



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-034
March 13, 2023
Committee Report

AGENDA BILL INFORMATION

TITLE:	AB23- 034 Purchase of Centennial Fields – Inclusive Park Play Equipment.	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Adopt Resolution No. 1639 Approving Purchase Order of Inclusive Park Play Equipment and Features	<input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution

REVIEW:	Department Director/Peer	Mike Chambless	Click or tap to enter a date.
	Finance	Drew Bouta	3/2/2023
	Legal	Anna Astrakhan	Click or tap to enter a date.
	City Administrator	Mike Sauerwein	Click or tap to enter a date.

DEPARTMENT:	Parks & Public Works		
STAFF:	Dylan Gamble		
COMMITTEE:	Parks & Public Works	COMMITTEE DATE: March 7, 2023	
MEMBERS:	Ethan Benson	Bryan Holloway	Jo Johnson
EXHIBITS:	1. Resolution No. 1639 2. Sourcewell Documentation 3. Purchase Order with Landscape Structures 4. Centennial Fields – Inclusive Park Designs		

AMOUNT OF EXPENDITURE	\$ 606,230
AMOUNT BUDGETED	\$ 876,000
APPROPRIATION REQUESTED	\$ 0

SUMMARY

INTRODUCTION

This agenda bill seeks approval of a purchase order with Landscape Structures, Inc. for Centennial Fields Inclusive Park before the selection of the installation and site preparation contractor. Purchasing the equipment directly from the supplier allows the City to confirm the purchase and delivery date of the equipment as well as reduce costs incurred by a contractor-upcharges from equipment purchase.

LEGISLATIVE HISTORY

Council approved the creation of a \$976,000 Inclusive Playground at Centennial Park during the 2023-2028 Capital Improvement Plan. The entire project is scheduled to be completed in 2023.

BACKGROUND

The All-Inclusive Playground project proposes to improve a group of 3 play areas at Centennial Fields Park, totaling 10,000 sq ft., providing facilities designed for inclusive play regardless of ability, age, or comfort-level. Improvements will provide ramps and surfacing to improve wheelchair access; play equipment for those dealing with mobility-impairments (spinal muscular atrophy, cerebral palsy); as well as “tactile” and musical play equipment for both autistic and sight-impaired youth. The improvements will be located next to Snoqualmie Elementary School (SES), housing the Special Education Team for the school district servicing over 500 elementary level students, extending potential playground benefits district-wide.

The Centennial Park Inclusive Playground improvements have received several sources of funding including King County, Recreation and Conservation Office of Washington State, and private donations coordinated by the local Kiwanis group.

ANALYSIS

Staff recommends authorizing purchase of Centennial Fields Play equipment directly by the City. The proposed action is predicted to save the City approximately 15-25% on the equipment purchase cost. This upcharge is a common practice in construction bidding projects. Having the City purchase the equipment directly should reduce the overall cost of the project. In addition, supply chain difficulties and shipping limitations can delay the delivery of the equipment due to bidding and contracting of the contractor. Allowing City staff to make the purchase before contractor bidding will allow the City to confirm that play equipment will be delivered in the appropriate time window for the proposed Summer construction. Waiting on contractor purchase of the equipment could result in equipment delivery delays into the Fall, as late as October. Staff has confirmed that supplier and manufacturing storage and delivery will be sufficient to maintain the timeline of the project.

For the purchase of the playground play equipment the City is utilizing the Sourcewell purchasing and service cooperative. The use of Sourcewell is consistent with the City’s procurement policies under SMC 2.90.020. The City has used Sourcewell in the past, most recently when purchasing the Fire Pumper Truck. The benefits of purchasing through Sourcewell include pre-qualification of vendors, streamlined procurement, and reduced pricing.

BUDGET IMPACTS

Administration recommends approving a purchase order with Landscape Structures in the amount of \$606,230 to procure play equipment for the Centennial Fields All-Inclusive Playground Project. The City incorporated this project into the 2023-2028 Capital Improvement Plan (CIP) with a life-of-project budget of \$976,000 and a budget of \$876,000 in the current 2023-24 Biennial Budget. When accounting for the value of this contract, which is the only equipment purchase for the project, current year design expenditures, and the outstanding value of contracts started in the previous biennium, the City has a remaining project budget of \$252,090 (please see the table below or on the next page). Therefore, sufficient appropriation exists within the 2023-2024 Biennial Budget (Non-Utilities Capital Fund #310) to fund the contract.

All-Inclusive Playground Project

	Life-of-Project Budget (Multiple Bienniums)	2023-2024 Biennial Budget
Beginning Budget	\$ 976,000	\$ 876,000
Expenditures	\$ (25,077)	\$ (2,040)
Outstanding Contract Value (Original Contract: \$34,000)	\$ (15,640)	\$ (15,640)
Current Available Budget	\$ 935,283	\$ 858,320
Value of this Contract (AB23-034)	\$ (606,230)	\$ (606,230)
Available Budget after AB23-034	\$ 329,053	\$ 252,090

NEXT STEPS

Following adoption of the resolution and purchase order will be executed by Landscape Structures, Inc. and the Mayor. Following approval of the purchase Parks and Public Works will work to get the construction and site preparation of Centennial Fields Inclusive Park out to bid to ensure construction in the Summer of 2023.

PROPOSED ACTION

Adopt Resolution No. 1639 approving a purchase order with Landscape Structures Inc. for Centennial Fields – Inclusive Park Play Equipment.