

## **RESOLUTION NO. 1659**

### **A RESOLUTION OF THE CITY OF SNOQUALMIE, WASHINGTON, DESIGNATING THE CITY CLERK OR DESIGNEE AS THE AGENT OF THE CITY TO RECEIVE CLAIMS MADE PURSUANT TO CHAPTER 4.96 RCW AND AUTHORIZING RECORDING OF A NOTICE OF SUCH APPOINTMENT**

**WHEREAS**, the legislature has adopted EHB 1530 amending RCW 4.96.020, which amendment requires the governing body of each local government entity to appoint an agent to receive any claim for damages made under chapter 4.96 RCW, and

**WHEREAS**, by adoption of Resolution No. 1637 on March 13, 2023, the Snoqualmie City Council appointed the Risk Manager to serve as the agent to receive claims for damages made under Ch. 4.96 RCW; and

**WHEREAS**, the City Council wishes to change the designated agent, and appoint the City Clerk or designee as agent to receive claims against the City;

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF SNOQUALMIE AS FOLLOWS:**

Section 1. The City Clerk or designee is hereby designated as the agent of the City of Snoqualmie to receive all claims for damages made under chapter 4.96 RCW.

Section 2. The City Clerk or designee is hereby authorized and directed to prepare a notice containing the identity of the agent and the address where he or she may be reached during the normal business hours, and to record such notice with the auditor of King County. The City Clerk or designee is further authorized to prepare and make available the tort claim form on which notices of claims for damages against the City are to be presented, along with instructions on when and how the form is to be presented, including delivery in person or via regular, registered, or certified mail, as well as electronically through the City website portal for submission of claims; and the name,

address, and business hours of the City Clerk; and any other information required by RCW 4.96.020(3)(c), as it currently exists or as it may hereafter be amended.

Section 3. Upon the effective date of this Resolution, Resolution No. 1637 is repealed and of no further force or effect.

Passed by the City Council of the City of Snoqualmie, Washington, this 14th day of August 2023.

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Katherine Ross, Mayor

Attest:

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Deana Dean, City Clerk

Approved as to form:

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David Linehan, Interim City Attorney