



# BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

**AB23-027**  
**February 13, 2023**  
**Ordinance**

## AGENDA BILL INFORMATION

|                         |                                                             |                                                                                                                                                                    |
|-------------------------|-------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>TITLE:</b>           | 2023-2024 Biennial Budget Amendment                         | <input type="checkbox"/> Discussion Only                                                                                                                           |
| <b>PROPOSED ACTION:</b> | Adopt Ordinance 1274 Amending the 2023-2024 Biennial Budget | <input type="checkbox"/> Action Needed:<br><input type="checkbox"/> Motion<br><input checked="" type="checkbox"/> Ordinance<br><input type="checkbox"/> Resolution |

|                |                          |                |                               |
|----------------|--------------------------|----------------|-------------------------------|
| <b>REVIEW:</b> | Department Director/Peer | Jen Ferguson   | 2/13/2023                     |
|                | Finance                  | Drew Bouta     | 2/13/2023                     |
|                | Legal                    | Bob Sterbank   | 2/10/2023                     |
|                | City Administrator       | Mike Sauerwein | Click or tap to enter a date. |

|                    |                                                                                                                                                                                                                                                                              |                                          |            |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|------------|
| <b>DEPARTMENT:</b> | Finance & Human Resources                                                                                                                                                                                                                                                    |                                          |            |
| <b>STAFF:</b>      | Drew Bouta, Budget Manager                                                                                                                                                                                                                                                   |                                          |            |
| <b>COMMITTEE:</b>  | Finance & Administration                                                                                                                                                                                                                                                     | <b>COMMITTEE DATE:</b> November 22, 2022 |            |
| <b>MEMBERS:</b>    | James Mayhew                                                                                                                                                                                                                                                                 | Bryan Holloway                           | Rob Wotton |
| <b>EXHIBITS:</b>   | 1. 2023-2024 Biennial Budget Ordinance 1274<br>2. Proposed Amendment Request Table<br>3. Proposed 2023 Fund Reconciliations<br>4. Proposed 2024 Fund Reconciliations<br>5. Proposed Budget Ordinance Table<br>6. Budget Totals Comparison Table<br>7. Updated Forecast Table |                                          |            |

|                                |            |
|--------------------------------|------------|
| <b>AMOUNT OF EXPENDITURE</b>   | \$ n/a     |
| <b>AMOUNT BUDGETED</b>         | \$ n/a     |
| <b>APPROPRIATION REQUESTED</b> | \$ 280,000 |

## SUMMARY

The purpose of this agenda bill is for city council consideration of Ordinance 1274 (See Exhibit 1) to amend the 2023-2024 Biennial Budget to provide the City with the appropriation necessary to cover the retention incentive pay program for eligible employees as provided for in AB23-022.

## BACKGROUND

The 2023-2024 Biennial Budget was adopted by [Ordinance No. 1267](#) on November 28, 2022. The Administration is requesting an additional appropriation of \$280,000 to cover the retention incentive pay program for eligible employees from the Snoqualmie Police Association (SPA) and International Association of Firefighters Local 2878 (IAFF) employee groups. The additional appropriation of \$280,000 is anticipated to be

supported by an estimated \$80,000 in additional fee revenue from the City of North Bend; however, the current ILA between Snoqualmie and North Bend commits North Bend to specific fixed fees over the term of the agreement. Those fixed fees do not at this time include retention incentive-related payments.

## **ANALYSIS**

An amendment request table (See Exhibit 2) describes the amendments and appropriation increases requested, the fund(s) or functional classification(s) impacted, and the 2023 and 2024 reconciliation tables (See Exhibits 3 and 4) reconcile the amendment request table to the ordinance.

## **BUDGET IMPACTS**

The 2023-2024 Biennial Budget ordinance, as provided for in this agenda bill, authorizes the City of Snoqualmie to spend or transfer amounts no more than \$74,461,317 in 2023 and \$87,339,669 in 2024 for a total of \$161,800,986 across all funds and functional classifications. (See Exhibits 5, 6, and 7).

## **NEXT STEPS**

This is the first reading of this Ordinance 1274. Council may choose to waive the second reading of the ordinance and adopt Ordinance 1274 immediately, or consider the second reading on February 27, 2023, at which time Council may choose to adopt the Ordinance at that time.

**Special Note** – A budget amending ordinance requires a vote of one more than the majority (5 votes) for adoption, pursuant to [RCW 35A.34.200\(3\)](#).

## **PROPOSED ACTION**

Motion to waive Council Rule of Procedure 9.6.2.2 and adopt Ordinance 1274 amending the 2023-2024 Biennial Budget on first and final reading.

OR

Motion to authorize the first reading pertaining to adoption of Ordinance 1274 amending the 2023-2024 Biennial Budget and set forth the second reading and adoption at the February 27, 2023 City Council meeting.