Recognition

City employees continue to participate in “Thank you Thursdays” in which an employee thanks a fellow employee for their service via email and then in turn continues and thanks another employee to keep the chain of gratitude going.

Personnel Policy Handbook

The HR department is continuing work with Summit Law to review and update the city Personnel Policies to be in compliance with updated employment and leave laws and to combine all policies to be in one handbook.



Snoqualmie Police Department

Brian Lynch, Police Chief
 34825 SE Douglas St. | PO Box 987
 Snoqualmie, Washington 98065
 (425) 888-3333 | blynch@snoqualmiewa.gov

March 2024

Calls for Service

	Feb. 2024	Mar. 2024	Mar. 2023
Snoqualmie	511	493	535
North Bend	538	461	374

Average Response Times (in minutes & seconds)

Month	Priority 1	Priority 2	Priority 3
March			
Snoqualmie	5:51	2:50	4:04
North Bend	5:53	3:32	6:33
February			
Snoqualmie	1:55	4:58	3:32
North Bend	5:55	2:37	6:24

Priority 1: Weapons Offense / DV Physical / Aslt/Burg In-Prog
 Priority 2: Calls that require immediate response that could result in death if not responded to.
 Priority 3: High priority but not an immediate threat.

Month	Thefts	Vehicle Prowls	Vehicle Thefts
March			
Snoqualmie	12	5	1
North Bend	15	1	0
February			
Snoqualmie	14	11	3
North Bend	15	6	2

Items of Importance

Command Staff – Capt. Horejsi started on 3/16. Patrol Sgt. Weiss filled Admin. Sgt. position on 3/16. Vacancies: 0.
Patrol – Ofc Smith promoted to Patrol Sgt on 3/16. 1 officer cadet completed FTO 3/5. 1 officer separated employment 3/6. 2 officer recruits started academy 3/5, joining 2 more who have been enrolled since February. Vacancies: 3 Patrol Officers.
Administrative Staff – Vacancies: Records Technician candidate chosen, continuing background.

Community Events

March 7 – Chat with the Chiefs (North Bend)
 March 9 – North Bend Citizens Academy

Year to Date Theft Comparison

Mar. 1 – 31

Snoqualmie	2024	2023
Thefts	12	5
Vehicle Prowls	5	6
Vehicle Thefts	1	3
North Bend	2024	2023
Thefts	15	20
Vehicle Prowls	1	4
Vehicle Thefts	0	2

Crisis Intervention Contacts

	2024		2023	
	Mar	YTD	Mar	YTD
Snoqualmie	29	115	11	42
North Bend	0	1	1	8

Mental Health Professional Contacts

	2024		2023	
	Mar	YTD	Mar	YTD
Snoqualmie	11	33	17	57
North Bend	7	16	8	26

Public Records Requests

Mar. 2024	49
2024 YTD	157