



Communications Division

Danna McCall, Communications Coordinator

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Social Media

- Facebook reach: 39.2K (up 29%), 5661 (111 new followers)
- Twitter - 3627 followers; 42K impressions (up 132%)
- Instagram - 34.6K reach (up 45%); 2495 followers (143 new)
- Focus: snow and ice storms; Winter Lights
- Top Posts: Power Outage Update & Storm Road Closures



Website

- New website launched Dec. 9
- Website users: 21k (up 24%); website sessions: 26k (up 23%)
- Top website pages: Winter Lights, Twin Peaks, Water Services
- Top news release: Winter Storm Warning
- Website emergency alert subscribers now over 500 (approximately 200 new in Dec.)



Engagement, Initiatives & Event Support

- New website launch outreach
- Winter Storm prep: graphics, fliers
- Continuous updates during storms: road closures, garbage delays, power restoration
- Videos: Mayor's budget message, Holiday Tree lighting
- Fire Station Food Drive marketing support
- City Top 10 Accomplishments
- Continued graphics and messaging to increase Emergency Alert subscribers
- Supported Mayor at Winter Lights event
- Jobs and commission member recruitment





Community Development Department

Emily Arteche, Director
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December 2022

Permit Activity

Permit applications to the Community Development Department remain relatively low. Inspections are picking up as a number of homes are under construction in the recently-approved Snoqualmie Ridge II Plat 29/Cascade Pointe.

	December 2022	YTD
Permit Applications	34	575
Permits Issued	38	343
Total Inspections	56	950

Planning Commission

The Planning Commission met on December 5th to consider amendments to the Snoqualmie Municipal Code SMC Chapters 14.30, 17.35 and 17.80 for the creation of a new Site Plan Permit and process as well as and amendments to appeal procedures and reviews performed by the Historic Design Review Board. The Commission unanimously recommended the City Council adopt the code amendments.

Economic Development Commission

The Economic Development Commission did not meet in December.

Arts Commission

The Arts Commission did not meet in December.

Development Projects

Timber Trails (Plat 30): The application is currently under review. The proposed application is to subdivide a parcel into 46 single-family residential (attached) lots with a mix of housing types to include duplexes and townhomes. Lot sizes range from approximately 1,285 to 10,067 square feet with an average lot size of 3,533 square feet. Parcel S14 was designated by the Snoqualmie Ridge II Mixed Use Final Plan for a density of 4-16 dwelling units per acre.

Model Train Museum/Park: The City Council authorized the Mayor to approval a Memorandum of Understanding, MOU with Northwest Trunk Lines Museum, NWTLM which was signed on December 18, 2022 to develop a park/museum on City property to showcase a model train. The proposed project includes a 20,000 square foot building, outdoor parking, community event space, a gift shop and other interactive features as well as an outdoor recreational park with picnic benches and other improvements.

The Rails: The City received a building permit from Tracy Hovinga for the vacant parcel, 784920-1430, located across the street from City Hall. The proposed project would construct a 3-story mixed use building including 11 apartments, approximately 2,000 square feet of retail/office space, and associated parking and other site improvements.

Snoqualmie Ridge Self-Storage: The city received a building permit for the expansion of Snoqualmie Ridge Self-Storage. The applicant proposes to expand the existing self-storage facility by constructing a new 3-story building with approximately 29,000 square feet of floor space to replace the existing RV storage area in the northwest corner of the property.

Comprehensive Plan: The City will kick off the 2024 major Comprehensive Plan update beginning in January 2023. The city has organized training sessions for staff and elected officials on January 9th (Puget Sound Regional Council presentation) and January 10th (staff presentation at monthly leadership meeting). Staff is nearing completion of the State Department of Commerce checklist and signed an agreement with the State to receive grant money for this work. Two additional checklists will be completed in the first quarter of 2023 for the major update.

• **Community Liaison Report – Events, Engagement, Marketing and Tourism**

- Snoqualmie Winter Lights Tree Lighting, December 3. Wintery, cold, snowy, magical night! Mayor and Santa arrived by train. Best attended tree lighting event yet!
- Snoqualmie Winter Lighting - Promoted/advertised in Seattle Met and 425 Magazine. Visitors from across the Puget Sound region and out of state visited our charming, holiday bright city!
- 425 Holiday Gift Guide promotion and December give-away featuring Carousel, Down to Earth and Sigillo. Local resident won the give-away - keeping it local.
- Blood Drive Pop-Up in City Hall, December 19, 2022.
- SnoKing Ice Arena free skate event on December 16, 2022, partnership with Chamber, City, and SnoKing. Over 400 registered skaters.
- Marketing support for Snoqualmie Volunteer Fire Fighters Annual Food Drive, December 17, 2022
- Special Event Permit coordination, two permits approved.

Staffing

- Dylan Gamble, Associate Planner left the CD Department as of 12/31/22 to join the Public Works Department.



Fire Department

Mark Correia, Fire Chief

37600 Snoqualmie Pkwy | PO Box 987

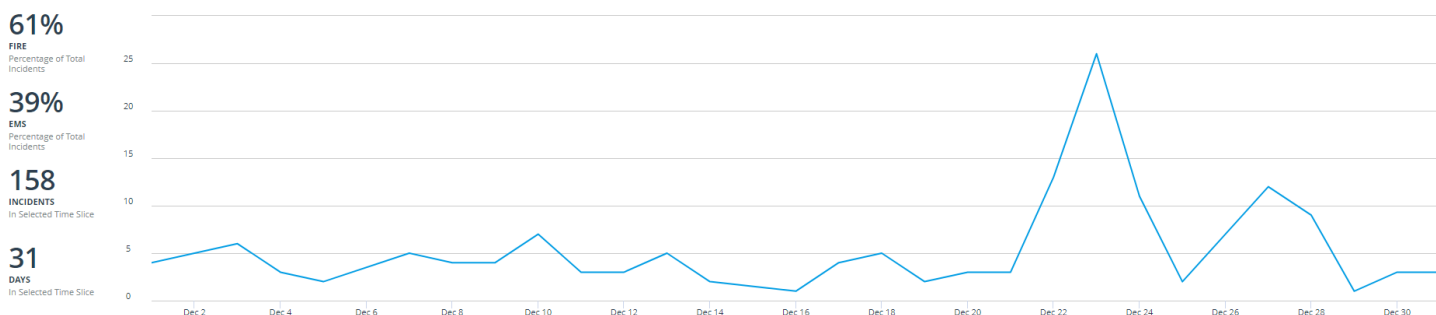
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December 2022

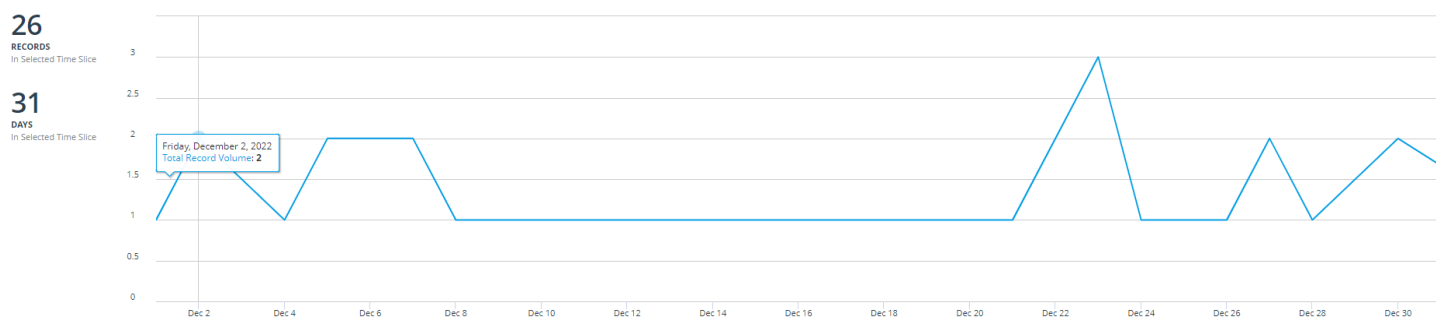
Incident Count (June)

The Fire Department responded to 158 incidents in December, with 39% of the incidents emergency medical services and 61% were fire related incidents. The previous month (November) realized 134 incidents with 52% being EMS and 48% being Fire. The spike in incidents on December 23 was caused by a winter storm. The following chart displays incident count per day.



EMS Transports

The Fire Department responded to 62 EMS incidents in December and transported 26 patients to local hospitals. Snoqualmie Valley Hospital received 50% of these transports.

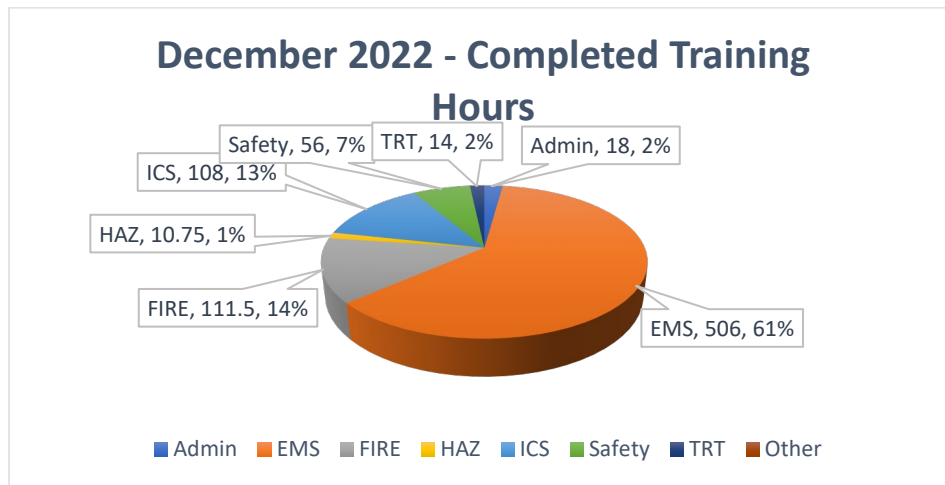


Week Ending	12/4/22	12/11/22	12/18/22	12/25/22	1/1/23	Total
Overlake Hospital	1	-	-	-	-	1
Snoqualmie Valley	1	4	1	4	3	13
Swedish / Issaquah	2	3	1	3	3	12
Total	4	7	2	7	6	26

Training:

Firefighters trained over 824 hours in December an increase of 48% from the previous month. The training covered all different categories with the majority (61%) being EMS, followed by Administrative Training (18%). The following chart compares the training hours by type:

(Admin=Administrative; Haz=Hazmat; ICS=incident command systems; TRT=Technical Rescue Training)



Notable Training events/topics:

- Two members completed EMT basic training through King County EMS
- Two members certified as incident commanders (Blue Card)
- Two members completed requirements to become acting officers (shift supervisor)
- Performed quarterly paramedic-led run-review
- Completed annual emergency vehicle driver recertification
- Planning for 2023 training with South King County Fire Training Consortium



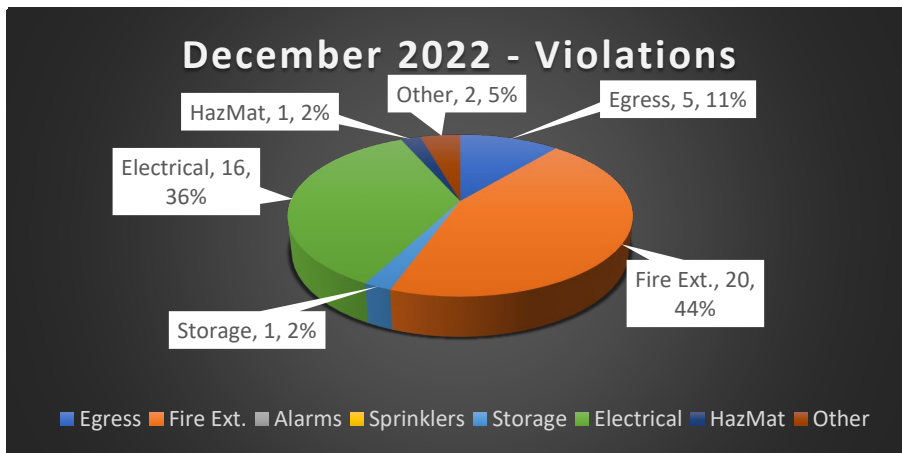
Night pump and fire attack training.



Community Risk Reduction

Inspections

A total of 45 inspections were completed in December. The two most areas found with violations were fire extinguishers (44%) and electrical (36%). Most electrical concerns involve the use of extension cords and power-strips. The following chart displays the violations in a chart form:



Risk Reduction Activity

- Annual inspections 90% completed
- Planning for Fire Inspector 1 Training/Certification in 2023
- Grant from King County EMS renewed for 2023 – CPR Education in schools - \$3500
- Planning for 2023 community CPR/First Aid classes
- Assisted the Snoqualmie Firefighters' Association with Santa deliveries
- Attended the Snoqualmie Tree Lighting



KING COUNTY **DIVERSITY AND RECRUITMENT** WORKSHOP

SATURDAY, DEC 10TH

| RENTON, WA

| 8 A.M. TO 3:30 P.M.

ARE YOU INTERESTED IN A CAREER IN THE FIRE SERVICE?

Join the King County Fire Chiefs Association in our third Diversity and Recruitment Workshop. Designed to help potential applicants navigate the hiring process.

Fire service professionals will be discussing the ins and outs on:



Preparation for written exams



Acing the oral boards



Physical and mental wellness



Medical and psychological exams

Breakfast and lunch will be served! Connect with mentors!

REGISTRATION INFO

<https://www.kingcountyfirechiefs.org/event-details/kcfca-diversity-and-recruitment-workshop>



SCAN ME



Information Technology Department

Christopher Miller, Interim Director

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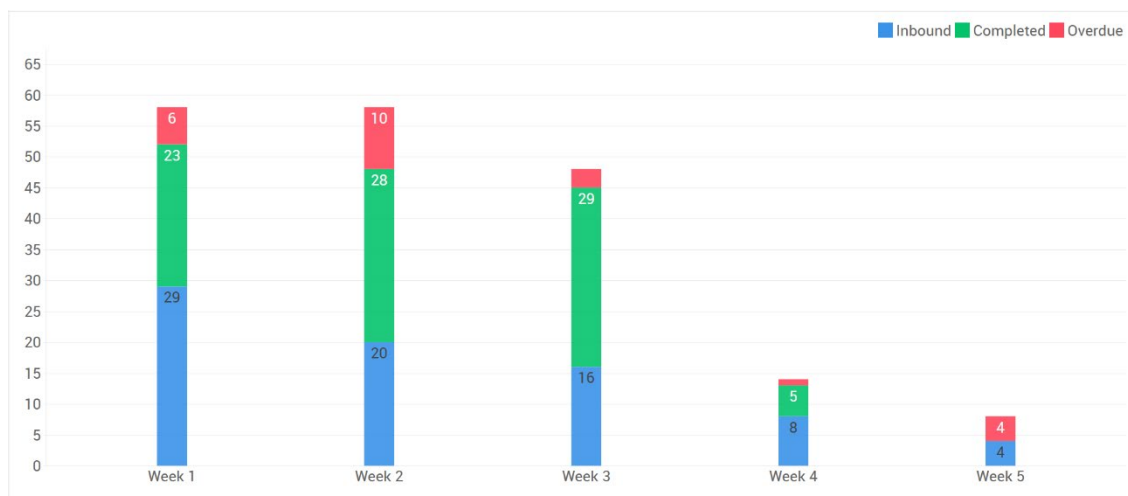
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December 2022

Service Desk Requests:

Positive trends continue this month with 77 new tickets opened and 85 tickets closed. We currently have 24 open tickets that are backlogged. Resolution Time on Average Days has decreased slightly from 33.3 days to 31.3 and First Response Average in Hours has decreased drastically from 89.5 hours to 23.5. We anticipate that our target metrics will be met once we close out the older tickets which are directly impacting the data.



Hardware Procurement:

Hardware procurement continues to be an issue. We are working diligently with our vendors to procure assets that are cost effective and will arrive in a timely manner. We have received additional laptops and desktops for our scheduled replacements.

IT Projects:

Network Attached Storage:

A replacement system for the life-cycled Network Attached Storage devices has been identified and the quoted price for the replacement is ~\$28,000. In order to have sufficient space and power to conduct the migration and replacement, IT will need to identify a third location in the city to house the new equipment while configuration and migration is completed.

IT Surplus (e-waste):

Partial inventory has been completed and approved by Council. A second round of equipment surplus has been completed and identification of remaining unserviceable assets to be recycled and hard drives to be destroyed is complete. A list of assets has been completed and are awaiting for approval for recycling/disposal.

Power constraints:

Power constraints have been identified at the Fire Department where we decided was the best location for our replacement Network Attached Storage project. Coordination has begun to receive a quote from Pride Electric.

Mobile Device Management (MDM):

Implementing a MDM solution would be very beneficial as it allows us, IT, more control over an employee's city-issued cellular phone. Utilizing a MDM would grant us the capability to provision phones quicker, limit unproductive application installation, deploy preset application for ease of use, and remove the preinstalled clutter of application that most cellular phone come with. At this time our cellular carrier offers a free solution and testing will begin shortly.

Citywide VoIP Phones/Jabber Softphones:

The IT department is currently working with multiple temp agencies to acquire a Systems Engineer to finish the deployment of the Citywide phone system. Phone trees, Jabber, and consolidation of PBX systems are all part of this project.

List of upcoming projects:

- Firewall Replacement
- Council Chambers Audio/Video Upgrade
- Citywide Building Access
- Microsoft Server Upgrade



Parks & Public Works Department

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Staffing Levels
Water – 3 Vacancies
Wastewater – 3 Vacancies

December 2022

December Summary Parks & Public Works

The Parks & Public Work Team began the month of December with the tree lighting ceremony. It was very well attended. I want to thank all the team members who rolled up their sleeves and removed tons of snow from downtown prior to the event. The Downtown Merchants were pleased, and the event was very successful. The Parks Team has spent the month trying to keep the lights on downtown. We have discovered some electrical issues that we plan on addressing this summer. We are not quite weatherproof in areas and have too few circuits in others. The Water team has lost a member to another City. Staff are once again pulling double rotations on standby, and they are back down to 4. The Sanitation Division continues to operate well. We had a bit of trouble at the Parkway Lift station where the pump literally sucking its power lines into the propeller. Staff has worked hard to restore the pump and at this time we are waiting for a new impellor. Our Engineers are continuing to work on the projects but managed to get some snowplow operator training in during some of our storms. They have become quite proficient. I am pleased to announce that Phil Bennett has been selected as the new Superintendent for the Urban Forestry and Stormwater Division. We will be working with HR and the Teamsters to get the rest of his team filled out over the next few months. Phil is full of great ideas and is “chomping at the bit” waiting for 1/3/2023. He and I want to thank the Council again for their support in establishing this division to streamline operations and establish accountability. The Fleet & Facilities Division has continued to keep our vehicles moving and our facilities operating well. I am writing this at midnight on 12/22, we are currently under threat of an ice storm. The Fleet Team (and the entire department) mobilized to get chains on half of our equipment and get as many resources under cover as possible so we will be ready to respond if necessary. The associated windstorm has caused the loss of five trees as of now. I want to close this by thanking the entire Parks & Public Works Team for all of their work to make Snoqualmie a fantastic place to live and thrive and wishing the Community, Council, Administration, and my team a Happy New Year!





Police Department

Perry Phipps, Police Chief

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December 2022

Calls for Service

	November 2022	November 2021	December 2022	December 2021	YTD 2022	YTD 2021
Snoqualmie	631	559	531	529	7,098	6,841
North Bend	587	377	482	384	5,424	5,232

Average Response Times (in minutes & seconds)

December	Priority 2 Calls	Priority 3 Calls
Snoqualmie	3:38	7:42
North Bend	1:57	11:40
November		
Snoqualmie	2:58	10:15
North Bend	2:54	9:14

Priority 2: High priority but not an immediate threat.

Priority 3: Calls that require immediate response that could result in death if not responded to.

December	Thefts	Vehicle Prowls	Vehicle Thefts
Snoqualmie	15	6	0
North Bend	21	2	4
November			
Snoqualmie	15	4	2
North Bend	10	6	2

Year to Date Theft Comparison

January 1 – December 31

Snoqualmie 2022 2021

Thefts 185 116

Vehicle Prowls 135 84

Vehicle Thefts 33 26

North Bend 2022 2021

Thefts 236 213

Vehicle Prowls 70 68

Vehicle Thefts 22 27

Items of Importance

Hiring – 2 openings. 2 candidates in the background process. 2 newest hires have been registered to attend the Criminal Justice Training Academy.

License Plate Reader - Researching grant for possible use in the future.

Take Home Vehicles – Agenda Bill presented to City Council. More information to follow on future report.

Weather – Between 12/18 – 12/23 Officers responded to 17 calls for service related to snow, ice & wind. On the evening of 12/18, officers also responded to a 7-vehicle collision.

Community Events

Giving Tree

Sock Drive