



## CITY COUNCIL SPECIAL MEETING / TRAINING MINUTES SEPTEMBER 15, 2025

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### SPECIAL MEETING / TRAINING

**CALL TO ORDER & ROLL CALL:** Mayor Ross called the meeting to order at 6:00 pm.

**City Council:** Councilmembers Ethan Benson, Rob Wotton, Brian Holloway, Catherine Cotton, Cara Christensen, and Jo Johnson. CM Washington's presence was previously excused.

**Commissioners present:**

Arts Commission: Maria Hurley

Civil Service Commission: Grahame Ross

Parks & Events Commission: Emily Anderson, Rene Price, Paul Sweum

Planning Commission: Ashleigh Kilcup (remote), Darrell Lambert (remote), Luke Marusiak, Dan Murphy, and Andre Testman.

**City Staff:** Mike Chambless, City Administrator; Dena Burke, City Attorney; Deana Dean, City Clerk; Robert Thrall, Legal Assistant; Drew Bouta, Finance Director; Mona Davis, Community and Economic Development Director; Nicole Wiebe, Community Liaison; Dylan Gamble, CIP Manager; Phil Bennett, Deputy Parks and Public Works Director; Kim Johnson, HR Manager (remote); Heather Florida, HR Analyst (remote); and Jimmie Betts, IT Support.

### AGENDA APPROVAL

It was moved by CM Cotton, seconded by CM Johnson to approve the agenda which passed unanimously.

### SPECIAL BUSINESS

1. Training and presentation by Attorney Kenneth Harper – ABC's for the BCC's. Topics covered included understanding the roles and relationships of boards/commissions/committees, responsibilities and professional conduct, cooperative achievement, the role of boards/commissions/committees in local government, conducting meetings, Open Public Meetings Act, executive sessions, Appearance of Fairness Doctrine, and the Public Records Act. Questions and comments were made throughout the presentation.

A break was announced at 6:47 pm.

The training was reconvened at 6:56 pm.

**ADJOURNMENT**

It was moved by CM Johnson, seconded by CM Holloway to adjourn the meeting which passed unanimously.

The meeting was adjourned at 8:03 pm.

**CITY OF SNOQUALMIE**

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Katherine Ross, Mayor

Attest:

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Deana Dean, City Clerk