



## **CITY COUNCIL MINUTES REGULAR HYBRID MEETING May 8, 2023**

---

**CALL TO ORDER & ROLL CALL:** Mayor Ross called the meeting to order 7:00 pm

**City Council:**

Mayor Katherine Ross, Councilmembers Ethan Benson, Rob Wotton, Bryan Holloway, James Mayhew (remote), Louis Washington, Cara Christensen, and Jolyon Johnson were present.

**City Staff:**

Mike Chambless, Interim City Administrator & Parks and Public Works Director; Deana Dean, City Clerk; Mark Correia, Fire Chief; Mike Bailey, Deputy Fire Chief; Perry Phipps, Police Chief; Emily Arteche, Community Development Director; Danna McCall, Communications Coordinator; Carson Hornsby, Management Analyst; Jimmie Betts, IT Support; Drew Bouta, Budget Manager; Krista Hintz, Management Analyst; Anna Astrakhan, Assistant City Attorney; Nicole Wiebe, Community Liaison; Andrew Vining, Project Engineer; Hind Ahmed, Project Engineer (remote); Sarah Reeder, ERP Project Manager; Jen Ferguson, Finance & HR Director (remote); Jessica Rellamas, Fire Administrative Assistant; and Jonathan Kesler, Senior Planner (remote).

Also present were Volunteer Firefighters Kristen Favro, John Mutyaba, Robert Angrisano, and Catherine Cotton; Firefighters Zach Schumann, Tylor Fischer, Albert Wolfe, and Nick Lathrop; and Quinten Heath.

**PLEDGE OF ALLEGIANCE**

**AGENDA APPROVAL**

It was moved by CM Holloway; seconded by CM Christensen to:  
**Approve the agenda.**

CM Mayhew moved to remove AB23-058 from the consent agenda.  
**The agenda was approved as amended.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

**PUBLIC HEARINGS, PRESENTATIONS, APPOINTMENTS & PROCLAMATIONS**

**Appointments:**

1. Fire Chief Mark Correia introduced this item and Deputy Fire Chief Mike Bailey introduced new volunteer firefighters Kristen Favro and John Mutyaba as well as Colin Kubota, Bir Davinder Badesha, and Joshua Phahongchanh who were not present. In addition, the following career firefighters were introduced: Zach Schumann, Tylor Fischer, Albert Wolfe, and Nick Lathrop.

Chief Correia introduced Firefighter Quinten Heath. Badge pinning was performed by Quinten's mother, Julie.

Chief Correia introduced volunteer firefighters Robert Angrisano and Catherine Cotton. He spoke of Catherine's experience and accomplishments as a volunteer with the city and informed

and congratulated her on being the recipient of the 2023 Lifetime Achievement Award from the Washington Firefighters Association.

Lastly, Chief Correia introduced Jessica Rellamas, Fire Department Administrative Assistant.

**Presentations:**

2. Council Retreat Follow Up and Discussion with Una McAlinden of Creative Strategy Solutions.
3. Snoqualmie Housing Action Plan. Emily Arteché, Community Development Director, introduced Matt Covert from LDC who provided an overview and preview of the final draft of the Housing Strategy Plan. Discussion followed.

**Proclamations:**

4. **AB23-060:** National Police Week Proclamation No. 23-07. Mayor Ross read Proclamation 23-07 and proclaimed May 11-17, 2023, as National Police Week in Snoqualmie. Chief Phipps spoke regarding National Police Week and thanked Council for recognizing the work they, and first responders, do.
5. **AB23-061:** National EMS Week Proclamation No. 23-08. Mayor Ross read Proclamation 23-08 and proclaimed May 21-27, 2023, as National EMS Week in Snoqualmie. Chief Correia spoke regarding National EMS Week noting the City has regularly recognized this week.

**PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA – None.**

**CONSENT AGENDA**

6. Approve the City Council Meeting Minutes dated April 24, 2023.
7. Approve the Claims Approval Report dated May 8, 2023.

It was moved by CM Holloway; seconded by CM Johnson to:

**Approve the consent agenda with amendment.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

It was moved by CM Holloway; seconded by CM Benson to:

**Move Committee Reform Discussion to the next council meeting.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

**OUT OF ORDER**

9. **AB23-058:** Resolution Selecting Parametrix for the Construction Management of Snoqualmie Parkway Rehabilitation Project.

It was moved by CM Benson, seconded by CM Holloway:

**Approve Resolution No. 1645 Selecting Parametrix for construction management services of Snoqualmie parkway rehabilitation project and authorize the Mayor to sign.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

**ORDINANCES – None.**

## COMMITTEE REPORTS

**Public Safety Committee:** No further reports.

**Community Development Committee:** No further reports.

**Parks & Public Works Committee:**

10. **AB23-057:** Resolution Approving Purchase Order for WRF Headworks Belt Screen.

It was moved by CM Benson, seconded by CM Holloway:

**Adopt Resolution No. 1646 approving a purchase order with Huber Technology Inc. (Huber) for a replacement EscaMax Belt Screen.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

**Finance & Administration Committee:**

8. Committee Reform Discussion. This item is continued to the May 22, 2023, council meeting.

**Committee of the Whole:** No further reports.

## REPORTS

9. **Mayor's Report:**

- The Water Reclamation Facility received the 2022 Outstanding Performance Award from the Department of Ecology.
- Snoqualmie Fire graduated 10 new CERT Volunteers over the weekend – including CM Christensen.
- The communications group is launching a new community engagement initiative to provide residents an opportunity to connect with the Mayor, Councilmembers, and staff in a small information setting to ask questions and connect. First event is Chat with the Chiefs on June 1 at 10:00 am, location to be determined. Conversations with Council is scheduled for June 21<sup>st</sup> with more information to come.
- The May 24<sup>th</sup> SVGA meeting is in North Bend.
- Meadowbrook ILA expired this past week. We have been meeting with Snoqualmie Tribe to be part of the future and include them as part of the governing body along with North Bend and Snoqualmie. At this point, we are waiting to hear back from the Tribe on the proposed ILA and anticipate working over this over the next several months. Si View Metropolitan Parks will continue to provide services and Meadowbrook Farm Preservation Association will continue their role in educational programming services. More information to come.

10. **Commission/Committee Liaison Reports:**

- CM Wotton provided an update on Meadowbrook, Housing Task Force, Regional Law Safety and Justice Committee, and COPC.
- CM Christensen provided an update on PIC for SCA and YMCA.

11. **Department Reports.**

Emily Arteché introduced Jonathan Kesler, Senior Planner, who briefly spoke.

## EXECUTIVE SESSION

Executive session pursuant to RCW 42.30.110(1)(i):

- (i) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party; and
- (iii) Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency lasting approximately 15 minutes.

Executive session pursuant to RCW 42.30.110 (1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public lasting approximately 15 minutes.

At 9:23 pm, Mayor Ross indicated Council would take a 5-minute break and then enter into Executive Session for approximately 30 minutes. Action is likely to occur following the executive session.

At 10:14 pm, Council came out of Executive Session.

At 10:17 pm, Council resumed open session.

It was moved by CM Holloway, seconded by CM Washington to:

**Confirm Mayor's appointment of Mike Chambless as Interim City Administrator.**

PASSED: 6-1 (Benson, Wotton, Holloway, Washington, Christensen, Johnson) (Nay – Mayhew)

## ADJOURNMENT

It was moved by CM Holloway, seconded by CM Benson to:

**Adjourn meeting.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

Mayor Ross adjourned the meeting at 10:19 pm.

**CITY OF SNOQUALMIE**

---

Katherine Ross, Mayor

Attest:

---

Deana Dean, City Clerk