



CITY COUNCIL ROUNDTABLE MEETING MINUTES

CITY COUNCIL REGULAR MEETING MINUTES

April 22, 2024

ROUNDTABLE MEETING

CALL TO ORDER & ROLL CALL: Mayor Ross called the Roundtable Meeting to order at 6:00 pm.

City Council: Councilmembers Ethan Benson, Robert Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, Cara Christensen, and Jo Johnson.

Mayor Katherine Ross was also present.

City Staff Present: Mike Chambless, City Administrator; Deana Dean, City Clerk; Danna McCall, Communications Coordinator (remote); Emily Arteche, Community Development Director; and Jimmie Betts, IT Support.

AGENDA APPROVAL

It was moved by CM Holloway, seconded by CM Christensen to:

Approve the agenda.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

SPECIAL BUSINESS

1. **Comprehensive Plan: Economic Development Element Continued.** Community Development Director Emily Arteche continued the discussion from the April 8, 2024, City Council meeting. Discussion followed and revisions were noted. This matter will be brought back at the May 13, 2024, City Council meeting at #4 for discussion.
2. **Comprehensive Plan: Environmental Element.** Due to lack of time, this item is continued to the May 13, 2024, City Council Roundtable meeting.

It was moved by CM Wotton, seconded by CM Johnson to adjourn. The roundtable meeting ended at 6:56 pm.

REGULAR MEETING

CALL TO ORDER: Mayor Ross called the Regular Meeting to order 7:00 pm.

City Council: Councilmembers Ethan Benson, Robert Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, Cara Christensen, and Jo Johnson.

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless, City Administrator; David Linehan, Interim City Attorney; Deana Dean, City Clerk; Brian Lynch, Police Chief; Gary Horejsi, Police Captain; Michael Liebetrau, Police Evidence and Records Technician; Drew Bouta, Finance Director; Janna Walker, Budget Manager; Jennifer Hughes, Budget Analyst; Tami Wood, Revenue Manager; Danna McCall, Communication Coordinator; Emily Arteche, Community Development Director; Jeff Hamlin, Parks & Public Works Director; Fletcher Lacroix, Information Technology Director; Mike Bailey, Fire Chief; Phil Bennett, Stormwater & Urban Forestry Superintendent; Dylan Gamble, CIP Manager; and Jimmie Betts, IT Support.

PLEDGE OF ALLEGIANCE**AGENDA APPROVAL**

It was moved by CM Holloway; seconded by CM Washington to:
Approve the agenda.

It was moved by CM Holloway; seconded by CM Johnson to
Move Presentations after Proclamations and AB24-048 to beginning of Presentations.
PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

It was moved by CM Washington, seconded by CM Johnson to:
Move AB24-049 to Parks & Public Works Committee Report.
PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

It was moved by CM Holloway; seconded by CM Cotton to:
Suspend online public comments this evening.
PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

It was moved by CM Holloway; seconded by CM Washington to:
Approve the agenda as amended.
PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS**Public Hearings****Appointments****Proclamations**

3. **AB24-052:** Volunteer Appreciation Proclamation. Summary and Proclamation read into the record by Mayor Ross. Mayor proclaims April 24th as Volunteer Appreciation Day in the City of Snoqualmie.
4. **AB24-053:** Arbor Day Proclamation. Summary and Proclamation read into the record by Mayor Ross. Mayor proclaims April 26th as Arbor Day in the City of Snoqualmie. Julia Kast, Evergreen Communities Coordinator for the Washington State Dept. of Natural Resources, Urban & Community Forestry Program, spoke to Snoqualmie's awards, all Snoqualmie is doing to be

proactive in their urban forestry, and noted Snoqualmie is used as an example of excellence to other communities.

5. **AB24-048:** 2023 Stormwater and Urban Forestry Annual Report. Stormwater & Urban Forestry Superintendent Phil Bennett spoke to this item and reviewed the annual report.

Presentations

6. Snoqualmie Valley Food Bank introduction by Food Bank Executive Director Alison Roberts and presentation by Food Bank Operations Manager Dylan Johnson. Council questions followed.
7. Budget Introduction and Training presentation by Finance Director Drew Bouta. Council questions and comments followed.
8. Review of Financial Forecast by Finance Director Drew Bouta.

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA

- Luke Marusiak, resident of Snoqualmie, spoke regarding marijuana dispensaries and the effects of cannabis and potential risk to the community.
- Dorie Ross, resident and business owner of Snoqualmie, thanked police and fire for their response to the downtown fire.

CONSENT AGENDA

9. Approve the City Council Meeting Minutes dated April 6, 2024, and April 8, 2024.
10. Approve the Claims Report dated April 22, 2024.

It was moved by CM Wotton; seconded by CM Washington to:

Approve the consent agenda.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

ORDINANCES

11. **AB24-026:** Ordinance amending SMC Chapters 2.06, 2.08, 2.11, 2.12, 2.16, and 2.22, and repealing Chapters 2.10 and 2.56. Introduction read into the record by CM Holloway. This is the second reading of Ordinance No. 1287.

It was moved by CM Holloway; seconded by CM Washington to:

Adopt Ordinance 1287 – Amending Snoqualmie Municipal Code Chapters 2.06, 2.08, 2.11, 2.12, 2.16, and 2.22, and Repealing Chapters 2.10 and 2.56.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

12. **AB24-015:** Misuse of the 911 Response System. Introduction read into the record by CM Wotton. This is the first reading of Ordinance No. 1290. Chief Lynch spoke to this item. Discussion followed. The second reading is scheduled for the May 13, 2024, Council meeting.

COMMITTEE REPORTS

Public Safety Committee: No report.

Community Development Committee:

13. **AB24-040:** Traffic Impact Fee Program Development. Introduction read into the record by CM Washington. Presentation provided by Chris Breiland of Fehr & Peers.

It was moved by CM Washington; seconded by CM Johnson to:

Approve the development of a transportation impact fee program for the City of Snoqualmie, including the identification of a consultant to conduct a rate study and for Staff to prepare draft amendments to the Municipal Code to establish the program.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

Parks & Public Works Committee:

14. **AB24-049:** Comprehensive Plan – Capital Facilities and Utilities Element. Introduction read into the record by CM Benson.

It was moved by CM Benson; seconded by CM Holloway to:

Accept the Council Roundtable edits on the Capital Facilities and Utilities Element Goal and Policies shown in Exhibit 1 as part of an on-going review of the City Comprehensive Plan Periodic Review Update, 2044, subject to integration and harmonization with the other Comprehensive Plan elements under review.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

15. **AB24-046:** Task Order 38 Amendment with Northwest Hydraulic Consultants (NHC) for Sandy Cove Bank Stabilization. Introduction read into the record by CM Benson. Discussion followed.

It was moved by CM Benson; seconded by CM Holloway to:

Approve the amendments 1.2 and 1.3 with Northwest Hydraulic Consultants Task Order 38 Sandy Cove Bank Stabilization and authorize the Mayor to sign.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

Finance & Administration Committee:

16. **AB24-050:** Appointing Persons to Committees to Prepare Arguments Advocating the Approval and Rejection of Proposition No. 1 Public Safety Sales Tax at an Election to be Held on August 6, 2024. Introduction read into the record by CM Holloway.

It was moved by CM Holloway; seconded by CM Washington to:

Approve the appointment of persons to committees to prepare arguments advocating the approval and rejection of Proposition No. 1 Public Safety Sales Tax at an election to be held on August 6, 2024.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

17. **AB24-051:** 2025-2026 Biennial Budget Development Calendar. Drew Bouta spoke to this item. Committee comments included having CIP Non-Utilities on both Parks & Public Works Committee as well as the Finance & Administration Committee.

It was moved by CM Holloway; seconded by CM Christensen to:

Approve the 2025-2026 Biennial Budget Development Calendar.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

Committee of the Whole:

18. Public Comment Discussion led by CM Holloway. For council meetings and council committees.

It was moved by CM Holloway; seconded by CM Wotton to:

Suspend online public comments except through emails moving forward.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

REPORTS

19. Mayor's Report:

- Robert Angrisano, Volunteer EMS/Firefighter, provided training to city staff on opioid education and overdose training and everyone attending received Narcan dosages. He also provides this free training at the fire station for the community.
- Splashpad construction has begun at Community Park.
- The Mayor and CM Wotton attended a listening session with WSDOT and learned about a variety of projects upcoming for the Fish Passage Project. It was requested that WSDOT provide coordination of closures with the affected cities including communication to cities around city events so that highways are not shut down around those events.

20. Commission/Committee Liaison Reports: No reports.

21. Council Liaison Regional Updates: No reports.

It was moved by CM Wotton; seconded by CM Washington to:

Extend Council Meeting past 10:00 pm.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

EXECUTIVE/CLOSED SESSION

22. Executive Session pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency; and

23. Closed Session pursuant to RCW 42.30.140(4)(b) for the planning or adoption of a strategy or position to be taken during the course of any collective bargaining proceedings, or reviewing the proposals made in the negotiations or proceedings; lasting a total of 30 minutes.

At 9:48 pm, Council took a 5-minute break and will reconvene in Executive Session which is expected to last until 10:20 pm. No action was anticipated following Executive and Closed Sessions.

ADJOURNMENT

It was moved by CM Holloway; seconded by CM Washington to:

Adjourn the meeting.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

Meeting was adjourned at 10:20 pm.

CITY OF SNOQUALMIE

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk